

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Conference Room 301 / Conference Call

PRESENT WERE: Presiding Commissioner Daniel Atwill
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Senior Buyer Liz Palazzolo
Director of Purchasing Melinda Bobbitt
Deputy Director of Emergency Management
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

Public Present: Natasha Sigoloff Boone County Family Resources, Laura Cravens Boone County Family Resources, Robyn Kaufman Boone County Family Resources, Corey Kaufman, Mark Satterwhite Boone County Family Resources

The meeting was called to order at 9:30am.

Commission

1. Proclamation Honoring Robyn Kaufman

Commissioner Atwill stated it is always nice to have an opportunity to recognize people that have been involved in the community in a very positive way and Robyn certainly qualifies. Commissioner Atwill then asked Commissioner Thompson to make the presentation of the Proclamation. Commissioner Thompson stated it has been her pleasure to be on the board of Boone County Family Resources. Having lived in this community since the late 1950's, she feels there are reasons people move to this community and one of those reasons is Boone

County Family Resources. Commissioner Thompson stated Boone County Family Resources is such an important part of the community and one of her colleagues here today was part of the trek to Boone County because of this agency. Commissioner Thompson stated this agency enhances the lives of those they serve but it also enhances the community. Commissioner Thompson stated Robyn has made a huge impact through her work as the Director of Boone County Family Resources and the community thanks her for all that she has done, and all that the agency has done and continues to do. Commissioner Thompson went on to say, “We are thrilled to have had you in our midsts for this long. We are sad to see you leave but we are very happy for you in your retirement”.

Commissioner Atwill moved now on this day, the Boone County Commission does hereby enter into the record, the proclamation honoring Robyn Kaufman.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #201-2021**

Emergency Management

2. First Reading: Service Level Agreement – LEPC

Deputy Director of Emergency Management Chris Kelley stated this is a service level agreement between the local level Boone County Management Planning Committee and the Boone County Office of Emergency Management. Deputy Director Kelley stated this was recommended by the Missouri Emergency Response Commission in addition to the members of the local LEPC and the County Counselor, to identify their role and how they could serve this group in Boone County. Deputy Director Kelley stated with the County Counselor’s help, this agreement was put together and they are asking the Commission to endorse this agreement with the local LEPC.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Sheriff’s Office

3. First Reading: Click It or Ticket Enforcement Campaign Grant Contract

Captain Brian Leer stated this is a sub-award agreement for the University of Central Missouri for the upcoming “Click It or Ticket Campaign” that runs from May 24th to June 6th. Captain Leer stated this is not a new campaign for them, they’ve done it several years in the past. Captain Leer stated this agreement is for reimbursement for salary and fringe benefits for those who participate in the overtime project, so there is no direct cost to the County. Captain Leer stated everything would be reimbursed, being passed down through the University of Central Missouri.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

4. First Reading: Computer and Peripheral Surplus Disposal

Director of Purchasing Melinda Bobbitt read the following memo: The Purchasing Department requests permission to dispose of the attached list of surplus PC's, peripheral equipment, unworking air conditioners, file cabinets, and other miscellaneous items through MRC Recycling Center. MRC Recycling will pick up our surplus for fifty dollars per load. Tubed monitors and TV's cost extra. There is also an extra charge for items with freon. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to computer surplus coming to Purchasing for disposal, Information Technology has removed the hard drives for destruction by their department. Their procedure for PC disposal is: Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough (ie Power Supplies, Video Cards, etc.). The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First Reading: Surplus Disposal - Shred Bins

Director of Purchasing Melinda Bobbitt read the following memo: The Purchasing Department requests permission to dispose of the attached list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First Reading: Contract 012821-PRC Auction Services & Related Solutions for Boone County (Co-Op Sourcewell)

Senior Buyer Liz Palazzolo read the following memo: The Purchasing Department requests permission to use contract 012812-PRC for Auction Services with Related Solutions established by Sourcewell with the PropertyRoom.Com., Inc. of Frederick, Maryland as a cooperative contract. The Boone County Sheriff's Office requests use of the contract to dispose of unclaimed property resulting from law enforcement activities.

The contract period will run June 23, 2021 through May 19, 2025 with one (1) one-year renewal option available.

Department 1251 – GR Sheriff Operations will be used for transactions, but there is no cost to the County for this service.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading: Contract for Signature for Boone County: 2012-288 - Automated Remittance Processing

Director of Purchasing read the following memo: Brian McCollum, Boone County Collector requests permission to utilize Clay County, Missouri's cooperative contract 2012-288 to purchase an Automated Remittance Processing system from F & I Systems, Inc. d/b/a Tipton Systems Inc. of St. Louis, Missouri.

Cost is as follows:

Initial Investment:

Software: \$14,249 from 2110-91302

Hardware: \$3,790 from 2110-91310 and \$395 from 2110-23850

Professional Services: \$6150 from 2110-71101

TOTAL: \$24,189

Annual Maintenance:

Jaguar Software Module: \$2,670

Hardware (Scanner & Check Jogger): \$705

\$145,000 is budgeted in the Collector's contingency account, and a Budget Revision has been processed to cover the cost of the automated remittance processing system.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. Second Reading: Contract Amendment for Signature for Boone County: 05715 - 250' Sabre S3R Radio Tower (First Read 05.06.21)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Contract Amendment Number Two – 05715 – 250' Sabre Model S3R Self-Supporting Radio Tower which was approved by commission for award to Sabre Industries of Sioux City, Iowa on April 12, 2018, commission Order #168-2018. This amendment adds one (1) 250' radio tower for the RKB site by Gentry School.

The current quoted cost of contract is \$137,576.70 and invoice(s) will be paid from Department 2706 – Radio Network Improvements, Account 91300 – Machinery & Equipment. \$292,300.00 is budgeted for the RKB site.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #202-2021**

9. Second Reading: Surplus Disposal (First Read 05.06.21)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Department's request to dispose of the attached list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #203-2021**

10. Second Reading: Contract 157-123121SS Adani COMPASS Full Body DV Scanning System for Boone County Sheriff (First Read 05.06.21)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Single Feasible Source Contract 157-123121SS for an Adani Compass DV Full Body Scanner System for the Boone County Sheriff's Office.

The contract period will run from May 01, 2021 through April 30, 2022, and there are four (4) one-year renewal options available after this initial period.

Payments will be paid from the following Fund/Account:

- Fund 1255 General Fund Detention Operations/Account 91300 – Machinery & Equipment: \$ 203,750.63.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #204-2021**

Commission

11. Public Comment

No public comment. Commissioner Atwill opened and closed the public hearing.

12. Commissioner Reports

Attest:



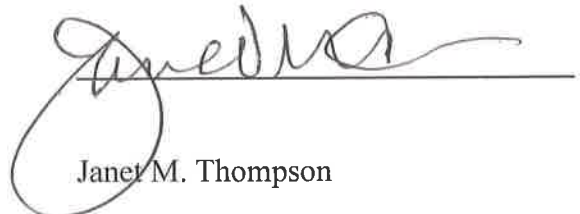
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner