

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
Budget Administrator Kelle Westcott  
Chief Engineer Jeff McCann  
Code Enforcement Officer Ryland Rodes  
County Clerk Brianna Lennon  
Sr. Account./Financial Analyst Jason Gibson  
Deputy County Clerk Michelle Thompson

The meeting was called to order at 9:30 a.m.

**Auditor**

**1. First Reading; Budget Revision: Cover Increase Cost of Security Window Film**

Jason Gibson said this revision is to cover the increase in the cost of the protective window film. The original budget was for \$14,000 and was approved in the budget process for 2019. The final awarded bid was for \$19,117.99. This budget revision from emergency funds will cover that shortfall in the estimate so the project can continue.

Commissioner Parry asked if most of that cost was associated with installing trim for door windows that were installed backwards.

Gibson said yes.

There were no more comments or questions from the Commission.

Commissioner Thompson stated this is a first reading and requested the Deputy County

Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Human Resources**

**2. First & Second Reading; Two Requests to Hire above the Flexible Hiring Limit:  
Position 930, Elections Specialist II, Pool Position**

No one was present from Human Resources to speak on items 2 or 3.

Brianna Lennon explained that the positions work in the warehouse in advance of and on Election Day as technicians and troubleshooters for that time. Generally, these positions are paid out of Special Election funds, but those funds needed to be used to bring in new equipment, so, the positions are not being paid out of Special Elections and there are some rules for that. One of the positions was already being paid at \$15 per hour; this just allows for the continuing of paying the one at \$15 per hour as well as raising the other warehouse worker to the \$15 per hour.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve two requests to hire above the authorized flexible hiring maximum for position number 930, Elections Specialist II, Pool, and does hereby authorize an appropriation to allow both individuals to be paid up to \$15.00 per hour.

It is further ordered the Boone County Commissioners are hereby authorized to sign the attached Request to Hire Above Flexible Hiring Maximum Forms.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #382-2019**

**3. First & Second Reading; Request to Hire above the Flexible Hiring Limit: Position 839, Boone County Joint Communications**

Commissioner Thompson said this request appears to be for a person who is coming back to the County. The person was not gone very long and the department would like to rehire them at the same rate.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the Flexible Hiring Maximum for position 839, Emergency Telecommunicator, and does hereby authorize an appropriation of \$17.82 per hour for the salary of said position.

It is further ordered the Boone County Commissioners are hereby authorized to sign the attached Request to Hire Above Flexible Hiring Maximum Form.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #383-2019**

**County Counselor**

**4. First Reading; Approving a Permanent Access Easement for East 280, LLC**

This item was tabled until Thursday, September 12, 2019.

**Resource Management**

**5. First & Second Reading; Petition to Name a Road in Boone County: Squanto Drive**

Ryland Rodes said there is a request to name an unnamed roadway that is currently a

private, non-county-maintained roadway to Squanto Drive. The road is in Section 9, Township 49 North, Range 13 West. It is shown as a 30-foot wide private access and utility easement.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the request to name an unnamed roadway that is currently a private, non-county-maintained road to Squanto Drive. Said road being in Section 9, Township 49 North, Range 13 West and shown as a thirty-foot wide private access and utility easement recorded in Book 5071, Page 105 and shown on survey recorded in Book 5071, Page 102 of the Boone County Records.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #384-2019**

**6. First Reading; Budget Amendment: To Allocate Revenue & Expenses for Hartsburg Bottom Road Bridge**

Kelle Wescott explained this is to replace the Hartsburg Bottom Road Bridge which will be replaced using BRO funds. It should be a fully grant funded replacement. However, through terms of that contract, the County must get the engineering in place this year. So, they are doing a budget amendment for the engineering contract portion of it for the 2019 budget. The remainder of the bridge project will be in the 2020 budget.

There were no comments or questions from the Commission.

Commissioner Thompson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting

with appropriate order for approval.

**7. First & Second Reading; Approve Engineering Contract for Design & Construction Services: Hartsburg Bottom Road Bridge**

Jeff McCann said this is through the BRO program that MoDOT coordinates with Federal Highway funds. Howe Company, LLC has been selected to do the design engineering as well as the construction inspection.

Commissioner Parry stated that this would normally not be that high of a priority to do it as a first and second reading at the same time; however, there is reason to believe that the federal government is going rescind the BRO funds. So, essentially, that puts the County in a use it or lose it situation and this bridge definitely qualifies to be replaced.

There were no more comments or questions from the Commission.

Commissioner Thompson moved on this day, the County Commission of the County of Boone does hereby approve the Engineering Consultant Services Agreement with Howe Company, LLC to provide Design Engineering Services and Construction Services for the Hartsburg Bottom Road Bridge MoDOT Project BRO-B010(019).

Terms of the agreement are stipulated in the attached agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #385-2019**

**Purchasing**

- 8. Second Reading; Bid Award 40-12AUG19 Cellebrite UFED 4PC Software License and Support for the Boone County Sheriff's Department (1<sup>st</sup> read 9-3-19)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby award bid 40-12AUG19 Cellebrite UFED 4PC Software License and Support for the Boone County Sheriff's Department to Carahsoft Technology Corporation of Reston, Virginia.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #386-2019**

- 9. Second Reading; Contract Amendment Two: 48-18DEC17 for Cellebrite Software License and Support (1<sup>st</sup> read 9-3-19)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number Two to Contract 48-18DEC17 for Cellebrite Software Support License and Support.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Contract Amendment Number Two.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #387-2019**

**10. Second Reading; Surplus Disposal: Printers (Elections) (1<sup>st</sup> read 9-3-19)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Request for Disposal Form.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #388-2019**

**11. Second Reading; Surplus Donation/Disposal: Lunch Boxes (Elections) (1<sup>st</sup> read 9-3-19)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request by the Boone County Clerk to dispose of the following list of surplus equipment by donation to the Food Pantry. Should the Food Pantry not want them, they shall be disposed of by auction on GovDeals or by destruction for whatever is not suitable for auction.

It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Request for Disposal Form.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #389-2019**

**Sheriff's Department****12. Public Hearing & Second Reading; Budget Amendment: Budget for 2019-2020  
SCCG Grant Award (1<sup>st</sup> read 8-29-19)**

Commissioner Thompson opened the public hearing.

There was no one present from the public to speak on this item.

Commissioner Thompson closed the public hearing.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Sheriff's Department to add funds for the 2019 portion of the 2019/2020 SCCG Grant award.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1253	10100	Internet Crimes Task Force	Salary & Wages		61,104
1253	10200	Internet Crimes Task Force	FICA		4,675
1253	10300	Internet Crimes Task Force	Medical Insurance		7,098
1253	10400	Internet Crimes Task Force	W.C		1,638
1253	10500	Internet Crimes Task Force	401A Match Plan		800
1253	3700	Internet Crimes Task Force	Dues		75
1253	37200	Internet Crimes Task Force	Seminar/Conf/Meeting		389
1253	48050	Internet Crimes Task Force	Cellular/Mobile Device Service		289
1253	70050	Internet Crimes Task Force	Software Service Contract		33,610
1253	71100	Internet Crimes Task Force	Outside Services		560



1253	3451	Internet Crimes Task Force	State Reimb Grant		110,238
					220,476

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #390-2019**

### **Proclamation**

#### **13. Proclamation Recognizing September as National Suicide Prevention & Action Month**

Commissioner Thompson read the following proclamation:

*Whereas*, according to the American Foundation for Suicide Prevention (AFSP), more than 47,000 people died by suicide in the year 2017; and

*Whereas*, suicide is the tenth leading cause of death among adults in the US, and nearly 20% of all suicides were completed by people ages 45-54; and

*Whereas*, Boone County is not exempt from this devastating trend, with 106 suicides having been completed in Boone County between 2013 and 2017, with the male suicide rate being nearly four times higher than the female rate; and

*Whereas*, suicidal thoughts can affect anyone, regardless of age, gender, race, orientation, income level, religion, or background; and

*Whereas*, regional organizations, like Suicide Prevention Services (SPS) and American Foundation for Suicide Prevention Greater Mid-Missouri, and national organizations, like the National Alliance on Mental Illness (NAMI) and the National Suicide Prevention Lifeline, provide lifesaving resources for those struggling with mental illness and suicidal thoughts, which are often seen as too taboo to discuss; and

*Whereas*, local campaign Look Around Boone encourages everyone in Boone County to recognize that mental health is an “everybody issue,” to be actively aware and support neighbors, friends and loved ones who are experiencing mental health issues, and to “See something. Do something.”; and

*Whereas*, September is National Suicide Prevention Awareness Month and is intended to help promote awareness of suicide and mental health issues, identify suicide prevention resources available in our community, and educate our citizens about how to help those around them and how to talk about suicide without increasing the risk of harm; and

*Therefore*, the Boone County Commission does hereby recognize September as National Suicide Prevention Awareness Month, identifies suicide prevention as a priority and encourages all Boone County citizens to learn how they can help their loved ones and their community at large.

Commissioner Thompson said the work being done in Boone County through the Children’s Services Fund with the schools has helped to prevent suicide completion in this county. There was an incident where neither a child’s family nor teacher noticed any signs. The screening tool actually indicated this child was at risk for suicide. The follow-up with that child revealed that the child had a plan and was getting ready to complete suicide. The child

was then referred to services and is still alive, thanks to the work being done in the County. People always think this is something that happens in other places, but it is something that happens among communities far too often.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby recognize September as National Suicide Prevention Awareness Month.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #391-2019**

#### **Commission**

##### **14. First & Second Reading; Application for Organizational Use of Boone County Conference Rooms: Division of Labor Standards, State of Missouri**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Room 332 by the Division of Labor Standards, State of Missouri on September 13, 2019 from 1:00 pm to 2:00 pm.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #392-2019**

##### **15. Public Comment**

None

**16. Commission Reports**

Commissioner Thompson said Commissioner Atwill is gone to a Community Leader trip to Tuscaloosa, Alabama. Hopefully he brings back a lot of useful information for Boone County.

The meeting adjourned at 9:47 a.m.

Attest:



Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner