

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Director Human Resources Jenna Redel
Director Road & Bridge Greg Edington
Senior Buyer Liz Palazzolo
Deputy County Clerk Michelle Thompson

The meeting was called to order at 9:30 a.m.

Road & Bridge

1. First Reading; Budget Revision: Purchase of Diagnostic Tool

Greg Edington explained the diagnostic truck device has become irreparable. Road & Bridge is requesting to move funds from Replacement Equipment in the amount of \$5,800 and funds from Unanticipated Hardware Replacement in the amount of \$1,300 to Computer Software and New Hardware to replace the equipment.

Commissioner Thompson asked what the Autel Maxisysts was.

Edington said that is the updates. It doesn't have to be updated every year for it to be valid.

It is recommended every 2 to 3 years.

Commissioner Thompson said the paper says 1-year update on it.

Edington said every time it gets updated it will cost \$2,498, but they do not anticipate that expense for a couple of years.

Commissioner Thompson asked what the truck scanner does.

Edington explained it resides on a laptop and is a diagnostic tool that communicates wirelessly through blue tooth with the truck. It enables the reset of air codes and the diagnosis of faulty systems.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

2. First & Second Reading; Create New Classification: Law Student Intern, Classification 500500, unpaid

Jenna Redel explained the Job Classification Committee met on May 3rd and reviewed this request. The Department of Labor issued a test for whether or not there can be an unpaid intern. This position has been structured so it would meet the test to allow it to be unpaid. It is anticipated there would be as many as two unpaid interns over the summer. A minimum of 10 hours a week will be requested for them. They could continue into the school year, but then the participation would drop down to 5 hours a week. They will be following the Prosecuting Attorneys to observe and learn how to write charging documents and the like.

Commissioner Parry asked what the distinction was that makes it okay to have an unpaid intern.

Redel explained that it can be unpaid if it primarily benefits the student as opposed to the organization, in that there is a strong connection between the work they are doing and their course of study. The more they would have them doing more administrative type functions rather than doing things connected to their degree or course of study, the more likely they would have to be paid at least minimum wage.

Commissioner Thompson asked Redel if she knew if the Law School would ever get to a point where they would have these programs for more than just the Prosecutor's Office.

Redel said the reason they set this up to get a classification code is because they want to use the County's application system to get interns and screen them. They don't want them to just be placed by the Law School, they would like to be able to pick who they have participate. The Law School in the past has reached out to Counsel's Office, so there is interest in other areas.

There were no more comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the recommendation from the Job Classification Committee to create a new temporary, unpaid position, titled Law Student Intern (Classification Code 500500).

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #196-2019**

Purchasing

- 3. First Reading; Cooperative Contract: CC191825001 for Police/Lidar Speed Enforcement and Advisory Systems, Parts and Accessories for the Boone County**

Sheriff's Department

Liz Palazzolo read the following memo:

The Sheriff's Department has requested use of contract CC191825001 which is a State of Missouri contract established as a cooperative contract through NASPO Valuepoint for Police/Lidar Speed Enforcement and Speed Advisory Systems, Parts and Accessories with Applied Concepts, Inc., dba, Stalker Radar of Richardson, Texas. The contract runs through February 19, 2021 and has three (3) subsequent one-year renewal options available.

Invoices will be paid from the following Department/Account code:

2901 – Sheriff Operations – LE Sales Tax/92300 – Replacement Machines & Equipment:
\$2,400.00

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second Reading; Bid Award: 23-16APR19 – Newspaper Advertising – Term & Supply (1st read 5-2-19)

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby award bid 23-16APR19 – Newspaper Advertising – Term & Supply to the following:

Columbia Daily Tribune

Columbia Missourian

Terms of the award are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #197-2019**

5. Second Reading; Bid Award: 24-16APR19 – Bituminous Materials – Term & Supply (1st read 5-2-19)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby award bid 24-16APR19 – Bituminous Materials – Term & Supply to the following:

Coastal Energy Corporation

Missouri Petroleum Products Co., LLC

Vance Brothers, Inc.

Terms of the award are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #198-2019**

6. Second Reading; Contract Amendment One: 052417-AGI – Grass & Brush Maintenance Equipment (5-2-19)

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to Contract 052417-AGI – Grass & Brush Maintenance Equipment.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #199-2019**

7. Second Reading; Contract Amendment Three: 308-2016 – Food Services for the Boone County Jail (1st read 5-2-19)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number Three to Contract 308-2016 – Food Services for the Boone County Jail.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number Three.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #200-2019**

Commission

8. First & Second Reading; Application for Organizational Use of Boone County Conference Rooms: SMART Recovery

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by SMART Recovery every Monday evening from 5:30 pm to 9:45 pm beginning on May 6th, 2019 and ending on November 25th, 2019.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #201-2019**

9. Public Comment

None

10. Commission Reports

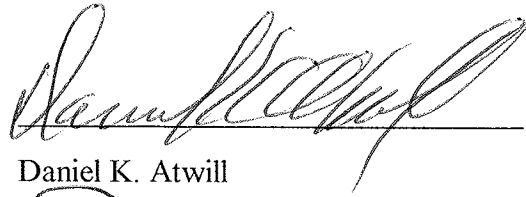
Commissioner Atwill said tomorrow he would be in Jefferson City for a Workforce Investment special meeting because the Central Region Workforce Investment Organization has already exhausted its funding for the rest of this fiscal year. They have not had an audit completed since 2016. Gary Jungermann is the Chairman of the board.

The meeting adjourned at 9:45 a.m.

Attest:



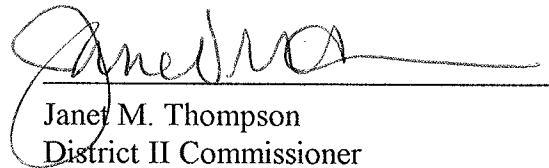
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner