

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Director of Resource Management Bill Florea  
Boone County Counselor CJ Dykhouse  
Right of Way Agent Natalie Meighan  
Director of Purchasing Melinda Bobbitt  
Deputy County Clerk Jodi Vanskike

Public: Scott Wright – Dana Axle, Rob Lowe – Dana Axle, Chris Mixis – Dana Axle

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 9:30am.

**Purchasing**

**1. First Reading: Surplus Disposal for Waste Oil Tank**

Director of Purchasing Melinda Bobbitt read the following memo:

The Road & Bridge Department requests permission to dispose of a waste oil tank by recycle at Advantage Metals Recycling LLC. They have offered \$213.00. According to Greg Edington, Director of Road & Bridge, the tank no longer meets standards for storage of waste oil. It is being replaced with a double tank to meet leak containment standards.

	Asset #	Description	Make & Model	Department	Condition of Asset	
1	8798	WASTE OIL TANK			Fair condition / Outdated	

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. Second Reading: Contract Amendment #3 for Signature for Boone County: 03-13APR17 – ERP (First Read 03.31.22)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Contract 03-13APR17 - ERP System Selection Project, which was approved by Commission for award to CentralSquare Technologies, LLC on July 25, 2019 commission order 308-2019.

This Amendment is for the following:

Adds consulting, development, management, and technical services for \$138,960.

Adds IntelliTime custom programming hours – 60 days for \$7,500.

Adds (2) time clocks software, hardware and service for \$7,946 with annual maintenance at \$396.

Renews the following maintenance for the period 1/1/22 - 12/31/22:

Citizen Engagement SaaS Annual Subscription Fee: \$8,140.93

Fusion Proprietary Annual Subscription Fee: \$3,803.44

The following maintenance and support fees will not be paid until we go-live in 2022:

Certent Disclosure Management (DM): Base Bundle Annual Maintenance: \$6,000.00

ONESolution Financial Enterprise Core Annual Maintenance Fee: \$7,744.00

ONESolution Foundation Annual Maintenance Fee: \$1,824.00

ONESolution Human Resources/Payroll Annual Maintenance Fee: \$21,820.00

ONESolution Financials Annual Maintenance Fee: \$42,500.00

Invoices will be paid from the following accounts:

- Dept. 1172 - GF IT Hardware & Software, Account 70050 – Software Service Contract / \$91,832.37
- Dept. 1172 - GF IT Hardware & Software, Account 91301 – Computer Hardware / \$5,558.00
- Dept. 1172 - GF IT Hardware & Software, Account 92302 – Replacement Computer Software / \$148,848.00
- Dept. 1172 - GF IT Hardware & Software, Account 60051 – IT Equipment Service Contract/ \$396.00

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #147-2022**

**3. Second Reading: Amendment #2 Contract EC07-14 - Annual Maintenance for Rave Alert for Public Safety (First Read 03.31.22)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve Amendment #2 to Contract EC07-14 with Rave Mobile Safety for Annual Maintenance for Rave Alert Public Safety for the Boone County IT Department, that was awarded March 22, 2016 (Commission Order 141-2016) adds the purchase of the subscription to “Additional Rave SMS to opt-in for Public Safety.” The Amendment also references the new contract number for the contract in the Finance Enterprise System, C000366.

All other terms, conditions, including pricing of the original agreement as previously amended remain unchanged.

Payment will be paid from the following Department 2708, 911/EM IT Hardware & Software/Account 91302, Computer Software - \$2,500.00

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #148-2022**

**4. Second Reading: Amendment #1 Contract 52-03DEC19 - Ballistic/Stab Combo Vests – Sheriff (First Read 03.31.22)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Amendment #1 to Contract 52-03DEC19 with Southern Uniform & Equipment for Ballistic/Stab Resistant Body Armor that was awarded December 31, 2019 ( Commission Order 552-2019) and assigns the Contract from Southern Uniform & Equipment to Southern Uniform & Tactical, Inc.

The amendment also cites the new Finance Enterprise contract number, C000291.

All other terms, conditions, including pricing of the original agreement remain unchanged. As an assignment of contract, this amendment does not obligate the County for a specific expenditure. This is a Term & Supply contract. Payments will be made using the following:

Department 1255 - GF Detention Operations Account 23300 - Uniforms: \$33,648.00 budgeted

Department 2902 - LEST Detention Operations Account 23300 - Uniforms: \$2,950.00 budgeted

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #149-2022**

**5. Second Reading: Contract 05-03MAR22 - Culvert Improvement - Woodie Proctor Rd (First Read 03.31.22)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve Request for Bid 05-03MAR22 – Culvert Improvement – Woodie Proctor Rd., which opened on March 3, 2022. Seven bid responses were received.

Resource Management recommends award to CL Richardson Construction Co., Inc.

Cost of the Contract is \$123,964.00. There will be a 10% contingency of \$12,396.40 added for a Purchase Order total of \$136,360.40, which will be paid from Department 2041 – R&B RM Road Infrastructure Rehab and Preservation, Account 71202 – Contractor Costs.

The Boone County budgeted amount for this contract is \$200,000.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #150-2022**

**6. Second Reading: Award 162-123122SS - Crime Point Hermit Camera System for the Boone County Sheriff (03.31.22)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of Contract number C000390. The Purchasing Department requests approval of Single Feasible Source 162-123122SS and Contract C000390 that results and is being established on behalf of the Boone County Sheriff's Office.

The single feasible source has been advertised in both the Missouriian and the Columbia Tribune. No other vendors have come forth to indicate that they are able to provide it.

This is a one-time acquisition of equipment that carries a two-year manufacturer's warranty.

Payments will be paid from the following fund/account:

- Fund 2530 – Justice Assistance Grant FYX0/Account 91300 – Machinery & Equipment: \$13,689.99

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #151-2022**

**7. Second Reading: Award 09-16MAR22 - Detainee Hygiene-Other Supplies and Detainee Uniform Items - Boone County Sheriff**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request for bid 09-16MAR22, solicited bids, for Detainee Hygiene/Other Supplies and Detainee Uniform Items for the Boone County Sheriff's Office. Three bids and three "No Bids" were received.

The contract for Detainee Hygiene/Other Supplies and Detainee Uniform Items will be awarded to the low bidder for all items, Bob Barker Company, Inc. of Fuquay Varina, North Carolina with the exception of line item 4.10.4 (wool blanket) which will not be awarded.

The initial contract period will run from April 1, 2022 through March 31, 2023 and includes three (3) one-year renewal options.

This is a Term and Supply contract that will be used by the Sheriff's Office using this coding:

- **1255 -GF Detention Operations/23025- Resident Supplies: \$36,000.00**
- **1255 -GF Detention Operations/23026 - Intake/Indigent Supplies: \$8,440.00**
- **1255 -GF Detention Operations/23031 -Custodial Supplies: \$15,000.00**

Commissioner Aldred seconded the motion.

The motion carried 3 to 0. **Order #152-2022**

## **Human Resources**

### **8. First Reading: Request for an extended training overlap period for position 808, Senior Accountant/Financial Analyst, through August 31, 2022**

Director of Human Resources Jenna Redel stated the Auditor's Office recently learned that one of their employees who has been with the County for over twenty years, is planning to retire. Director Redel stated that the office has come to an agreement with the current employee, who is willing to stay until August 31, 2022, which is the due date for individual offices to turn in their budget for 2023. Director Redel stated the Senior Accountant who is leaving has a major role in all things budgetary with Boone County, so this request would allow the Auditor to hire someone into that position and allow the current Senior Accountant to train her replacement through this full budget cycle.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **9. First Reading: Request to transfer above the Flexible Transfer Salary, position 808, Senior Accountant/Financial Analyst**

Director of Human Resources Jenna Redel stated this request is to be able to hire someone into the Senior Accountant position at \$3,078.00 above the flexible hiring limit for the position. Director Redel stated the person the Auditor's Office is intending to move into the Senior Accountant position is already with the County and has been with the Auditor's Office a little more than eight years. Director Redel stated the amount they are requesting to start her in the position at is market competitive with where the City of Columbia and Jefferson City currently have their Senior Accountants. Commissioner Thompson added that this person has

demonstrated such a growth trajectory in the last couple of years that has been astounding. Commissioner Thompson stated she feels this is a good move on the part of the Auditors office.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Resource Management**

**10. First Reading: Adopt-a-Road Program – Approve application for Fox Hollow Road**

Right-of-Way Agent Natalie Meighan stated they have had another application for the Adopt-a-Road Program which she believes stemmed from the signs put up at Wren School Road.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**11. Second Reading: Budget Amendment for Dept 2082 (First Read 03.22.22) Open Public Hearing**

Commissioner Atwill opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Budget Amendment for Dept 2082.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #153-2022**

**12. Second Reading: Utility Agreement between Boone County and Boone Electric Cooperative for the Olivet Road Bridge Replacement (First Read 03.31.22)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Utility Agreement between Boone County and Boone Electric Cooperative.

The terms of the Agreement are stipulated in the attached and it's further ordered the Presiding Commissioner is hereby authorized to sign said Utility Agreement.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #154-2022**

**13. Second Reading: Utility Agreement between Boone county and Boone Electric Cooperative for the Culvert Improvements- Graham Road and Boothe Lane project (First Read 03.31.22)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Utility Agreement between Boone County and Boone Electric Cooperative.

The terms of the Agreement are stipulated in the attached and it's further ordered the Presiding Commissioner is hereby authorized to sign said Utility Agreement.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #155-2022**

**14. Second Reading: Annual Consultant Service Agreements with CBB, Crockett Geotechnical – Testing Lab, Crockett Engineering Consultants, LLC & Simon and Associates (First Read 03.29.22)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Annual Consultant Service Agreements with:

- CBB
- Crockett Geotechnical-Testing Lab
- Crockett Engineering Consultants, LLC
- Simon and Associates

Terms of the contracts are stipulated in the attached agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #156-2022**

**Sheriff's Office**

**15. Second Reading: City of Sedalia Police Department K-9 Basic Training Contract (First Read 03.31.22)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Training Agreement between Boone County and the following:

- City of Sedalia

The terms of the Agreement are set out in the attached. The Presiding Commissioner is authorized to sign said Agreement.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #157-2022**

### County Counselor

#### **16. First Reading: Acknowledging receipt of the Chapter 100 compliance report from Dana Axle**

Boone County Counselor CJ Dykhouse stated in connection with their pending Chapter 100, they have provisions in the performance agreement for clawbacks if certain job targets aren't met. Counselor Dykhouse stated he is happy to report, that, in the instance of Dana Axle, 2017 series bond issuance, the company has made all its targets and has been above it's targets for the tax year 2021. Columbia's Plant Manager Scott Wright stated they had a challenging year last year where they saw customer shutdowns due to component shortages. Mr. Wright stated they had their share of challenges, but they continued to see strong sales at the end of last year into this year and he has been getting positive feedback out of the workforce, and they hope to continue growing in 2022.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

#### **17. First Reading: Budget Amendment for Dept 2983**

Boone County Counselor CJ Dykhouse stated this Budget Amendment is to appropriate funds from the American Recovery and Protection Act to fund the County's anticipated contribution to the Boone County Nature School through Columbia Public Schools. Counselor Dykhouse stated this is for \$250,000.00, and while they wait for the second reading of the item, they are trying to get the agreement through the Columbia Public Schools Board of Education. Counselor Dykhouse stated after that is done, they will meet up on the other end with final action on the Budget Amendment which will have a public hearing and then the Commission can take up and approve the Boone County Nature School funding agreement if they so choose.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Commission**

18. Public Comment

No public present or on the phone for public comment.

19. Commissioner Reports

Commissioner Aldred stated he would like to thank the Boone County Clerks Office for all their hard work on this Election Day.

Attest:



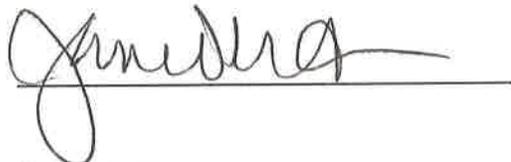
Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner