

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Buyer Robert Wilson
Director Emergency Communications Center Chad Martin
Director Human Resources Jenna Redel
Senior Buyer Liz Palazzolo
Deputy County Clerk Michelle Thompson

The meeting was called to order at 9:31 a.m.

New Adjourned Term

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

Purchasing

- 1. First Reading; Contract 154-123120SS – Single Feasible Source: SMS Magnet Axiom Software for the Sheriff’s Department with Magnet Forensics USA, Inc.**

Liz Palazzolo read the following memo:

Attached for signature and approval is Sole Source Request Form 154-123120SS for the purchase of SMS Magnet Axiom Software for the Sheriff’s Department from Magnet Forensics USA, Inc. of Herndon, Virginia. The Purchasing Department requests approval of Single Feasible Source contract 154-123120SS that has been established on behalf of the Sheriff’s Department.

The SMS Magnet Axiom Software is a necessary tool for the Sheriff's Department to conduct forensics investigations.

The single feasible source has been advertised in both the *Missourian* and the *Columbia Tribune*. No other vendors have come forth to indicate that they are able to provide the proprietary software.

The contract period will run from October 01, 2020 through September 30, 2021, and there are three (3) one-year renewal options available after this initial period.

Payments will be paid from Department Fund 1253 – Internet Crimes Task Force/Account 91302 – Computer Software: \$4,499.00.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First Reading; Cooperative Contract: Sourcewell Contract 080818-HPI-Snow and Ice Handling Equipment, Supplies, and Accessories

Robert Wilson read the following memo:

Road & Bridge requests permission to utilize the Sourcewell Contract 080818-HPI – Snow and Ice Handling Equipment, Supplies, and Accessories to purchase snow and ice control equipment, products, and maintenance services from Henderson Products, Inc.

This is a term and supply contract that has an initial term ending October 29,

2022. An optional renewal term would extend the contract through October 29, 2023.

Invoices will be paid from department 2040 – RB Maintenance Operations, account 60200 – Equipment Repairs/Maintenance.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. Second Reading; Purchase Agreement- Docusign eSignature Enterprise (1st read 10-1-20)

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby award Contract 08-06AUG20C-DocuSign eSignature Enterprise Pro to DocuSign Inc.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #446-2020**

Human Resources

4. First and Second Reading; Request to hire above the Authorized Transfer Salary- County Counselor's Office

Jenna Redel explained the County Counselor was going to fill the Assistant County Counselor II position and is looking at a candidate who would be an internal transfer. He is wanting to transfer this person at a salary of \$70,000. The employee is currently at \$67,000, which is about a 3% increase and is consistent with some transfers done in other offices. The employee has been with the County for more than 5 years and this salary would be consistent with attorneys in other offices at the same level.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the authorized transfer salary for position number 891, Assistant County Counselor II County Counselor's Office, and does hereby authorize an appropriation of \$70,000 annually, for the compensation for said position.

It is further ordered the Boone County Commissioners are hereby authorized to sign the attached Request to Transfer Above the Authorized Transfer Salary Form.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #447-2020**

Emergency Management Operations

5. First Reading; Contract Approval: CARES Act Funding; Utility Assistance

Chad Martin explained this contract is between Boone County and Central Missouri Community Action for CARES funding for a utility assistance program. It will be modeled after the one CMCA has experience doing out of Callaway County.

Commissioner Parry asked if the City Council decided to start shutting off utilities on delinquent accounts at the meeting last night.

Martin said he did not know if the City decided to take action or not.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

13th Judicial Circuit Court

6. Public Hearing & Second Reading; Budget Amendment: Increase the revenue and expenditures for the DYS-Probation Services Grant. Covering the period July 1- December 31, 2020 (1st read 9-22-20)

Commissioner Atwill opened the public hearing.

There was no one present from the public to speak on this item.

Commissioner Atwill closed the public hearing.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the 13th Judicial Circuit Court to increase the revenue and expenditures for the DYS-Probation Services Grant for the period of July 1 – December 31, 2020.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	3451	Judicial Grants	State Reimbursement		45,222
1243	10100	Judicial Grants	Salaries/Wages		39,551
1243	10200	Judicial Grants	FICA		2,999
1243	10300	Judicial Grants	Health Insurance		4,884
1243	10310	Judicial Grants	County HAS Contribution		1,200
1243	10325	Judicial Grants	Disability Insurance		142

1243	10350	Judicial Grants	Life Insurance		72
1243	10375	Judicial Grants	Dental Insurance		420
1243	10500	Judicial Grants	401 (A) Match		520
					95,010

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #448-2020**

Sheriff's Department

7. Public Hearing & Second Reading; Budget Amendment: Establish a budget for the 2020 portion of the 2020/2021 State Cyber Crime Grant Award (1st read 9-24-20)

Commissioner Atwill opened the public hearing.

There was no one present from the public to speak on this item.

Commissioner Atwill closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Sheriff's Department to establish a budget for the 2020 portion of the 2020/2021 SCCG award.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1253	3451	Internet Cyber Crimes Task Force	State Grant Reimb		119,281
1253	37000	Internet Cyber Crimes Task Force	Dues		150
1253	37200	Internet Cyber Crimes Task Force	Training		289
1253	48050	Internet Cyber Crimes Task Force	Cellular device service		289

1253	48002	Internet Cyber Crimes Task Force	Data communications		560
1253	70050	Internet Cyber Crimes Task Force	Software service contract		32,631
1253	91301	Internet Cyber Crimes Task Force	Computer hardware		1,680
1253	91302	Internet Cyber Crimes Task Force	Computer software		6,008
					160,888

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #449-2020**

Commission

8. Public Comment

Connie Liepard was present to address the Commission.

Liepard thanked the Commission for quickly working on the utility assistance program. She wondered if the program would also help families that are struggling to meet the increased cost due to online access for classes for children.

Commissioner Atwill said that internet costs are included in the program.

There were no more comments or questions from the public.

9. Commissioner Reports

None

The meeting adjourned at 9:45 a.m.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Residing Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner