

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Environmental Public Health Specialist Kristine Vellema  
Buyer Robert Wilson  
Senior Accountant Caryn Ginter  
Budget Administrator for Resource Management Kelle Westcott  
Senior Buyer Liz Palazzolo  
Deputy County Clerk Jodi Vanskike

Public: Komlavi Adissen – Columbia Missourian, Matt McCormick – Columbia Chamber of Commerce President, Amanda Woodson – Property Owner’s Representative

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30pm.

**Health Department**

**1. First and Second Reading: Public Nuisance Parcel #17-313-11-01-152.00 01**

Environmental Public Health Specialist Boone County Health Department, Kristine Vellema stated there are some photographs of trash and boxes by the front door and stated an abatement of this property has been done before. Ms. Vellema stated she hasn’t gotten any response from the property owner. Commissioner Atwill asked if there was anyone on the phone on behalf of

the owner. Amanda Woodson stated she is “standing in” for owner Jeanne Buckman. Ms. Woodson stated they have been trying to evict the tenants, for a year, who currently reside at this property. Ms. Woodson stated every time they get the property cleaned up, they “do it to us” again. Ms. Woodson stated she has been at this location all week cleaning it up and asked if anyone had been out to inspect it today. Ms. Vellema stated there were still some boxes and trash piled by the front door when she was out there this morning. Ms. Woodson stated she just finished moving things within the last hour. Ms. Woodson stated she sends the tenants the same ordinance she receives in the mail from the Health Department but states the tenants “don’t care.” Ms. Vellema explained that if Ms. Woodson would provide her phone number, she would certainly be willing to work with her on getting this cleaned up.

Commissioner Thompson moved now on this 20<sup>th</sup> day of January 2022, the County Commission of Boone County, Missouri met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

### **Findings of Fact and Conclusions of Law**

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the “Code”) are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: junk, trash, rubbish, garbage and other refuse on the premises.
4. The location of the public nuisance is as follows: 800 Demaret Drive, Fairway Meadows Subdivision, Replat 1, Block 4, Lot 23, a/k/a parcel# 17-313-11-01-152.00 01, Section 11, Township 48, Range 12 as shown in deed book 0419 page 0203, Boone County.
5. The specific violation of the Code is: junk, trash, rubbish, garbage and other refuse in violation of section 6.5 of the Code.
6. The Health Director’s designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 5<sup>th</sup> day of January to the property owner.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public

nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

### **Order For Abatement Chargeable As a Special Assessment To The Property**

Based upon the foregoing, the County Commission hereby orders abatement of the above described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

**WITNESS** the signature of the presiding commissioner on behalf of the Boone County Commission on the day and year first above written.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #27-2022**

### **Resource Management**

#### **2. First Reading: Annual Consultant Service Agreements with: A Civil Group, Anderson Engineering Inc, Bartlett & West Inc, CFS Engineers, Ross & Baruzzini and Midwest Engineering Group**

Budget Administrator for Resource Management Kelle Westcott stated these are all additional consultant agreements to be on the approved consultants list with the County. Ms. Westcott stated all the companies have been on the list in past years.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **Auditor**

#### **3. First Reading: Budget Amendment: Dept. 4110 and 2049 – Road & Bridge**

Senior Accountant Caryn Ginter stated this Budget Amendment is to increase funding for the Road & Bridge construction project. Ms. Ginter stated, the increased costs of that project raised the total cost \$4.2 million, so this Budget Amendment increases the expense and sets up the appropriation for them to do the transfer from the Road & Bridge fund to the construction fund.

Ms. Ginter stated when the project is finished, all remaining funds will go back to the Road & Bridge fund.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **Purchasing**

#### **4. First Reading: Cooperative Contract CC200147001 –Ammunition Term & Supply for Sheriff with Gulf States Distributors, Inc**

Senior Buyer Liz Palazzolo read the following memo: Purchasing requests permission to use contract CC220604001 for Ammunition established by the State of Missouri Office of Administration with Gulf States Distributors, Inc. of Montgomery, Alabama as a cooperative contract. The contract is intended for purchases made by the Boone County Sheriff's Office.

The contract period runs January 20, 2022 through November 18, 2022. There is one (1) one-year renewal option available.

Payments will be made from the following Department/Account codes:

- 1251 – GF Sheriff Operations/23200 - Ammunition: \$17,500.00
- 1255 – GF Detention Operations/23200 - Ammunition: \$750.00
- 2901-LEST Sheriff Operations/23200 - Ammunition: \$18,000.00

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

#### **5. First Reading: Request for Bid 46-07DEC21 Janitorial Supplies Term & Supply for Boone County - Interboro Packaging**

Senior Buyer Liz Palazzolo read the following memo: Request for Bid 46-07DEC21 solicited bids for Janitorial Supplies for the Facilities Maintenance Department, the Road and Bridge Department, and the Sheriff's Office. Five bids and two "No Bids" were received.

The contract for Janitorial Supplies will be awarded to all four responsive bidders for items bid in rank order of primary, secondary and tertiary based on lowest, next low, and third low pricing for each specific item bid. Multiple awards of contracts will give the County greater access to

needed janitorial products given market constrictions still seen because of the on-going pandemic.

Awards of contract have been prepared to Smith Paper and Janitorial Supply of Eldon, Missouri; Royal Papers of St. Louis, Missouri, Interboro Packaging Corporation of Montgomery, New York; and Pyramid School Products of Tampa Florida. Specific award details follow:

Smith Paper and Janitorial Supply:

Primary (First Choice) Contractor for the Following Items: 4.10.1, 4.10.2, 4.10.12, 4.10.15, 4.10.16, 4.10.18, 4.10.21, 4.10.24, 4.10.25, 4.10.26, 4.10.28, 4.10.36, 4.10.37, 4.10.38, 4.10.40, 4.10.46, 4.10.47, 4.10.48, 4.0.52, 4.10.55, 4.10.56, 4.10.57 (Georgia Pacific brand only), 4.10.58, and 4.10.60.

Secondary (Second Choice) Contractor for the Following Items: 4.10.3, 4.10.4, 4.10.5, 4.10.6, 4.10.7, 4.10.8, 4.10.9, 4.10.10, 4.10.11, 4.10.13, 4.10.14, 4.10.17, 4.10.19, 4.10.20, 4.10.22, 4.10.23, 4.10.27, 4.11.29, 4.10.30, 4.10.31, 4.10.32, 4.10.33, 4.10.34, 4.10.35, 4.10.39, 4.10.44, 4.10.45, 4.10.49, 4.10.51, 4.10.53, 4.10.54, and 4.10.59.

Tertiary (Third Choice) Contractor for the Following Items: 4.10.16, 4.10.42, 4.10.43, and 4.10.50.

Royal Papers:

Primary (First Choice) Contractor for the Following Items: 4.10.3, 4.10.4, 4.10.5, 4.10.6, 4.10.7, 4.10.8, 4.10.9, 4.10.10, 4.10.11, 4.10.13, 4.10.14, 4.10.17, 4.10.19, 4.10.20, 4.10.22, 4.10.23, 4.10.27, 4.11.29, 4.10.30, 4.10.31, 4.10.32, 4.10.33 (both options), 4.10.34, 4.10.35 (all three options), 4.10.43, 4.10.44, 4.10.45, 4.10.50, 4.10.53, 4.10.54, 4.10.59 and 4.10.60.

Secondary (Second Choice) Contractor for the Following Items: 4.10.1, 4.10.2, 4.10.12, 4.10.15, 4.10.16, 4.10.18, 4.10.21, 4.10.24, 4.10.25, 4.10.26, 4.10.28, 4.10.36, 4.10.37, 4.10.38, 4.10.40, 4.10.42, 4.10.46, 4.10.47, 4.10.55, 4.10.56, 4.10.57 and 4.10.58.

Tertiary (Third Choice) Contractor for the Following Items: 4.10.39, 4.10.44, 4.10.45, 4.10.48, 4.10.49, 4.10.51, and 4.10.52.

Interboro Packaging Corporation:

Primary (First Choice) Contractor for the Following Item: 4.10.39 (INT-3037 Reg - alternate priced at \$21.34/case), and 4.10.60

Secondary (Second Choice) Contractor for the Following Items: 4.10.38 - only alternate #2 (Pitt/IBS priced at \$24.34 per case and alternate #3 Pitt/IBS priced at \$16.48 per case; and 4.10.39 (INT-3037-Med priced at \$25.34/case).

Tertiary (Third Choice) Contractor for the Following Items: 4.10.40, 4.10.46, and 4.10.47

Pyramid School Products:

Primary (First Choice) Contractor for the Following Items: 4.10.42, 4.10.44, 4.10.45, 4.10.49, 4.10.51, and 4.10.60.

Secondary (Second Choice) Contractor for the Following Items: 4.10.43, 4.10.48, 4.10.50, and 4.10.52.

Tertiary (Third Choice) Contractor for the Following Items: 4.10.55 and 4.10.56.

The initial contract period will run from February 01, 2022 through January 31, 2023 and includes three (3) one-year renewal options.

This is a Term and Supply contract that will be used by Facilities Maintenance, the Sheriff's Office, and the Road and Bridge Department. Payments will be made using this coding:

- 6101 – Facilities Maintenance Housekeeping & Custodial Services/23031 – Custodial Supplies
- 2705 – 911/EM Facilities Maintenance Building Maintenance /23031 – Custodial Supplies
- 2040 – Road & Bridge Road Maintenance/23036 – Safety Supplies & Equipment
- 1255 – GF Detention Operations/23025– Resident Supplies

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. First Reading: Request for Bid 46-07DEC21 Janitorial Supplies -Term & Supply for Boone County - Royal Lab**

Senior Buyer Liz Palazzolo read the following memo: Request for Bid 46-07DEC21 solicited bids for Janitorial Supplies for the Facilities Maintenance Department, the Road and Bridge Department, and the Sheriff's Office. Five bids and two "No Bids" were received.

The contract for Janitorial Supplies will be awarded to all four responsive bidders for items bid in rank order of primary, secondary and tertiary based on lowest, next low, and third low pricing for each specific item bid. Multiple awards of contracts will give the County greater access to needed janitorial products given market constrictions still seen because of the on-going pandemic.

Awards of contract have been prepared to Smith Paper and Janitorial Supply of Eldon, Missouri; Royal Papers of St. Louis, Missouri, Interboro Packaging Corporation of Montgomery, New York; and Pyramid School Products of Tampa Florida. Specific award details follow:

**Smith Paper and Janitorial Supply:**

Primary (First Choice) Contractor for the Following Items: 4.10.1, 4.10.2, 4.10.12, 4.10.15, 4.10.16, 4.10.18, 4.10.21, 4.10.24, 4.10.25, 4.10.26, 4.10.28, 4.10.36, 4.10.37, 4.10.38, 4.10.40, 4.10.46, 4.10.47, 4.10.48, 4.0.52, 4.10.55, 4.10.56, 4.10.57 (Georgia Pacific brand only), 4.10.58, and 4.10.60.

Secondary (Second Choice) Contractor for the Following Items: 4.10.3, 4.10.4, 4.10.5, 4.10.6, 4.10.7, 4.10.8, 4.10.9, 4.10.10, 4.10.11, 4.10.13, 4.10.14, 4.10.17, 4.10.19, 4.10.20, 4.10.22, 4.10.23, 4.10.27, 4.11.29, 4.10.30, 4.10.31, 4.10.32, 4.10.33, 4.10.34, 4.10.35, 4.10.39, 4.10.44, 4.10.45, 4.10.49, 4.10.51, 4.10.53, 4.10.54, and 4.10.59.

Tertiary (Third Choice) Contractor for the Following Items: 4.10.16, 4.10.42, 4.10.43, and 4.10.50.

**Royal Papers:**

Primary (First Choice) Contractor for the Following Items: 4.10.3, 4.10.4, 4.10.5, 4.10.6, 4.10.7, 4.10.8, 4.10.9, 4.10.10, 4.10.11, 4.10.13, 4.10.14, 4.10.17, 4.10.19, 4.10.20, 4.10.22, 4.10.23, 4.10.27, 4.11.29, 4.10.30, 4.10.31, 4.10.32, 4.10.33 (both options), 4.10.34, 4.10.35 (all three options), 4.10.43, 4.10.44, 4.10.45, 4.10.50, 4.10.53, 4.10.54, 4.10.59 and 4.10.60.

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Tertiary (Third Choice) Contractor for the Following Items: 4.10.39, 4.10.44, 4.10.45, 4.10.48, 4.10.49, 4.10.51, and 4.10.52.

**Interboro Packaging Corporation:**

Primary (First Choice) Contractor for the Following Item: 4.10.39 (INT-3037 Reg - alternate priced at \$21.34/case), and 4.10.60

Secondary (Second Choice) Contractor for the Following Items: 4.10.38 - only alternate #2 (Pitt/IBS priced at \$24.34 per case and alternate #3 Pitt/IBS priced at \$16.48 per case; and 4.10.39 (INT-3037-Med priced at \$25.34/case).

Tertiary (Third Choice) Contractor for the Following Items: 4.10.40, 4.10.46, and 4.10.47

**Pyramid School Products:**

Primary (First Choice) Contractor for the Following Items: 4.10.42, 4.10.44, 4.10.45, 4.10.49, 4.10.51, and 4.10.60.

Secondary (Second Choice) Contractor for the Following Items: 4.10.43, 4.10.48, 4.10.50, and 4.10.52.

Tertiary (Third Choice) Contractor for the Following Items: 4.10.55 and 4.10.56.

The initial contract period will run from February 01, 2022 through January 31, 2023 and includes three (3) one-year renewal options.

This is a Term and Supply contract that will be used by Facilities Maintenance, the Sheriff's Office, and the Road and Bridge Department. Payments will be made using this coding:

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- 2705 – 911/EM Facilities Maintenance Building Maintenance /23031 – Custodial Supplies
- 2040 – Road & Bridge Road Maintenance/23036 – Safety Supplies & Equipment
- 1255 – GF Detention Operations/23025– Resident Supplies

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**7. First Reading: Amendment #1 Contract 154-123120SS Magnet AXIOM Software for Sheriff**

Senior Buyer Liz Palazzolo read the following memo: Amendment #1 to contract 154-123120SS for SMS Magnet Axiom Software for the Boone County Sheriff's Office that was awarded October 08, 2020 (Commission Order 456-2020) is being amended to add a software

product (Magnet Axiom Core Bundle), Magnet Forensics Training, and the terms of the FY2020 CESF-CAC – Boone County, Cyber Task Force Subaward Agreement.

All other terms, conditions and prices of the original agreement remain unchanged.

Payments will be paid from the following funds/accounts:

- Fund 1253 GF Sheriff Grants/Account 37200 – Registration: \$4,995.00
- Fund 1253 GF Sheriff Grants/Account 70100 – Software Subscriptions: \$3,575.00

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**8. First Reading: Boone County Contract: 38-09DEC21 - New Vehicle Storage and Facility Improvements**

Buyer Robert Wilson read the following memo: Request for Bid 38-09DEC21 - New Vehicle Storage and Facility Improvements for Boone County Road & Bridge closed on December 16, 2021. Four bids were received. Erik Miller with PW Architects, Inc. and Greg Edington, Road & Bridge Director recommend award to Curtiss-Manes-Schulte, Inc. of Eldon, Missouri for offering the lowest and best bid.

Invoices will be paid from department 4110 - Road & Bridge Expansion and Improvement, account 80000 - Other. Total cost of contract is \$4,079,829.00 and is as follows:

- Base Bid \$3,907,119.00
- Alternate Bid 1-Add \$31,698.00
- Alternate Bid 2-Add \$5,903.00
- Alternate Bid 3-Add \$97,677.00
- Alternate Bid 5-Add \$37,432.00

A 5% contingency is added to the PO in the amount of \$163,193.16.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**9. Second Reading: Co-Op Contract CC220604002 – Ammunition Term & Supply for Sheriff (Sunset Law Enforcement) (First Read 01.18.22)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Purchasing's request to use Contract CC220604002 for Ammunition. The contract is intended for purchases made by the Boone County Sheriff's Office.

The contract period runs January 20, 2022 through November 18, 2022. There is one (1) one-year renewal option available.

Payments will be made from the following Department/Account codes:

- 1251 – GF Sheriff Operations/23200 - Ammunition: \$17,500.00
- 1255 – GF Detention Operations/23200 - Ammunition: \$750.00
- 2901-LEST Sheriff Operations/23200 - Ammunition: \$18,000.00

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #28-2022**

**Commission**

**10. Second Reading: Commission Order calling for a special election on April 5, 2022 on the question of whether to impose a local use tax (First Read 01.18.22)**

Columbia Chamber of Commerce President Matt McCormick asked, on behalf of the Chamber, that the Commission move forward with the special election for the use tax and this ballot language. Mr. McCormick stated the Chamber would like for the County to be clear on how the use tax on internet sales would be used, and that it would mirror image Boone County's current sales tax structure. Commissioner Atwill stated the Commission appreciates the support of the Columbia Chamber of Commerce, and said to keep in mind it's not a new tax; it's a tax that needs to be imposed on shipments from out-of-state by companies that don't have physical presence in Boone County. Commissioner Atwill stated it's important the County gets it passed, if that's possible.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby impose its local use tax pursuant to the provisions of RSMo §144.757, at the same rate as the total county sales tax, currently one and three quarters percent (1.75%), provided that if the local sales tax rate is reduced or raised by voter approval, the local use tax rate shall also be reduced or raised by the same action.

The imposition of this use tax shall be effective only after approval of a majority of the qualified voters casting a ballot at a county special election. It is further ordered that the County Commission of the County of Boone hereby calls for an election to be held on Tuesday the 5th

day of April, 2022, for the purpose of submitting to the voters the proposition contained in the following Notice of Election and Sample Ballot:

NOTICE OF SPECIAL ELECTION

Notice is hereby given to the qualified voters of the County of Boone that the County Commission of said county has called an election to be held in said county on the 5th day of April, 2022, from and between the hours of six o'clock a.m. and seven o'clock p.m. on said date, to vote on the proposition contained in the following sample ballot:

OFFICIAL BALLOT  
COUNTY OF BOONE, STATE OF MISSOURI  
TUESDAY,  
April 5, 2022

Proposition 1:

Shall the County of Boone impose a local use tax at the same rate as the local sales tax rate, provided that if the local sales tax rate is reduced or raised by voter approval, the local use tax rate shall also be reduced or raised by the same action?

YES

NO

Instructions to voters: If you are in favor of the question, darken the oval opposite the word "Yes". If you are opposed to the proposition, darken the oval opposite the word "No".

The County Clerk of Boone County is hereby directed to provide notice of and conduct the election pursuant to the provisions of Chapter 115 RSMo.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #29-2022**

11. Public Comment

A caller on the phone, who didn't state their name, stated she was calling in regarding trash removal from her property. Commissioner Atwill explained that the abatement issue has already been discussed and that the caller would be hearing from who he assumed was her landlord. The caller stated the owner is Jeanne Buckman and the manager is Keith Taylor. The caller went on to say that trash removal is impossible for her because there's no dumpster there, the owner had it removed about two years ago. The caller stated she has tried to keep the yard up, and asked with nowhere to put the trash, what is she supposed to do? Commissioner Atwill advised that she would be able to take that up with a County representative and the owner, as they were probably going to stop by her house soon to discuss it.

12. Commissioner Reports

None.

Attest:



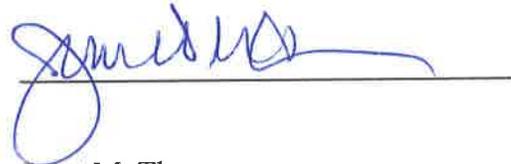
Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner