

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Captain Brian Leer Boone County Sheriff's Office
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm.

Purchasing

1. **First Reading: Contract 04-02MAR22 - Carpet Cleaning Services - Term & Supply**
Commissioner Thompson read the following memo: Request for Bid 04-02MAR22 – Carpet Cleaning Services – Term & Supply opened on March 2, 2022. Two (2) bids were received. Facilities Maintenance recommends award to American Heritage Carpet Cleaning as primary contractor and Sappington's Carpet Care as secondary contractor.

Invoices will be paid from departments 6101 – Facilities Maintenance Housekeeping & Custodial Services and account 60125 – Custodial/Janitorial Service.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. **Second Reading: First Reading: Contract Amendment #1 CC220022004 - 2022 Police SUV- additional for Boone County Sheriff's Office (First Read 03.15.22)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Amendment #1 to Contract CC220022004 with Joe Machens Ford Lincoln of Columbia, Missouri which adds the purchase of one additional pursuit vehicle for the Boone County Sheriff's Office. The Co-Op Contract was initially awarded February 8, 2022 (Commission Order 52-2022). The vehicle description is set out in the attached paperwork. This vehicle replaces a vehicle that was totaled in an accident. The disposal form is attached.

All other terms, conditions, including pricing of the original agreement remain unchanged.

Payment for the vehicle will be paid from Department 2901, Sheriff Operations LE Sales Tax, Assessment - Account 92400, Replacement Autos and Trucks in the amount of \$36,938.00.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #113-2022**

3. Second Reading: Purchasing Director Authority to Sign Contracts (First Read 03.15.22)

Commissioner Thompson stated the language for this has gone through the County Counselor and this essentially completes the circle for the County Purchasing Director to be treated as the Purchasing Agent under RSMo Sec. 50.753. Commissioner Thompson stated this will give the Purchasing Director authority to sign smaller contracts throughout the month and then present those at the end of the month to Commission. Commissioner Thompson stated this isn't for big items like capital projects, it's for the smaller things that have already gone through the budget process.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request for the Purchasing Director to be granted authority to sign Contracts and Amendments excluding capital projects and any project not in the current Fiscal Year Budget where there are no appropriations.

The Purchasing Director is hereby designated the County's Purchasing Agent as contemplated in RSMo Sec. 50.753. In order to maintain public transparency about the award of contracts, the Purchasing Department will read a Memorandum at the beginning of each month in a Commission meeting confirming the list of Contracts signed by the Purchasing Director during the previous month, for which the Commission will acknowledge receipt of via Commission Order.

This designation of authority will become effective April 1, 2022.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #114-2022**

Sheriff's Office

4. **First Reading: Budget Amendment for Dept 2901**

Captain Brian Leer stated this Budget Amendment is specifically related to the totaled patrol vehicle that was referenced earlier. Captain Leer stated this Budget Amendment lists out the insurance receipts, as well as the vehicle equipment installation and costs for additional vehicle we will need to purchase.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

5. **Second Reading: Request for an extended overlap period for position 34 in the Collector's Office (First Read 03.15.22)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request for an extended Training Period for Position 34, Deputy Collector, of up to 10 weeks, through June 1, 2022. This request was made pursuant to Commission Order 147-2005, which requires Commission approval for any training period in excess of 80 hours.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #115-2022**

Commission

6. **First and Second Reading: Organizational Use of the Boone County Chambers – Prime Timers**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Commission Chambers by Prime Timers on March 26th from 12:45 pm until 4:15pm.

The Commission's approval of the use of the interior of the Government Center, specifically the Commission Chambers, is conditioned upon that inside use being consistent with the then-applicable building use policies set forth by the Commission in light of the COVID-19 pandemic and local health orders.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #116-2022**

7. First and Second Reading: Board Reappointments – Boone County Family Resources

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the following Board Reappointments.

| | | | | |
|--------------|---------------------|-------------|-------------|-----------------------------------|
| Heather Koch | BC Family Resources | 3 Year Term | Reappointed | April 1, 2022 thru March 31, 2025 |
| Tec Chapman | BC Family Resources | 3 Year Term | Reappointed | April 1, 2022 thru March 31, 2025 |

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #117-2022**

8. First and Second Reading: Board Reappointments – Children’s Services

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the following Board Reappointments.

| | | | | |
|-----------------|---------------------|-------------|-------------|-----------------------------------|
| Michele Kennett | Children’s Services | 3 Year Term | Reappointed | April 1, 2022 thru March 31, 2025 |
| Les Wagner | Children’s Services | 3 Year Term | Reappointed | April 1, 2022 thru March 31, 2025 |
| Greg Grupe | Children’s Services | 3 Year Term | Reappointed | April 1, 2022 thru March 31, 2025 |

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #118-2022**

9. Public Comment

No members of the public were present in person or by phone. Commissioner Atwill closed the public comment.

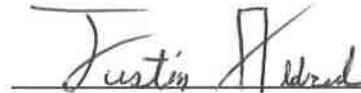
10. Commissioner Reports

Commissioner Thompson stated give the last two motions and orders that were entered into the record, she would like to say we are so fortunate in Boone County to have incredible quality of people that apply for and often serve. Commissioner Thompson stated we couldn't pay them what they are worth to this County including Ms. Leipard who is present. Commissioner Thompson stated it's a testament to the spirit of this County that people are willing to give up their time as they do. Commissioner Atwill stated he agreed and stated Boone County is a great County primarily because we have volunteers who are willing to give their time and effort to the variety of projects, they give appointments for.



Daniel K. Atwill

Presiding Commissioner



Justin Aldred

District I Commissioner



Janet M. Thompson

District II Commissioner

Attest:



Brianna L. Lennon

Clerk of the County Commission