

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Conference Room 301 / Conference Call

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
District I Commissioner (Elect) Justin Aldred
Director of Information Technology Aron Gish
Director of Purchasing Melinda Bobbitt
Director of Emergency Management Operations Chad Martin
Director of Resource Management Bill Florea
Senior Accountant/Financial Analyst Caryn Ginter
Senior Buyer Liz Palazzolo
Deputy County Clerk Jodi Vanskike

Conference Call Information:
Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30 am

Purchasing

1. First Reading; surplus Disposal – Postage Machine

Director of Purchasing Melinda Bobbitt requested permission to dispose of the attached list of surplus equipment by auction on GovDeals.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First Reading; Amendment #1 to Contract 16-13JUL20 – Site Maintenance for the Greater Bonne Femme Watershed Project

Senior Buyer Liz Palazzolo, stated that Amendment #1 to contract 16-13JUL20 for Site Maintenance for the Greater Bonne Femme Watershed Project, that was awarded August 11, 2020 (Commission Order 350-2020), is being amended to correct two typographical errors in the original award: reference to the name of the person who submitted Best and Final Offer #1 (should be **Clayton Newell** and not Brandon Roberts), and the initial contract period end-date (should be **July 31, 2020** instead of June 31, 2020).

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First Reading; Cooperative Contract 500000518- Emergency Vehicle Equipment – Light Bars – Term and Supply

Director of Purchasing Melinda Bobbitt requested permission to use the City of Independence’s contract for Emergency Vehicle Equipment (Light Bars), which is a cooperative contract.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading; 41-23NOV20 – Custodial Services – Term and Supply for the Boone County Road and Bridge Department

Request for Bid (RFB) 41-23NOV20 solicited bids for Custodial Services for the Boone County Road and Bridge Department. Three responses were received: two electronic bids and one electronic “No Bid.” The two bids were reviewed and found to meet all RFB requirements. The bid from Classic Cleaning and Remodeling LLC of Columbia, Missouri was found to be the “lowest and best” bid and is acceptable to the Road and Bridge Department for award of contract.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Second Reading; 44-16NOV20 – Active Shooter Kit Supplies – Term and Supply

Commissioner Parry moved now on this day; the County Commission of the County of Boone does hereby award bid RFB 44-16NOV20 for Active Shooter Kit Supplies to Kiesler Police Supply for the Boone County Emergency Management department.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0 **Order #530 -2020**

6. Second Reading; Sole Source Agreement –155-123121SS - Maintenance Connection Work Order Software Maintenance and Technical Support with Accruent, LLC

Commissioner Thompson moved that now on this day, the County Commission of the County of Boone does hereby approve the Sole Source Vendor Agreement for Maintenance Connection and Technical Support with Accruent, LLC for another year, ending December 31,2021

Commissioner Parry seconded the motion.

The motion carried 3 to 0 **Order #531 -2020**

7. Second Reading; Amendment #4 to Contract AEPA-017-B– Photocopier with Maintenance Service – Term & Supply

Now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment #4 AEPA-017-B- Photocopier with Maintenance Service - Term & Supply

Terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number Four.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0 **Order #532 -2020**

8. Second Reading; Amendment Number One – 10-31DEC20C - Band for the 2020 Bicentennial Celebration

Commissioner Thompson moved that now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment #1 – 10-31DEC20C – Band for the 2020 Bicentennial Celebration.

Terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Commissioner Parry seconded the motion.

The motion carried 3 to 0 **Order #533 -2020**

9. Second Reading: Sheriff’s Department – 15-24APR15-Auction Services for Surplus Vehicles

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the following list of Surplus PCs, Peripheral Equipment, non-working Air Conditioners, File Cabinets, and other miscellaneous items through the MRC Recycling Center.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal Forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #534 -2020**

County Clerk

10. First and Second Reading: Clark Lane TDD Election

Commissioner Parry moved that now on this day, the County Commission of the County of Boone as required by state statute, does hereby spread upon the record of the Boone County Commission that transmittal of the Clark Lane Transportation Development District (The District) official election results relating to an increase in the TDD Sales Tax as certified by the Circuit Clerk, done this 8th day of December 2020.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #535 -2020**

11. Second Reading: Budget Adjustment for Position 163

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve an amendment to the proposed 2021 Budget sufficient to fund an annual salary of \$34,403.20 in position 163, Senior Administrative Assistant.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #536 -2020**

Resource Management

12. Second Reading; Release of Stormwater Security Agreement and Irrevocable Letter of Credit for Nursery Heights

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached Release of Stormwater Security Agreement and Irrevocable Letter of Credit between County of Boone and Nursery Heights Development Group LLC

Commissioner Thompson seconded the motion.

The motion carried 3 to 0 **Order #537 -2020**

13. Second Reading; 2021 Proposed Land Use Fee

Commissioner Thompson moved now on this day the County Commission of the County of Boone does hereby approve the proposed land use fees per attachment as established by the Resource Management Department. Fees will be effective January 1, 2021

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #538 -2020**

14. Second Reading; 2021 Proposed Building Permit Fees

Commissioner Thompson moved that now on this day the County Commission of the County of Boone does hereby approve the proposed building permit fees per attachment as established by the Resource Management Department. Fees will be effective January 1, 2021

Commissioner Parry seconded the motion.

The motion carried 3 to 0 **Order #539 -2020**

15. Second Reading; Approval of Stormwater Security Agreement and Cash Deposit for Crescent Ridge Subdivision

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the Stormwater Security Agreement and Cash Deposit for Crescent Ridge Subdivision between County of Boone and JR2 Development, LLC.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0 **Order. #540-2020**

Auditor

16. Public Hearing; 2021 Proposed Budget

Budget Opened and Closed by Commissioner Atwill. There were no comments by the public.

17. First Reading; Pulsepoint Subscription

Director of Information Technology Aron Gish discussed that this item is a budget revision for software that needs to be purchased. This includes moving contingency in 2700 to 2703, which is the IT account, so the subscription can be purchased when approved.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Emergency Management

18. First and Second Reading; CARES Act Funding Agreement with Stephens College

Commissioner Thompson moved now on this day: the County Commission of the County of Boone does hereby approve the attached contract for CARES Act Funding with Stephens College. The terms of the agreement are set out in the attached.

Commissioner Parry seconded the motion

The motion carried 3 to 0. **Order #541-2020**

19. Second Reading; CARES Act with CMCA Funding for Utility Assistance Contract Amendment #1

Commissioner Parry moved now on this day; that the County Commission of the County of Boone does hereby approve the attached Contract Amendment #1 CARES Act with CMCA Funding for Utility Assistance.

Terms of the Amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #542-2020**

Commission

1. Public Comment

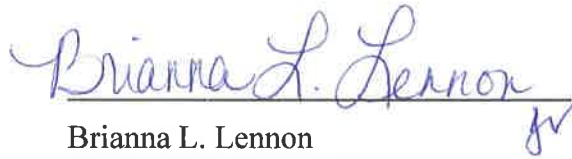
None.

2. Commissioner Reports

None.

Meeting adjourned at 1:50pm

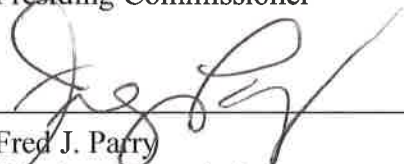
Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner