

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District II Commissioner Janet Thompson
Director of Community Services Joanne Nelson
Director of Purchasing Melinda Bobbitt
Deputy Director of Emergency Management Chris Kelley
Sheriff's Office Captain Brian Leer
Court Administrator Cindy Garrett
Boone County Counselor CJ Dykhouse
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30am.

Community Services

1. First Reading: 220614 Boone Community Service FUA 2022

Director of Community Services Joanne Nelson stated this is a facility use agreement between Boone County Community Services and the United Methodist Church. Director Nelson stated this use agreement will be use for the Upward Mobility Action Plan Launch, planned for June 14, 2022. Director Nelson stated this will allow Community Services use of the facility along with the surrounding area.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

2. First Reading: Surplus Transfer of Outdoor Warning Siren to the Boone County Historical Society

Director of Purchasing Melinda Bobbitt read the following memo: Boone County Emergency Management requests permission to dispose of an obsolete outdoor warning siren by transfer to another Missouri public entity (Boone County Historical Society). Emergency Management will provide the transportation to their facility; however, the Historical Society will be the sole bearer of any costs, including unloading and display of this siren.

Emergency Management removed the outdoor warning siren on the Municipal Building (6th & Broadway) in 2020 and has it stored at the Emergency Communication Center.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First Reading: Contracts Signed by Purchasing Director in April 2022

Director of Purchasing Melinda Bobbitt read the following memo: Attached is the list of contracts and amendments that were awarded in April 2022 and signed by the Purchasing Director.

The Notice of Awards that explains the justification for award is posted on our web page at www.showmeboone.com / Purchasing / Notice of Awards. The Bid Tabulation listing the Bidders/Offerors with pricing is also posted there. These contract documents have been added to the Boone County Clerk bid file.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading: Cooperative NASPO Contract: 00318 – Concrete Shelter for KOM (FE Purchase Agreement C000402) – This is a contract to purchase a concrete equipment shelter for Boone County radio equipment located at KOMU tower site. Curators of University of Missouri have allowed us to continue as a tenant on their new tower currently under construction and to place a new equipment shelter at the site.

Director of Purchasing Melinda Bobbitt read the following memo: Dave Dunford, Radio Consultant for Boone County, requests that Boone County Joint Communications utilize the NASPO Value-Point cooperative contract 00318 to purchase a Concrete Shelter 11'6" W x 24'L x 10'1"H from Sabre Communications Corporation.

This shelter is for the KOM project which is located by KOMU Channel 8. Cost is \$112,798 and will be paid from department 2706 – BOCO Joint Communications Radio Improvements, account 91300 – Machinery & Equipment. \$300,000 is budgeted.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Second Reading: EC07-20 911 Equipment & Emergency Notification Software & Services – Intrado (First Read 05.19.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone hereby approves Co-op Contract EC07-20 911 Equipment & Emergency Notification Software & Services with Intrado Life & Safety Solutions Corporation.

Commissioner Atwill seconded the motion.
The motion carried 2 to 0. **Order #220-2022**

Boone County Sheriff's Office

6. First Reading: Subaward Adjustment - 2020 Crimes Against Children/Sex Crimes – Boone County Cyber Task Force Grant

Boone County Sheriff's Office Captain Brian Leer stated this is specific for a grant that is already in place. Captain Leer stated with part of that grant they were approved to purchase software, both through the grant and through the Commission, and in doing so they have acquired three software licenses. Captain Leer stated these licenses extend beyond the grant period, which ends on Sept. 30, 2022 and there are three pieces of software extend through October and December 2022. Captain Leer stated their grant administrator asked that they submit a period performance extension request seeking approval to extend the performance extension for this grant.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading: Boone Electric Grant Application

Boone County Sheriff's Office Captain Brian Leer stated the Boone County Sheriff's Office was contacted by members of the Boone Electric Trust asking if the Sheriff's Office was interested in funding for speed detection, specifically mentioning a speed trailer. Captain Leer stated the Sheriff's Office could utilize some smaller signs that would be the type you would attach to a speed limit sign or other roadway signs that are smaller. Captain Leer stated they would still do the same thing, displays the speed for the residents, which would be ideal for places like Grace Lane. Captain Leer stated they have come up with a quote from All Traffic Solutions for two 12" speed display signs with mounting hardware and solar panel for a total of \$8,778.96. Captain Leer stated one of their deputies has put together an application to apply for the Boone Electric Trust for 100% funding for those signs if approved. Captain Leer stated they are seeking the Commissions approval to apply for the grant.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First Reading: Laclede County Sheriff's Office K-9 Basic Training Services Agreement

Boone County Sheriff's Office Captain Brian Leer stated this is for the re-training of a K-9 and a new K-9 handler. Captain Leer stated the full training is eight weeks, in the amount of \$3600.00, and they would provide training in the areas of obedience tracking, area search, article search, building search and narcotics detection, with emphasis on cocaine, heroin and methamphetamines.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Emergency Management

9. First Reading: Outdoor Warning Siren Placement Policy & Procedures

Deputy Director Chris Kelley stated Emergency Management is asking the Commission to adopt and approve the usage of this new policy and procedure which will ensure that constituents and the Commission are involved throughout further expansion of the siren system here in Boone County.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Counselor

10. Second Reading: Acknowledging receipt of the Chapter 100 Compliance reports from Aurora Organic Dairy (First Read 05.19.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone hereby acknowledges receipt of the 2021 Chapter 100 compliance reports from Aurora Organic Dairy.

Commissioner Atwill seconded the motion.
The motion carried 2 to 0. **Order #221-2022**

Human Resources

11. First Reading: Request to hire above the flexible hiring limit for position 500, Victim Assistant, Prosecutor's Office

No one was on the phone for Human Resources or the Prosecutor's Office. Commissioner Atwill stated they can be added for second reading and someone can go over the items at that time.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

12. First Reading: Request for a standing order to hire above the flexible hiring limit for position 930, Elections Office Specialist II- Part-time Pool

No one was on the phone for Human Resources or the Prosecutor's Office. Commissioner Atwill stated they can be added for second reading and someone can go over the items at that time.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

13. Second Reading: Request to hire above FHR for position 169, Deputy County Clerk II, County Clerk's Office (First Read 05.19.22)

This item is included in the order for the following item.

14. Second Reading: Request to Hire above FHR for position 163, Senior Administrative Assistant, County Clerk's Office (First Read 05.19.22)

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring maximum for positions 169, Deputy County Clerk II and position 163, Senior Administrative Assistant for the Boone County Clerk's Office. This Order authorizes hiring at up to \$16.79 for position 169 and \$17.06 for position 163. The amounts over the flexible hiring maximum will be funded by amounts in the Department's 2022 merit pool.

Commissioner Thompson seconded the motion.
The motion carried 2 to 0. **Order #222-2022**

15. Second Reading: Request to temporarily lower the budgeted hours for position 744, Sheriff's Services Specialist (First Read 05.19.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a request for authorization to lower the budgeted hours for position 744, Sheriff's Services Specialist from 2080 hours to 1300. The Department anticipates requesting to convert the position back to full-time if the position becomes vacant or the employee in the position returns to full-time status.

Commissioner Atwill seconded the motion.
The motion carried 2 to 0. **Order #223-2022**

13th Judicial Circuit Court

16. First Reading: Budget Amendment: Move funds from the Law Library fund to the Circuit Court fund to cover renovations of 3 West.

Court Administrator for the 13th Judicial Circuit Court Cindy Garrett stated they received a bid to upgrade the technology in 3 West, which came in at \$250,119.11 and they had budgeted \$240,000.00. Ms. Garrett stated with the increase in technology and current costs right now, the bid came in higher than budgeted. Ms. Garrett stated they had budgeted to do renovations to 2 South's law library that won't cost as much as they anticipated, and they are asking to move the \$10,120.00 from the Law Library fund to the Circuit Court Budget 1210 to cover that renovation.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

17. Public Comment

None

18. Commissioner Reports

None

Attest:



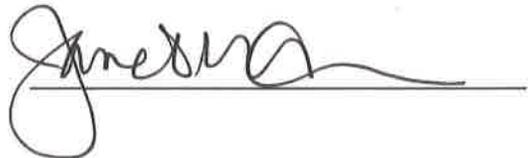
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner