

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
County Counselor CJ Dykhouse
Director Purchasing Melinda Bobbitt
Director Resource Management Stan Shawver
Urban Hydrologist Lynne Hooper
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

Purchasing

- 1. First Reading; Contract Amendment One: C215080007 – Copier with Maintenance for Jury Services/Court Marshall**

Melinda Bobbitt read the following memo:

Contract C215080007 - Photocopier with Maintenance was approved by Commission for award to Marco Technologies, LLC on January 21, 2020. This amendment adds the following copier:

Jury Services/Court Marshall

Copier: \$7,182.72

Department: 1230 - Jury Services & Court Costs, Account: 92301 - Replacement
Computer Hardware

Budgeted: \$8,500.00

Maintenance is 11,000 prints per month for \$69.30 (\$831.60 annually). \$800 is budgeted in department 1230 - Jury Services & Court Costs, account 60050 - Equipment Service Contract.

Purchasing is seeking permission to dispose of the following copier by trade. Canon IR 5050, serial # CHE11110, asset tag 16718

Marco Technologies will haul off and recycle at the time they install the new copier. The hard drive will be removed and left with our Information Technology department.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First Reading; Contract Amendment One: 22-16APR19 – Tree Trimming Services, Tree Cutting and Removal Services, Stump Removal/Grinding Services – Term & Supply

Melinda Bobbitt read the following memo:

Contract 22-16APR19 – Tree Trimming Services, Tree Cutting and Removal Services, Stump Removal / Grinding Services – Term & Supply was approved by Commission for award to Braik's Tree Care, LLC. of Columbia, Missouri on June 4, 2019.

This amendment adds the following pricing for Braik's Tree Care, LLC:

Equipment Description	Rate – Per Hour
Service Truck	\$30.00

Invoices will be paid from the following accounts/departments:

Departments: 6104 – Grounds Maintenance, 2040 – Road & Bridge-Maintenance

Operations, 2041 – Infrastructure Preservation/Rehab

Account: 71100 – Outside Services

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First Reading; RFP Award Recommendation: 34-18JUL19 – Purchase of Service Contracts

Melinda Bobbitt read the following memo:

Contracts from Request for Proposal 34-18JUL19 – Purchase of Service Contracts were awarded per Commission Order 559-2019 on December 31, 2019. The University of MO, College of Engineering is also being awarded a contract from that RFP for the period January 1, 2020 through December 31, 2020 with the option for one, one-year renewal.

The Curators of the University of Missouri (on behalf of the College of Engineering)

Managing Behaviors and Engagement of At-Risk High School Youth by Immersion in a STEM Environment

\$141,863.88

Invoices will be paid from department 2161 – CCS Funding Opportunities, account 71106 – Contracted Services.

Commissioner Parry said there needs to be some communication with the Director of Community Services about submitting reports for these types of awards. More information is needed for these types of things because to the public, it just seems as though the County is giving a lot of money away. The Commission needs more information so that they are better equipped to answer questions. It was made clear to the previous Director, who still did not provide all requested information, and it needs to be made clear to the current Director.

Commissioner Thompson and Bobbitt clarified that Director Nelson would have been present to provide that information but had to handle the issues surrounding the cancellation of the conference this morning.

Commissioner Atwill tabled this item until more information is received.

4. First Reading; Computer and Peripheral Surplus Disposal

Melinda Bobbitt read the following memo:

The Purchasing Department requests permission to dispose of the following list of surplus PCS, peripheral equipment, unworking air conditioners, file cabinets, and other miscellaneous items through MRC Recycling Center. MRC Recycling will pick up our surplus for fifty dollars per load. Tubed monitors and TV's cost extra. There is also an extra charge for items with freon. They are a State of Missouri, DNR Level Four recycling center. None of these items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know

that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to computer surplus coming to Purchasing for disposal, Information Technology has removed the hard drives for destruction by their department.

Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Signature: _____

Date: _____

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	22754	DESKTOP SCANNER	TWAIN /FI-7160	CIRCUIT CLERK	UNKNOWN	
2.	17129	DESKTOP PC	COMPAQ 6000 PRO	ADMINISTRATION OF JUSTICE	UNKNOWN	
3.	17017	FAX MACHINE	L80	CIRCUIT COURT	UNKNOWN	
4.	18970	17" COMPUTER NOTEBOOK	PROBOOK 6570b	JJC	UNKNOWN	

5.	18971	17" COMPUTER NOTEBOOK	PROBOOK 6570b	JJC	UNKNOWN	
6.	19299	16" COMPUTER NOTEBOOK	PROBOOK 650 G1	JUVENILE OFFICE	UNKNOWN	
7.	16930	19" LCD MONITOR	L1950g	UNKNOWN	UNKNOWN	
8.	17586	19" LCD MONITOR	L1951g	PROPOSITION L	UNKNOWN	
9.	18020	22" LCD MONITOR	LA2205wg	JURY SERVICES AND COURT COSTS	UNKNOWN	
10.	NO TAG	17" LCD MONITOR	AL 1714	CIRCUIT CLERK	UNKNOWN	
11.	NO TAG	17" LCD MONITOR	AL 1715		UNKNOWN	
12.	NO TAG	17" LCD MONITOR	AL 1715		UNKNOWN	
13.	NO TAG	17" LCD MONITOR	AL 1715		UNKNOWN	
14.	NO TAG	17" LCD MONITOR	AL 1715		UNKNOWN	
15.	NO TAG	17" LCD MONITOR	AL 1714		UNKNOWN	
16.	NO TAG	17" LCD MONITOR	AL 1715		UNKNOWN	
17.	NO TAG	17" LCD MONITOR	AL 1715		UNKNOWN	
18.	NO TAG	17" LCD MONITOR	AL 1715		UNKNOWN	
19.	NO TAG	17" LCD MONITOR	AL 1715		UNKNOWN	
20.	NO TAG	17" LCD MONITOR	AL 1715		UNKNOWN	

21.	NO TAG	17" LCD MONITOR	AL 1714		UNKNOWN	
22.	NO TAG	17" LCD MONITOR	AL 1714		UNKNOWN	
23.	NO TAG	17" LCD MONITOR	AL 1715		UNKNOWN	
24.	NO TAG	17" LCD MONITOR	AL 1714		UNKNOWN	
25.	NO TAG	17" LCD MONITOR	AL 1715		UNKNOWN	
26.	NO TAG	17" LCD MONITOR	AL 1715		UNKNOWN	
27.	NO TAG	MONITOR	ACER AL 1715	CIRCUIT COURT	UNKNOWN	
28.	NO TAG	19" LCD MONITOR	L 1906		UNKNOWN	
29.	NO TAG	17" LCD MONITOR	1702		UNKNOWN	
30.	NO TAG	17" LCD MONITOR	1702		UNKNOWN	
31.	NO TAG	MONITOR	HP	CIRCUIT COURT	UNKNOWN	
32.	NO TAG	MONITOR	HP	CIRCUIT COURT	UNKNOWN	
33.	NO TAG	17" LCD MONITOR	EZ17F		UNKNOWN	
34.	NO TAG	TWO SPEAKERS	ADVENT	CIRCUIT COURT	UNKNOWN	
35.	NO TAG	DOCKING STATION	HP UTRASLIM	CIRCUIT COURT	UNKNOWN	
36.	NO TAG	DOCKING STATION	HP UTRASLIM	CIRCUIT COURT	UNKNOWN	
37.	NO TAG	DOCKING STATION	HP	CIRCUIT COURT	UNKNOWN	

38.	NO TAG	DOCKING STATION	HP	CIRCUIT COURT	UNKNOWN	
39.	NO TAG	DOCKING STATION	HP	CIRCUIT COURT	UNKNOWN	
40.	NO TAG	DOCKING STATION	HP	CIRCUIT COURT	UNKNOWN	
41.	NO TAG	DOCUMENT READER	ACTIVEVIEW	CIRCUIT COURT	UNKNOWN	
42.	NO TAG	UNDERDESK HEATER	RADIANT	CIRCUIT COURT	UNKNOWN	
43.	NO TAG	IPAD COVER WITH KEYBOARD		CIRCUIT COURT	UNKNOWN	
44.	NO TAGS	KEYBOARD		CIRCUIT COURT	UNKNOWN	
45.	NO TAG	MICE		CIRCUIT COURT	UNKNOWN	
46.	NO TAG	PHONE	MERIDIAN	CIRCUIT COURT	UNKNOWN	
47.	NO TAG	COMDIAL	MAXPLUS	CIRCUIT COURT	UNKNOWN	
48.	NO TAG	UNITY		CIRCUIT COURT	UNKNOWN	
49.	NO TAG	PHONE	MERIDIAN	CIRCUIT COURT	UNKNOWN	
50.	9132	PHONE	NORTORN TELCOM	CIRCUIT COURT	UNKNOWN	
51.	NO TAG	UPS/APC BACK UP	RS800	CIRCUIT COURT	UNKNOWN	
52.	NO TAG	MICROPHONE	POLYCOM	CIRCUIT COURT	UNKNOWN	
53.	NO TAG	APPLICATIONS SERVER	PROLIANT DL380 G4	DONATED	UNKNOWN	
54.	18081	19" LCD MONITOR	LA 1951g	CIRCUIT DRUG COURT	UNKNOWN	
55.	16360	LAPTOP COMPUTER	MACBOOK	SHERIFF	UNKNOWN	

56.	18823	8-BAY RACKMOUNT NAS	SEAGATE STDP12000100	I.T.	UNKNOWN	
57.	16381	19" LCD MONITOR	HANNSTAR JC 199D	SHERIFF	UNKNOWN	
58.	NO TAG	APC BACK-UPS	350 UPS	CLERK	UNKNOWN	
59.	18855	PC WORKSTATION	HP PRO 4300	PROSECUTING ATTORNEY	UNKNOWN	
60.	19049	PC WORKSTATION	HP PRODESK 400	TREASURER	UNKNOWN	
61.	NO TAG	TWO KEYBOARDS - 2 MICE - MISC. CORDS		I.T.	UNKNOWN	
62.	NO TAG	FAX MACHINE	PANASONIC PANAFAX UF- 790		UNKNOWN	
63.	18452	LAPTOP NOTEBOOK	PANASONIC TOUGHBOOK CF31	SHERIFF	UNKNOWN	
64.	19053	PC WORKSTATION	HP PRODESK 400	TREASURER	UNKNOWN	
65.	16218	SOFTWARE	NAVALINE	I.T.	UNKNOWN	
66.	12942	SOFTWARE	CORRECTIONS MANAGEMENT	I.T.	UNKNOWN	
67.	NO TAG	TOASTER & THREE MIXERS	HAMILTON BEACH	JJC	BROKEN	
68.	NO TAG	PAPER SHREDDER	FELLOWS	JJC	BROKEN	
69.	NO TAG	VACUUM CLEANER	WINDSOR	JJC	BROKEN	
70.	NO TAG	PUMP SPRAYER		JJC	BROKEN	
71.	NO TAG	HEATER	RADIATOR TYPE	JJC	BROKEN	

72.	NO TAG	PHONE-AUDIO BASE-WIFI- BLOOD PRESSURE TESTOR- THERMOMETER- CAMAERA-FOOD TRAY		JJC	BROKEN	
73.	NO TAG	MICROWAVE	GE	COMMISSION	BROKEN	
74.	NO TAG	MINIFRIDGE		SHERIFF	BROKEN	
75.	NO TAG	BLUE/GRAY OFFICE CHAIR		SHERIFF	BROKEN	
76.	12889	RED ROLLING CHAIR		SHERIFF	BROKEN	
77.	11666	BLUE ROLLING CHAIR		SHERIFF	BROKEN	
78.	9702	BURGANDY OFFICE CHAIR		SHERIFF	BROKEN	

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

5. First Reading; Request for additional funds and extension of time on Chapter 319 Subgrant from the Missouri Department of Natural Resources/Bonne Femme Watershed Project

Lynne Hooper explained Resource Management was asking to put in for more time as well as additional funding from the Chapter 319 Subgrant for the Bonne Femme Watershed project in order to be able to complete some requirements for things needed to complete the

9-element plan to be in water compliance.

Commissioner Atwill asked if this was shared with the City and/or the University.

Hooper said this is just for the County. It is a Chapter 319 grant, so what the County is providing is a match in the form of labor and there will be no trouble meeting that match based on their calculations.

Commissioner Parry asked if this project was budgeted for.

Hooper explained no, because this is coming from a grant that has already been received. They are only asking for permission to extend the time and funds for that grant and the match that is required for the grant comes in the form of labor from the Resource Management Department.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

County Counselor

6. First Reading; Acknowledgment of receipt of the Chapter 100 Compliance Report from American Outdoor Brands

CJ Dykhouse explained the 2019 measure date for American Outdoor Brands had a requirement of 46 qualifying jobs and the report submitted shows 134 jobs at that level, so American Outdoor Brands has far exceeded their requirement. Dykhouse introduced Andrew Fulmer from American Outdoor Brands.

Andrew Fulmer said this has been an exciting time and they are really loving the facility. It has given them the ability to streamline their operations on the warehousing distributions of both the firearms and outdoor products. Since announcing the spin-off back in November, they also now announced that outdoor products business will be headquartered in Columbia.

Commissioner Parry said it was a very impressive operation and inquired on what percentage of their building they were currently using.

Fulmer explained that right now they are actually at 100 percent of the office and the warehouse will be at about 65 to 70 percent utilized.

Commissioner Parry asked how many different companies were in the outdoor product line.

Fulmer explained it was one legal entity with 21 brands.

Commissioner Atwill asked if expansion to the east was still an option for them.

Fulmer said yes.

Commissioner Atwill thanked Fulmer for coming to make this presentation and for everything the company does for the community.

Commission

7. Update on Support Services Building Project

Commissioner Thompson said the Commission is aware of who will be housed at that building; it will be for Emergency Management and Joint Communications, particularly for the 911 people in Joint Communications. It will also be used for exhibit storage for the Prosecutor's Office. Erik Miller came out to give an update on what is going on with the building as far as where it currently is and where it is expected to be soon.

Commissioner Atwill said he sees a change order in with the report presented in his packet and wanted confirmation that it was a credit.

Commissioner Thompson said, yes, it is a credit.

Erik Miller explained the credit comes from not having to move as much soil and they had full backing on the geotechnical side for that. As far as an update on progress, the building is definitely not as far along as they would like. There have been any number of different things that have come up through the process that have caused some delays. They have worked with Little Dixie Construction to alleviate any issues; in particular, there was one subcontractor they were definitely not happy with and different mistakes had slowed down the process. However, the roof is enclosed now and soon they will be able to start placing the exterior panels and then doing the interior work. They are hopeful from the perspective that the contractor will meet their required deadlines, which he believe will be April 12, 2020.

Commissioner Thompson thanked Miller for his work with Dave Dunford on the issues and for coming in today to update the Commission.

8. Public Comment

None

9. Commission Reports

Commissioner Atwill wanted to make note of the current situation with the Coronavirus. There are a lot of things that have been canceled on a national level, including major sporting events and all kinds of meetings. It is affecting the national economy and it will affect counties as well. There has been a real drop in the stock market that can be attributed

to this. Last night, the President of the United States ordered no passenger transportation into the United States from certain European countries effective tomorrow. Italy is basically locked down. The University of Missouri has taken steps to move education online during this time and colleges all over the county are having kids go home without a definite return date. This will also no doubt affect the local public school system. The Emergency Management Department is working on this in several ways and the Commission has met with Columbia/Boone County Health Department recently to discuss avenues of handling this that they have come up with. The Commission has also participated in a phone meeting with the Governor. However, it seems as though something new happens every ten minutes, and unfortunately, we have not seen the peak of this yet.

Commissioner Parry said, at this moment, County Government will continue business as normal.

Commissioner Atwill said he spoke with Judge Crane earlier today and he has no interest in closing the courts at this time.

Commissioner Thompson said they had jury trials, but they were going to call fewer jurors for the juror pool to keep with the distancing they are trying to do.

Commissioner Atwill said one elected official has contacted him inquiring about keeping the public out of the building or using a work from home arrangement. He would be opposed to keeping the public out as the public needs to maintain that confidence that their local government is here for them.

Commissioner Thompson said everything in the Government Building is being sanitized multiple times per day so the proper steps are being taken at this point until a time comes where more steps might need to be taken.

Commissioner Atwill said they should examine the work from home concept though.

Having the right guidelines, it could work, and this is something they should probably look into even if the current situation wasn't going on.

The meeting adjourned at 1:56 p.m.

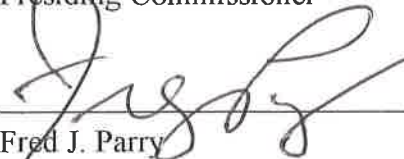
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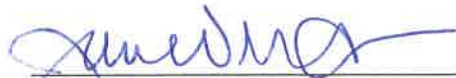
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner