

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District II Commissioner Janet Thompson  
Director Emergency Mgmt Operations Tom Hurley  
Director Purchasing Melinda Bobbitt  
Environmental Public Health Specialist Kris Vellema  
Deputy County Clerk Michelle Thompson

The meeting was called to order at 9:31 a.m.

### **Health Department**

- 1. First & Second Reading; Abatement of Property located at 951 N. Route O, parcel #15-200-09-03-001.00 01**

Kris Vellema explained the property owner has contacted her on this. There is a tenant living there right now but they will get it cleaned up. The owner could not come to the meeting today as they are on military deployment, but they are willing to work with the owner on this one.

There were no comments or questions from the Commission.

Commission Thompson moved now on this day, the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 951 N Route O, parcel #15-200-09-03-001.00 01.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #211-2019**

## **Emergency Management Operations**

### **2. First Reading; Memorandum of Agreement: Hazard Mitigation Plan**

Tom Hurley explained this agreement is between Boone County and the Mid Missouri Regional Planning Commission. There is an in-county match just under \$6,700.00. Historically, they have never had to do a cash match for that. It has always been met by the time and labor of Boone County staff as an in-county match contribution. This is a 5-year rewrite. It is heavily encouraged by FEMA. It is a good plan that takes a very wide scope approach towards Boone County and planning for large events for mitigation strategies.

Commissioner Atwill asked if the County hires someone to do this.

Hurley said, essentially, the State of Missouri provides funding to the Regional Planning Commission throughout the state to do it on behalf of the counties within their region. The in-county match will be Boone County's responsibility to be met by labor, which is typically through attending meetings.

Commissioner Atwill asked if there was a reason this couldn't be done internally since there is such a massive staff within Emergency Management.

Hurley said he believed it is used to support the Mid Missouri Regional Planning and it is a labor-intensive plan. They will write two a year for the next three years and it is a highly specific plan for FEMA and must contain the parts for that. It is also important to point out that it does support the original planning offices.

There were no more comments or questions from Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Purchasing**

**3. First Reading; Vehicle Surplus Disposal**

Melinda Bobbitt read the following memo:

Following is a vehicle that has been replaced. The Sheriff's Department requests Commission approval for disposal through the Missouri Auto Auction. Our contract with MO Auto Auction is *15-24APR15 – Auction Services for Surplus Vehicles.*

Year	Description	Approximate Mileage	VIN #	Condition
2007	Ford Econoline Van	150,971	1FBSS31L7DB25562	GOOD

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. Second Reading; Cooperative Contract: MNWNC-123 – Computer Equipment (1<sup>st</sup> read 5-16-19)**

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby approve the utilization of the NASPO ValuePoint Cooperative Contract MNWNC-124 – Computer Equipment (Laptops and Tablets including Related Peripherals & Services) with Panasonic System Communications to purchase laptops and tablets from Turn-Key Mobile, Inc. of Jefferson City, Missouri.

The terms of the cooperative contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #212-2019**

**5. Second Reading; Sole Source Approval: 146-123119SS – Maintenance and Support for DocPath Software (1<sup>st</sup> read 5-16-19)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Sole Source Request Form 146-123119SS for maintenance and support for DocPath software.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Sole Source Request Form.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #213-2019**

**6. Second Reading; Surplus Disposal (1<sup>st</sup> read 5-16-19)**

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal Forms.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #214-2019**

**Sheriff's Department**

**7. Second Reading; K-9 Maintenance Training Agreements with the following: (1<sup>st</sup> read 5-16-19)**

- **Audrain County**
- **Laclede County**
- **City of Odessa**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Training Agreements with the following:

Audrain County – Maintenance Training

Laclede County – Maintenance Training

City of Odessa – Basic Training

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #215-2019**

**Commission**

**8. First & Second Reading; Application for Organizational Use of Boone County  
Conference Rooms: Boone County Democratic Party, Central Committee**

Commissioner Atwill moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by the Boone County Democratic Party, Central Committee every second Thursday of the month beginning on July 11, 2019 and ending on December 12, 2019 from 6:30 pm to 10:00 pm.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #216-2019**

**9. Public Comment**

None

**10. Commission Reports**

None

The meeting adjourned at 9:40 a.m.

Attest:



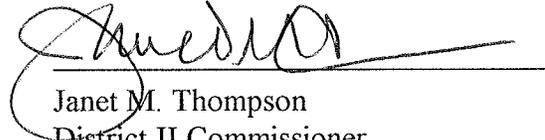
Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner