

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Director of Community Services Joanne Nelson
Chief Engineer Jeff McCann
Senior Buyer Liz Palazzolo
Director of Information Technology Aron Gish
Boone County Juvenile Office Supervisor Angie Bezoni
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm.

Resource Management

- 1. First Read: Approve permanent stormwater management BMP security agreement and irrevocable letter of credit between Boone County and Fred Overton Development, Inc. for Ravenwood Plat 1**

Chief Engineer Jeff McCann stated this is a standard agreement and it allows the County to have an irrevocable letter of credit as security to ensure these two bio-retention cells, which part of the subdivision, are constructed at a future date. Engineer McCann stated the company has until

November 1, 2022 to complete the construction or the contract will need to be extended another year. Engineer McCann stated the amount on this irrevocable letter of credit is \$34,020.90.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Community Services

2. First Reading: Strategic Opportunity Contract for the Community Health/Medical Fund

Director of Community Services Joanne Nelson read the following memo: Attached for signature is Contract Amendment Number Two for the Strategic Opportunity Contract for the Children’s Services Fund, dated January 23, 2020, made by and between Boone County, Missouri and the City of Columbia. This amendment extends the contract period from January 1, 2022, through December 31, 2022. It adds a renewal amount of \$30,000.00. The program offers out-of-school programming, case management, and community-based mentoring (individual and group) to at-risk male student athletes by providing access to opportunities and resources students need to succeed. Invoices will be paid from department 2131 - CHF, account 71106 – Contracted Services. \$105,000.00 is budgeted for 2022.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

3. First Reading: Contract Amendment #2 for Signature: 19-02MAY19 – FACE

Senior Buyer Liz Palazzolo read the following memo: Attached for signature is contract amendment #2 to 19-02MAY19 - FACE with the Curators of the University of Missouri (on behalf of the Missouri Prevention Science Institute).

This amendment renews the contract for the period January 1, 2022 through December 31, 2022. It adds a renewal amount of \$3,108,178.00 for FACE. The amendment also transfers the Purchase Agreement 16-30SEP20E - COVID-19 Response Plan: Mental Health to 19-02MAY19 - FACE. It adds \$37,500.00 for the Therapy Access Program.

This contract is for the Family Access Center of Excellence (FACE) of Boone County. FACE will now consist of two program branches: Community-Based Services and School-Based

Services. This program helps Boone County families with a child between the ages of 0-19 to improve access to high quality mental health care.

Invoices will be paid from department 2162 – CSF Program Funding, account 71106 - Contracted Services. \$12,500,000.00 is budgeted for 2022.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading: Cooperative Contract CC220604003– State of Missouri Office of Administration contract for Ammunition with Precision Delta Corporation - Term & Supply

Senior Buyer Liz Palazzolo read the following memo: Purchasing requests permission to use contract CC220604002 for ammunition established by the State of Missouri Office of Administration with Sunset Law Enforcement of Ruleville, Mississippi as a cooperative contract. The contract is intended for purchases made by the Boone County Sheriff’s Office.

The contract period runs January 20, 2022 through November 18, 2022.

Payments will be made from the following Department/Account codes:

- 1251 – GF Sheriff Operations/23200 - Ammunition: \$17,500.00
- 1255 – GF Detention Operations/23200 - Ammunition: \$750.00
- 2901-LEST Sheriff Operations/23200 - Ammunition: \$18,000.00

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Second Reading: Request for Bid 46-07DEC21 Janitorial Supplies -Term & Supply for Boone County - Pyramid School Products (First Read 01.25.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Request for Bid 46-07DEC21 - Pyramid School Products.

The contract for Janitorial Supplies will be awarded to all four responsive bidders for items bid in rank order of primary, secondary, and tertiary based on lowest, next lowest, and third lowest pricing for each specific item bid. Multiple awards of contracts will give the County greater access to needed janitorial products given market constrictions still seen because of the ongoing pandemic.

The initial contract period will run from February 01, 2022 through January 31, 2023 and includes three (3) one-year renewal options.

This is a Term and Supply contract that will be used by Facilities Maintenance, the Sheriff's Office, and the Road and Bridge Department. Payments will be made using this coding:

- 6101 – Facilities Maintenance Housekeeping & Custodial Services/23031 – Custodial Supplies
- 2705 – 911/EM Facilities Maintenance Building Maintenance /23031 – Custodial Supplies
- 2040 – Road & Bridge Road Maintenance/23036 – Safety Supplies & Equipment
- 1255 – GF Detention Operations/23025– Resident Supplies

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #40-2022**

6. Second Reading: Request for Bid 46-07DEC21 Janitorial Supplies -Term & Supply for Boone County – Smith Paper (First Read 01.25.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve Request for Bid 46-07DEC21 – Smith Paper.

The contract for Janitorial Supplies will be awarded to all four responsive bidders for items bid in rank order of primary, secondary and tertiary based on lowest, next low, and third low pricing for each specific item bid. Multiple awards of contracts will give the County greater access to needed janitorial products given market constrictions still seen because of the on-going pandemic.

The initial contract period will run from February 01, 2022 through January 31, 2023 and includes three (3) one-year renewal options.

This is a Term and Supply contract that will be used by Facilities Maintenance, the Sheriff's Office, and the Road and Bridge Department. Payments will be made using this coding:

- 6101 – Facilities Maintenance Housekeeping & Custodial Services/23031 – Custodial Supplies
- 2705 – 911/EM Facilities Maintenance Building Maintenance /23031 – Custodial Supplies
- 2040 – Road & Bridge Road Maintenance/23036 – Safety Supplies & Equipment
- 1255 – GF Detention Operations/23025– Resident Supplies

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #41-2022**

7. Second Reading: Award 32-27SEP21- Absentee Ballot Packets and Related Services for the Boone County Clerk (First Read 01.25.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Request for Proposal 32-27SEP21. The lowest and best proposal based on evaluation scoring is the proposal from Modern Litho Print Company of St. Louis, Missouri for both absentee and sample ballot packets and related service.

The contract period will run from February 01, 2022 through January 31, 2023. There are four (4) one-year renewal options available past this initial contract period. This is a Term and Supply contract.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #42-2022**

8. Second Reading: Contract 49-22DEC21 - Guardrail - New Installation and Repair Services (First Read 01.25.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve Contract 49-22DEC21- Guardrail New Installation and Repair Services – Term & Supply. The Road & Bridge Department recommends award to James H. Drew Corporation.

This is a Term and Supply contract and will be paid from Department 2040 – Road & Bridge – Road Maintenance, Account 71100 – Outsourced Services.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #43-2022**

IT

9. First Reading: IT Request Administrative Authority to Purchase Technology Related Items for FY2022

Director of IT Aron Gish stated this is a standing request the IT Department does annually which has three parts. Director Gish stated the first part is a request to extend authority for the IT Department to purchase from Cooperative Agreements that are approved by Purchasing for the fiscal year 2022. Director Gish stated some of the Cooperative Agreements include the State of Missouri's CDW-G (Computer Discount Warehouse-Government), NACo (National Association of Counties), and NASPO ValuePoint. Director Gish stated part two is a request to extend authority for the IT Department to use the "Unanticipated Emergency Hardware" funds that are in the budget, to replace existing technology items that fail and are not cost-effective to repair. Director Gish stated last year it was for \$1,400.00 and this year they are requesting \$1,800.00, as they have run across some laptops that would be above \$1,400.00 and they would like to go ahead and make that adjustment. Director Gish stated this part of the agreement has

been approved for four years. Director Gish stated the third part is newer but has been on the agreement in previous years, starting in 2018. Director Gish stated this one is to grant authority for the IT Department to purchase new assets like computer monitors, as needed, where the item's total purchase price is \$800.00 or less. This cost would include any annual operating expense or license. This request does include an increase from \$500.00 in previous years to \$800.00 in FY2022, due to an increase in prices.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

13th Judicial Circuit Court

10. First Reading: Domestic Relations Programs for Parents and Children

Boone County Juvenile Office Supervisor Angie Bezoni stated this grant is for the supervised visitation program they have had for ten years. Ms. Bezoni stated they are requesting \$20,000.00 from the Domestic Relations Resolution Fund through OSCA to help continue the program. Ms. Bezoni stated this grant will run from July 2022 until June 30, 2023.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

11. Second Reading: Agreement for Animal Shelter & Related Services: Central Missouri Humane Society (First Read 01.25.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Agreement for Animal Shelter and Related Services between Boone County and the Central Missouri Humane Society.

Terms of the agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #44-2022**

12. Public Comment

No public present or on the phone for comment.

13. Commissioner Reports

None

Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner