

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
Chief Appraiser Kenny Mohr  
Director Purchasing Melinda Bobbitt  
Office Administrator IT Trudy Fisher  
Program Specialist Community Services Kristin Cummins  
Sheriff Dwayne Carey  
Senior Administrative Assistant Diane Buchmann

The meeting was called to order at 1:30 p.m.

**Purchasing**

- 1. First Reading; Bid Award: 52-03DEC19 – Ballistic and Stab Combo Resistant Body Armor (Term and Supply) for the Sheriff’s Department**

Melinda Bobbitt read the following memo:

Request for Bid 52-03DEC19 solicited bids for Ballistic and Stab Combo Resistant Body Armor for the Boone County Sheriff’s Department. Four bidders responded, one of which included two different vests presenting a total of five bids for consideration. Two lower priced bids were rejected for failure to meet the requirement stated in the RFB for a two-year outer-carrier warranty. A contract will be awarded to the lowest priced responsive bidder, Southern Uniform & Equipment of Carthage, Missouri for the Point Blank CB-S3 BIIIA-3 combo vest. The bid tabulation and evaluation documentation follow this memo.

The contract period will run from Date of Award through One (1) Year, and there are three (3) one-year renewal options available after this initial period.

Payments will be paid from the following funds/accounts:

- Fund 1255 Corrections/Account 23300 – Uniforms: \$ 29,658.00
- Fund 2902 Corrections – LE Sales Tax/Account 23300– Uniforms: \$ 2,521.00

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. First Reading; Bid Award: 66-18NOV19 – Ice Melt for Sidewalks – Term & Supply**

Melinda Bobbitt read the following memo:

Request for Bid 66-18NOV19 – Ice Melt for Sidewalks – Term & Supply opened on November 18, 2019. Three (3) bids were received. Facilities Maintenance recommends award to SiteOne Landscape Supply, LLC.

This is a term and supply contract and invoices will be paid from department 6104 – Grounds Maintenance, account 26300 – Material and Chemical Supply.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. First Reading; Contract Amendment Two: Contract 134-123116SS – Priority Dispatch Care and Software License and Service Agreement**

Melinda Bobbitt read the following memo:

Contract 134-123116SS - Priority Dispatch Card and Software License and Service was approved by Commission for award to Medical Priority Consultants, Inc., d.b.a. Priority Dispatch Corporation on October 27, 2016, Commission Order 489-2016.

This amendment renews the contract for the period April 1, 2020 through March 30, 2021 and adds three additional one-year renewal periods for a firm annual price of \$83,059.00.

License and Service Agreement has been paid for 2019. Invoices will continue to pay from department 2703 - Information Technology-BCJC/EM, account 70050 - software service contract.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. First Reading; Contract Amendment Three: Contract C215091002 – AFIS  
Livescans and Maintenance for the Sheriff’s Department**

Melinda Bobbitt read the following memo:

Amendment #3 to Contract C215091002 for AFIS Livescans and Maintenance Services that was awarded March 6, 2018 (Commission Order 66-2018) is being amended to incorporate the 2020 extension for maintenance coverage for the Sheriff’s Department.

All other terms and conditions of the original agreement remain unchanged.

Invoices will be paid from the following codes:

1251 - Sheriff/60050 - Equipment Service Contract: \$5,416.00;

2901 – Sheriff Operations – LE Sales Tax/60050 - Equipment Service Contract:  
\$700.00

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**5. First Reading; Cooperative Contract: CT200459001 NASPO ValuePoint Radios  
(Phase One) – Motorola Solutions**

Melinda Bobbitt read the following memo:

Purchasing requests permission to use contract CT200459001 for Radios (Phase

One) established by the State of Missouri Office of Administration (using NASPO ValuePoint's contract) that Boone County will be using as a cooperative contract for the purchase of Motorola Solutions' products.

The contract runs through June 30, 2021.

This is a county-wide term and supply contract.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. First Reading; RFP Award Recommendation: 19-02MAY19 – Access to Services Program**

Melinda Bobbitt read the following memo:

Request for Proposal 19-02MAY19 - Access to Services Program closed on May 2, 2019. One proposal response was received.

Recommendation for award is as follows:

Vendor: The Curators of the University of Missouri (on behalf of the Missouri Prevention Science Institute)

Program: Family Access Center for Excellence (FACE of Boone County)

Contract period is January 1, 2020 through December 31, 2020 with one,

optional one-year renewal not to exceed contract amount: \$1,241,037.00.

Attached are the review team's evaluation and score sheets.

Invoices will be paid from department 2161 – CCS Funding Opportunities, account 71106 – Contracted Services. \$2 million was budgeted for 2020.

Commissioner Thompson said the negotiations for this contract were a lot of work and the Purchasing Department and Children's Services Board did a lot of work identifying issues in the last three years with the University and trying to pinpoint the places where data wasn't being given that was needed to be responsive to the community. It is much clearer now for the University what is required on their part.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**7. First Reading; RFP Award Recommendation: 57-11OCT19 – Tri-County  
Bicentennial Monuments**

Melinda Bobbitt read the following memo:

Request for Proposal 57-11OCT19 - Tri-County Bicentennial Monuments closed on October 11, 2019. Two proposal responses were received.

The evaluation committee consisted of the following:

Janet Thompson, Commissioner, Boone County

Sam Bushman, Presiding Commissioner, Cole County

Gary Jungermann, Presiding Commissioner, Callaway County

The evaluation committee recommends award for the Apex Tall Top large monument with three small monuments to Missouri River Monument Co., LLC of Booneville, Missouri for a total price of \$40,492.00 per their attached evaluation report.

Invoice will be paid from department 1190 - Non-Departmental, account 84010 - Reception/Meetings. \$50,000 is budgeted for 2020.

Commissioner Thompson said the large monument will be placed at the trail head just north of Jefferson City. Each of the counties will have its own smaller replica monument to place on their courthouse plaza.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**8. First Reading; RFP Award Recommendations: 34-18JUL19-Purchase of Service Contracts for Children's Services**

Melinda Bobbitt read the following memo:

Request for Proposal 34-18JUL19 – Purchase of Service Contracts closed on July 18, 2019. 55 proposal responses were received. The evaluation committee

recommends 50 programs be awarded, but we do not yet have back one contract for the University of Missouri and one contract for the City of Columbia. This is a partial award from bid number 34-18JUL19 for the following for the period January 1, 2020 through December 31, 2020 with the option for one, one-year renewal:

13<sup>th</sup> Circuit/Boone County Court  
*Child Permanency Services*  
\$207,227.75

Big Brothers Big Sisters of Central Missouri  
*School Based Mentoring*  
\$25,065.00

Boys and Girls Clubs of the Columbia Area  
*Great Futures Start Here*  
\$323,014.00

Burrell, Inc.  
*Family Health Program*  
\$158,438.00

Central Missouri Community Action  
*BRIDGE*  
\$247,533.32

Central Missouri Foster Care and Adoption Association  
*Boone Respite Program (Odyssey)*  
\$20,523.20

CHA Low-Income Services, Inc.  
*Healthy Home Connections*  
\$399,744.00

CHA Low-Income Services, Inc.  
*Moving Ahead After School & Summer Program*  
\$130,200.50

CHA Low-Income Services, Inc.  
*Youth Community Coalition - Communities That Care*  
\$94,595.00

Child Abuse and Neglect Emergency Shelter, Inc.

*Rainbow House Children's Emergency Shelter*  
\$17,511.32

Columbia Center for Urban Agriculture  
*Doctor's Orders: A Produce Prescription Pilot*  
\$86,903.00

Columbia Center for Urban Agriculture  
*Improving Mental and Physical Health of Food Insecure Children*  
\$141,557.00

Community Playground of Columbia, Inc.  
*Fun City Youth Academy*  
\$84,036.00

Coyote Hill Christian Children's Home  
*Therapeutic Interventions*  
\$175,055.43

Disabled Athlete Sports Association  
*CASA COMO*  
\$26,880.00

First Chance for Children  
*Baby Bags*  
\$32,500.00

First Chance for Children  
*Baby U*  
\$166,680.00

First Chance for Children  
*Lend and Learn Libraries*  
\$24,774.00

First Chance for Children  
*CRIBS (Community Resources, Infant Beds, and Support)*  
\$15,854.95

Great Circle  
*Early Assessment and Intervention Services for Outcomes Now (EAISON)*  
\$150,676.21

Great Circle  
*Trauma-Informed Training, Assessment and Intervention*

\$81,799.10

Harrisburg Early Learning Center  
*School Age and Early Childhood Services*  
\$44,940.00

Heart of Missouri CASA  
*CASA Child Advocacy*  
\$142,750.00

HeartSpace Clinic  
*Technology Enhanced Treatment Program*  
\$114,655.85

Jefferson City Area Young Men's Christian Association  
*Healthy Hometown Kids*  
\$133,005.00

Job Point  
*AmeriCorps*  
\$47,781.72

Job Point  
*Vocational Skills Training*  
\$82,484.72

Lutheran Family and Children's Services of Missouri  
*Pregnancy and Parenting Services*  
\$418,930.06

Mary Lee Johnston Community Learning Center  
*Johnston Early Learning*  
\$87,773.99

Moberly Area Community College Foundation, Incorporated  
*Quality Childcare Initiative at Moberly Area Community College*  
\$415,939.66

The Curators of the University of Missouri (on behalf of the Department of  
Psychiatry)  
*Boone County Early Childhood Coalition*  
\$291,543.34

The Curators of the University of Missouri (on behalf of Boone County Schools  
Mental Health Coalition)

*Boone County Schools Mental Health Coalition*

\$934,860.00

The Curators of the University of Missouri (on behalf of the Department of Psychiatry)

*MU Bridge Program: School-Based Psychiatry*

\$758,693.36

The Curators of the University of Missouri (on behalf of the Department of Psychiatry)

*SOAR*

\$395,775.82

The Curators of the University of Missouri (on behalf of Debora Bell, Ph.D. and the Psychological Services Clinic)

*MU Psychological Services Clinic, Center for Evidence-Based Youth Mental Health*

\$336,760.00

The Curators of the University of Missouri (on behalf of the Division of General Pediatrics, Department of Child Health, and University of Missouri Health Care)

*HealthySteps for Young Children*

\$141,399.00

Phoenix Programs

*Guiding Good Choices Prevention Program*

\$138,214.06

Phoenix Programs

*Outpatient Substance Use Treatment*

\$244,593.24

Presbyterian Children's Homes and Services

*Therapeutic Mentoring*

\$70,000.00

SEED Success

*BooneSaves*

\$37,543.04

Sustainable Farms & Communities, Inc.

*Access to Healthy Food*

\$47,828.00

The Food Bank for Central and Northeast Missouri

*Buddy Pack Program*  
\$110,000.00

The Food Bank for Central and Northeast Missouri  
*School Pantries*  
\$9,336.06

The Food Bank for Central and Northeast Missouri  
*Summer Food Service Program*  
\$4,082.40

The Salvation Army Services  
*Children's Services at Harbor House*  
\$18,501.12

True North of Columbia  
*True North's Children's Program*  
\$30,100.00

Woodhaven Learning Center  
*EnCircle Technologies*  
\$194,128.68

The evaluation committee consisted of Connie Leopard, Michele Kennett, Lynn Barnett, Les Wagner, Leigh Spence, Greg Grupe, Wiley Miller, Nancy McKerrow. Attached are the evaluation committee's review sheets.

Invoices will be paid from department 2161 – CCS Funding Opportunities, account 71106 – Contracted Services. The partial award of the contracts above totals \$7,963,936.90. \$9,500,000.00 was budgeted.

The following two contracts we hope to award in January from this bid:

Columbia/Boone County Department of Public Health and Human Services  
*Teen Outreach Program*  
\$37,110.82

The Curators of the University of Missouri (on behalf of the College of

Engineering)

*Managing Behaviors and Engagement of at-Risk High School Youth by  
Immersion in a STEM Environment*

\$141,863.88

We anticipate once these contracts award, our total award from RFP 34-18JUL19 will be \$8,142,911.60.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **Sheriff's Department**

#### **9. First Reading; Budget Amendment: Establish budget for HMV Enforcement Grant**

Dwayne Carey explained this amendment is for the Hazardous Moving Violation grant that was awarded in October that goes through September of 2020. This is just to establish those funds. The Sheriff's Department will be purchasing a couple of radar units from the grant.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**10. First Reading; FY2019 JAG Agreement with the City of Columbia**

Dwayne Carey said this is the basic agreement on how the funds from the JAG grant are split. It is the 60/40 split with 60 percent going to the City and 40 percent to the County.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**11. First Reading; K-9 Training Contracts with the following:**

- **Higginsville – Basic Training**
- **Jefferson City – Basic Training**
- **Linn County – Maintenance Training**
- **Marshall – Maintenance Training**

Dwayne Carey said this training program continues to flourish. The total number of agencies the Sheriff's Department provides training for is about 20 now. The two basic training contracts consist of getting the dog and starting training, while the two maintenance training contracts are for agencies that already have a dog and it has been trained but carries on with continued training.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Assessor**

**12. First Reading; Boone County Two Year Assessment Maintenance Plan**

Kenny Mohr explained this is an agreement between the Assessor's Office, the County Commission, and the State Tax Commission that lays out a plan for the next two years of how the Assessor's Office will process its records, establish values, etc. Once the agreement is approved, the State Tax Commission will reimburse the County \$3 per parcel. The form looks a little different than in the past as the State Tax Commission asked that everyone conform to using the same form but there were no substantive changes in the agreement from how it was done previously.

Commissioner Parry asked what the statutory requirement was for when assessment on properties needed to be done.

Mohr said the statutes allow the assessors in the State of Missouri to do it every odd numbered year.

Commissioner Parry asked if Boone County did it every odd numbered year.

Mohr said Boone County does not reassess every odd numbered year. It is in the discretion of the Assessor as long as they follow the market.

Commissioner Parry asked how long it had been since the last reassessment before the one done this year.

Mohr said, to his memory, about 14 years.

Commissioner Parry noted there was an economic downturn in 2007 and 2008.

Mohr said, yes, and they follow the market on when reassessments should be done.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Information Technology**

**13. First Reading; Request Administrative Authority to Purchase Technology Related Items for FY2020**

Trudy Fisher said typically, the IT Department purchases off State contracts but if it is noticed good pricing is not being offered, they will seek out other options. This request is to extend the authority to purchase off those contracts; to extend the authority to purchase unanticipated emergency hardware, with the limit being \$1,400; and to request the extended authority to purchase new assets with the limit being \$500.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Resource Management**

**14. Second Reading; 2019 Road & Bridge Improvement/Repair Intergovernmental Agreement: Village of Hartsburg (1<sup>st</sup> read 12-19-19)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached Road & Bridge Improvement/Repair Cooperative Agreement between Boone County and the Village of Hartsburg.

Terms of the agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #550-2019**

**15. Second Reading; 2020 Consultant Services Agreement with the following: (1<sup>st</sup> read 12-19-19)**

- **Allstate Consultants**
- **Great River Engineering**
- **Howe Company, LLC**
- **McClure Engineering Co**
- **Ross & Baruzzini**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached 2020 Annual Consultant Services Agreements for Professional Services with the following:

Allstate Consultants  
Great River Engineering  
Howe Company, LLC  
McClure Engineering Co  
Ross & Baruzzini

Terms of the agreements are stipulated in the attached Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said General Consultant Services Agreements.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #551-2019**

**Commission**

**16. Public Comment**

None

**17. Commission Reports**

None

The meeting adjourned at 2:06 p.m.

Attest:



Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner