

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Deputy Director of Emergency Management Chris Kelley
Director of Community Services Joanne Nelson
Director of Purchasing Melinda Bobbitt
Boone County Sheriff's Office Brian Leer
Buyer Robert Wilson
Chief Engineer Jeff McCann
Boone County Counselor CJ Dykhouse
Boone County Interim Treasurer Christy Johnson
Budget Administrator Kelle Westcott
Senior Buyer Liz Palazzolo
Boone County Prosecuting Attorney Dan Knight
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm.

Purchasing

1. First Reading: Contract Amendment #3 for Signature for Boone County: 03-13APR17 – ERP

Director of Purchasing Melinda Bobbitt read the following memo: Contract 03-13APR17 - ERP System Selection Project was approved by commission for award to CentralSquare Technologies, LLC on July 25, 2019 commission order 308-2019.

This amendment is for the following:

Adds consulting, development, management, and technical services for \$138,960.

Adds IntelliTime custom programming hours – 60 days for \$7,500.

Adds (2) time clocks software, hardware and service for \$7,946 with annual maintenance at \$396.

Renews the following maintenance for the period 1/1/22 - 12/31/22:
Citizen Engagement SaaS Annual Subscription Fee: \$8,140.93

Fusion Proprietary Annual Subscription Fee: \$3,803.44

The following maintenance and support fees will not be paid until we go-live in 2022:

Certent Disclosure Management (DM): Base Bundle Annual Maintenance: \$6,000.00

ONESolution Financial Enterprise Core Annual Maintenance Fee: \$7,744.00

ONESolution Foundation Annual Maintenance Fee: \$1,824.00

ONESolution Human Resources/Payroll Annual Maintenance Fee: \$21,820.00

ONESolution Financials Annual Maintenance Fee: \$42,500.00

Information Technology processed a Budget Revision to pay for the time clocks. There is sufficient budget to cover the purchase across the accounts for the rest of items/service. Invoices will be paid from the following accounts:

Dept. 1172 - GF IT Hardware & Software, Account 70050 – Software Service Contract / \$91,832.37

Dept. 1172 - GF IT Hardware & Software, Account 91301 – Computer Hardware / \$5,558.00

Dept. 1172 - GF IT Hardware & Software, Account 92302 – Replacement Computer Software / \$148,848.00

Dept. 1172 - GF IT Hardware & Software, Account 60051 – IT Equipment Service Contract/ \$396.00

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First Reading: Amendment #2 Contract EC07-14 - Annual Maintenance for Rave Alert for Public Safety

Senior Buyer Liz Palazzolo read the following memo: Amendment #2 to contract EC07-14 with Rave Mobile Safety for Annual Maintenance for Rave Alert Public Safety for the Boone County IT Department that was awarded March 22, 2016 (Commission Order 141-2016) adds the purchase of the subscription to “Additional Rave SMS to opt-in for Public Safety.” The amendment also references the new contract number for the contract in the Finance Enterprise System, C000366.

All other terms, conditions, including pricing of the original agreement as previously amended remain unchanged.

Payment will be paid from the following Department 2708, 911/EM IT Hardware & Software/Account 91302, Computer Software - \$2,500.00

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First Reading: Contract 05-03MAR22 - Culvert Improvement - Woodie Proctor Rd

Buyer Robert Wilson read the following memo: Request for Bid 05-03MAR22 – Culvert Improvement – Woodie Proctor Rd. opened on March 3, 2022. Seven bid responses were received.

Resource Management recommends award to CL Richardson Construction Co., Inc.

Cost of the contract is \$123,964.00. There will be a 10% contingency of \$12,396.40 added for a Purchase Order total of \$136,360.40, which will be paid from department 2041 – R&B RM Road Infrastructure Rehab and Preservation, account 71202 – Contractor Costs.

Boone County Budgeted amount for this contact is \$200,000.

Attached is the bid tabulation for your review.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading: Amendment #1 Contract 52-03DEC19 - Ballistic/Stab Combo Vests – Sheriff

Senior Buyer Liz Palazzolo read the following memo: Amendment #1 to contract 52-03DEC19 with Southern Uniform & Equipment for Ballistic/Stab Resistant Body Armor that was awarded December 31, 2019 (Commission Order 552-2019) assigns the contract from Southern Uniform & Equipment to Southern Uniform & Tactical, Inc.

The amendment also cites the new Finance Enterprise contract number, C000291.

All other terms, conditions, including pricing of the original agreement remain unchanged.

As an assignment of contract, this amendment does not obligate the County for a specific expenditure. This is a Term & Supply contract. Payments will be made using this coding:

1255 - GF Detention Operations/23300 - Uniforms: \$33,648.00 budgeted

2902 - LEST Detention Operations/23300 - Uniforms: \$2,950.00 budgeted

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First Reading: Award 162-123122SS - Crime Point Hermit Camera System for the Boone County Sheriff

Senior Buyer Liz Palazzolo read the following memo: Attached for signature and approval is Sole Source Request Form 162-123122SS for the Hermit Camera System from Crime Point, Incorporated of Camarillo, California. The Purchasing Department requests approval of Single Feasible Source contract 162-123122SS that is being established on behalf of the Boone County Sheriff's Office (form attached for approval).

The single feasible source has been advertised in both the Missouriian and the Columbia Tribune. No other vendors have come forth to indicate that they are able to provide it. This is a one-time acquisition of equipment that carries a two-year manufacturer's warranty.

Payments will be paid from the following fund/account:

Fund 2530 - Justice Assistance Grant FYX0/ Account 91300 - Machinery & Equipment: \$13,681.20

Fund 2901 - LEST Sheriff Operations/ Account 91300- Machinery & Equipment: \$8.79

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First Reading: Award 09-16MAR22 - Detainee Hygiene-Other Supplies and Detainee Uniform Items - Boone County Sheriff

Senior Buyer Liz Palazzolo read the following memo: Request for Bid 09-16MAR22 solicited bids for Detainee Hygiene/Other Supplies and Detainee Uniform Items for the Boone County Sheriff's Office. Three bids and three "No Bids" were received.

The contract for Detainee Hygiene/Other Supplies and Detainee Uniform Items will be awarded to the low bidder for all items, Bob Barker Company, Inc. of Fuquay Varina, North Carolina with the exception of line item 4.10.4 (wool blanket) which will not be awarded.

The initial contract period will run from April 01, 2022 through March 31, 2023 and includes three (3) one-year renewal options.

This is a Term and Supply contract that will be used by the Sheriff's Office using this coding:

1255 -GF Detention Operations/23025- Resident Supplies: \$36,000.00

1255 -GF Detention Operations/23026 - Intake/Indigent Supplies: \$8,440.00

1255 -GF Detention Operations/23031 -Custodial Supplies: \$15,000.00

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. Second Reading: Surplus Disposal – ipads (First Read 03.29.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Brianna Lennon, Boone County Clerk’s request to dispose of nine (9) iPADS through the Government buyback program. The IOS for these iPADS is no longer supported.

Asset #	Description	QTY.	Department	Condition of Asset	
21724, 21725, 21726, 21722, 21723, 21727, 21728, 21700, 21808	iPADs	9	Boone County Clerk	Good/New	IOS no longer supported

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #143-2022**

Human Resources

8. First and Second Reading: Human Resources- Request to Hire above FHR for position 575, Mail Clerk, IT

Director of Human Resources Jenna Redel stated this request is from the IT Department and is a request to hire above FHR for their Mail Clerk position. Director Redel stated they are requesting \$16.41 per hour as hiring authority, FHR for the position is \$13.80. Director Redel stated this position is critically important for the operations in the mail room, they have very few applicants, and this applicant has a very dependable work history. Director Redel stated IT has another position with some internal equity issues with the other position making less than this position if this is approved. Director Redel stated IT plans to use their merit pool money to make a salary change for the other position and to deal with the equity issues.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the authorized transfer salary for position number 575, Mail Clerk, Mail Services, and does hereby authorize an appropriation of \$16.41 an hour, for the compensation for said position.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #144-2022**

9. First and Second Reading: Human Resources- Request to Hire above FHR, Assistant Prosecutor II, Prosecutor's Office

Boone County Prosecutor Dan Knight stated they are asking to hire Susan Boresi above FHR. Prosecutor Knight stated the applicant has over 30 years of prosecution experience, she has tried over 200 jury trials, and she was a Boone County Assistant Prosecutor for three years. Prosecutor Knight stated this applicant will be replacing a person who is making \$70,220.00 a year and they are asking for her to make \$73,000.00 a year. Prosecutor Knight stated Ms. Boresi has a lot of experience, she can try big cases and murder cases, and it would be a huge benefit to their office to bring her on board. Director of Human Resources Jenna Redel stated she supports this request. Director Redel stated the amount they are asking for over FHR is a little over \$8,000.00 and like the Prosecutor said, Susan Boresi has a lot of relevant experience in not only the field, but with this office.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the authorized transfer salary for position number 578, Assistant Prosecutor II, Prosecuting Attorney's Office, and does hereby authorize an appropriation of \$73,000.00 annually, for the compensation for said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #145-2022**

Sheriff's Office

10. First Reading: City of Sedalia Police Department K-9 Basic Training Contract

Captain Brian Leer from the Boone County Sheriff's Office stated this is a Cooperative Agreement with the City of Sedalia to provide training to a K-9 team handler and a dual-purpose K-9. Captain Leer stated the dual-purpose K-9 will be trained in obedience tracking, area search, article search, building search and narcotics detection. Captain Leer stated at the conclusion of training, the dog and handler will be certified under the Missouri Police K-9 Association requirements. Captain Leer stated the contract is in the amount of \$3,600.00 which will cover the training that the Boone County Sheriff's Office will be providing.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

11. First Reading: Utility Agreement between Boone County and Boone Electric Cooperative for the Olivet Road Bridge Replacement

Chief Engineer Jeff McCann stated due to the overhead electric line that runs parallel to the road, when they go to replace the bridge, the overhead electric line will be in the way. Engineer McCann stated this agreement will allow Boone Electric to dead end their line at both ends of where the bridge is, to allow for the construction. Engineer McCann stated Boone Electric will place the lines back overhead once the bridge is done.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

12. First Reading: Utility Agreement between Boone County and Boone Electric Cooperative for the Culvert Improvements- Graham Road and Boothe Lane project

Chief Engineer Jeff McCann stated this is like the last item. These are precast concrete box culverts that get lifted by a crane, and there are two locations with this project.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

13. First Reading: Annual Consultant Service Agreements with CBB, Crockett Geotechnical – Testing Lab, Crockett Engineering Consultants, LLC & Simon and Associates

Budget Administrator Kelle Westcott stated all four of these companies have been on the Consultants list in the past and have again submitted the information to be on the list in 2022.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Treasurer

14. First and Second Reading: Levings & Proctor Tax Surplus

Boone County Interim Treasurer Christy Johnson stated Michelle Freels is the guardian and conservator of the owner of record of the house, Harriet Levings. Treasurer Johnson stated Ms. Freels is seeking to redeem the property, and asking that the Treasurer's Office pay the Boone County Collector \$30,872.82 so that she can reclaim the house. Treasurer Johnson stated they will write the check for the excess straight to the Boone County Collector's office and Ms. Freels will come up with the balance.

Commissioner Thompson moved now on this day the Boone County Commission takes up the disposition of the **2021** tax sale surplus relating to **Parcel 17-509-16-01-015.00**:

Pursuant to RSMo §140.230 the Commission is authorized to approve claims for any tax sale surplus being held by the County Treasurer associated with the County Collector's annual tax sale as part of a redemption or after the expiration of the applicable redemption period. In this instance, the owners of record at the time the subject property went to tax sale were **Harriet Murline Levings (aka Harriet Murline Proctor) & Kevin Proctor II**, per the vesting deed at Book 4790, Page 73, Boone County Records. The owner of record, by and through her Guardian and Conservator, has assigned the tax sale surplus to the Boone County Collector as part of the redemption of the property. The other documentation which supports this claim is made a part of this record. The application to the County Treasurer for the surplus funds is timely.

The County Treasurer, based upon the documents presented to her office and made a part of this record, is satisfied that Michelle Anne Freels, duly-appointed Guardian and Conservator of the owner of record, **Harriet Murline Levings**, is entitled to assign the total surplus of **\$30,872.82** to the Boone County Collector as part of her redemption of the subject property and recommends the Commission approve the same.

NOW, THEREFORE, upon the recommendation of the County Treasurer and the evidence made a part of this record, the County Commission hereby approves the disposition of the surplus via assignment to **the Boone County Collector, assignee of the owner of record**, in the amount of **\$30,872.82**, in a manner mutually-agreed to by the County Collector and County Treasurer, in order to facilitate **Harriet Murline Levings** redemption of the subject property pursuant to RSMo §140.340.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #146-2022**

Community Services

15. First Reading: Budget Amendment - Dept 2131

Director of Community Services Joanne Nelson stated this Budget Amendment request is for \$88,000.00 which are funds from the Upward Mobility project with the Urban Institute. Director Nelson stated this amount covers the remaining balance of their \$125,000.00 grant they will be receiving from the Urban Institute.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Emergency Management

16. First Reading: Budget Amendment - Dept 2702

Deputy Director of Emergency Management Chris Kelley stated Commission has already accepted the award of sustainment money to upgrade technology to their incident support trailer and they are setting this up so they can start procuring the transfer of money between the federal government and the state so the upgrades can be done.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

17. Public Comment

No public present or on the phone for public comment.

18. Commissioner Reports

None

Attest:



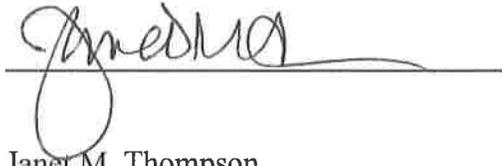
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner

A handwritten signature in black ink, appearing to read "Janet M. Thompson", is written over a horizontal line. The signature is fluid and cursive.

Janet M. Thompson

District II Commissioner