

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Conference Call

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Accountant Jacob Flowers
Collector Brian McCollum
Risk Management Specialist Angela Wehmeyer
Deputy Clerk Michelle Thompson
Senior Administrative Assistant Diane Buchmann

The meeting was called to order at 9:31 a.m.

**Conference Call Information:
Number: 701-801-1211 Access Code: 758-401-651**

Collector

1. First Reading; Budget Amendment: Covering the transfer of the excess Tax Maintenance Fund balance to the General Fund

Brian McCollum explained this budget amendment was for the annual transfer of overage in the Tax Maintenance Fund from delinquent property collections. Due to state statute, only have of that amount can be maintained, which would be \$110,778.00. The rest of that will be transferred to the General Fund. In light of everything going on right now, he is sure that can be put to good use in the General Fund.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with

appropriate order for approval.

Human Resources

2. First Reading; Temporary Amendment to County Policy 2.4-Vacation Time

Angela Wehmeyer explained this amendment will allow employees to keep accrued vacation time that is over the maximum amount allowed until the end of 2020.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

3. First Reading; Bid Award: 02-22JAN20 – Elevator Maintenance – Term and Supply

Commissioner Thompson read the following memo:

Request for Bid 02-22JAN20 solicited sealed bids for Elevator Maintenance for the Boone County Facilities Maintenance Department. Four bids were received and reviewed by Boone County Facilities Maintenance personnel: Doug Coley, Director of Facilities Maintenance; Jody Moore, Service Coordinator I for Facilities Maintenance; and Chuck Nichols, Senior Facilities Maintenance Technician.

The award of contract will be made to the lowest priced acceptable bid from Kone, Inc. of St. Louis, Missouri.

The contract period will run from May 1, 2020 through April 30, 2021, and there are two (2) one-year renewal options available after this initial period.

Payments will be paid from the following Fund 6100 – Facilities Maintenance/Account 60050 – Equipment Service Contract budgeted at \$10,800.00.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule the item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading; Contract Amendment One: CC200475003 New 2020 Ford Police Interceptor Utility AWD 3.3L V6 Non-Turbo/Non-Hybrid Vehicles – Co-op Contract, State of Missouri

Commissioner Thompson read the following memo:

Amendment #1 to contract CC200475003 for New 2020 Ford Police Interceptor Utility AWD 3.3L V6 Non-Turbo/Non-Hybrid Vehicles that was awarded January 16, 2020 (Commission Order 36-2020) is being amended to clarify the award detail and to add another vehicle for purchase:

2020 Ford Police Interceptor Utility (K8A) 3.3L V6 (Non-Turbo/Non-Hybrid)(line item 16 CC2200475003)	\$33,738.00
• Preparation Cost	\$1,095.00
• Cargo Dome Lamp (17T)	Std
• Global Lock/Unlock Feature (18D)	Std
• Dark Car Feature (43D)	Std
• Police Engine Idle Feature (47A)	Std
• Heated Mirrors (549)	Std

• Remote Keyless Entry Key Fob (55F)	Std
• Pre-Wiring Grille, Siren, Speaker (60A)	Std
• Radio Noise Suppression Bonds (60R)	Std
• Underbody Deflector Plate (76D)	Std
• Reverse Sensing (76R)	Std
• Tail Lamp /PI Housing Only (86T)	Std
• Front Headlamp/PI Housing Only	Std
• Class III Trailer Tow Receiver	Std
• Remappable Switches Steering Wheel	Std
• Rear Camera in Center Stack	Std
• Bluetooth (SYNC)	Std
• Interceptor Badge	Std

Deleted Standard Options (Included in Totals Below)

• 1 st & 2 nd Row Carpet Flooring – DELETE – Replace with Vinyl (-16C)	(-\$20.00)
• Spot Lamp Driver Side (LED) - DELETE (-51R)	(-\$240.00)
• 18" Full Wheel Covers - DELETE (-65L) – Replace with Black Wheels/5" Chrome Center Caps	(-\$20.00)

Added/Deleted Optional Equipment (Included in Totals Below)

• Spot Lamp Driver Side by Whelen (51T)	\$399.00
• Interceptor Badge Delete (48/16D)	No Charge
• Hidden Door-Lock Plunger with Rear Door Controls Inoperable (Locks, Handles, and Windows) (48/52P)	\$153.00
• Perimeter Anti-Theft Alarm – Activated by Hood, Door, or Liftgate When unauthorized entry occurs, system will flash the headlamps, Parking lamps, and sound the horn (48/593)	\$114.00
• Rear Center Seat Delete – Deletes the center section of the 2 nd row Seat (Includes molded trim floor panel in lieu of center seat section) (48/85R)	No Charge
• Rear Console Plate (48/85R)	\$42.00
• Trailer Two Lighting Package (24/52T)	\$180.00
• OBD-II Split Connector – allows 2 devices to be connected to the vehicle's OBD-II port (48/61B)	\$55.00
• Fleet keyed alike (Not fobbed alike) (48/59)	\$49.00
• Exterior Color: TBD	No Charge
• Rear Cloth Seat DELETE – replaced with vinyl rear seat (F6)	(\$40.00)
• JMF – Local Discount (48)	(\$400.00)
• Rear Auxiliary Air (Added As Ordered Only) (20/17A)	\$600.00
• Delivery Fee	No Charge

**FIRM, FIXED
GRAND TOTAL STANDARD CONFIGURATION --
WITHOUT AUXILIARY REAR AIR \$35,105.00/EA**

All other terms, conditions and prices of the original agreement remain unchanged.

Payment for the additional vehicle will be paid from Department 2901, Sheriff - Account 91400, Auto/Trucks: \$35,105.00.

This new purchase replaces a 2016 Ford Interceptor Sedan, Asset Tag 20114 that was totaled, see Commission Order 86-2020 dated February 20, 2020.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**5. Second Reading; Cooperative Contract: MODOT Contract 60520CO0509 –
Excavators (1st read 4-16-20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the utilization of the MoDOT Cooperative Contract 60520CO09 – Excavators to purchase one (1) 2020 John Deere 85G Excavator from Martin Equipment of Ashland, Missouri, as well as the disposal of one (1) 2012 Kubota KX080-3 Mini Excavator, fixed asset tag 18224 by sale.

The terms of the cooperative contract are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Disposal Form.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #182-2020**

6. Second Reading; Cooperative Contract: 32/2017- Towing Services - Term and Supply (1st read 4-16-20)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the utilization of the City of Columbia Cooperative Contract 32/2017 to purchase towing services from I-70 Towing, LLC.

The terms of the cooperative contract are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #183-2020**

7. Second Reading; Cooperative Contract: CC181185004 – Automatic External Defibrillator and Accessories Countywide Term & Supply (Co-op contract – State of Missouri) (1st read 4-16-20)

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri Cooperative Contract CC181185004 for Automatic External Defibrillators and Accessories with Phillips Healthcare of Nashville, Tennessee.

The terms of the cooperative contract are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #184-2020**

8. Second Reading; Transfer of County Property from Sheriff's Department to Facilities Maintenance: UTV and Snowplow, fixed asset tags 18408 & 18413 (1st read 4-16-20)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request by the Sheriff's Department to dispose of the following list of County Property by way of transfer to the Facilities Maintenance Department.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal Forms.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #185-2020**

Auditor

9. First & Second Reading; Budget Revision: Transfer of Equipment from Sheriff's Depart to Facilities Maintenance

Jacob Flowers explained that the item with asset tag 18408 that is being transferred to Facilities Maintenance from the Sheriff's Department has residual value and it is a capital asset so \$1,360 needs to be transferred over to the Sheriff's Department but Facilities didn't have that budgeted into the correct account, so the funds just need to be transferred into the correct account for Facilities.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the following budget revision from the Facilities Maintenance Department to move funds from Grounds Maintenance (60400) to Machinery & Equipment (91300) for the transfer of Utility Vehicle (asset tag 18408) from Sheriff Civil Charges to Facilities Maintenance.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
6104	60400	Grounds Maintenance	Grounds Maintenance	1,360	
6104	91300	Grounds Maintenance	Machinery & Equipment		1,360
				1,360	1,360

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #186-2020**

Emergency Management

- 10. Public Hearing & Second Reading; Budget Amendment: To increase funds for future unknown disaster relief expenses related to the COVID-19 pandemic (1st read 4-7-20)**

Commissioner Atwill opened the public hearing.

There was no one present from the public to speak on this item.

Commissioner Atwill closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby acknowledge the following budget amendment from Emergency Management Operations to increase funds for future needs of unknown disaster relief expenses during the COVID-19 pandemic.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2707	86850	Disaster Relief Activities	Contingency		300,000
					300,000

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #187-2020**

Commission

11. First Reading; Adoption of a Resolution supporting the Economic Development Administration Grant for the Ranken Technical College project in Southern Boone County

Commissioner Parry said the Commission has been approached to make a gift of \$100,000 to help support the 90/10 grant that is being applied for by the City of Ashland to construct the Ranken Technical College facility. He supports giving this gift to Ashland. It has been noted that the economic recession from COVID-19 is expected to last 3 to 5 years and this is

a wonderful opportunity to support the community.

Commissioner Atwill asked if that amount was available.

Commissioner Parry said there is in the Community Health Fund. This college will be training a lot of CNAs and RNs and the like and that fits in what that fund should be used for. This was reviewed yesterday by Joanne Nelson.

Commissioner Thompson said that she did not think the Community Health Fund was the appropriate place for the money to come from. Doing this could potentially open for other things in the future that aren't appropriate. This request is really economic development and might be better suited to come from the Airport Fund.

Commissioner Atwill asked who had jurisdiction over that fund.

Commissioner Thompson said the Commission does. She also wanted clarification that this would be a gift and not reimbursable. Some of the information she had seen suggested that the other sources donating to this expected to be reimbursed at some point.

Commissioner Parry said it would be a gift and to his knowledge, no one was expecting to be reimbursed. Joanne Nelson has no concerns with this and has guided them during the application process. Nelson felt that all the NA and RN training would definitely be of benefit to the community health wise and fit in with what the Community Health Fund is to be used for.

Commissioner Atwill said that the resolution does not indicate which fund this money will come from and County Counselor CJ Dykhouse is the one that drafted it. He believes this should be supported. The Commission needs to support Ashland. He suggests that the resolution gets adopted as written at the next commission meeting so that Ashland can get this grant as time is of the essence for that. The Commission can further discuss where the

funds will come from after it gets approved.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

12. Public Comment

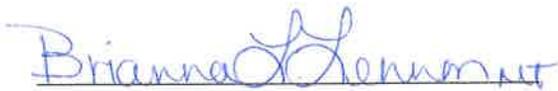
None

13. Commission Reports

None

The meeting adjourned at 10:00 a.m.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner