

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Senior Buyer Liz Palazzolo  
Director of Purchasing Melinda Bobbitt  
Director of Human Resources Jenna Redel  
Buyer Robert Wilson  
Director of Resource Management Bill Florea  
Boone County Assessor Kenny Mohr  
Chief Engineer Jeff McCann  
Deputy County Clerk Jodi Vanskike

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 9:30am.

**Assessor**

**1. First Reading: 2022-2023 Assessment Maintenance Plan**

Boone County Assessor Kenny Mohr stated the 2022-2023 Assessment Maintenance Plan is required by state statute. Assessor Mohr stated this plan outlines what the Assessor's Office will do over the next two years; is an agreement between the County Commission, the Boone County Assessor's Office and the State Tax Commission; and, with the agreement signed and delivered to the State Tax Commission, it allows for the Boone County Assessor's Office to get the state reimbursement for the assessment fund.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Human Resources**

**2. First and Second Reading: Recommendation of the Job Classification Committee- Create a lower tier position for the Radio Network Manager position.**

Director of Human Resources Jenna Redel stated this request is from the Boone County Joint Communications Office. Ms. Redel stated they currently have a Radio Network Manager classification that is on range 49 for which they have had very few applicants, and most of the applicants were not qualified. Ms. Redel stated they currently have some internal candidates they are interested in reviewing, but those individuals also don't have the qualifications of the higher position. Ms. Redel stated Joint Communications has asked to create a lower position, Radio Network Supervisor, which will be on range 44 instead of 49. Ms. Redel stated the primary differences in the position are that, Boone County Joint Communications will still be utilizing the consultants that they have, and the qualifications for prior experience are less. Ms. Redel stated the hope is still to grow this position into the Radio Network Manager over time, and the way the new classification has been set up, it can flip into the higher classification during an annual budget process once the person in the position meets the qualifications. Ms. Redel stated the office can then adjust the responsibilities.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the following recommendation from the Job Classification Committee:

Create the following new tiered position classifications:

Radio Network Supervisor (Classification Code 409105) Range 44.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #515-2021**

**Resource Management**

**3. First Reading: Land Use Permit Fee Adjustment**

Director of Resource Management Bill Florea stated the last time most of these fees were adjusted was 2013. Director Florea stated, last year, the administrative survey fee was raised from \$10.00 to \$50.00, which was the first time it had been adjusted since 1995. Director Florea stated the proposed fee schedule for next year shows moderate fee increases and, after this, he has discussed with the Commission doing a yearly adjustment based on the CPI. Director Florea stated the fees requested today are to get the Department up-to-date and to start a benchmark of keeping up-to-date in the future.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. First Reading: Preliminary design, final design, bidding services and engineering construction services for bridge #BR3500002 on Ben Williams Road**

Chief Engineer Jeff McCann stated this is for the design contract to replace the bridge just south of New Haven Road on Ben Williams Road. Engineer McCann stated this bridge was built in 1970 and will have the same design as the New Haven Road bridge that was replaced this year did. Engineer McCann stated the rating for the Ben Williams Road bridge is now down to a 4 on the MoDOT inspection list, so it's time to get it replaced. Engineer McCann stated they expect it to be bid out for construction in 2023.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Purchasing**

**5. First Reading: 41-19NOV21 - Recyclable Hauling and Processing Services**

Buyer Robert Wilson read the following memo: Request for Proposal 41-19NOV21 – Recyclable Hauling and Processing Services closed on November 19, 2021. One proposal response was received.

The evaluation committee consisted of the following:

Bill Florea, Director of Resource Management  
Thaddeus Yonke, Senior Planner  
Kelle Westcott, Budget Administrator  
Lelande Rehard, Assistant City Administrator, City of Ashland

The evaluation committee recommends award to T-MAC, Inc. of Columbia, Missouri per the attached Evaluation Report. Expected cost for the hauling portion of the contract through December 31, 2022 is \$84,630; the expected cost of the tonnage portion of the contract through December 31, 2022 is \$20,346.40. Invoices will be paid from Department 1360 – GF RM Solid Waste, account 83160 – Recycling & Dump Fees. Total contract cost is \$104,976.40 and the 2022 budget is \$115,050.

T-MAC, Inc. will haul County recycling to the City of Columbia Landfill to be processed. Processing charges will then be directed to the County. Extra County-owned containers will be stored at the contractor's facility. The contract also includes an as-needed repair rate for County containers.

The contract has an original term of January 1, 2022 through December 31, 2022 and has five one-year renewal periods.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. First Reading: CT211966001 - Idemia Livescan Application Maintenance & Support for the Boone County Sheriff**

Senior Buyer Liz Palazzolo read the following memo: Purchasing requests permission to use contract CT211966001 for Idemia LiveScan Application Maintenance and Support established by the State of Missouri Office of Administration with Idemia Identity & Security USA, LLC of Dallas, Texas as a cooperative contract. The contract is established for the Boone County Sheriff's Office to purchase maintenance and support of its LiveScan software used for law enforcement.

The contract period runs January 01, 2022 through June 30, 2022. There are four (4) one-year options available for renewing the contract.

Payments will be paid from the following Department/Account codes:

- 2901 – LEST Sheriff Operations/60050 – Equipment Service Contract: \$741.86
- 1228 – GF Sheriff/Detention Administration/60050 – Equipment Service Contract: \$6,210.87

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**7. First Reading of Amendments for Annual Contract Renewals for: 34-18JUL19 – Purchase of Service Contracts**

Director of Purchasing Melinda Bobbitt stated she would like to enter her memo and the Children Service's report into the record. Director Bobbitt stated the Community Services Department has reviewed all the contracts and has made this recommendation. Commissioner Thompson stated the Commissioners have met both with Purchasing and Community Services to understand how the funding has been allocated for this year, and the contracts that will be before them. Commissioner Thompson stated they are very fortunate that Community Services monitors the funding that is distributed throughout the year and the renewals are a logical process from that very detailed response of the Community Services department.

Bethany Christian Services of Missouri  
Safe Families for Children  
\$60,720.00

Big Brothers Big Sisters of Central Missouri

School Based Mentoring  
\$49,968.00

Burrell, Inc.  
Family Health Program  
\$54,984.35

Central Missouri Community Action  
BRIDGE  
\$333,399.88

CHA Low-Income Services, Inc.  
Moving Ahead After School & Summer Program  
\$130,198.10

Child Abuse and Neglect Emergency Shelter, Inc.  
Rainbow House Children's Emergency Shelter  
\$17,500

Columbia Center for Urban Agriculture  
Doctor's Orders: A Produce Prescription Pilot  
\$83,000

Columbia Center for Urban Agriculture  
Improving Mental and Physical Health of Food Insecure Children  
\$141,550.00

Community Playground of Columbia, Inc.  
Fun City Youth Academy  
\$84,035.86

Coyote Hill Christian Children's Home  
Therapeutic Interventions  
\$106,173.60

Disabled Athlete Sports Association  
DASA COMO  
\$26,880.00

First Chance for Children  
Baby U  
\$166,680.00

First Chance for Children  
Lend and Learn Libraries  
\$24,773.16

First Chance for Children  
CRIBS (Community Resources, Infant Beds, and Support)  
\$15,854.95

Great Circle  
Early Assessment and Intervention Services for Outcomes Now (EAISON)  
\$193,133.30

Great Circle  
Trauma-Informed Training, Assessment and Intervention  
\$24,956.06

Harrisburg Early Learning Center  
School Age and Early Childhood Services  
\$44,940.00

Heart of Missouri CASA  
CASA Child Advocacy  
\$142,750.00

HeartSpace Clinic  
Technology Enhanced Treatment Program  
\$114,654.85

Job Point  
AmeriCorps  
\$99,333.00

Job Point  
Vocational Skills Training  
\$30,931.77

Lutheran Family and Children's Services of Missouri  
Pregnancy and Parenting Services  
\$418,916.72

Mary Lee Johnston Community Learning Center  
Johnston Early Learning  
\$87,773.99

Moberly Area Community College Foundation, Incorporated  
Quality Childcare Initiative at Moberly Area Community College  
\$404,608.76

The Curators of the University of Missouri (on behalf of the Department of  
Psychiatry)  
MU Bridge Program: School-Based Psychiatry

\$908,750.99

The Curators of the University of Missouri (on behalf of the Department of Psychiatry)

SOAR

\$537,260.57

The Curators of the University of Missouri (on behalf of the Division of General Pediatrics, Department of Child Health, and University of Missouri Health Care)

HealthySteps for Young Children

\$141,399.00

Phoenix Programs

Guiding Good Choices Prevention Program

\$89,734.54

Presbyterian Children's Homes and Services

Therapeutic Mentoring \$30,000

Sustainable Farms & Communities, Inc.

Access to Healthy Food

\$47,828.00

The Food Bank

Buddy Pack Program

\$104,080

The Food Bank

School Pantries

\$9,336.06

The Salvation Army Services

Children's Services at Harbor House

\$9,996.92

True North of Columbia

True North's Children's Program

\$30,100.00

Woodhaven Learning Center

EnCircle Technologies

\$177,440.75

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**8. Second Reading: Surplus Disposal (First Reading 12.16.21)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Departments request to dispose of the following list of surplus pc's, peripheral equipment, unworking air conditioners, file cabinets, and other miscellaneous items through MRC Recycling Center. MRC Recycling will pick up our surplus for fifty dollars per load. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #516-2021**

**Sheriff's Office**

**9. Second Reading: Request to modify and Budget Revision – class 9 funds (First Reading 12.16.21)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Sheriff's Office Budget Revision for Class 9 funds.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #517-2021**

**13<sup>th</sup> Judicial Circuit Court**

**10. Second Reading: Family Facets Child Permanency Services Contract (First Read 12.16.21)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the 13<sup>th</sup> Judicial Circuit – Child Permanency Services Agreement.

Terms of the agreement are stipulated in the attached agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #518-2021**

**11. Second Reading: Budget Amendment: Dept 1245 MoDOT Hwy & Safety Grant (First Reading 12.09.21)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the 13<sup>th</sup> Judicial Circuit Court Budget Amendment, based off the MoDOT Hwy & Safety Grant funds received.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #519-2021**

**Commission**

12. Public Comment  
No public present or on the phone for public comment.

13. Commissioner Reports  
None

Attest:



Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

Vendor Name	Program Name	2022 Requested Amount	2021 Contracted Amount	Comments	Fund Source	15t Commission Reading Date	Memo Note
Cora Community Outreach	COR Columbia North Columbia Expansion	\$ 219,997.16	\$ 219,999.04		CSF SIO	12/23/2021	The program offers out-of-school programming, case management, and community-based mentoring (individual and group) to at-risk male student athletes by providing access to opportunities and resources students need to succeed.
In2Action	Recovery Support and Reentry Opportunity Center	\$ 37,636.20	\$ 37,636.20		CHF SIO	12/23/2021	The program offers peer support and case management for justice-involved in Boone County citizens with a focus on those recently released from jail or prison. The peer support service helps individuals with substance use and/or mental health disorders to become and/or stay engaged in their recovery process and case management to assist in an individual's health and human service needs.

Vendor Name	Program Name	2022 Requested Amount	2021 Contracted Amount	Comments	Fund Source	1st Commission Reading Date	Memo Note
Central Missouri Foster Care and Adoption Association	Family Crisis Stabilization Program	\$ 69,615.04	\$ 69,643.70		#35-13SEP18	12/23/2021	STARS (Specialized Training Assessment Resources and Support) is a 27-hour curriculum required for all foster families and adoptive families. This training is for families to understand competencies required for foster care and adoption.

Vendor Name	Program Name	2022 Requested Amount	Comments	Fund Source	1st Commission Reading Date	Memo Note
Fostering Life-Changing Opportunities	Flourish Prep Internship Program	\$47,558.85	The proposed program provides a paid internship program to at-risk youth with supportive services that include Job Coaching, Job Readiness Training, Career Exploration, and Case Management. The program will also continue developing a community action plan to address violence that is driven by local youth. The program will also establish a Youth MOVE chapter that utilizes best practices to convene youth in community action planning.	#29-23AUG21	12/23/2021	Contract period is January 1, 2022 through December 31, 2022 with two, optional one-year renewals.

Vendor Name	Program Name	2022 Requested Amount	2021 Contracted Amount	Comments	Fund Source	1st Commission Reading Date	Memo Note
Central Missouri Foster Care and Adoption Association	Boone Respite Program (Odyssey)	\$ 20,523.20	\$ 20,523.20		#34-19JUL19	12/23/2021	The Odyssey program provides 12 monthly themed events to start the healing process and stabilize the home environment of traumatized youth and the families who serve them. It provides post placement services and wrap around access for youth between the ages of infant to 18 to help ensure that placements succeed.
First Chance for Children	Baby Bags	\$ 32,500.00	\$ 32,500.00		#34-19JUL19	12/23/2021	This service provides clothing appropriate for the requested child's age. Families at or below 200% of poverty with children ages 0-5 who reside in Boone County are eligible.
Jefferson City Area YMCA	Healthy Hometown Kids	\$ 132,998.92	\$ 133,008.99		#34-19JUL19	12/23/2021	Healthy Hometown Kids is a comprehensive program to address risk factors and promote healthy lifestyles. The program teaches healthy habits relating to dietary behaviors, mental health, and physical activity.
Phoenix Programs, Inc.	Outpatient Substance Use Treatment	\$ 59,994.92	\$ 244,593.24	Organization has had low utilization	#34-19JUL19	12/23/2021	The proposed program, "Case Management Services for Children and Families with Substance Dependent Family Members", is intended to address a population that is often overlooked when the substance dependent family member enters treatment. The children and family members of opioid and other substance dependent family members receive support to address problems they may be experiencing such as chronic stress, mental health issues, physical healthy issues, and poor overall well-being.

Vendor Name	Program Name	2022 Requested Amount	2021 Contracted Amount	Comments	Fund Source	1st Commission Reading Date	Memo Note
SEED Success	BOONESAVES	\$ 29,961.28	\$ 37,537.45	One-time development/start up funding utilized in 2021	#34-19JUL19	12/23/2021	BooneSaves will train additional staff and a corps of volunteers to assist in enrolling families into College/Career Incentive Savings accounts (CISA) for 550 additional kindergartners. This represents 21 schools in Columbia and 5 rural schools in Boone County. SEED Success will function as the custodial account in collaboration with the MOST 529 program.
The Curators of the University of Missouri (on behalf of Debora Bell, Ph.D. and the Psychological Services Clinic)	Center for Evidence Based Youth Mental Health	\$ 336,760.00	\$ 336,760.00		#34-19JUL19	12/23/2021	The clinic provides evidence-based mental health care to children, families, and adults.

Vendor Name	Program Name	2021		Comments	Fund Source	1st Commission	
		2022 Requested Amount	Contracted Amount			Reading Date	Memo Note
Columbia Center for Urban Agriculture	Encouraging Healthy Habits at Columbia's New Agriculture Park	\$ 30,108.16	\$ 53,601.77	One-time development/start up funding utilized in 2021	#36-13SEP18	12/23/2021	The services include providing health education, public awareness for information and referral on healthy eating and the new Agriculture Park
Compass Health, Inc.	Behavioral Health Care Programming	\$ 129,148.70	\$ 129,288.00		#36-13SEP18	12/23/2021	The program provides services to address behavioral health care intervention for adults aged 18 and older, by increasing access to mental health services for the underserved and uninsured residents of Boone County.
Compass Health, Inc.	Boone County Emergency Dental Referral Program	\$ 83,160.00	\$ 83,160.00		#36-13SEP18	12/23/2021	The services include providing preventive dental exams, oral health screenings and preventive treatment for disadvantaged people in Boone County.
Independent Living Center of Mid-Missouri, Inc.	Senior Connect	\$ 41,889.81	\$ 41,892.02		#36-13SEP18	12/23/2021	The services include providing seniors with services such as minor home repairs and one-time projects such as yard clean ups, putting in handrails, fixing gates or doors, or installing and repairing ramps.

Vendor Name	Program Name	2021		Comments	Fund Source	1st Commission	
		2022 Requested Amount	Contracted Amount			Reading Date	Memo Note
Jefferson City Area YMCA	Health Hometown - Southern Boone County	\$ 49,937.37	\$ 49,939.71		#36-13SEP18	12/23/2021	The services include two programs that provide physical exercise, health education and best practices training to address chronic disease risk factors and promote healthy lifestyles. The Health Transformation Program is for adults transitioning from physical therapy into an ongoing healthy lifestyle of physical activity. Healthy Hometown Kids is an evidence-based program that teaches fourth and fifth grade children healthy habits related to physical activity, limiting screen time, and nutrition.
Phoenix Programs, Inc.	Outpatient Substance Use Treatment	\$ 65,090.00	\$ 65,090.00		#36-13SEP18	12/23/2021	The proposed program "Outpatient Substance Use Treatment" is intended to address a population that is often overlooked when the substance dependent family member enters treatment. The children and family members of opioid and other substance dependent family members are at especially high risk for chronic stress, mental health issues, physical health issues, and poor overall well-being.
The Food Bank for Central & Northeast Missouri, Inc.	Central Pantry	\$ 49,999.98	\$ 49,999.98		#36-13SEP18	12/23/2021	This amendment adds a renewal total amount of \$49,999.98 which will allow The Food Bank for Central & Northeast Missouri, Inc. to provide food for another year ending December 31, 2022.

Vendor Name	Program Name	2021		Comments	Fund Source	1st Commission Reading Date	Memo Note
		2022 Requested Amount	Contracted Amount				
Salvation Army	Harbor House Emergency Shelter	\$ 54,993.79	\$ 54,993.79		#36-13SEP18	12/23/2021	The services include providing a 24-hour emergency shelter for homeless adults and families with children.
Voluntary Action Center	VAC Basic Needs Program	\$ 35,275.00	\$ 35,275.00		#36-13SEP18	12/23/2021	The services include the provision of basic needs (employment attire, public transit fee/fare, car seats, corrective lenses, prescription medication, durable medical equipment, dental treatment, and general medical care for low income residents of Boone County.
Voluntary Action Center	VAC Housing Program	\$ 84,520.18	\$ 84,520.18		#36-13SEP18	12/23/2021	The services include service coordination and case management to help clients regain stability in their housing situations by moving into permanent housing or be assisted to remain in their current housing.