

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Conference Call

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
County Counselor CJ Dykhouse
Director Human Resources Jenna Redel
Director Information Technology Aron Gish
Director Purchasing Melinda Bobbitt
Deputy Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

Conference Call Information:

Number: 701-801-1211 Access Code: 758-401-651

Purchasing

1. First Reading; Contract Amendment One: NCPA11-18 - Office Supplies

Melinda Bobbitt read the following memo:

Contract NCPA11-18 - Office Supplies was approved by Commission for award to Office Essentials, Inc. on October 19, 2017, Commission Order # 464-2017.

This amendment adds the Federal Emergency Management Agency (FEMA) requirements to our contract for federal assistance procurements. This will allow Boone County to receive reimbursement by FEMA for procurements related to COVID-19 Emergency Declaration.

This is a county-wide Term and Supply contract.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First Reading; Contract Amendment Two: 05-25JAN17 - Janitorial Products

Melinda Bobbitt read the following memo:

Contract 05-25JAN17 - Janitorial Products was approved by Commission for award to Smith Paper and Janitorial Supply Co. on April 11, 2017, Commission Order # 188-2017.

This amendment adds the Federal Emergency Management Agency (FEMA) requirements to our contract for federal assistance procurements. This will allow Boone County to receive reimbursement by FEMA for procurements related to COVID-19 Emergency Declaration.

This is a Term and Supply contract primarily utilized by our Facilities Maintenance Department.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with

appropriate order for approval.

13th Judicial Circuit Court

3. First Reading; Budget Amendment: Establish a 2020 budget for the STOP VAWA Grant revenue and expenses

Commissioner Thompson explained this is a budget amendment to create a budget to account for the grant award for the Violence Against Women Act that the Circuit Court received. This is fairly routine as they receive this grant every year.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading; Agreements for Batterers' Intervention Program with the following:

- **Compass Health**
- **TMT Consulting**

Commissioner Thompson said these are in relation with the last item. These are agreements for the Batterer's Intervention Program which is a service provided in part of the Stop Violence Against Women Act. One agreement is with Compass Health and one is with TMT Consulting.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Joint Communications

5. First Reading; Radio Tower Agreement: Gentry Middle School

CJ Dykhouse explained this is a cooperative agreement with Columbia Public Schools for tower placement at Gentry Middle School. There will also be agreements coming for Rock Bridge High School and the Columbia Career Center.

Commissioner Parry asked what the total amount was for this.

Dykhouse explained that the amount for the easement purchase is \$300,000, but then the building of the tower would also still need to be figured into the total price.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

6. First Reading; Temporary Amendment to Boone County Personnel Policy 5.1

Jenna Redel said this is a temporary amendment to the FMLA policy. It is being temporarily amended to reflect Family First issues related to COVID-19. It begins April 2nd and extends to the end of December of 2020. This would include FMLA for parents that need to stay home to care for children. The details of the payment process for this period are explained in the accompanying paperwork.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Information Technology

7. First & Second Reading; Request to purchase emergency remote connection software

Aron Gish said Information Technology is requesting to purchase more emergency remote connection software. The request is to purchase five more seats for the software for employees to work from home. These will be installed and activated today.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the request by the Information Technology Department to purchase emergency remote connection software as requested in the attached memorandum.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #149-2020**

8. First & Second Reading; Budget Revision: Transfer of funds to complete the purchases of emergency remote connection software

Aron Gish said this goes along with the last item. This is to revise the budget to transfer funds to the appropriate account for the remote software purchases.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of

Boone does hereby approve the following budget revision from the Information Technology Department to move funds from account 86800 (Emergency) to department 1170 (Information Technology), account 23810 (Untagged Hardware & Software) to complete the purchases for emergency remote connection software.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency & Contingency	Emergency	2,673	
1170	23810	Information Technology	Untagged Hardware & Software (5)		2,673
				2,673	2,673

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #150-2020**

Auditor

9. **Public Hearing & Second Reading; Budget Amendment: To Cover Cost of Semi-Annual Association Assessments for Unit 1 & 2 of the Health Department Building (1st read 3-5-20)**

Commissioner Atwill opened the public hearing.

There was no one present from the public to speak on this item.

Commissioner Atwill closed the public hearing.

Commissioner Parry moved on this day, the County Commission of the County of Boone

does hereby acknowledge the following budget amendment from the Auditor's Office to cover the cost of the semi-annual association assessments for Unit 1 and 2 of the Boone County/City of Columbia Health Department building.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1190	3821	Non-Departmental	Building Rent		13,843
1190	71500	Non-Departmental	Building Use/Rent Charge		13,843
1410	71500	Public Health Services	Building Use/Rent Charge		13,843
1123	86800	Emergency & Contingency	Emergency	11,370	
				11,370	39,056

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #151-2020**

Sheriff's Department

10. Second Reading; K-9 Training Contracts with the following: (1st read 3-24-20)

- **Morgan County – Basic Training**
- **St. Charles City – Basic Training**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Training Agreements between Boone County and the following:

Morgan County – Basic Training

St. Charles City – Basic Training

Terms of the agreement are stipulated in the attached Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said K-9 Training Agreements.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #152-2020**

Commission

11. First Reading; approving the Boone Hospital Transition Agreement and the First Amendment to the Boone Hospital Transition Agreement

CJ Dykhouse this is for the 2020 lease provisions for Boone Hospital.

Commissioner Atwill said there have been many discussions on this already and the Commission is very familiar with it.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

12. First Reading; approving the Boone Hospital Transition Operating Agreement and the First Amendment to the Boone Hospital Transition Operating Agreement

CJ Dykhouse said this is a companion to the last item and this brings the lease agreement in 2021 through the third quarter or all through the year if so decided. This insures the lease payment.

Commissioner Atwill thanked Dykhouse for all his work with this.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

13. Public Comment

None

14. Commission Reports

Commissioner Atwill said Commission has been receiving a lot of calls regarding the stay at home order. He believes it to be going smoothly so far. It really is in the best interest of the County right now and things are beginning to tighten up all over the country.

Commissioner Parry said there is an impressive effort right now and going back to the vision that Emergency Management had, it is a good example of how things should be handled in situations like this.

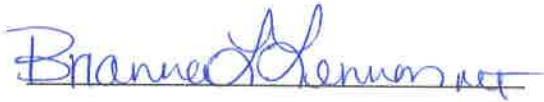
Commissioner Thompson said all the department directors have performed extremely well others right now, not only other leaders in this community, but other agencies as well. There are some really great folks that represent the County. The volume of questions is high, but everyone seems to be very supportive of the stay at home order. They know it is not something that was taken lightly, and it is something that needed to be done to keep people safe.

Commissioner Atwill said it is likely everyone is going to be involved in this for a long time and it is important to be prepared for that. There have been many teleconferences going on every day and today there will be one with Emergency Management and other agencies at

2:00 pm.

The meeting adjourned at 1:53 p.m.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner