

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Conference Room 301 / Conference Call

PRESENT WERE: Presiding Commissioner Daniel Atwill  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Director of Purchasing Melinda Bobbitt  
Senior Buyer Liz Palazzolo  
Boone County Collector Brian McCollum  
Right – of – Way Agent Natalie Meighan  
Director of IT Aron Gish  
Deputy County Clerk Jodi Vanskike

Public: Angeline Carmichael – Central Bank of Boone County, David Clithero – Hawthorn Bank

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30pm.

**Purchasing:**

- 1. Acknowledgement of proposal responses received for 19-27MAY21 - Depository of County Funds**

Director of Purchasing Melinda Bobbitt stated the Purchasing Department received three electronic proposal from Central Bank of Boone County, Commerce Bank, and Hawthorn Bank. Director Bobbitt stated the evaluation team will review the proposals and will have a recommendation of award in the next couple of months. Director Bobbitt stated requests for

proposals become part of public record once all proposals are rejected or at contract execution so these will be part of public record at that time.

Commissioner Atwill stated once a decision is made, the Purchasing Office will proceed with the next steps.

**2. First Reading: Co-Op Contract Award CC201981003 Law Enforcement Safety Equipment Gear & Supplies Boone County**

Senior Buyer Liz Palazzolo read the following memo: Purchasing requests permission to use contract CC201981003 – Law Enforcement Safety Equipment/Gear and Supplies established by the State of Missouri Office of Administration with NRoute Enterprises LLC of Ozark, Missouri as a cooperative contract. This contract is one of four that the County wishes to use for Law Enforcement Safety Equipment/Gear and Supplies, that will be set up as a Countywide Term and Supply contract, but will be primarily used by the Sheriff's Office and the Office of Emergency Management. A wide variety of equipment and gear is available. The contract with NRoute Enterprises LLC provides police vehicle equipment and accessories.

The contract period runs June 01, 2021 through April 30, 2022. There are two (1) one-year renewal options available.

This is a Countywide Term and Supply contract.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. Second Reading: 08-21APR21- Vehicle Body Repair Services – Term & Supply (First Read 05.25.21)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Term and Supply Contract 08-21APR21- Vehicle Body Repair Services – Term & Supply opened on April 21, 2021. The Boone County Road & Bridge Department recommends award to Bopp Collision Center, LLC and Joe Machens Body and Paint.

This will be paid from Department 2042 – R&B Fleet Maintenance Operations, Department 1251 – GF Sheriff Operations, Department 1255 – GF Detention Operations and Account 59100 – Vehicle Repairs/Maintenance.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #228-2021**

## Resource Management

### 4. **First Reading: Adopt-a-Road Applications – Approve applications for Wilhite Road and St Charles Road**

Right – of – Way Agent Natalie Meighan stated they have an applicant who would like to adopt both the Wilhite Road location and the St. Charles Road location. Ms. Meighan stated the applicant has farming locations around each site. Ms. Meighan stated the Wilhite Road location is a new adoption and for the St. Charles Road location, the applicant is taking over for someone that chose not to renew this year. Ms. Meighan stated these are each about a mile of roadway on which they will do cleanup.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

## Emergency Management

### 5. **Second Reading: Acceptance of the Mid Missouri Regional Planning Commission Grant (First Read: 05.25.21)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Acceptance of the Mid-Missouri Regional Planning Commission Grants.

Commissioner Aldred seconded the motion.

The motion carried 3 to 0. **Order #229-2021**

## IT

### 6. **First Reading: Budget Amendment: Request to purchase additional camera and microphone**

Director of IT Aron Gish stated this is a Budget Amendment to purchase an additional camera and a microphone for the Sheriff's Office. Director Gish stated the Sheriff's Office has added a body scanner and, in placing the body scanner, they are displacing an area that has a camera, so they are going to use that camera for the body scanner. Director Gish stated therefore, the Sheriff's Office will need another camera to put where they will be interacting with inmates and are required to record both video and audio of those interactions.

### 7. **Second Reading: Budget Amendment: Request to purchase additional ProQA training license (First Read 05.25.21) Open Public Hearing**

This item is a Budget Amendment and must wait 10 business days before a second reading is done. This item will be revisited on Tuesday June 8, 2021.

## Collector

**8. Second Reading: Approval of Proposal for Consultant Services: A Civil Group, LLC (First Read 05.25.21)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Approval of Proposal for Consultant Services form with A Civil Group, LLC for Legal Descriptions research and drafting for the Collector's 2021 Delinquent Tax Sale.

The terms of the agreement are stipulated in the attached Proposal for Consultant Services form. It is further ordered the Presiding Commissioner is hereby authorized to sign said Proposal for Consultant Services form.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #231-2021**

**Commission**

**9. First and Second Reading: Board Appointment - August Nielson – Library Board**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

August Nielsen	Library Board	Reappointment	4 Year Term	June 30, 2021 thru May 31, 2025
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Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #230-2021**

10. Public Comment

No public present. Commissioner Atwill opened and closed public comment.

11. Commissioner Reports

None

Attest:





Daniel K. Atwill

Presiding Commissioner

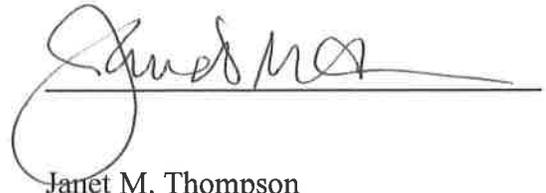


Brianna L. Lennon

Clerk of the County Commission

Justin Aldred

District I Commissioner

A handwritten signature in black ink, appearing to read "Janet M. Thompson", is written over a horizontal line. The signature is cursive and includes a large loop at the beginning.

Janet M. Thompson

District II Commissioner