

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Conference Room 301 / Conference Call

PRESENT WERE: Presiding Commissioner Daniel Atwill
District II Commissioner Janet Thompson
Senior Buyer Liz Palazzolo
Sheriff's Office Captain Brian Leer
Budget Administrator Kelle Westcott
Deputy Director of Emergency Management Chris Kelley
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30am.

Purchasing

- 1. First Reading: Amendment 1 to Contract 148-123119SS - GrayKey iOS and Android Forensic Software - Boone Co. Sheriff**

Senior Buyer Liz Palazzolo read the following memo: Amendment #1 to contract 148-123119SS for Gray Key iOS and Android Forensic License and Support for the Boone County Sheriff's Office that was awarded November 26, 2019 (Commission Order 505-2019) is being amended to upgrade the iOS license to include Android devices. The upgrade includes a new licensing structure that includes a set amount of extractions and includes both iOS and Android operating systems. The upgrade enables the Sheriff's Office to have a tool that increases law enforcement's ability to gather evidence from both Apple and Android devices.

All other terms, conditions and prices of the original agreement remain unchanged.

Payments will be paid from Department 1253 – GF Sheriff Grants, Account 70050 – Software Service Contract: \$27,995.00

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. Second Reading: Budget Revision for Dept 1118 Replacement Office Chair (First Read 10.28.21)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Departments request to purchase a Director’s chair. There is savings in the Travel/Training Account. The Purchasing staff did not travel this year due to COVID.

The purchase will be paid from the following Department/Account.

Decrease - Department 1118 Account 37220 –Travel, Training, Related - \$1,253

Increase - Department 1118 Account 92100 – Replacement Furniture and Fixtures - \$1,253

Commissioner Atwill seconded the motion.

The motion carried 3 to 0. **Order #460-2021**

Sheriff’s Office

3. First Reading: 2021 Edward Byrne Memorial Justice Assistance Grant Award

Captain Brian Leer stated this award is awarded to both Boone County and the City of Columbia as a co-op contract, which they split 40/60. Captain Leer stated Boone County will be awarded \$14,780.00 which is 40% and the City of Columbia being awarded \$22,170.00 which is 60% of the total \$36,950.00 award. Captain Leer stated the County plans to purchase cuff and food ports for the doors in the jail, commonly referred to as the “chuck holes”, to pass things through the doorway. Captain Leer stated the City of Columbia plan on purchasing eight EF Johnson radios to account for their \$22,170.00. Captain Leer stated they aren’t anticipating any expenditures in 2021 so there isn’t any need for a budget amendment for that. All of the expenditures are expected to be in 2022 because they still need to get the sub recipient monitoring agreement through the Columbia City Council and County Commission.

Commissioner Thompson asked, “for this grant application, can you change in the grant how you use it, should you find alternative funds to cover these pieces of equipment? Specifically, if these food ports could be deemed necessary due to COVID related issues and ARPA funding were appropriately used for that, could you later decide that you could use this grant funding for some other issue or are you locked in?” Captain Leer stated they are not locked in, it would take pre-approval and they do have the means to do that, they would just have to work through their online system to get that preapproval for something else.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Emergency Management

4. First Reading: State Homeland Security Program Grant Award

Deputy Director of Emergency Management Chris Kelley stated this application was made after approval of Commission Order 183-2021, for Bridge 4 Public Safety Collaboration Platform which is a cloud-based secure communication platform. Deputy Director Kelley stated this application was granted through the state. Deputy Director Kelley stated they are asking the Commission to approve the award letter and for the Presiding Commissioner to sign off on the award letter. Deputy Director Kelley stated there is a 100% match on this grant for a two-year service through this platform in the amount of \$14,958.00 and they have been awarded 277 licenses for individuals to communicate on this platform. Deputy Director Kelley stated after two years, they will try to apply for other Homeland Security money to continue the service if they like it, in addition, there is a likelihood they will not be able to find additional sources of money to fund this at which time they would make a budget application for 2024 for the service. Commissioner Thompson asked, "Will you be tracking the usage between now and 2024, assuming we may end up either paying for it ourselves or renewing your application for grant funding?" Deputy Director Kelley stated they will keep data tracking along with a report they can get from the system administrator on the usage. Deputy Director Kelley stated they are seeing that larger communities Emergency Management offices, specifically Houston and Los Angeles, are having great success with this system, so they plan to evaluate it over the next two years and if they like it, they plan to put it in the budget if they can't find grant funding for it.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

5. Second Reading: Personnel Advisory Committee- Update to Shift Differential (First Read 10.28.21)

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby adopt \$1.00 per hour as the rate of pay for the shift differential contemplated in Boone County Personnel Policy 3.10, effective January 1, 2022.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #461-2021**

6. Second Reading: Update to Boone County Personnel Policy 3.8 - Call Back Pay Policy (First Read 10.28.21)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby rescind Boone County Personnel Policy 3.8, Call Back Pay Policy, and replaces it with the attached policy, 3.8 On-Call and Call Back Pay Policy, which was approved by the Boone County Personnel Advisory Committee on October 25, 2021.

Commissioner Atwill seconded the motion.
The motion carried 2 to 0. **Order #462-2021**

Resource Management

7. Second Reading: Approval of Boone County participation in the Department of Agriculture County Surveyor Cooperative Re-monumentation Program

Budget Administrator Kelle Westcott stated this is a program they have participated in for several years, where their surveyor marks corners within the County which then makes it easier for landowners and surveyors to outline and make changes to their property. Ms. Westcott stated the County pays the surveyor’s salary, but the State provides the monuments that are placed.

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby approve the Department of Agriculture Contract No.22-13, County Re-monumentation Program.

Terms of the agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #463-2021**

Commission

8. First and Second Reading: Organizational Use of Boone County Chambers: Central Missouri Radio Association

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Chambers by Central Missouri Radio Association on the following dates: November 16, 2021; December 21, 2021; January 18, 2022; February 15, 2022; March 15, 2022 and April 19, 2022 from 6:15pm until 8:30pm. This approval is contingent upon adherence to the current health order.

Commissioner Atwill seconded the motion.
The motion carried 3 to 0. **Order #464-2021**

9. Public Comment
No public present.

10. Commissioner Reports

None.

Attest:



Brianna L. Lennon

Clerk of the County Commission



Daniel K. Atwill

Presiding Commissioner



Justin Aldred

District I Commissioner



Janet M. Thompson

District II Commissioner