

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Assistant Director Health Department Scott Clardy
Budget Administrator Resource Management Kelle Westcott
Buyer Robert Wilson
Director Emergency Communications Center Chad Martin
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

Employee Recognition Committee

1. Employee of the Quarter: Quarter IV 2019

Kelle Westcott introduced the Employee of the Quarter nominees. The nominees and the things said about them are listed below.

Terra Adrian – Emergency Telecommunicator – Joint Communications Operations

Terra is a great teacher who offers support and guidance. She is known for assisting all of her team members in a manner that enables everyone to elevate their performance.

Linda Conz – Legal Assistant I – Prosecuting Attorney

Linda is proactive, motivated, dedicated, and patient. She uses humor and cheerfulness to effectively communicate and coordinate with other staff members, the County jail staff, and additional agencies that provide reports to the Prosecutor’s Office. The County has been lucky to get Linda to come back from retirement. She always works tremendously hard and has a positive attitude. She is a great asset to both the community

and the office.

Julie Crouch – Deputy County Clerk II – County Clerk

Julie is patient, kind, and understanding. Payroll for the 400 plus County employees is one of Julie's most prominent tasks and she performs the task with outward calm and a high degree of accuracy even when there is a compressed preparation time.

Angela Loftin – Legal Assistant I – Prosecuting Attorney

Angela has a positive attitude and an approachable demeanor, which she uses to embrace change and assist others with transitions. When the Prosecutor's Office switched over to a paperless office, Angela stepped up to make sure the attorneys were able to get the information they needed. Changing to a paperless system has changed the day-to-day on everything and whenever difficult issues come up, Angela is the one always thought of as the person who can handle it. She always handles those situations well and has a can-do attitude.

Joanne Nelson – Program Manager – Community Services

Joanne is caring, dependable, and dedicated, and is a proven leader. She stays until the work is done and she is extremely reliable. Over the past few months, Joanne has stepped up and been working double duty in her normal role to also help fill the void in the Director's position. She has gone above and beyond to ensure deadlines were met and the department stayed organized. Joanne has been a solid foundation for the Community Services team to move forward through a big transition. She has carried her caseload with grace and tenacity. She makes sure County funds are spent wisely, she thinks about the children and the families. She puts everybody first and the County is thankful for that.

Joanne was the winner of the Employee of the 4th Quarter for 2019.

Lincoln Smith – Road Maintenance Worker IV – Road & Bridge

Lincoln is dependable, knowledgeable, and respected among his peers. Citizens have taken the time to call the office and express how courteous and helpful Lincoln was with them. In addition to being a good representative to the public, he is also a great role model for other employees.

Health Department

2. First Reading; Animal Control Cooperative Agreement: City of Ashland

Scott Clardy explained this is the annual agreement for animal control services with the City of Ashland. The only thing that has changed for this year is the hourly rate decreased. It went from \$43.53 down to \$40.52. This is mostly due to some long-term staff leaving and the hiring of new staff at a lower starting salary. This contract is set up to be up to \$6,000. If it looks like it might go above \$6,000, the contract will be amended. For reference, in 2019, the County got reimbursed for \$4,532.94. That comes out to be about 70 to 100 hours.

Commissioner Atwill asked if this included feral cat control.

Clardy said it would include animals running at large and if there are feral cats, what they try to do is catch them, have them fixed and then released back to their colony. That is the evidence-based approach on how to deal with feral cat colonies.

Commissioner Atwill said there was a group on the radio the other day that claimed there are approximately 30,000 feral cats in Boone County.

Clardy said he didn't realize the number was that high but Molly Aust from the Health Department stated she would not be surprised by that number.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

3. First Reading; 2020 Consultant Services Agreements with the following:

- **Bartlett & West, Inc**
- **CFS Engineers**
- **Simon and Associates**

Kelle Westcott explained this was another batch of the annual agreements for consultant services. These three firms have been on the list of approved vendors in previous years.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Emergency Management Operations

4. First Reading; Grant Application: Emergency Management Performance Grant

Chad Martin said this is the Emergency Management Performance Grant application and it is a continuation of the previous years' requests and awards. It funds 50 percent of the salaries for Director, Deputy Director, and Administrative Coordinator, and for maintenance on the outdoor warning siren program.

Commissioner Parry asked if the County did not receive that match when there was a

vacancy this past year.

Martin said that is correct, as to the Deputy Director position.

Commissioner Atwill asked if that gap would be refilled for the future.

Martin said yes. The position is in the application, just with no name on it. As soon as someone gets hired, it will apply.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

5. First Reading; Contract Amendment Two: Contract AEPA-017-B – Copiers with Maintenance for Resource Management and Road & Bridge

Robert Wilson read the following memo:

Contract AEPA-017-B – Photocopier(s) with Maintenance was approved by Commission for award to Image Technologies of Missouri, located in Columbia, Missouri on January 17, 2019. This amendment adds copiers with maintenance for Resource Management and Road & Bridge.

Road & Bridge

Copier: \$7,803.00

Department: 2040 - RB-Maintenance Operations, Account: 92300 - Replacement Machinery & Equipment

Budgeted: \$7,900.00

Resource Management

Copier: \$10,715.00

Account: 92300 - Replacement Machinery & Equipment

Departments:	Budgeted:
1710 - Planning & Zoning	\$4,075
1720 - Building Codes	\$4,075
1725 - Stormwater Administration	\$2,038
2046 - RM - Stormwater Administration	\$2,038
2045 - RM - Design & Construction	\$4,075

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. First Reading; Cooperative Contract: 178AN-TISA 2018-0820 – MiCTA
Membership Participation Agreement for CenturyLink Products and Services**

Robert Wilson read the following memo:

Purchasing requests permission to use contract 178AN-TISA2018-0820 for CenturyLink Products and Services with CenturyLink Communications, LLC. The contract has been established as a cooperative contract through the Michigan Collegiate Telecommunications Association (MiCTA). It is noted for the record that the Boone County contract number is 178AN-TISA2018 due to character limitations in the IBMi system.

The contract period runs Date of Award through 36-months with month-to-month extensions past the 36-month term.

This is a Countywide Term and Supply.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading; Cooperative Contract: MoDOT Contract #60519CO0535 – 2020 Silverado 4WD Double Cab Truck

Robert Wilson read the following memo:

Road & Bridge requests permission to utilize the MODOT cooperative contract 60519CO0535 Light Duty Vehicles to purchase one (1) 2020 Silverado 4WD Double Cab Truck from WK Chevrolet, Inc.

Cost of the purchase is \$33,420.00 and will be paid from department 2040 – PW Maintenance Operations, account 92400 – Replacement Vehicles.

This is a replacement purchase and the 2020 budgeted amount was \$33,500.00. Budgeted sale value is \$7,500.00.

The contract price is \$33,420.00 less the sale price of \$7,500.00 yielding a net cost of \$25,920.00

The Purchasing Department requests permission to dispose of the following surplus by sale:

2013 Chevrolet 1500 ext Cab 4WD Pickup Truck, fixed asset tag 18400

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. Second Reading; Contract Amendment One: Contract C116048002 Spacesaver Storage Furniture – Term & Supply (Co-op Contract – State of Missouri) (1st read 2-4-20)

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to Contract C116048002 Spacesaver Storage Furniture – Term & Supply (Co-op contract – State of Missouri).

Terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #70-2020**

9. Second Reading; Cooperative Contract: R190303 – Office Supplies, Related Products and Services (1st read 2-4-20)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to put in place for County-wide use, The Cooperative Purchasing Network (TCPN) Cooperative Contract R190303 – Office Supplies, Related Products and Services with Office Depot of Columbia, Missouri.

The terms of the agreement are stipulated in the attached Cooperative Contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said Cooperative Contract.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #71-2020**

Commission

10. First & Second Reading; Application for Organizational Use of Boone County Conference Rooms: Race Matters, Friends

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Race Matters, Friends on February 26, 2020 from 6:00 pm to 9:00 pm.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #72-2020**

11. First & Second Reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) at 2:30 pm on February 11, 2020

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, February 11, 2020 at 2:30 pm. The meeting will be held in Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #73-2020**

12. Public Comment

None

13. Commission Reports

None

The meeting adjourned at 1:50 p.m.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner