

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Conference Room 301 / Conference Call

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
Senior Buyer Liz Palazzolo  
Program Manager of Community Services Kristin Cummins  
Director of Purchasing Melinda Bobbitt  
Director of Human Resources Jenna Redel  
Deputy County Clerk Jodi Vanskike

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30 p.m.

**Purchasing**

**1. First Reading: 39-03DEC20 - Inmate Uniforms – Term and Supply**

Senior Buyer Liz Palazzolo stated five responses were received: two electronic bids and three electronic “No Bids.” The two bids were reviewed and found to meet all RFB requirements. The bid from Charm-Tex, Inc. of Brooklyn, New York was found to be the “lowest and best” bid and is acceptable to the Sheriff’s Department for award of contract. The initial contract period will run from January 01, 2021 through December 31, 2021 and includes four (4) one-year renewal options. Payments will be paid from Department 1255 – Corrections/Account 23025 – Resident Supplies: Term and Supply.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. First reading: Rescinding Commission Order 534-2020 and enacting a new Order authorizing disposal of surplus vehicles**

Director of Purchasing Melinda Bobbitt asked to rescind Commission Order #534-2020 for Vehicle Surplus Disposal as they have made several changes. The Sheriff Department requests to hold back a Camry that would have been surplus by the Information Technology Department to add to inventory (it was discussed during their 2021 budget preparation). This vehicle will be used for evidence custodians to make MSHP lap trips to the crime labs every other week, staff to take to meetings (i.e. Angela Ayers has MSHP MULES meetings quarterly), training, airport extended parking (once the training starts again), etc. Also, the Information Technology staff person located at the Sheriff Department borrows vehicles to attend meetings or shuttle equipment downtown.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. First and Second Reading: Cooperative Contract: RP07-20 - Record and Playback Systems**

Director of Purchasing Melinda Bobbitt stated Information Technology requests permission to utilize the Houston-Galveston Area Council (HGAC) cooperative contract to purchase Record and Playback Systems for Joint Communications.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby award Information Technology permission to utilize the Houston-Galveston Area Council (HGAC) cooperative contract to purchase Record and Playback Systems for Joint Communications.

Purchase will be from department 2703 - Information Technology - Boone County Joint Communications/Emergency Management, account 92301 - Replacement Computer Hardware. Purchase is as follows:

Equipment:	\$440,992.00
Installation, Training, Project Management	\$70,500.00
Less Discount	(\$25,614.81)
 Grand Total	 \$485,877.19

\$500,000 was budgeted for this project in 2020.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #632-2020**

**4. Second Reading: Amendment #1 to: 36-13SEP18 - Central Pantry with the Food Bank for Central & Northeast Missouri, Inc. (First Read 12.29.20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 36-13SEP18 - Central Pantry.

This amendment adds a renewal total amount of \$49,999.98 which will allow The Food Bank for Central & Northeast Missouri, Inc. to provide food for another year ending December 31, 2021.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #633-2020**

**5. Second Reading: Amendment #1 to: 16-30SEP20E - Skills for Psychological Recovery (SPR) Treatment with The Curators of the University of Missouri - (Emergency Purchase Agreement for the COVID-19 Pandemic) (First Read 12.29.20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 16-30SEP20E - Skills for Psychological Recovery (SPR) Treatment. This amendment adds a renewal total amount of \$40,000 which will allow the University of Missouri to continue to provide services for another year ending December 31, 2021.

Contract is with The Curators of the University of Missouri (on behalf of Debora Bell, Ph.D. and the Psychological Services Clinic) of Columbia, Missouri. Invoices will be paid from department 2130 - Community Health / Med (Hospital Lease), account 71100 - Outside Services. \$500,000 is budgeted for 2021.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #634-2020**

**6. Second Reading: Amendment #1 to: 36-13SEP18 - Senior Connect Program with Independent Living Center of Mid-Missouri, Inc. (First Read 12.29.20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 36-13SEP18 - Senior Connect Program.

This amendment adds a renewal total amount of \$41,892.02 which will allow Independent Living Center of Mid-Missouri, Inc. to provide services for another year ending December 31, 2021. The services include providing seniors with services such as minor home repairs and one-time projects such as yard clean ups, putting in handrails, fixing gates or doors, or installing and repairing ramps.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #635-2020**

**7. Second Reading: Amendment #1 to: 36-13SEP18 - Healthy Hometown - Southern Boone County with Jefferson City Area Young Men's Christian Association (First Read 12.29.20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 36-13SEP18 - Healthy Hometown - Southern Boone County.

This amendment adds a renewal total amount of \$49,939.71, which will allow Jefferson City Area Young Men's Christian Association to provide services for another year, ending December 31, 2021.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #636-2020**

**8. Second Reading: Amendment #1 to: 36-13SEP18 - Behavioral Health Care Program with Compass Health, Inc. (First Read 12.29.20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 36-13SEP18 - Behavioral Health Care Program.

This amendment adds a renewal total amount of \$129,288 which will allow Compass Health, Inc. to provide services for another year, ending December 31, 2021. The program

provides services to address behavioral health care intervention for adults aged 18 and older, by increasing access to mental health services for the underserved and uninsured residents of Boone County.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #637-2020**

**9. Second Reading: 36-13SEP18 – Encouraging Healthy Habits at Columbia’s New Agriculture Park (First Read 12.29.20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 36-13SEP18 - Encouraging Healthy Habits at Columbia’s New Agriculture Park.

This amendment adds a renewal total amount of \$23,487.82 which will allow Columbia Center for Urban Agriculture to provide services for another year ending December 31, 2021. The services include providing health education, public awareness for information and referral on healthy eating and the new Agriculture Park.

Invoices will be paid from department 2130 - Community Health / Med (Hospital Lease), account 71100 - Outside Services. \$500,000 is budgeted for 2021.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #638-2020**

**10. Second Reading: 36-13SEP18 – VAC Basic Needs Program (First Read 12.29.20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 36-13SEP18 - VAC Basic Needs Program.

This amendment adds a renewal total amount of \$35,275 which will allow the Voluntary Action Center to provide services for another year, ending December 31, 2021. The services include the provision of basic needs (employment attire, public transit fee/fare, car seats, corrective lenses, prescription medication, durable medical equipment, dental treatment, and general medical care for low income residents of Boone County.

Invoices will be paid from department 2130 - Community Health / Med (Hospital Lease), account 71100 - Outside Services. \$500,000 is budgeted for 2021.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #639-2020**

**11. Second Reading: 36-13SEP18 – VAC Housing Program (First Read 12.29.20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 36-13SEP 18 - VAC Housing Program.

This amendment moves the Case Management services under Purchase Agreement 52-13DEC 18 to contract 36-13 SEP 18. In addition, it adds a renewal total amount of \$84,520.18 which will allow the Voluntary Action Center to provide services for another year, ending December 31, 2021. The services include service coordination and case management to help clients regain stability in their housing situations by moving into permanent housing or be assisted to remain in their current housing.

Invoices will be paid from department 2130 - Community Health/ Med (Hospital Lease), account 71100 - Outside Services. \$500,000 is budgeted for 2021.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #640-2020**

**12. Second Reading: 36-13SEP18 – Harbor House Emergency Shelter (First Read 12.29.20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve Amendment #1 to 36-13SEP18 - Harbor House Emergency Shelter.

This amendment adds a renewal total amount of \$54,993.79 which will allow The Salvation Army to provide services for another year, ending December 31, 2021. The services include providing a 24-hour emergency shelter for homeless adults and families with children.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #641-2020**

**13. Second Reading: Amendment #1 to: 16-30SEP20E Mental Health for Essential Workers with HeartSpace Clinic (First Read 12.29.20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 16-30SEP20E - Mental Health for Essential Workers. This amendment adds a renewal total amount of \$40,120.00, which will allow HeartSpace Clinic of Columbia, Missouri, to continue to provide services for another year ending December 31, 2021.

The services include mental health support, crisis management and group support to those on the front lines of helping residents who are being impacted by COVID-19 fallout.

Invoices will be paid from department 2130 - Community Health / Med (Hospital Lease), account 71100 - Outside Services. \$500,000 is budgeted for 2021.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #642-2020**

**14. Second Reading: Amendment #1 to: 36-13SEP18 - Outpatient Substance Use Treatment with Phoenix Programs, Inc. (First Read 12.29.20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve Amendment #1 to 36-13SEP18 - Outpatient Substance Use Treatment. This amendment adds a renewal total amount of \$65,090, which will allow Phoenix Programs, Inc. to provide services for another year, ending December 31, 2021. The services include providing substance abuse treatment.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #643-2020**

**Counselor**

**15. Second Reading: University of MO – Columbia Medical Examiner (First Read 12.29.20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached Agreement between The Curators of the University of Missouri and Boone County for Medical Examiner services. The terms of the Agreements are stipulated in the attached Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #644-2020**

**16. Second Read: Chapter 100 Policies (First Read 12.29.20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the updated Chapter 100 Policies for Boone County, Missouri. The full text of the policies is attached hereto.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #645-2020**

**IT**

**17. Second Reading: Request Administrative Authority to Purchase Technology Related Items for FY2021(First Read 12.29.20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Request for Administrative Authority to purchase technology related items for fiscal year 2021.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #646-2020**

**Resource Management**

**18. Second Reading: Annual Consultant Services (First Read 12.29.20)**

Commissioner Parry moved now on this day the County Commission of the County of Boone does hereby approve the Annual Consultant Services for the following companies:

Allstate Consultants  
Anderson Engineering Inc  
Crockett Engineering Consultants, LLC  
Howe Company LLC  
PW Architects, Inc  
SOA Inc

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #647-2020**

### Community Services

#### 19. Second Reading: Contract Amendment Number One Recovery Support and Reentry Opportunity Center (First Read 12.29.20)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Strategic Opportunity Contract Amendment for the Community Health/Medical Fund dated August 8, 2019, made by and between Boone County, Missouri and In2Action, for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. Extend the contract for one (1) additional year beginning January 1, 2021 and ending on December 31, 2021
2. ADD a renewal of funding for the following:

Service Description	Unit Measurement	Unit Rate	# of Units	Total Amount Requested
Peer Support	15 minutes	\$10.30	400	\$4,120.00
Case Management	15 minutes	\$10.30	3,254	\$33,516.20
<b>Total Renewal Amount</b>				<b>\$37,636.20</b>

3. Except as specifically amended here under, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

Commissioner Parry second the motion.

The motion carried 3 to 0. **Order #648-2020**

#### 20. Second Reading: Contract Amendment Number 1 Cradle to Career Alliance (First Read 12.29.20)

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the Strategic Opportunity Contract Amendment for the Community Health/Medical Fund, dated December 19, 2019, made by and between Boone County, Missouri and Cradle to Career Alliance, for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

4. Extend the contract for one additional year ending on December 31, 2021
5. ADD a renewal of funding for the following:

**Contractor: Cradle to Career Alliance**

Service Description:

- A. C2CA shall publish a report on Boone County Community Health. In addition, this report must include policy and evidence-based practice recommendations. C2CA shall collaborate with the Boone County Community Services Department on the development and receive approval of the community report card prior to publication.
- B. C2CA shall participate in early childhood advocacy and policy work.
- C. C2CA shall collaborate with early childhood providers to increase access to best practices training and support.
- D. C2CA shall continue efforts with the Kindergarten Readiness ad hoc data team.
- E. C2CA shall collaborate with local stakeholders focused on fair housing, workforce housing and community planning.
- F. C2CA shall continue strategic action planning efforts with local stakeholders for college, career readiness, and workforce development.
- G. C2CA shall maintain ongoing communication with the Boone County Community Services Department throughout the contract.

**Renewal Amount: \$75,000.00**

Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

Commissioner Thompson second the motion.

The motion carried 3 to 0. **Order #649-2020**

**Emergency Management**

**21. Second Reading: Contract Amendment #2 – CMCA Utility Assistance (First Read 12.29.20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Contract Amendment #2 – CARES Act Funding for Utility Assistance. Boone County and CMCA have entered into an Agreement approved in Boone County Commission Order 459-2020 and a Contract Amendment #1 approved in Commission Order 542-2020.

1. Amend contract agreement as follows: County authorizes CMCA to reimburse itself an additional \$11,387.25 for its administrative costs in operating a utility assistance program so that its total administrative cost reimbursement is \$55,113.06.
2. Except as specifically amended hereunder, all other terms, conditions, and provisions of the original agreement shall remain in full force and effect.

Terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number Two.

Commissioner Parry second the motion.

The motion carried 3 to 0. **Order #650-2020**

## Human Resources

### **22. First Reading: Reclassify position 954, Sheriff's Hiring Investigator (Range 32) to Records Specialist (Range 22)**

Director of Human Resources Jenna Redel stated the Sheriff's Department has requested to change the position Hiring Investigator to Records Specialist. Director Redel stated the Hiring Investigator position is currently vacant. The Sheriff's Department has seen an increase in Sunshine Requests and "body cam" video requests and would like to have a dedicated position for that. By changing this job classification, it will be a budget cost savings of \$9,500.00 per year.

## Commission

### **23. Public Comment**

### **24. Commissioner Reports**

Commissioner Thompson added to the record her thanks to Commissioner Parry for his work while in office. Commissioner Atwill added to the record his thanks to Commissioner Parry for his work while in office. Commissioner Atwill stated Commissioner Parry had been involved in many important items while in Boone County Government and asked that they are placed in the record. Those items are as follows:

- Helped lead the effort for a successful 10-year renewal of the County's road sales tax, which was approved by voters in August 2017. (Sales tax extension approved for 10 year period of 10/1/2018 through 9/30/2028).
- Assisted in the efforts to prevent opioid abuse by approving a Prescription Drug Monitoring Program (PDMP) with other local governments when the state legislature failed to act (Commission Order 212-2017).
- Assisted in the approval of the merger of the Columbia and Boone County Library District into the new merged Columbia and Boone County Library District. (Commission Order 296-2017).
- Helped lead the effort to ensure a positive future for the Central Missouri Events Center (Boone County Fairgrounds) through a transfer to the City of Columbia Parks and Recreation department.
- Supported the County's cooperation with MoDOT, the City of Columbia, and other local governments to ensure the I-70 bridge at Rocheport will be replaced in a way that prevents major back-ups and access issues to Columbia's doctors and hospitals.
- Worked to address issues of residential rental properties in chronic disrepair.
- Assisted in the updating of Boone County's Building Codes.

- Served as the Commission liaison to: Boone County Regional Sewer District; Boone County Senior Citizens Services Corp. (The Bluffs); Convention & Visitor's Bureau; Downtown Leadership Council; University of Missouri Extension Council; Health Trust Committee; and the Regional Economic Development Inc (REDI).
- Assisted in a comprehensive update of the County's Chapter 100 incentive policies.



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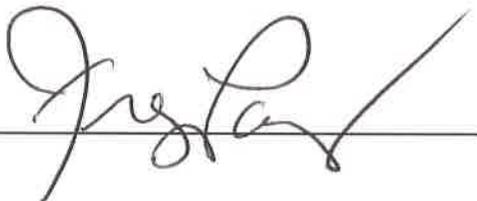
Attest:

Daniel K. Atwill  
Presiding Commissioner



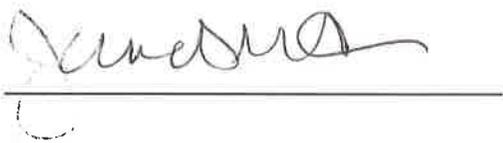
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Brianna L. Lennon  
Clerk of the County Commission



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Fred J. Parry  
District I Commissioner



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Janet M. Thompson  
District II Commissioner