

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Deputy Director of Emergency Management Chris Kelley  
Senior Buyer Liz Palazzolo  
Boone County Sheriff's Office Captain Brian Leer  
Buyer Robert Wilson  
Director of Information Technology Aron Gish  
Deputy County Clerk Jodi Vanskike

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30pm.

**Purchasing**

- 1. First Reading: 19-28APR22 – Olivet Road Bridge Replacement: Request for Bid 19-28APR22 opened today on April 28, 2022. Purchasing is reading the list of responding bidders.**

Buyer Robert Wilson read the following memo: Request for Bid 19-28APR22 – Olivet Road Bridge Replacement opened on April 28, 2022. Two bid responses were received.

Bid Responses were received from:

Don Schnieders Excavating Company, Inc.  
E&C Bridge, LLC

The average bid total was \$535,732.79

The engineer's estimate was \$671,201.00

A bid tabulation is available to the public on the County purchasing website: [bocomobids@ionwave.net](mailto:bocomobids@ionwave.net) and on the Boone County Government website, [showmeboone.com](http://showmeboone.com), under Purchasing and Bid Tabulations.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. First Reading: Approval of Sole Source # 163-123122SS for On-Line Legal & General Research Data Subscription Service**

Senior Buyer Liz Palazzolo read the following memo: Attached for signature and approval is Sole Source Request Form 163-123122SS for On-Line Legal and General Research Data Service. The subscription service will be purchased from West Publishing Corporation of Eagan, Minnesota. The Purchasing Department requests approval of Single Feasible Source contract 163-123122SS that is being established on behalf of the Boone County Legal Office and the Boone County Prosecuting Attorney's Office (form attached for approval).

The single feasible source has been advertised in both the Missouriian and the Columbia Tribune. No other vendors have come forth to indicate that they are able to provide it.

The contract period will start July 01, 2022 and run through June 30, 2027. The contract may be extended on a month-to-month basis until a new contract is established after the 60-months has run.

Payments will be coded as follows:

For the Proflex Subscription

- 1126 – County Counselor/22500 – Subscriptions/Publications: \$4,298.40;
- 1261 – GF Prosecuting Attorney/22500 – Subscriptions/Publications: \$11,354.85;
- 1263 – Prosecuting Attorney – Child Support Enforcement/22500– Subscriptions/Publications: \$873.45;
- 2903 – LEST Prosecuting Attorney/22500 – Subscriptions/Publications: \$1,746.90;

For the CLEAR Subscription

- 1261 – GF Prosecuting Attorney/22500– Subscriptions/Publications: \$1,480.50;
- 2903 – LEST Prosecuting Attorney/22500 – Subscriptions/Publications: \$2,961.00

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Emergency Management**

**3. First Reading: Outreach-Columbia Mall Agreements**

Deputy Director of Emergency Management Chris Kelley stated Emergency Management is entering into an agreement to set up outreach. Deputy Director Kelley stated the first agreement is for a table inside the Columbia Mall to promote the Boone County Ready initiative and the second one is for store front advertising of the Boone County Ready initiative.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Human Resources**

**4. First and Second Reading: Request to Hire above FHR for position 724, Administrative Technician I- Mail Services**

Director of Information Technology Aron Gish stated he has a candidate who is interested in this position, has good work history and they are hoping to hire her into this Mail Services position.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the authorized hiring salary for position number 724, Administrative Technician I, Mail Services, and does hereby authorize an appropriation of \$16.01 an hour, for the compensation for said position.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #201-2022**

**Boone County Sheriff's Office**

**5. First and Second Reading: Request to purchase Aircraft Systems – Amended Drone Purchase Plan**

Captain Brian Leer, from the Boone County Sheriff's Office, stated this is a request to spend the money budgeted in Account 2901 a little differently. Captain Leer stated the money is currently budgeted for a DJI Mavic Drone and two smaller drones. Captain Leer stated when they started the process to purchase drones, they learned from the vendor that the DJI Mavic drone they had intended to purchase in the amount of \$6,900.00 is being discontinued. Captain Leer stated after looking further, the vendor recommended a drone that was more expensive, but it would better suit their needs. Captain Leer stated he wants to investigate that further and put the purchase of that drone off until 2023, but in the meantime what they would like to do is purchase five Mavic Air 2 drone which are smaller, but would enable them to equip their five drone pilots with smaller drones that they could use as needed. Captain Leer stated this will allow him time to evaluate the larger drone and he could wait to purchase it at a later time.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Boone County Sheriff's Office's request to purchase five Mavic Air 2 Unmanned Aircraft Systems.

Payment will be made from Department 2901 Account 91300.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #202-2022**

**6. First Reading: Morgan County Sheriff's Office K-9 Basic Training Services Agreement**

Captain Brian Leer from the Boone County Sheriff's Office stated this one is a full training of a K-9 handler and K-9. Captain Leer stated Morgan County Sheriff's Office acquired a dog that has previously been trained but since they have a new trainer, they must put them through a training class together. Captain Leer stated this is an agreement for the training in the amount of \$3,600.00 in order for us to train their handler and their K-9.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**7. First Reading: Jefferson City Police Department K-9 Maintenance Training Agreement**

Captain Brian Leer from the Boone County Sheriff’s Office stated this one is for two dual purpose K-9 teams that would like to have his office continue with the maintenance training, in the amount of \$1,800.00 each.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**8. First Reading: University of Missouri Police Department K-9 Maintenance Training Agreement**

Captain Brian Leer from the Boone County Sheriff’s Office stated his office has been doing the maintenance training for their explosive detection K-9 team for sometime and this is a continuation of that agreement, in the amount of \$1,000.00.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**13<sup>th</sup> Judicial Circuit Court**

**9. Second Reading: Juvenile Court Diversion Grant (First Read 05.03.22)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Juvenile Court Diversion Grant application submitted by the 13<sup>th</sup> Judicial Court, Juvenile Office.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #203-2022**

**Commission**

**10. First and Second Reading: Board Re-Appointment – Vicious Dog Advisory Board – Dr. Tom Rose**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the following board appointment.

Dr Tom Rose	Vicious Dog Advisory Board	Reappointment	3 Year Term	June 1, 2022 thru May 31, 2025
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Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #204-2022**

11. Public Comment

None

12. Commissioner Reports

None

Attest:



Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner