

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Boone County Counselor CJ Dykhouse
Hiring and Retention Coordinator Sharry Charest
Risk Management Specialist Angela Wehmeyer
Senior Accountant Jason Gibson
Program Manager Kristin Cummins
Captain Brian Leer
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm.

Purchasing

1. **First Reading: Contract Amendment #1 for Signature for Boone County: 38-09DEC21 - New Vehicle Storage Improvements**

Director of Purchasing Melinda Bobbitt read the following memo: Contract 38-09DEC21 – New Vehicle Storage and Facility Improvements at Boone County Road & Bridge was approved by Commission for award to Curtiss-Manes-Schulte, Inc. on January 25, 2022, commission order 36-2022. This amendment makes the following changes:

- a. Clearview Enterprises LLC – 10% material and freight on HVAC Equipment. Increase by \$5,075.00.
- b. Overhead Door Company experienced a material increase on the OHD brand doors. Replace the OHD brand doors with Raynor brand doors that meet specifications and are available at a lower current price than OHD but are higher than original bid price. Increase by \$8,828.00.

Price Increase Total:	\$13,903.00
Original Contract Amount:	\$4,079,829.00
Amendment 1 Increase:	\$13,903.00
Revised Contract Total:	\$4,093,732.00

Invoices will be paid from department 4110 – R&B Expansion & Improvement, account 71201 – Construction Costs. There is sufficient budget to cover the increase.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Clerk

2. First Reading: Accepting Election Results for Use Tax Election and Imposition of Use Tax

Boone County Counselor CJ Dykhouse stated what the Commission is considering today for first reading is a two-part action. Counselor Dykhouse stated the first part will be accepting the certified election results from Boone County Clerk Brianna Lennon's office and the second will be the imposition of the use tax to commence on January 1, 2023. Counselor Dykhouse stated there is a process by Missouri law, that requires local Governments to notify the Department of Revenue of any new sales tax or use tax. Counselor Dykhouse stated after the second reading where the use tax is adopted, he will work with Brianna Lennon to assemble the certified copy of the Commission order that called for the Election, a certified copy of the official ballot and a certified copy of this order once approved. Counselor Dykhouse stated those will be packaged up and sent to the Missouri Department of Revenue.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Collector

3. **First Reading: Collector Tax Sale Title Research – A Civil Group**

Boone County Collector Brian McCollum stated this item is needed in order to get a contract in place if they need assistance in the Collector's office writing legal descriptions for any properties subject to tax sales. Collector McCollum stated the contract is not to exceed \$4,000.00 for the specified time period and establishes the rate as \$120.00 per hour. Collector McCollum stated they did not have to use this contract last year, and while they hope that will be the case again this year, they do want to have this in place in case they were to need some assistance with it.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

4. **First Reading: Request for an extended overlap period for position 55, Senior Facilities Maintenance Tech, through July 1, 2022**

Risk Management Specialist Angela Wehmeyer stated Human Resources is requesting a maximum of 60 days overlap period for position 55 for the Senior Facilities Maintenance Technician. Ms. Wehmeyer stated the overlap hours would be used so they can hire and train the new employee before their current employee retires. Ms. Wehmeyer stated a budget impact was completed to show the maximum impact to the budget which is \$8,666.00.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Auditor

5. **First and Second Reading: Reimbursement from the American Rescue Plan Act (ARPA) monies for inmate housing relocation costs due to COVID-19**

Senior Accountant Jason Gibson stated they are asking for approval to reimburse the Law Enforcement Sales Tax Fund for extra money spent in the effort to mitigate the COVID exposure at the Boone County Jail. Mr. Gibson stated in the beginning of 2021, the Sheriff had decided to use the number of available beds in order to make the quarantine area and to extend the space so that the inmate's exposure to disease would be limited. Mr. Gibson stated these actions caused the County to incur much higher costs; therefore the Auditor's Office has gone through each month, analyzed the costs and looked at how many County beds were available

and how many were eliminated. Mr. Gibson stated from January through September they had a reduction of sixty beds, October through December they had a reduction of fifty beds and stated as this has continued going on, they have continued reducing beds. Mr. Gibson stated they are requesting a reimbursement of \$607,490.16 to the Law Enforcement Sales Tax Fund.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby authorize reimbursement from the American Rescue Plan Act (ARPA) monies in the amount of \$607,491.00 for the purpose of reimbursing the County of Boone for out-of-facility inmate housing costs incurred during fiscal year 2021 associated with the County's effort to mitigate the health impacts of COVID-19 on the Boone County inmate population. The Budget Officer is hereby authorized to revise the fiscal year 2021 budget to reflect this reimbursement and associated activity.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #164-2022**

Sheriff's Office

6. First & Second Reading: Application for 2022-2023 State Cyber Crimes Grant Funding

Captain Brian Leer stated this is the annual grant application they have been submitting the last several years in order to fund their Cyber Crimes Task force. Captain Leer stated the investigators primary focus is cyber crime activity, which includes forensic exams, and this grant is for the salary for two of the three investigators within that unit. Captain Leer stated this grant also covers personal benefits, overtime, training and travel as well as equipment, supplies and software. Captain Leer stated the amount they are requesting is \$199,285.24.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Boone County Sheriff's Office Cyber Crime Task Force's Application for the 2022 State Cyber Crime Grant (SCCG).

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #165-2022**

Community Services

7. Second Reading: Budget Amendment - Dept 2131 Open Public Hearing (First Read 03.31.22)

Commissioner Atwill opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 2131.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #166-2022**

Emergency Management

8. Second Reading: Budget Amendment - Dept 2702 Open Public Hearing (First Read 03.31.22)

Commissioner Atwill opened and closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 2702.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #167-2022**

Commission

9. First and Second Reading: Organizational Use of the Courthouse Plaza – Legacy Point Church

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Courthouse Plaza, and in the event of rain, the Boone County Government Center Chambers by LegacyPoint Church on Sunday, April 17, 2022, from 5:45AM until 7:15AM for Easter Sunrise Service. This approval is contingent upon adherence to the then-applicable health order. The Commission's approval of the use of the interior of the Government Center, specifically the Commission Chambers, is conditioned upon the inside use being consistent with the then-applicable building use policies set forth by the Commission in light of the COVID-19 pandemic and local health orders.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #168-2022**

10. First and Second Reading: Board Appointment – Brianna Lennon – Health Trustee Committee

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the following Board Appointment.

Brianna Lennon	New Appointee	Health Trust Committee	8 Month Term	May 1, 2022 through December 31, 2022
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Commissioner Thompson seconded the motion.
 The motion carried 3 to 0. **Order #169-2022**

11. Public Comment

No public in person or on the phone for public comment.

12. Commissioner Reports

None

Attest:



Brianna L. Lennon
 Clerk of the County Commission



Daniel K. Atwill
 Presiding Commissioner



Justin Aldred
 District I Commissioner



Janet M. Thompson
 District II Commissioner