

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Buyer Robert Wilson
Captain Gary German
County Counselor CJ Dykhouse
Director Community Services Joanne Nelson
Director Human Resources Jenna Redel
Director Road & Bridge Greg Edington
Road Maintenance Superintendent Bryan Boyce
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

Auditor

1. First Reading; Budget Amendment: To Cover Cost of Semi-Annual Association Assessments for Unit 1 & 2 of the Health Department Building

Commissioner Thompson explained that this is for the two tenants at the City/County Health Department. Assessments are done to address funding needs and things of that nature every year. This year, the money that was in the sinking fund will be moved to replace siding instead.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

2. First & Second Reading; Bid Award: 05-04FEB20 – Underground LP Storage Tanks

Robert Wilson read the following memo:

05-04FEB20 – Underground LP Storage Tanks opened on February 04, 2020.

One (1) bid was received.

Joint Communications recommends award by only bid to MFA Oil Company of Columbia, Missouri to purchase three (3) 1000-gallon Quality Steel underground LP storage tanks to be installed at the new Support Building.

Cost of the purchase is \$13,857.00 and will be paid from department 4103 – ECC Support Services Building, account 71231 – Owner Costs.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby award bid 05-04FEB20 – Underground LP Storage Tanks to MFA Oil Company of Columbia, Missouri.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #110-2020**

3. First Reading; Bid Award: 07-18FEB20 – Above-ground Diesel Storage Tank

Robert Wilson read the following memo:

07-18FEB20 – Above-ground Diesel Storage Tank opened on February 18, 2020. Three (3) bids were received.

Joint Communications recommends award by lowest responsive bid to Neumayer Equipment Company of St Louis, Missouri to purchase one (1) 2000-gallon WE-MAC diesel storage tank to replace the existing 1,000-gallon storage tank at the ECC Building.

Cost of the purchase is \$14,931.40 and will be paid from department 4100 – ECC Facility Construction Project, account 71231 – Owner Costs.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading; Contract Amendment One: 59-31DEC19C – Mural for Bicentennial

Robert Wilson read the following memo:

Contract 59-31DEC19C - Mural for Bicentennial was approved by Commission for award to WildyWorld! LC of Columbia, Missouri on September 17, 2019. This amendment clarifies that Phase I & II were paid by Commissioner Janet Thompson and Phases III, IV and V will be paid by Boone County, Missouri.

Phases I & II previously paid by Commissioner Thompson were \$7,000. Phases

III, IV and V are a total of \$8,300 and will be paid from department 1190 - non-departmental, account 84010 - receptions/meetings.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First Reading; Cooperative Contract: 081419 – CDW – Technology Catalog Solutions

Robert Wilson read the following memo:

The Information Technology Department requests permission to utilize the Sourcewell cooperative term and supply contract 081419-*CDW* to purchase Technology Catalog Solutions from CDW Government LLC of Vernon Hills, Illinois.

This is an Information Technology Term and Supply contract. Invoices will be paid from multiple departments, account 91300 – Machinery and Equipment.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. First Reading; Cooperative Contract: MoDOT Contract 60520CO0242 –
Snow/Tow Plows and Parts**

Robert Wilson read the following memo:

Road & Bridge requests permission to utilize the MoDOT Cooperative Contract 60520CO0242 Snow/Tow Plows and Parts to purchase two (2) Henderson RSP 10'x42" Snow Plows from Henderson Products, Inc.

Cost of the purchase is \$16,884.00 and will be paid from department 2040 – PW Maintenance Operations and account 92300 – Replacement Equipment.

This is a replacement purchase and the 2020 budgeted amount was \$16,500.00. Budgeted sale value is \$500.00, yielding a net cost of \$16,000.00.

The contract price is \$16,884.00 less the sale price of \$500.00 yielding a net cost of \$16,384.00

The Purchasing department requests permission to dispose of the following surplus by sale: 2004 Henke 36R10 Snow Plow, fixed asset tag 14784 and 2010 Henke 36R10 Snow Plow, fixed asset tag 17507.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading; Purchase Agreement: 150-123120SS – Albert Monitoring Services

Robert Wilson read the following memo:

Attached for signature is sole source agreement # 150-123120SS - Albert Monitoring Services.

This is an agreement to provide cybersecurity monitoring services. It provides a 24 x 7 x 365 watch and warning center that provides network monitoring, dissemination of cyber threat warnings and vulnerability identification and mitigation recommendations.

The vendor is the Center for Internet Security, Inc. of East Greenbush, New York. This vendor has been approved by the United States Department of Homeland Security as the governmental ISAC (Multi-State Information Sharing and Analysis Center).

Total amount of agreement is \$17,100 and will be paid from departments 1170 - Information Technology, 2703 - Information Technology - BCJC/EM, accounts 91301 - Computer Hardware, 70100 - 911/EM Sales Tax Fund. \$21,800 was budgeted.

Commissioner Parry asked if this was an annual subscription.

Wilson said yes.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Community Services

8. First Reading; Service Agreement for Child Abuse Prevention Projects: Children's Trust Fund

Joanne Nelson explained this was for the Children's Trust Fund and is the award for child abuse prevention projects in the amount of \$50,000. The contract goes to July of 2020.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. First Reading; Shelter for Victims of Domestic Violence Agreement: True North of Columbia

Joanne Nelson said this is for the purchase of shelter for victims of domestic violence. This is an annual contract with True North of Columbia, and it is in the amount of \$23,000.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Sheriff's Department

10. First & Second; Grant Application: 2019-2020 Missouri State Cyber Crimes Grant

Gary German explained this is the application for the Missouri State Cyber Crimes Grant which will continue funding for two people for the program. This also includes the software and training for the software. Something new for the year is the network storage system.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached 2021 State Cyber Crimes Grant application from the Sheriff's Department.

It is further ordered the Presiding Commissioner is hereby authorized to sign said grant application.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #111-2020**

Human Resources

11. First & Second Reading; Request to reactivate position 700, Lead Deputy Collector, and deactivate position 566 Accountant II for the Collector's Office

Jenna Redel said this is a request to change the Accountant II position to a Lead Deputy Collector position. This change would bring about a \$14,000 savings in the budget. If needed in the future, the Collector could opt to reactive the Accountant II position.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to authorize the re-activation of position 700, Lead Deputy Collector, Range 27, as well as the de-activation of position 566, Accountant II, Range 41. If at a later date, the Boone County Collector determines that staffing needs are better met by a return to the Accountant II position, or some other reorganization, the Collector will make such a change during the annual budget process.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #112-2020**

12. First & Second Reading; Request to add a part-time temporary intern for the Prosecutor's Office

Jenna Redel explained there is currently an un-paid intern position in the Prosecuting Attorney's Office and this order would allow them to do work that would call for pay and insure they get paid for that work.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the request to authorize hiring a temporary part-time Intern, Range 19 (Classification Code 901100) in the Prosecuting Attorney's Office, Department 1262. The position is to be budgeted at a maximum of 500 hours in 2020 and the County Commission does hereby authorize an appropriation of \$6,000.00 for the salary of said position. If the Prosecutor's Office seeks to retain the position in 2021, it will make such a request for additional hours in the annual budget process.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #113-2020**

Resource Management

13. **Second Reading; 2020 Consultant Services Agreements with the following: (1st read 3-3-20)**

- **Crockett Geotechnical-Testing Lab**
- **Midwest Engineering Group, LLC**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached 2020 Annual Consultant Services Agreements for Professional Services with the following:

Crockett Geotechnical-Testing Lab
Midwest Engineering Group, LLC

Terms of the agreements are stipulated in the attached Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said General Consultant Services Agreements.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #114-2020**

Road & Bridge

14. **Surface Aggregate Test: Bonne Femme Church Road**

Greg Edington presented the Commission with a report on the surface aggregate test. That report is included at the end of these minutes.

Edington explained the testing started back in 2018. The road was divided into four 1,500

feet sections. They found that higher plasticity created less dust but did not seem to hold up very well and by the late fall, early winter, the road just fell apart.

Commissioner Parry asked if they learned much else during this test.

Edington explained that they did learn a lot. One thing they learned is that trying to adopt another region's way of doing their roads is not always a good idea with climate differences.

Bryan Boyce said that this type of testing also requires that no maintenance be done to the road while the testing is going on and that is really just impossible.

Commissioner Atwill thanked Edington and Boyce for their effort with this testing and said it appeared to him that the current mixture being used is better than the possible alternatives at this time and the roads are as good as the County can make them given the materials available.

Commission

15. First Reading; Updated Indigent Cremation and Burial Policy

CJ Dykhouse explained that the current indigent burial policy has not been changed in thirteen years and it had come to the attention of the Commission that the amount that was being reimbursed to the funeral homes was no longer correctly reflects the costs associated with the work being done. Parker-Millard Funeral Home did some work with some programs in the Kansas City area to work on getting a better reimbursement set up and this updated policy reflects that.

Commissioner Thompson thanked Dykhouse for working with Michele Hall and Parker-Millard to get the policy updated.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

16. First & Second Reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) at 2:30 pm on March 10, 2020

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, March 10, 2020 at 2:30 pm. The meeting will be held in Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #115-2020**

17. Public Comment

None

18. Commission Reports

None

The meeting adjourned at 1:59 p.m.

Attest:


Brianna L. Lennon *DKB*
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner