

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Deputy Circuit Court Administrator 13th Judicial Derek Hux
Director of Purchasing Melinda Bobbitt
Senior Buyer Liz Palazzolo
Boone County Counselor CJ Dykhouse
Stormwater Coordinator Nicki Rinehart
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm.

Resource Management

1. First Reading: Approval of Stormwater Security Agreement and erosion and sediment control Irrevocable Letter of Credit for Ravenwood Plat 2

Stormwater Coordinator Nicki Rinehart stated Plat 2 adds 17 residential lots and 2 common lots to the Ravenwood Development off Rollingwood Blvd. Ms. Rinehart stated the total security cost is \$72,586.41.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

2. First Reading: Sole Source Approved Vendor List for 2022

Director of Purchasing Melinda Bobbitt read the following memo: Purchasing has received requests from departments/offices to renew on-going sole source approvals. We are requesting approval to renew the attached list of sole source vendors for another year ending on December 31, 2022. The 2022 list of vendors was advertised in the Columbia Missourian on December 28, 2021 and the Columbia Daily Tribune on December 29, 2021.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First Reading: Cooperative Contract: 207/2021 - Collision Repair Services

Director of Purchasing Melinda Bobbitt read the following memo: Road & Bridge requests permission to utilize the City of Columbia cooperative contract 207/2021 to purchase collision repair services from Bopp Collision Center, LLC.

This is a term and supply contract and will be paid from department 1251 – GF Sheriff Operations, 1255 – GF Detention Operations, 2042 – Road & Bridge Fleet and Equipment Maintenance Operations, account 59100 – Vehicle Repairs/Maintenance.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading: Contract for Signature for Boone County: CT202797001 - Copier & Maintenance

Director of Purchasing Melinda Bobbitt read the following memo: The Boone County Counselor's office requests permission to utilize the State of Missouri cooperative contract CT202797001 (pricing based on NASPO Value Point contract 140595) with SumnerOne, Inc. to purchase a photocopier with maintenance.

Total cost of copier is \$8,811.34. Maintenance is firm for seven years for black & white prints at \$0.0075/print and color at \$0.0505/print. Invoices will be paid from department 1126 – County Counselor, account 92000 – Replacement Office Equipment and 60050 – Equipment Service Contract. \$12,000 is budgeted for the copier.

Purchasing is seeking permission to dispose of their existing Canon Image Runner copier, asset tag 17912. SumnerOne will pick up their copier at time of installation of new copier and recycle the old. The hard drive will be removed and left with our Information Technology department.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First Reading: Contract Amendment #1 for Signature: 30-12JUL21 - Civil Construct - Radio Tower

Director of Purchasing Melinda Bobbitt read the following memo: Contract 30-12JUL21 – Civil Construction for New Radio Tower Project (RKB) was approved by Commission for award to C. L. Richardson Construction Company on September 2, 2021, Commission Order 385-2021.

This amendment is for a change order adding \$13,223.00 to the contract. This is for debris to be removed and replaced with engineered fill in differing quantities than what was included in the original contract as explained by the attached recommendation by our radio consultant, Dave Dunford.

Invoices will be paid from Department 2706 – Boone County Joint Communications Radio Improvements, Account 91300 – Machinery & Equipment. \$292,300 is budgeted for the RKB site for 2021.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First Reading: Award 36-18OCT21 - AR15/M4 Rifles for the Boone County Sheriff

Senior Buyer Liz Palazzolo read the following memo: Request for Proposal 36-18OCT21 solicited sealed proposals for AR15/M4 Rifles for the Boone County Sheriff. A total of 6 responses were received for MLOK and picatinny rail rifles. An Evaluation Committee reviewed the responses. Major Gary German, Captain Brian Leer, and Detective Brandon Weber evaluated proposals. It is noted for the record that a Request for Proposal provides the County with the opportunity to negotiate with offerors. One round of Best and Final Offers was solicited from all 6 offerors. The Evaluation Committee decided that the picatinny rail rifle best meets the needs of the Sheriff's Office, meaning that two offerors who did not offer a picatinny rail rifle were eliminated from further consideration. Of the four offerors providing picatinny rail rifles, one was eliminated from further consideration because the rifle offered did not include the mandatory night sight on the fixed front sight. The remaining three offers were

fully evaluated as is documented in the attached Evaluation Report. The Purchasing Office conducted the cost evaluation. In this case, acquisition pricing totals also included trade-in deductions offered by the vendors, so a net total price was used to compute cost points awarded to the offerors, as is documented in the Evaluation Report.

The lowest and best proposal, based on evaluation scoring, is the proposal from Black Rain Ordnance of Neosho, Missouri for their Black Rain Ordnance Custom Spec-15 14.5" picatinny rail AR15/M4 Rifle. A total of 23 rifles will be purchased. The RFP identified a listing of rifles and magazines the Sheriff's Office has to trade. The disposal form addressing these items is attached to this memo for the Commission's approval.

The contract period will run from January 01, 2022 through June 30, 2022. The contract may be extended on a month-to-month basis for a maximum of six (6) months.

Payment will be paid from Department 1251 – GF Sheriff Operations/Account 23010 – Detention/Enforcement Supplies: \$7,481.03.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. Second Reading: Contract Amendment #4 for Signature for Boone County: 05715 - Radio Tower RKB (First Read 12.28.21)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Amendment #4 to Contract 05715 – Sabre Model S3R Self-Supporting Radio Tower, which was approved by Commission for award to Sabre Industries of Sioux City, Iowa on April 12, 2018, Commission Order #168-2018.

This Amendment adds an additional \$34,243.00 to the original tower price of \$137,576.70 resulting in a new total tower price of \$171,819.70.

Invoice(s) will be paid from Department 2706 – Radio Network Improvements, Account 91300 – Machinery & Equipment. \$292,300.00 is budgeted for the RKB site.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #546-2021**

Emergency Management

8. Second Reading: Emergency Management Strategic Plan (First Read 12.28.21)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby adopt the Boone County Emergency Management Strategic Plan attached to

this order. The Boone County Emergency Management Strategic Plan has been prepared to provide a transparent report of the goals and intentions of the Office of Emergency Management to grow and improve services to meet the mission of preventing, protecting, mitigating, responding to, and recovering from disasters which may impact Boone County. The plan is intended to act as a roadmap for the period of 2022 to 2024, when a new plan will be produced for the next three-year period.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #547-2021**

13th Judicial Court

9. Second Reading: Authorization for Temporary Employee Dept. 1210, Position 1530 (First Read 12.28.21)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone, does hereby authorize the hiring of a temporary employee in Department 1210, Circuit Court Services beginning on December 30, 2021, and continuing for up to six week or until the Court’s Jury Supervisor position is filled, whichever occurs first. Commission further authorizes a rate of pay of \$15.00 per hour for the compensation of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #548-2021**

Commission

10. First and Second Reading: Board Reappointment – Boone County Family Resources Board of Directors – Elizabeth Heidt and Max Lewis

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the following board re-appointment for the Boone County Family Resources Board of Directors.

Elizabeth Heidt and Max Lewis	Boone County Family Resources	Reappointment	3 Year Term	1-1-2022 thru 12-31-2025
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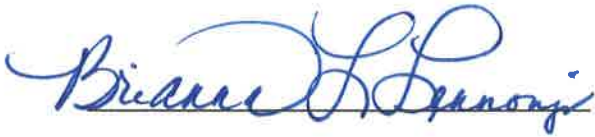
Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #549-2021**

11. Public Comment
No public present for public comment.

12. Commissioner Reports

Commissioner Thompson stated she would like to thank Boone County Deputy Court Administrator Derek Hux for being super to work with. Commissioner Thompson stated he has been great to work with over the last few days with the water situation in the Government Center and she really appreciates his collegial approach and problem-solving approach to these issues.

Attest:



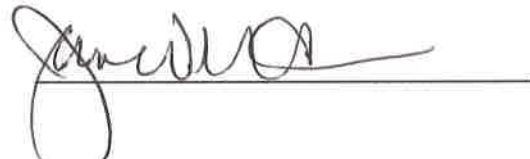
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner