

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Collector Brian McCollum
Deputy Director Emergency Mgmt Operations Chris Kelley
Director Human Resources Jenna Redel
Senior Buyer Liz Palazzolo
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

Collector

1. First & Second Reading; 2020 Delinquent Tax Certificate Sale Surplus Report

Brian McCollum said this is the report for the 2020 land sale that was held on August 24th. There were eleven properties offered and seven properties sold, for a total surplus amount of \$45,673.62. This will be turned over to the Treasurer to hold for owner redemption or valid lien holder. If not claimed, it will be turned over to the County School Fund within three years.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby certify that we have examined the attached statement of the surplus from sale of delinquent lands held the 24th day of August 2020 and approve the same.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #377-2020**

Emergency Management Operations

2. First & Second Reading; Adopt Updated 2020 Boone County Hazard Mitigation Plan

Chris Kelley said this comes to the Commission as the 2015 Hazard Mitigation Plan is coming to its expiration. Emergency Management has worked with the Mid-Missouri Planning Commission to update the new Plan, including updated action plans in order for Emergency Management and other agencies in Boone County to hopefully apply for mitigation funding through state and federal sources. It is asked that the Commission adopt this Plan with a Resolution so that the RPC can forward it SEMA and FEMA for approval.

Commissioner Atwill wanted clarification that the updated plan has been completed.

Kelley said correct. The RPC has worked with Emergency Management and the other stakeholders from the community to make updates and add action items.

Commissioner Atwill explained that, normally, the Commission would get a copy of the plan. Atwill said he has not seen this and asked if the other Commissioners have.

Commissioner Thompson and Commissioner Parry said they had not seen it.

Commissioner Atwill said he remembers in the past having a presentation of the plan and he did not feel comfortable agreeing to approve this item without having seen the plan.

Commissioner Atwill suggested putting the second reading off until the next Commission meeting pending Commission viewing of the plan.

The second reading of this item was tabled until September 1, 2020.

Human Resources

3. First & Second Reading; Request to Transfer Above the Authorized Transfer Salary: Position 76, Civil Process Deputy, Sheriff's Department

Jenna Redel explained the request is for an hourly rate of \$24.30, which is exactly midpoint for the position and comes to an annual salary of \$50,544. The candidate the Sheriff's Department is looking to transfer into this position is highly qualified, with over 40 years of law enforcement experience in Columbia and Boone County. The person that retired from this position was making a salary relatively close to this, so there will be no internal funding issues.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the authorized transfer salary for position number 76, Civil Process Officer, Boone County Sheriff's Department, and does hereby authorize an appropriation of \$50,544 for the salary of said position.

It is further ordered the Boone County Commissioners are hereby authorized to sign the attached Request to Transfer Above the Authorized Transfer Salary Form.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #378-2020**

4. First Reading; Request to Reclassify Positions: Position 169 and 297, Deputy County Clerk III

Jenna Redel explained there are two Deputy III positions in the Clerk's Office that will be vacated and this request is to tier them down to be Deputy Clerk II/III's so the Clerk's Office will be able to hire in at a lower or higher rate, based on qualifications. This order will also move position 169 back to a full-time position once the retirement of the current employee in the position is complete.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

5. First Reading; Contract Amendment One: 27-16JUL20 – Speer Gold Dot 124+P Bonded 9mm Ammunition

Liz Palazzolo read the following memo:

Amendment #1 to contract 27-16JUL20 for Speer Gold Dot 124+P Bonded 9mm Ammunition that was awarded August 13, 2020 (Commission Order 356-2020) is being amended to correct reference to the contract period (from 2019 to 2020) and term (from 6-months to 7-months).

All other terms, conditions and prices of the original agreement remain unchanged.

Payment will be made from the following Department/Account codes:

1255 – Corrections/23200 – Ammunition: \$250.00

1251 – Sheriff/23200 – Ammunition: \$4,050.00

2901 – Sheriff Operations – LE Sales Tax/23200 – Ammunition: \$482.34

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First Reading; Surplus Disposal

Liz Palazzolo read the following memo:

The Purchasing Department requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

	Asset #	Description	Make & Model	Department	Condition of Asset	
1	NO TAG	30" X 72" WOOD TABLE		JJC	POOR	
2	13912	40 CALIBER GUN	GLOCK MODEL 22 SN: FKL627	SHERIFF	DESTROYED	REMOVE FROM INVENTORY
3	11345	ROLLING CART FOR TV		JURY SERVICES & COURT COST	FAIR	
4	NO TAG	SPACE HEATER		I.T.	RECYCLED	
5	NO TAG	OUTDOOR WARNING SIREN	WHELEN JUSTICE	EMERGENCY MGMT.	RECYCLED BY VENDOR	
6	NO TAG	OUTDOOR WARNING SIREN	WHELEN JUSTICE	EMERGENCY MGMT.	RECYCLED BY VENDOR	

7	NO TAG	OUTDOOR WARNING SIREN	WHELEN JUSTICE	EMERGENCY MGMT.	RECYCLED BY VENDOR	
8	12788	CHAIN SAW	STIHL 029	ROAD & BRIDGE	USED FOR PARTS	REMOVE FROM INVENTORY
9	4184	DESK CHAIR		ELECTION & REGISTRATION	UNSAFE – RECYCLE	REMOVE FROM INVENTORY
10	NO TAG	TINT METERS		SHERIFF	WORKS	
11	11696	MPH SPEEDGUN		SHERIFF	WORKS	
12	NO TAG	TV ANTENNA	GE	PROSECUTING ATTORNEY	GOOD	
13	NO TAG	WALL-MOUNT HANGER FOR TV		PROSECUTING ATTORNEY	GOOD	
14	NO TAG	32" TV	SANYO	PROSECUTING ATTORNEY	OLD	
15	19158	GRASS TRIMMER	STIHL FS56C	FACILITY MAINTENANCE	FAIR	
16	NO TAG	BACKPACK LEAF BLOWER	ECHO PB260L	FACILITY MAINTENANCE	FAIR	
17	NO TAG	LEAF BLOWER	STIHL SH86C	FACILITY MAINTENANCE	FAIR	

18	NO TAG	EIGHT BLUE STACKABLE CHAIRS		COMMUNITY SERVICES	FAIR	
19	NO TAG	BROWN TABLE WITH TWO SMALL DRAWERS		COMMUNITY SERVICES	FAIR	
20	NO TAGS	10 CRADLEPOINT CELLULAR ROUTERS		SHERIFF	GOOD	
21	18652	AUTOMOTIVE LOCKING VAULT		SHERIFF	GOOD	
22	19355	AUTOMOTIVE LOCKING VAULT		SHERIFF	GOOD	
23	9466	GREEN FORMICA TOPPED TABLE		SHERIFF	GOOD	
24	NO TAG	SAFE	MEILINK	SHERIFF	FAIR – COMBO NOT KNOWN	
25	19552	DEADSTOP BALLISTIC SHIELD	LCOA EQUALIZER	SHERIFF	DESTROYED BY DEPARTMENT	REMOVE FROM INVENTORY
26	NO TAG	2 DRAWER FILE CABINET		SHERIFF	FAIR	
27	1935	METAL FILING CABINET		CIRCUIT CLERK	POOR – RECYCLE	REMOVE FROM INVENTORY
28	1962	METAL FILING CABINET		CIRCUIT CLERK	POOR – RECYCLE	REMOVE FROM INVENTORY

29	3760	METAL FILING CABINET		CIRCUIT CLERK	POOR – RECYCLE	REMOVE FROM INVENTORY
30	1964	METAL FILING CABINET		CIRCUIT CLERK	POOR – RECYCLE	REMOVE FROM INVENTORY
31	NO TAG	MAIL SORTER		CIRCUIT CLERK	POOR	
32	NO TAGS	SNEAD LABELS – RUBBER STAMPS		CIRCUIT CLERK	GOOD	
33	NO TAG	OLD WOODEN DESK		CIRCUIT CLERK	FAIR	
34	NO TAG	½" X 23 ½" X 47" PANE OF SAFETY GLASS		JJC	NEW	
35	NO TAG	ONE DRAWER FILE CABINET		JJC	FAIR	
36	10181	BLUE OFFICE CHAIR	HON	JJC	POOR – RECYCLE	REMOVE FROM INVENTORY
37	12883	RED ROLLING CHAIR		SHERIFF	POOR – RECYCLE	REMOVE FROM INVENTORY
38	NO TAG	OUTDOOR WARNING SIREN	WHELEN JUSTICE	EMERGENCY MGMT.	RECYCLED BY VENDOR	
39	18183	CHAIN SAW		ROAD & BRIDGE	POOR – RECYCLE	REMOVE FROM INVENTORY

40	20631	OUTPOST – 2R	AVTEC	JOINT COMM. RADIO NETWORK	RETURNED TO VENDOR	REMOVE FROM INVENTORY
41	6525	DESK CHAIR		ELECTION & REGISTRATION	UNSAFE – RECYCLE	REMOVE FROM INVENTORY
42	NO TAG	SMALL ROLLING DESK		SHERIFF	GOOD	
43	NO TAG	WOODEN DESK		SHERIFF	GOOD	
44	11001	RECTANGULAR FOLDING TABLE		COUNTY COUNSELOR	GOOD	
45	5411	TYPEWRITER		COUNTY CLERK	BROKEN	REMOVE FROM INVENTORY
46	19351	AUTOMOTIVE LOCKING VAULT		SHERIFF	FAIR	
47	348	METAL CABINET	34" WIDE 27" DEEP 40" TALL	SHERIFF	FAIR	
48	17470	LICENSE PLATE READER UNIT		SHERIFF	DESTROYED BY DEPARTMENT	REMOVE FROM INVENTORY
49	17471	LICENSE PLATE READER UNIT		SHERIFF	DESTROYED BY DEPARTMENT	REMOVE FROM INVENTORY
50	17472	LICENSE PLATE READER UNIT		SHERIFF	DESTROYED BY DEPARTMENT	REMOVE FROM INVENTORY

51	17473	LICENSE PLATE READER UNIT		SHERIFF	DESTROYED BY DEPARTMENT	REMOVE FROM INVENTORY
52	18121	LICENSE PLATE READER UNIT		SHERIFF	DESTROYED BY DEPARTMENT	REMOVE FROM INVENTORY
53	18122	LICENSE PLATE READER UNIT		SHERIFF	DESTROYED BY DEPARTMENT	REMOVE FROM INVENTORY
54	12800	MPH SPEEDGUN RADAR UNIT		SHERIFF	GOOD	
55	NO TAGS	SIERRA WIRELESS RUGGEDIZED CELLULAR MODEMS		SHERIFF	FAIR	
56	NO TAG	SIERRA WIRELESS RUGGEDIZED CELLULAR MODEMS		SHERIFF	RECYCLE	
57	17571	ELSAG FIXED SITE FCU PROCESSOR		SHERIFF	DESTROYED BY DEPARTMENT	REMOVE FROM INVENTORY
58	17570	FIXED SITE FCU PROCESSOR		SHERIFF	DESTROYED BY DEPARTMENT	REMOVE FROM INVENTORY
59	17908	EXAQ VISION 1608-48-2000-R2 DVR		SHERIFF	DESTROYED BY DEPARTMENT	REMOVE FROM INVENTORY
60	14370	K9 HOT-N-POP		SHERIFF	OBSOLETE	
61	10678	5 DRAWER LATERAL FILE CABINET	HON	SHERIFF	FAIR	

62	15416	PORTABLE RADIO	MOTOROLA PR1500	SHERIFF	POOR	
63	15417	PORTABLE RADIO	MOTOROLA PR1500	SHERIFF	FAIR	
64	15418	PORTABLE RADIO	MOTOROLA PR1500	SHERIFF	FAIR	
65	15419	PORTABLE RADIO	MOTOROLA PR1500	SHERIFF	FAIR	
66	15896	PORTABLE RADIO	MOTOROLA PR1500	SHERIFF	FAIR	
67	15897	PORTABLE RADIO	MOTOROLA PR1500	SHERIFF	FAIR	
68	15898	PORTABLE RADIO	MOTOROLA PR1500	SHERIFF	FAIR	
69	15899	PORTABLE RADIO	MOTOROLA PR1500	SHERIFF	FAIR	
70	15900	PORTABLE RADIO	MOTOROLA PR1500	SHERIFF	FAIR	
71	15614	VIDEO/DIGITAL RECORDING SYSTEM		SHERIFF	DESTROYED BY DEPARTMENT	REMOVE FROM INVENTORY
72	23103	GPS SURVEILLANCE DEVICE		SHERIFF	DESTROYED BY DEPARTMENT	REMOVE FROM INVENTORY

73	15304	PORTABLE RADIO	MOTOROLA PR1500	SHERIFF	DESTROYED BY DEPARTMENT	REMOVE FROM INVENTORY
74	15303	PORTABLE RADIO	MOTOROLA PR1500	SHERIFF	FAIR	
75	13650	SHREDDER	FELLOWS	COMMUNITY SERVICES	POOR – JAMS FREQUENTLY	
76	NO TAG	HYDRULIC POST DRIVER		ROAD & BRIDGE	POOR – RECYCLE	
77	9800	DESK CHAIR		ELECTION & REGISTRATION	UNSAFE – RECYCLE	REMOVE FROM INVENTORY
78	10348	DESK CHAIR		ELECTION & REGISTRATION	UNSAFE – RECYCLE	REMOVE FROM INVENTORY

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading; Vehicle Surplus Disposal

Liz Palazzolo read the following memo:

Following are vehicles that will be replaced. The Sheriff's Department requests Commission approval for disposal through the Missouri Auto Auction. Our

contract with MO Auto Auction is 20-12JUN20 – Auction Services for Surplus Vehicles.

AUCTION THROUGH MISSOURI AUTO AUCTION				
Year	Description	Approximate Mileage	VIN #	Condition
2014	Ford Interceptor Utility (19308)	138,000	1FM5K8AT7EGC38493	Fair
2006	Ford Taurus (15341)	127,000	1FAFP53256A210473	Poor
2014	Ford Interceptor Utility (19304)	124,000	1FM5K8AR0EGC27002	Fair
2013	Ford Explorer (22740)	19,390	1FM5K8AR6JGC42985	Total - turn title over to Insurance Company
2013	Ford Interceptor Utility (18021)	115,000	1FM5K8B8XDGA55436	Good

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. Second Reading; Contract Amendment One: 022217-CAW – Fleet Management and Related Technology Solutions – Term & Supply (1st read 8-25-20)

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to Contract 022217-CAW – Fleet Management and Related Technology Solutions – Term & Supply.

Terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment One.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #379-2020**

Resource Management

**9. Second Reading; Road & Bridge Improvement/Repair Cooperative Agreement:
Hartsburg (1st read 8-25-20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Road & Bridge Improvement/Repair Cooperative Agreement between Boone County and the Village of Hartsburg.

Terms of the agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #380-2020**

Commission

10. Public Comment

None

11. Commissioner Reports

None

The meeting adjourned at 1:43 p.m.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner