

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Senior Buyer Liz Palazzolo
Boone County Sheriff's Office Major Gary German
Boone County Counselor CJ Dykhouse
Accountant Jake Flowers
Boone County Clerk Brianna Lennon
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm.

Boone County Counselor

1. First Reading: Acknowledging receipt of the Chapter 100 Compliance reports from Aurora Organic Dairy

Boone County Counselor CJ Dykhouse stated Aurora Organic Dairy has filed their performance agreement compliance report for tax year 2021. Counselor Dykhouse stated this report shows Aurora has met all of the job creation obligations in order to continue its eligibility for the Chapter 100 tax abatement.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Auditor

2. First Reading: Budget Amendment: Capital Repair and Replacement General Fund to replace the backup generator for the Boone County Sheriff Annex

Accountant Jake Flowers stated the Auditor's office is requesting \$40,000.00 to be added to the Capital Repair and Replacement fund for the backup generator, along with \$1,000.00 for fuel to fill the tank that's being installed.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

3. First Reading: EC07-20 911 Equipment & Emergency Notification Software & Services – Intrado

Senior Buyer Liz Palazzolo stated the Purchasing Department requests permission to use Contract EC07-20 – 911 Equipment & Emergency Notification Software and Services with Intrado Life & Safety Solutions Corporation. The Contract has been established as a Cooperative Contract through HGACBuy. The Contract provides six months maintenance on the County's current phone system.

The Contract period runs May 01, 2022 through November 30, 2022.

Payments will be made using this coding:

- 2708 - 911/EM IT Hardware & Software/60051 – IT Equipment Service Contract: \$5,914.61;
- 2708-911/EM IT Hardware & Software/70050 – Software Service Contract: \$32,988.02.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

4. First Reading: Request to hire above FHR for position 169, Deputy County Clerk II, County Clerk's Office

Director of Human Resources Jenna Redel stated this item goes along with the next item for the County Clerks office. Director Redel stated, in each of these cases, the office has requested to hire above FHR for the positions, but they are going to fund the amount over FHR with their current merit pool. Director Redel stated the Clerk is not asking for additional money, just authorization for the Auditor's office to allow the employees to be brought in at a salary above FHR. Director Redel stated this addresses both this item and item number 5 on the agenda.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First Reading: Request to Hire above FHR for position 163, Senior Administrative Assistant, County Clerk's Office

This item was addressed with the above item.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First Reading: Request to temporarily lower the budgeted hours for position 744, Sheriff's Services Specialist

Major Gary German from the Sheriff's Office stated they have an employee who had been full time, and though she has found another job, she would like to continue to help the Sheriff's Office part time until they find a replacement. Director of Human Resources Jenna Redel stated the request to lower the budgeted hours for this position is due to the position being budgeted for full time and receiving accruals for vacation and sick time along with holiday pay based on eight hours a day. Director Redel stated dropping the budgeted hours will make things cleaner in the payroll system.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

7. Public Comment

None

8. Commissioner Reports

Commissioner Thompson stated that yesterday, as a follow up to the group meeting, they had on Monday regarding the new 988 call line that will be going live on July 16th, there was a webinar promoted by SAMHSA. She and Joe Piper, who is the Deputy Director of Boone County's 911 office, and herself participated in that webinar. Commissioner Thompson stated that will be useful information to send out to the stake holders. Commissioner Thompson stated one of the things that is utilized now throughout Texas is co-locating 988 operators throughout the 911 centers. Commissioner Thompson stated it makes a lot of sense to have the call takers for both 911 and 988 be able to freely exchange information.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner