

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Assessor Tom Schauwecker
Captain Gary German
Chief Engineer Jeff McCann
Director Community Services Joanne Nelson
Director Human Resources Jenna Redel
Director Purchasing Melinda Bobbitt
Treasurer Tom Darrough
Deputy County Clerk Tequila Freeman

**Conference Call Information:
Number: 425-585-6224 Access Code: 802-162-168**

Meeting was called to order at 9:30 a.m.

Purchasing

- 1. First Reading; Contract Amendment One: 16-30SEP20E – Rapid Re-Housing and Homeless Prevention**

Melinda Bobbitt stated that the contract was approved by Commission for award to the Voluntary Action Center, Commission Order 318-2020, on 07/16/2020. This amendment adds a supplemental funding increase as follows. A total of \$16,250.00 is being added to the contract for assistance in rent, mortgage assistance, and hotel vouchers for rapid re-housing and homeless prevention. Rent/mortgage assistance average is \$650 each and provisional motel stays average \$250 each. Invoices will continue to be paid from department 2130 Community Health Med Hospital / Hospital Lease, Account 71100 Outside Services.

Commissioner Parry asked the total of the original award that was issued on this contract.

Melinda Bobbitt responded the original amount was \$5,000.00.

Commissioner Parry clarified that the additional amount will be for \$16,250.00.

Melinda Bobbitt confirmed the additional amount.

Joanne Nelson added that Community Services would be available for any additional questions concerning this award.

Commissioner Atwill stated that this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First Reading; Computer and Peripheral Surplus Disposal

Melinda Bobbitt read the following memo:

The Purchasing Department requests permission to dispose of the following items – non-working PC's, peripheral equipment, non-working air conditioners, filing cabinets, and other misc. items through MRC Recycling Center. MRC will pick up our recycling for \$50 per load; tube monitors and televisions cost extra. There is also an extra charge for items that contain freon. MRC is a State of Missouri Department of Natural Resources Level 4 recycling center. No computer items are sent to landfill. Purchasing will obtain a certificate of destruction and will let MRC know that we want everything recycled. MRC knows that nothing may end up in the landfill.

Commissioner Atwill stated that this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. Second Reading; Bid Award: 26-16JUL20 – Glock-17 Gen 5 and Glock-19 Gen 5
Pistols and magazines for the Boone County Sheriff’s Department (1st read 9-3-20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby award Bid 26-16JUL20 – Glock-17 Gen 5 and Glock-19 Gen 5 Pistols and Magazines for the Boone County Sheriff’s Department to Keisler Police Supply of Jeffersonville, Indiana. Terms of the award are stipulated in the attached purchase agreement.

It is further ordered that the Presiding Commissioner is hereby authorized to sign said purchase agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #391-2020**

Human Resources

**4. First & Second Reading; Request to add 400 hours to Position 950, Intern PT Pool,
Prosecuting Attorney’s Office, Budget Year 2020**

Jenna Redel spoke about a request originating from the Prosecuting Attorney’s office. In March 2020, the Prosecutor’s Office requested 500 hours for a part-time intern who was helping with a variety of tasks, including interpreter services. The Office is now at a point of running out of the original hours that were granted for that position and they are requesting another 400 hours. It is a \$12.00 hourly position, so the total cost would be \$4,800.00. They anticipate adding a part-time paralegal position in the 2021 budget for continuing services from this law student, but for now they are requesting the 400 additional hours on top of the 500 hours that were granted in March 2020.

Commissioner Thompson commented that the Commission has not seen the Prosecuting Attorney's proposed 2021 budget as of this date, and that adding a part-time paralegal was not known to Commission.

Jenna Redel stated that the paralegal position would be a non-benefitted, 25 hours a week position. She would anticipate it would be a permanent position but would be eliminated when cases are resolved.

Commissioner Thompson asked if that position would take the place of the part-time intern position.

Jenna Redel responded that Commissioner Thompson was correct. When the original part-time intern position was set up in March 2020, it was a temporary position and so, by Commission order, was not going to be carried over into the 2021 budget. The Prosecuting Attorney's Office's intent is for a more permanent position and they will be requesting it within their 2021 budget process.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request for an additional 400 hours to Position 950, Intern PT Pool, Prosecuting Attorney's Office, Budget Year 2020. The County Commission does hereby authorize an appropriation of \$4,800.00 for the salary of said position. This salary is in addition to the 500 hours previously authorized in Commission order #113-2020.

Commissioner Parry seconded the motion.

The motion carried 3 - 0. **Order #392-2020**

Treasurer

5. **First & Second Reading; 2020 Tax Sale Surplus: Parcel #12-703-00-03-027.00, Bonnie J. McBride**

Tom Darrough spoke about using the law that lets the owner assign surplus to the County Collectors Office to redeem the property for the above listed parcel.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve that this disposition of surplus per attached summary order/description be assigned to the County Collector and assigned the owner of record in the amount of \$9,530.71.

It is further ordered that the Presiding Commissioner is hereby authorized to sign said order.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #393-2020**

Resource Management

6. **First & Second Reading; Off-System Bridge Replacement Program Utility Agreement: Boone Electric Cooperative, Hartsburg Bottom Bridge**

Jeff McCann spoke about relocation of an electric line that is on the south side of the existing bridge but is too close to allow replacement of the Hartsburg Bottom Bridge. The agreement will allow Boone Electric Cooperative to temporarily relocate the existing line to allow construction to happen. The agreement calls for Boone Electric Cooperative to place the line back into its permanent position once the bridge construction is complete. Total for this action is \$15,573.26.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Off -System Bridge Replacement and

Rehabilitation/Surface Transportation Program Utility Agreement between Boone County and Boone Electric Cooperative.

Terms of the agreement are stipulated in the attached agreement. It is further ordered that the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #394-2020**

7. Second Reading; Extension of Stormwater Security Agreement & Performance Bond: Oakland Gravel Road Fill Site, J & S Columbia Property LLC (1st read 9-3-20)

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached extension agreement and extension of the performance bond between Boone County and J & S Columbia Property LLC. Terms of the agreement are stipulated in the attached extension agreement. It is further ordered that the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #395-2020**

Sheriff's Department

8. Second Reading; JAG Subrecipient Monitoring Agreement: 2019, City of Columbia (1st read 9-3-2020)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached FY 2019 Justice Assistance Grant (JAG) subrecipient monitoring agreement between Boone County and the City of Columbia.

Terms of the agreement are stipulated in the attached agreement. It is further ordered that the Presiding Commissioner is hereby authorized to sign said agreement.

The motion carried 3 to 0. **Order #396-2020**

Commission

9. Public Comment

None.

10. Commissioner Reports

Commissioner Atwill announced that the Boone County portal for the CARES Act application process is open. It will be available at CARES.BooneMo.org if anyone would like to check it out. It is part of the Boone County website. Applications made will be reviewed by the County Commission and other County elected officials and others who we choose to ask for special help. The Commission will act on all submissions that are complete enough to get to the final stages of review. Applications may be denied, approved, approved in part, or returned for further information. The County has already provided \$1.7 million to the Boone County Health Department and approximately \$300,000.00 for schools for their need for hot spots so students can have access to the internet across Boone County. It should be kept in mind that this is primarily a reimbursement program. Funds that are spent because of COVID-19 are the ones primarily targeted for reimbursement. There are other features, but that is the primary focus. We look forward to active involvement with this process. Atwill said he would like to point out that the Emergency Management Office has done an outstanding job of getting this program up and available to the public. It has been a very difficult task to keep up with all of the changes from the federal government, with the most recent on September 2, 2020; it has been difficult to keep up with changes as they occur and still have a program that is available for public use. That has started today and there will be a press release that will further detail information.

Commissioner Parry commented that the draft press release was received by the Commission and will be available within the hour.

Commissioner Thompson added that this was a good step forward and, as stated in the press release, the Commission has been reviewing time-sensitive applications and the money needed for those has been processed extremely quickly and out the door. Now we can look at those applications that are less time-sensitive and make sure that the money is distributed equitably and appropriately throughout Boone County.

Commissioner Atwill further added that this work is intended to provide funding for the most people in Boone County in the most efficient way. The application is not going to be like Amazon, not like ordering socks. It is detailed and some work will be required from people providing applications to the County. It is necessary because we have very strict obligations on accounting for the funds that are spent and we are guaranteed an audit. So, if it seems frustrating, keep in mind that the County has obligations that must be kept for purposes of accountability.

Meeting adjourned at 9:48 a.m.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner