

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Chief Engineer Jeff McCann
County Counselor CJ Dykhouse
Planner Uriah Mach
Senior Buyer Liz Palazzolo
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

Conference Call Information:
Number: 425-585-6224 Access Code: 802-162-168

County Counselor

1. First Reading; Approval of Quit-Claim Deed: Portion of Coats Lane, City of Columbia

CJ Dykhouse explained this Quit Claim Deed comes at the request of the City of Columbia Parks and Recreation Department in an effort to facilitate the City's trail development. This order authorizes the Presiding Commissioner to sign the deed on behalf of the County Commission and authorizes Dykhouse to deliver the deed once it is complete.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

2. **First Reading; Contract Award: 012320-SCC Office Supply Catalog Solutions (Co-op Contract – Sourcewell)**

Liz Palazzolo read the following memo:

The Purchasing Department requests permission to award contract 012320-SCC for Office Supply Catalog Solutions with Staples Contract and Commercial LLC of Framingham, Massachusetts. This is a cooperative contract established by Sourcewell – a public contract cooperative organization.

The contract runs October 13, 2020 through April 06, 2024.

This is a countywide term and supply contract.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. **First Reading; Contract Award: 128867 Emergency and Specialty Vehicles, Equipment & Accessories, & Any Related Equipment, Supplies, and Services (Co-op Contract – OmniaPartners)**

Liz Palazzolo read the following memo:

The Purchasing Department requests permission to award contract 128867 for Emergency and Specialty Vehicles, Equipment & Accessories, & Any Related Equipment, Supplies, and Services with Farber Specialty Vehicles of

Reynoldsburg, Ohio. This is a contract established by OmniaPartners, a cooperative purchasing organization.

The contract runs October 01, 2020 through May 31, 2021.

Payment will be made from 1132 – Election & Registration/92400 – Replacement Auto/Trucks: \$191,194.00.

The Purchasing Department requests permission to dispose/transfer of the following surplus:

Disposal: Ford F350 truck, model year 1990, Asset Tag # 16202.

The Disposal Form is attached for signature.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading; Emergency Purchase Agreement (COVID-19): 16-30SEP20E – Rent and Mortgage Assistance for Homelessness Prevention with Phoenix Programs, Inc.

Liz Palazzolo read the following memo:

Attached for signature is a contract for a non-bid, emergency services contract (COVID-19): 16-30SEP20E - Rent and Mortgage Assistance for Homelessness Prevention.

This contract will provide service in the following ways:

1. While doing outreach, when Phoenix Programs encounter unsheltered individuals who meet the qualifications set by the contract, they will be able to temporarily shelter them if necessary. During this time, they will put a housing plan in place.
2. The funds will also be utilized to help people who qualify for rent and/or mortgage assistance. They must also meet the qualifications set by CoMO Helps.

Contract is with Phoenix Programs, Inc. Total cost of agreement is \$11,250.00 and will be paid from department 2130 - Community Health/Med (Hospital Lease), account 71100 - Outside Services. There is currently a remaining budget of \$335,477.80.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Second Reading; Bid Award: 25-14JUL20 – Internet Service Provider for the 13th Judicial Circuit Court (1st read 8-13-20)

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby award bid 25-14JUL20 – Internet Services Provider for the 13th Judicial Circuit Court to CenturyLink of St. Louis, Missouri.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #469-2020**

Resource Management

6. **Plat Acceptance: Nursery Heights Plat 6. S9-T47N-R13W. R-S. Nursery Heights, owner. Jay Gebhardt, surveyor.**

Uriah Mach explained this Plat 6 for Nursery Heights is the final stage for the subdivision. The plat is ready to be accepted and approved by the Commission.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby receive and accept the following subdivision plat and authorizes the Presiding Commissioner to sign it:

- Nursery Heights Plat 6. S9-T47N-R13W. R-S. Nursery Heights, owner. Jay Gebhardt, surveyor.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #470-2020**

7. **First & Second Reading; Recommendation for roadway maintenance acceptance of roads within the Nursery Heights Plat 6 Subdivision plat**

Jeff McCann explained this was a recommendation for the County to accept roadway maintenance within the Nursery Heights Plat 6 subdivision. Shrubbery Court is 289 feet, Snapdragon Drive is 517 feet, and Lavender Drive is 57 feet.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby accept the attached recommendation for roadway maintenance within Nursery Heights Plat 6.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #471-2020**

8. Second Reading; Security Deposit Release for the Irrevocable Letter of Credit from Simmons Bank, formerly Landmark Bank, for work completed at Clear Creek Estates, S. HWY 163, Columbia, MO 65201 (1st read 10-13-20)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby release the Irrevocable Letter of Credit from Simmons Bank, formerly Landmark Bank, on behalf of JQB Construction, Inc., in the amount of \$80,601.12. Said deposit was for stormwater improvements located at Clear Creek Estates, S. Hwy 163, Columbia, MO 65201. The work has been completed as required. The original Commission Order accepting the Letter of Credit is 452-2018.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #472-2020**

Commission

9. Public Comment

None

10. Commissioner Reports

None

The meeting adjourned at 1:41 p.m.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner