

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Senior Buyer Liz Palazzolo
Director of Community Services Joanne Nelson
Director of Purchasing Melinda Bobbitt
Boone County Sheriff's Office Captain Brian Leer
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm.

Purchasing

1. First Reading: Contract Amendment #2 for Signature: 34-18JUL19 - Healthy Home Connections

Director of Community Services Joanne Nelson stated this is a contract with Columbia Housing Authority for case management for families within the housing program and family development, which will provide training for families who live in those areas.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First Reading: Contract for Signature for Boone County: 02-123122C - DocuSign Electronic Signature

Director of Purchasing Melinda Bobbitt read the following memo: Attached for signature is contract #02-123122C - DocuSign Electronic Signature with DocuSign, Inc. This is for the license that allows Purchasing to route contracts through DocuSign, Inc. for electronic signature. There are eight seats included. Three will be used by Purchasing, two by Children's Services, two by County Counselor, and one by Information Technology. Information Technology uses their seat for testing, setup, and to monitor the audit log of the DocuSign transactions.

Total cost of agreement for the period 01/01/22 - 12/31/22 is \$5,380.20 and will be paid as follows:

- Six seats: \$4,035.12 - Department 1172 - GF IT Hardware and Software, account 70100 - Software Subscriptions (budgeted \$4,125)
- Two Seats: \$1,345.08 - Department 2160 - CSF Community Services Admin, account 70100 - Software Subscriptions (budgeted \$1,375)

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First Reading: Contract Amendment #4 20-07NOV19 Technical Assistance for 9-Element Plan Greater Bonne Femme Project

Senior Buyer Liz Palazzolo read the following memo: Amendment #4 to contract 20-07NOV19 for Technical Assistance for the 9-Element Plan for the Greater Bonne Femme Watershed Project that was awarded January 16, 2020 (Commission Order 35-2020) is being amended to revise the contract period and to add milestone dates.

All other terms, conditions and prices of the original agreement remain unchanged.

Payment for updates to the study will be made using 319 Stormwater grant funds using the following Department/Account:

- Department 2142, DNR 319 Greater Bonne Femme/Account 71101 – Professional Services – Total: \$8,000.00

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second Reading: Disposal of Surplus Vehicles (First Read 01.04.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Boone County Joint Communications and Facilities Maintenance request to dispose of the following surplus vehicle through the Missouri Auto Auction. Our contract with MO Auto Auction is 20-12JUN20 – Auction Services for Surplus Vehicles.

The Sheriff's Department transferred vehicle asset tag 22119 to Joint Communications and vehicle asset tag 20108 to Facilities Maintenance to replace these two vehicles.

AUCTION THROUGH MISSOURI AUTO AUCTION			
Year	Description	VIN #	Condition
2005	Chevrolet Pickup Truck (15147)	1GCEC14VX5Z323435	Unsafe to drive. Repairs would exceed value
2013	Explorer (23527)	1FM5K8B88DGA55435	Poor – needs major repair

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #008-2022**

Community Services

5. First Reading: True North: Shelter for Victims of Domestic Violence

Director of Community Services Joanne Nelson stated these funds will be awarded to True North. Director Nelson stated the funds come through the statute that authorizes counties to collect fees to fund shelters for domestic violence. Director Nelson stated all fees are collected through civil actions, marriage licenses and criminal cases. Commissioner Thompson stated she thinks it's interesting that this comes before the Commission now, as Colleen Cobble celebrates her 30th anniversary in her statewide leadership position advocating for women who find themselves in these situations. Commissioner Thompson stated it's important that this work continue here in Boone County.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Sheriff's Office

6. First Reading: Audrain County K-9 Basic Training Contract

Captain Brian Leer stated this contract is for the Audrain County Sheriff's Office who acquired a dual-purpose K-9. Captain Leer stated they have this contract put together to do ongoing training with their K-9 in the amount of \$3,600.00.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. Second Reading: Camden County K-9 Basic Training Contract (First Read 01.04.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Training Agreement between Boone County and the following:

- Camden County Sheriff's Office

The terms of the agreement are set out in the attached agreement. It is further ordered the Presiding Commissioner is authorized to sign said agreement.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #009-2022**

Commission

8. First and Second Reading: 2022 Commission Assignments

Commissioner Aldred moved now on this day, the County Commission of the County of Boone Does hereby approve the attached 2022 Commission Assignments.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #010-2022**

9. Public Comment

No public present on the phone or in person for comment.

10. Commissioner Reports

None

Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner