

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
Collector Brian McCollum  
Senior Buyer Liz Palazzolo  
Treasurer Tom Darrough  
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

**Proclamation**

**1. Proclamation Recognizing April 2019 as Second Chance Month**

Commissioner Thompson read the following proclamation:

*Whereas*, every person is endowed with human dignity and value; and

*Whereas*, redemption and second chances are American values; and

*Whereas*, an estimated 65 million Americans have a criminal record; and

*Whereas*, individuals returning to their communities from prison have served their sentence for criminal activity and have earned the chance to take their rightful place back in society; and

**Whereas**, individuals with a criminal history face significant barriers, also known as collateral consequences, such as the inability to find housing, employment or education, volunteer in their community, and pay for significant debt that arises as a result of their conviction and incarceration; and

**Whereas**, these barriers can contribute to recidivism, which increases victimization and decreases public safety; this can also result in lost human capital and lost economic output for the United States; and

**Whereas**, the designation of April as Second Chance Month would contribute to increased public awareness about these issues, the need for closure for those who have paid their debt, and opportunities for individuals, employers, congregations, and communities to extend second chances.

**Therefore**, in honor of those who have exited the prison system and successfully reentered society, and in support of those who are dedicated to helping former inmates succeed in their communities, the Boone County Commission does hereby recognize April 2019 as Second Chance Month.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby recognize April 2019 as Second Chance Month.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #169-2019**

Dan Hanneken of In Action, was present to accept the proclamation.

Hanneken thanked the Commission for recognizing the need for second chances and the need to help former prisoners re-enter society. As a former prisoner, he has had quite a journey. Being part of the Department of Corrections in the re-entry unit and overseeing re-entry efforts around the state, he has realized the Department of Corrections is doing a good job with the offender population and preparing them for the community. What needs improvement, is preparing the community for the offenders. One of his roles is to try and make Columbia a place that can build upon what the Department of Corrections is doing. That can be very successful. The recidivism rate in Columbia is about half of what the Boone County recidivism rate is.

**Treasurer**

**2. First & Second Reading; 2018 Tax Sale Surplus: Kaytina M Harrison Revocable Living Trust, parcel #16-800-00-02-035.00**

Tom Darrough said the next item is related to this one, it is just a different parcel number. The Treasurer will be paying the money to the Collector as the new law provides.

Brian McCollum said both items 2 and 3 reflect parcels of land that were sold at the delinquent tax sale in August 2018. The owner of both properties has come forward and wishes to redeem that tax lien certificate that was issued. As part of that process, the excess from the sale will be assigned over to the Collector as part of the redemption along with the additional amount due that the homeowner has paid to fulfill the entire amount of that purchase money back to the tax lien holder. All interests in these properties remain with the owner as a result of this redemption process.

There were no comments or questions from the Commission.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached summary order

description, to Kaytina M Harrison Revocable Living Trust in the amount of \$49,523.91.

It is furthered ordered the Boone County Commissioners are hereby authorized to sign said summary order.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #170-2019**

**3. First & Second Reading; 2018 Tax Sale Surplus: Kaytina M Harrison Revocable Living Trust, parcel #16-800-00-03-035.00**

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached summary order description, to Kaytina M Harrison Revocable Living Trust in the amount of \$67,979.91.

It is furthered ordered the Boone County Commissioners are hereby authorized to sign said summary order.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #171-2019**

**Purchasing**

**4. First & Second Reading; Surplus Disposal: Photocopier, fixed asset tag 17596**

Liz Palazzolo read the following memo:

Attached is a Disposal Form for a copier located in the Sheriff Department. Fixed asset tag 17596. It will be traded in with a zero-dollar value on the purchase of a new copier that was approved in Commission on Commission Order # 167-2019.

There were no comments or questions from the Commission.

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of a photocopier located in the Boone County Sheriff's Department, fixed asset tag 17596.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal Form.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #172-2019**

**5. First Reading; Surplus Disposal**

Liz Palazzolo read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

Asset #	Description	Make & Model	Department	Condition of Asset	
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1	12230	32" TELEVISION		SHERIFF	WORKING	
2	NO TAG	COMPUTER KEYBOARD TRAY		CIRCUIT COURT	POOR	
3	19138	22" PUSHMOWER	MURRAY	FACILITY MAINTENANCE	POOR	
4	17499	48" WALK BEHIND COMMERCIAL MOWER	SCAG	FACILITY MAINTENANCE	POOR	
5	NO TAG	POLE SAW	POULAN PRO	FACILITY MAINTENANCE	POOR	
6	NO TAG	TRIMMER	HOMELITE	FACILITY MAINTENANCE	POOR	
7	NO TAG	PUSHMOWER	HONDA	FACILITY MAINTENANCE	POOR	
8	NO TAG	PUSH MOWER	HONDA	FACILITY MAINTENANCE	POOR	
9	NO TAG	PRINTER/COMPUTER DESK		FACILITY MAINTENANCE	GOOD	
10	NO TAG	THREE DESK PANELS FOR SYSTEMS FURNITURE		FACILITY MAINTENANCE	FAIR	
11	8954	TELEVISION		CIRCUIT COURT	UNKNOWN	

12	NO TAG	WALL PARTITION		PUBLIC ADMINISTRATOR	GOOD	
13	NO TAG	CALCULATOR	VICTOR	PUBLIC ADMINISTRATOR	POOR	
14	NO TAG	TWO CALCULATORS	SHARP	PUBLIC ADMINISTRATOR	POOR	
15	NO TAG	SIX TELEPHONES	MERIDIAN - NORTEL	PUBLIC ADMINISTRATOR	POOR	
16	NO TAG	TWO TELEPHONES	MERIDIAN	PUBLIC ADMINISTRATOR	POOR	
17	10519	TELEPHONE		PUBLIC ADMINISTRATOR	POOR	
18	8253	TELEPHONE		PUBLIC ADMINISTRATOR	POOR	
19	8332	TELEPHONE		PUBLIC ADMINISTRATOR	POOR	
20	9092	MINI FRIDGE		VOTER REGISTRATION	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY
21	NO TAG	SOLDERING STATION	PACE PPS-5	RADIO NETWORK OPS	POOR	
22	13400	TASK CHAIR		PUBLIC ADMINISTRATOR	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY

23	NO TAGS	MISCELLANEOUS OFFICE SUPPLIES		PUBLIC ADMINISTRATOR		
24	NO TAGS	ONE BOX OF KEYBOARD TRAYS		PUBLIC ADMINISTRATOR		
25	NO TAGS	ONE BOX OF ARMS FOR TASK CHAIRS		PUBLIC ADMINISTRATOR	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY
26	10218	OFFICE CHAIR		CIRCUIT COURT	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY
27	13130	OFFICE CHAIR		CIRCUIT COURT	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY
28	NO TAG	BLACK METAL DESK ATTACHMENT		CHILDREN'S SERVICES		
29	NO TAG	OFFICE SUPPLIES		CIRCUIT CLERK		
30	13211	TWO SECTIONS OF FILE CABINETS		CIRCUIT CLERK		
31	NO TAG	BLACK OFFICE CHAIR		CIRCUIT CLERK	POOR	
32	NO TAG	PORTABLE HANGING FILE FOLDER BOXES		CHILDREN'S SERVICES		
33	10187	OFFICE CHAIR	HON	JJC	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY

34	8956	MEMO SCRIBER		CHILDREN'S SERVICES	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY
35	8316	LARGE ROUND JURY DELIBERATION TABLE		CIRCUIT COURT		
36	1932	FIVE DRAWER FILING CABINET		CIRCUIT COURT		
37	NO TAG	OFFICE CUBICLE WALLS		CIRCUIT CLERK		
38	NO TAGS	PINK SALMON CHAIRS		CIRCUIT COURT		
39	NO TAG	CHAIR		CIRCUIT CLERK	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY
40	10318	CHAIR		CIRCUIT CLERK	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY
41	NO TAG	STANDING TABLE	GOOD	CIRCUIT CLERK		
42	NO TAG	METAL LEGAL FILE CABINET	GOOD	CIRCUIT CLERK		
43	8463	L-SHAPE DESK		PUBLIC ADMINISTRATOR		
44	8262	L-SHAPE DESK		PUBLIC ADMINISTRATOR		

45	14143	TWO DRAWER FILING CABINET		ELECTION AND REGISTRATION		
46	NO TAG	CHAIR		CIRCUIT CLERK	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY
47	NO TAG	CHAIR		CIRCUIT CLERK	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY
48	NO TAG	OUTDOOR WARNING SIREN		EMERGENCY MANAGEMENT	OBSOLETE	RECYCLE (PICKED UP BY VENDOR)
49	NO TAG	OUTDOOR WARNING SIREN		EMERGENCY MANAGEMENT	OBSOLETE	RECYCLE PICKED UP BY VENDOR
50.	NO TAG	WATER COOLER	ELKAY	JJC	RECYCLED WITH ELECTRONICS	
51	9635	FOUR DRAWER LATERAL FILE		AUDITOR	EXCELLENT	
52	NO TAG	BROWN LAMINATE TV STAND/CABINET		AUDITOR	GOOD	
53	7863	ROLLING TV CART		IT	GOOD	
54	14168	DESK CHAIR		RESOURCE MANAGEMENT	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY
55	12690	DESK CHAIR		RESOURCE MANAGEMENT	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY

56	NO TAG	PAPER SHREDDER		JJC	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY
57	NO TAG	WARMER	WINHOLT	JJC		
58	NO TAG	CONVECTION OVEN	SOUTHBEND	JJC	RECYCLED WITH ELECTRONICS	
59	NO TAG	CHAIN SAW	STIHL	JJC		
60	14928	TWO-SEATER COUCH		JJC	BROKEN	REMOVE FROM INVENTORY
61	11189	OFFICE CHAIR	HON	JJC	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY
62	10749	OFFICE CHAIR	HON	JJC	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY
63	NO TAG	OFFICE CHAIR	HON	JJC	RECYCLED WITH ELECTRONICS	REMOVE FROM INVENTORY
64	12056	MAIL CART		MAIL SERVICES		
65	NO TAG	BOOKSHELF		CHILDREN SERVICES	POOR	
66	NO TAGS	SIX FLIP STYLE CELL PHONES		DESIGN & CONSTRUCTION	POOR	

67	NO TAG	BLACK OFFICE CHAIR		CIRCUIT CLERK	RECYCLED WITH ELECTRONIC	
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There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. First Reading; Bid Award: 15-21MAR19-2019 Mill & Overlay – Term & Supply**

Liz Palazzolo read the following memo:

15-21MAR19- 2019 Mill & Overlay – Term & Supply opened on March 21, 2019. Three (3) bids were received. Resource Management recommends award by low bid to Christensen Construction Company as primary vendor and Capital Paving & Construction, LLC as secondary.

This is a term and supply contract and will be paid from department 2041 – Infrastructure Preservation/Rehab, account 71100 – Outside Services.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with

appropriate order for approval.

**7. First Reading; Bid Award: 04-15FEB19 – Inmate Hygiene and Other Supplies for the Boone County Sheriff's Department**

Liz Palazzolo read the following memo:

Request for Bid 04-15FEB19 solicited bids for Inmate Hygiene and Other Supplies for the Boone County Sheriff's Department. Eight bids were received. A total of four contracts will be awarded for the specific line items for which the bidders were the lowest and best bid. The bid tabulation and evaluation documentation follow this memo.

The contract period will run from Date of Award through March 31, 2020, and there are three (3) one-year renewal options available after this initial period.

Payments will be paid from the following funds/accounts:

Fund 1255 Corrections/Account 23025 – Resident Supplies: \$ 30,200.00

Fund 1255 Corrections/Account 23026 – Intake/Indigent Supplies: \$ 8,744.00

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Emergency Management Operations**

8. **Second Reading; Grant Applications: State Homeland Security Program (1<sup>st</sup> read 4-16-19)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached State Homeland Security Program Grant applications from the Boone County Department of Emergency Management Operations.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #173-2019**

**Commission**

9. **First & Second Reading; Approve Quarter I 2019 Minutes**

Commissioner Parry moved now on this day the County Commission of the County of Boone does hereby approve the Boone County Commission Quarter I 2019 Minutes, beginning on 1/2/2019 through 3/26/2019.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #174-2019**

10. **First & Second Reading; Board Appointments of the following:**

- **Freddy Furlong**
- **Chuck Blossom**
- **Shari Riley**

Commissioner Thompson moved now this day, the County Commission of the County of

Boone does hereby appoint the following:

<b>Name</b>	<b>Board</b>	<b>Period</b>
Freddy Furlong	Planning & Zoning Commission	April 1, 2019 thru March 31, 2023
Chuck Blossom	Boone County Family Resources	April 1, 2019 thru March 31, 2022
Shari Riley	Senior Citizen Service Corporation	April 1, 2019 thru March 31, 2022

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #175-2019**

**11. Public Comment**

None

**12. Commission Reports**

None

The meeting adjourned at 1:53 p.m.

Attest:



Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner