

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Conference Room 301 / Conference Call

PRESENT WERE: Presiding Commissioner Daniel Atwill  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Director of Purchasing Melinda Bobbitt  
Captain Brian Leer Boone County Sheriff's Office  
Senior Accountant Jason Gibson  
Auditor June Pitchford  
Deputy County Clerk Jodi Vanskike

Public: Ted Williamson – RubinBrown, Billy Polansky – Executive Director for Columbia's Center for Urban Agriculture; Adam Saunders – Capital Campaign Director for Columbia's Center for Urban Agriculture; Dustin Stanton – Stanton Brothers Eggs; Troy Cox – Sunrise Gardens

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 9:30am.

**Purchasing**

**1. Request for Bid Award Recommendation: 30-12JUL21 - Civil Construction for New Radio Tower Project**

Director of Purchasing Melinda Bobbitt read the following memo: Request for Bid 30-12JUL21 - Civil Construction for New Radio Tower Project closed on July 22, 2021. Four bid responses were received.

Recommendation for award is to C.L. Richardson Construction Company of Ashland, Missouri for offering the lowest and best bid.

Total cost of contract is \$235,950 and will be paid from department 2706 - BOCO Joint Communications Radio Improvement, account 91300 - Machinery & Equipment. \$292,300 is budgeted.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. First Reading: Computer and Peripheral Surplus Disposal**

Director of Purchasing Melinda Bobbitt read the following memo: The Purchasing Departments requests permission to dispose of the attached list of surplus PCS, peripheral equipment, unworking air conditioners, file cabinets, and other miscellaneous items through MRC Recycling Center. MRC Recycling will pick up our surplus for fifty dollars per load. Tubed monitors and TV's cost extra. There is also an extra charge for items with freon. They are a State of Missouri, DNR Level Four recycling center. None of these items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to computer surplus coming to Purchasing for disposal, Information Technology has removed the hard drives for destruction by their department. Their procedure for PC disposal is: Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spares if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has a collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Sheriff's Office**

**3. Second Reading: 2021-2022 State Cyber Crimes Grant Budget Amendment (First Read 08.24.21) Public Hearing**

Commissioner Atwill opened and closed the public hearing.  
Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Sheriff's Office 2021-2022 State Cyber Crimes Grant Budget Amendment.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #365-2021**

**4. Second Reading: Dept 1253 MOICAC Grant Budget Amendment (First Read 08.24.21) Public Hearing**

Commissioner Atwill opened and closed the public hearing.  
Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Missouri Internet Crimes Against Children Task Force (MOICAC) Grant Budget Amendment for Dept 1253.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #366-2021**

**5. Second Reading: Budget Amendment- Dept 1253 -SCCG Program Revenue (First Read 08.24.21) Public Hearing**

Commissioner Atwill opened and closed the public hearing.  
Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Cyber Crimes Grant Program Income Expenditures.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #367-2021**

**6. Second Reading: Dedicated HMV Enforcement Grant Acceptance (First Read 09.02.21)**

Commissioner Atwill opened and closed the public hearing.  
Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Dedicated HMV Enforcement Grant Acceptance Agreement.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #368-2021**

**7. Second Reading: HMV Enforcement Grant Acceptance (First Read 09.02.21)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the HMV Enforcement Grant Acceptance Agreement.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #369-2021**

**8. Second Reading: Dedicated Impaired Driving Enforcement Grant Acceptance (First Read 09.02.21)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Dedicated Impaired Driving Enforcement Grant Acceptance Agreement.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #370-2021**

**9. Second Reading: Impaired Driving Enforcement Grant Acceptance (First Read 09.02.21)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Impaired Driving Enforcement Grant Acceptance Agreement.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #371-2021**

**Emergency Management**

**10. Second Reading: Emergency Management Performance Grant Award (First Read 09.02.21)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Emergency Management Performance Grant Award.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #372-2021**

**11. Second Reading: State of Missouri Application for Federal/State Public Assistance (First Read 09.02.21)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached funding application by the Boone County Office of Emergency Management for the State of Missouri Application for Federal/State Public Assistance.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #373-2021**

**Resource Management**

**12. Second Reading: Agreement with Engineering Surveys and Services for concrete testing at North Battleground Plats 1 & 2 (First Read 09.02.21)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the agreement with Engineering Surveys and Services for concrete testing at North Battleground Plats 1 & 2.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #374-2021**

## **Auditor**

### **13. Presentation of the FY2020 Independent Financial Audit Report**

Auditor June Pitchford stated today they have Ted Williamson, a partner with the RubinBrown Firm out of St. Louis, MO, here to present the financial audit report. Mr. Williamson stated today he is going to go over the results for the year end 2020. Mr. Williamson stated he will go over the attached Power Point presentation that everyone has received. Mr. Williamson stated the first chart in the Power Point shows the division of the engagement team. Mr. Williamson stated the purpose of the audit is to determine whether the County's financial statements are fairly stated in accordance with generally accepted accounting principles in the United States and as a governmental entity. Mr. Williamson stated, on page three, you could find where they issued a non-modified opinion on the County's financial statement for 2020. Mr. Williamson stated it's important to realize that you will have to make some estimates and on page five you will see a list of significant estimates such as fair value, estimated property taxes and estimated liability for payment. Mr. Williamson stated moving on to financial highlights, looking at tax revenues over the past five years, sales tax, property tax and other taxes, you can see that it has been relatively flat over that time period. Mr. Williamson stated the last thing in the packet is the representation letter that is provided at the conclusion of the audit. Mr. Williamson stated he was very pleased with how the audit went this year and hopes that the Commission is as well. Commissioner Thompson stated the audit reflects so highly on the Auditor and the Auditor's office. Auditor June Pitchford stated she would like to recognize Jason Gibson's role in leading the effort to prepare financial statements. Ms. Pitchford stated Caryn Ginter has that role for the budget and Jason has that role for year end to close financial statement preparation and audit.

## **Commission**

### **14. Public Comment**

Adam Saunders, Capital Campaign Director for Columbia's Center for Urban Agriculture, stated the City Council is building on their idea of leveraging funds from the public and private sources of the County and the City. Mr. Saunders stated the City has a meeting this evening and he is hopeful that it could result in bringing folks together with ARPA and unrestricted funds. Mr. Saunders stated he was here today to check in and see if there were further comments on this topic and for their vendors to get a chance to say a little bit. Billy Polansky, Executive Director for Columbia's Center for Urban Agriculture, stated he remembers the County stated they aren't ready to make any decisions, but since the City Council is ready to make a decision, any sort of indication of interest that could be relayed to the City could be helpful. Commissioner Atwill stated that he would simply say, they have a number of applications from

a variety of organizations and governmental entities and that the County is interested in all of them. Commissioner Atwill stated they will all be evaluated as time goes on. Commissioner Atwill stated the City is pushed by the fact that they have a different fiscal year than the County but at the same time he doesn't know how they can make a final decision without final rules from the Department of Treasury on ARPA funding but they may have to make tentative decisions. Troy Cox with Sunrise Gardens stated he is a member of the Columbia Farmers Market and would like to recognize how significant the market is in connecting not only the greater community but people who have a need to get more nutritional value than they find in their local supermarkets. Mr. Cox stated the local farmers market is really making a difference in that and the building that we currently have and the infrastructure that Adam and the group have been working on has had a tremendous effect on the market. Mr. Cox stated they aren't only trying to get the people who live nearby greater access to nutrition, they are also trying to show the greater community how they can do it. Mr. Cox stated other communities are starting farmers markets all around Missouri and Boone County and the Columbia Farmers Market is setting the example of interaction between the community and the market. Mr. Cox stated the Agriculture Park is going to be a model, not only for Missouri, but for the entire country, and the amazing thing is all the money that has come from the private sector, and it's phenomenal that the community has supported it so much. Dustin Stanton of Stanton Brothers Eggs stated the Farmers Market is Columbia's, and Boone County's, largest weekly event and he thinks that is a significant fact itself.

15. Commissioner Reports

Commissioner Thompson stated she and Commissioner Aldred attended the most recent running of the Heart of Missouri Marathon yesterday and helped hand out water. Commissioner Thompson stated Commissioner Aldred handed out lots of medals, it was a great day for a race, the event was very well attended and had lots of vendors.

Attest:

Brianna L. Lennon  
 Clerk of the County Commission

Daniel K. Atwill  
 Presiding Commissioner

Justin Aldred  
 District I Commissioner

A handwritten signature in black ink, appearing to read "Janet M. Thompson", is written over a solid horizontal line.

Janet M. Thompson

District II Commissioner