

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Auditor June Pitchford
Circuit Court Services Cindy Garrett
County Counselor CJ Dykhouse
Director Community Services Kelly Wallis
Senior Buyer Liz Palazzolo
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

Auditor

1. Approve Boone County 2019 Budget

June Pitchford said the Commission has before them the standard language for appropriation order which has a paragraph added to identify the two capital programs that the Commission has identified for funding in next year's budget. Attached to the order is the list of changes made to the proposed budget that is required by State law. Most of the changes are adjustments to budgetary estimates. There were a couple of items that were known to be unfinished, and that business has been completed.

There were no comments or questions from the Commission.

Commission Atwill moved on this day, the County Commission of Boone County does hereby approve and adopt the Boone County Operating Budget for fiscal year 2019. The adopted operating budget shall consist of all appropriations included in the Proposed Budget

submitted to the County Commission by the County Auditor, subject to the adjustments shown in the attached *Schedule of Commission Changes to the 2019 Proposed Budget*. Final wage and benefit appropriations for each department have been calculated using actual salaries in effect as of December 12, 2018 along with all approved range re-classifications having an effective date of January 1, 2019.

Total appropriations are set forth by line item and are summarized as follows:

- 1) by category of expenditure (i.e., class 1, class 2, etc. up to and including class 9.);
- 2) by office, department or spending agency; and,
- 3) by fund.

Spending may not exceed appropriations at the class level for a given office, department, or spending agency without approval pursuant to the County's Budget Adjustment Policy.

Total appropriations for each fund are set forth in the individual Fund Statements and are published in the County's fiscal year 2019 Budget. The Proposed Budget submitted by the County Auditor, which is hereby incorporated into this appropriation order by reference, contains detailed documentation and descriptions for each line-item account within each category of expenditure. Appropriations shall be expended only for the purposes that are within the intent of the category in which they are included.

The County Commission approves all employee positions included in the Proposed Budget, adjusted for Commission changes noted in the attached schedule, together with the specified budgeted hours, range, and benefit status for each position.

The County Commission approves appropriations for the specific fixed assets identified in the various fixed asset appropriation accounts and authorizes procurement of the same in accordance with the County's Purchasing Policy adopted by the County Commission.

The County Commission authorizes the County Auditor to re-appropriate unspent fiscal year 2018 grant funds (which may be carried forward into fiscal year 2019 according to the terms

of the grant award) upon determination that a remaining balance of the grant award is available for re-budgeting.

The County Commission approves the following Capital Project Budgets:

1. Road and Bridge Tom Bass Facility Improvement Project: \$3.5 million (includes design, construction, and owner's costs);
2. ECC Support Services Building Project: \$2.875 million (includes construction and owner's costs; design costs were previously approved in fiscal year 2018)

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #558-2018**

13th Judicial Circuit Court

2. First & Second Reading; VAWA Grant: 2019 Domestic Violence Court Program

Cindy Garrett said this is the second year of this grant. Each year the Circuit Court has agreements with Family Counseling Center and TMT Counseling to provide the services for the Batterers' Intervention Program. These are the agreements with each of those agencies to continue with that service.

There were no comments or questions from the Commission.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Agreements for Batterers' Intervention Program, one between the 13th Judicial Circuit Court and TMT Consulting, and one between the 13th Judicial Circuit Court and the Family Counseling Center of Missouri, Inc.

Terms of the agreements are stipulated in the attached Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreements for Batterers' Intervention Program.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #559-2018**

Community Services

3. First & Second Reading; Agreement between Boone County & True North of Columbia: Shelter for Victims of Domestic Violence

Kelly Wallis said the County collects funds to shelter victims of domestic violence, and the County, through the Community Services Department, issues a notice of funding availability that is released on September 1st, with proposals due on September 30th. One responsive proposal was received for the funds from True North. The Community Services Director reviews all the statutory requirements of the proposal and makes a recommendation to the Commission, which is what is being done here today. The recommendation is to enter into a contract with True North.

There were no comments or questions from the Commission.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached agreement between Boone County and True North of Columbia, Inc.

Terms of the agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #560-2018**

Purchasing

4. First Reading; RFP Award Recommendation: 36-13SEP18 – Purchase of Service Contracts – Community Health/Medical Fund

Liz Palazzolo read the following memo:

Request for Proposal 36-13SEP18 – Purchase of Service Contracts – Community Health / Medical Fund closed on September 13, 2018. 14 proposal responses were received.

The 12 programs that are being recommended for award for the period January 1, 2019 through December 31, 2019 with the option for one, one-year renewal include:

Jefferson City Area Young Men’s Christian Association
Healthy Hometown – Southern Boone County
\$49,942.72

The Food Bank for Central & Northeast Missouri, Inc.
Central Pantry
\$49,999.98

Voluntary Action Center
VAC Housing Program
\$10,040.00

Voluntary Action Program
VAC Basic Needs Program
\$35,275.00

The Salvation Army, an Illinois Corporation
Harbor House Emergency Shelter
\$54,993.79

The Curators of the University of Missouri (on behalf of MU Adult Day Connection)

MU Adult Day Connection - Adult Day Healthcare and Transportation

\$22,038.50

Family Health Center of Boone County

Boone County Emergency Dental Referral Program

\$83,160.00

Columbia Center for Urban Agriculture

Encouraging Healthy Habits at Columbia's New Agriculture Park

\$76,115.20

Columbia/Boone County Department of Public Health and Human Services

Live Well Boone County

\$116,785.50

Note: These contracts will follow in January to be read for approval

Compass Health, Inc.

Behavioral Health Care Programming

\$129,412.00

Independent Living Center of Mid-Missouri

Senior Connect

\$41,893.36

Phoenix Programs, Inc.

Outpatient Substance Use Treatment

\$65,090.00

The evaluation committee consisted of Janet Thompson, Linda Cooperstock, Barbara Weaver, and Stephanie Browning. Attached are the evaluation committee's review sheets.

Invoices will be paid from department 2130 – Community Health/Med (Hospital Lease), account 71106 – Contracted Services. The total amount funded from this award is \$734,746.05. \$1,000,000 was budgeted.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First Reading; RFP Award Recommendation: 35-13SEP18 – Crisis Intervention Programs

Liz Palazzolo read the following memo:

Request for Proposal *35-13SEP18 – Crisis Intervention Programs* closed on September 13, 2018. Four proposal responses were received.

The three programs that are being recommended for award for the period January 1, 2019 through December 31, 2019 with the option for two, one-year renewal include:

True North of Columbia, Inc.
True North Children's Program
\$31,501.92

Central Missouri Foster Care & Adoption Association
Family Crisis Stabilization Program
\$69,643.70

Coyote Hill Christian Children's Home
Trauma-Informed Training Program
\$87,747.05

The evaluation committee consisted of Michele Kennett, Wiley Miller and Dewey Riehn. Their Evaluation and Comment sheets are attached.

Invoices will be paid from department 2161 – CCS Funding Opportunities, account 71106 – Contractual Services. The total amount funded from this award is \$188,892.67. \$2,000,000 was budgeted.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. Second Reading; Bid Award: 41-10SEP18 – Towing and Recovery Services – Term & Supply (1st read 12-18-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby award bid 41-10SEP18 – Towing and Recovery Services – Term & Supply to American Truck Repair, LLC.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #561-2018**

Sheriff's Department

7. Second Reading; Agreement & Bill of Sale: Boone County & Jason Dunlap (1st read 12-18-18)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Agreement and Bill of Sale between Boone County and Jason Dunlap.

Terms of the agreement are stipulated in the attached Agreement and Bill of Sale. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement and

Bill of Sale.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #562-2018**

Commission

8. First & Second Reading; Acknowledging receipt of the 2018 Chapter 100 Compliance Report from Dana Light Axle Products, LLC

CJ Dykhouse introduced Scott Wright, the plant manager for Dana Light Axle Products, LLC. Scott Wright was present to provide the Commissioners with the 2018 Chapter 100 Compliance Report. This is the first report from Dana Light Axle. The report shows an average of 116 jobs that pay at or above the County average wage. This plan intentionally set off a stair-step of jobs where the plan is to have 200 jobs or more that pay at or above the County average wage by the end of 2020. This report complies with the performance agreement.

Scott Wright said the report that was pulled ended in October, and the company has hired more since then. The last onboarding group is starting this week, which brings the total head count to 160. In 2019, there will be two more phases of hiring. The next phase will start in the spring and then by the end of 2019, phase three will be started, which would get the company to the committed number of employees.

Commissioner Parry asked if the average wage reflected on Exhibit B was monthly wage.

CJ Dykhouse said yes, that is correct.

Commissioner Atwill wanted clarification again on the amount and date of the obligation.

Scott Wright said 200 employees by 2020. The enthusiasm of the community is great and has been really appreciated, and in the spring, the company plans to have an open house.

There were no more comments or questions from the Commission.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby acknowledge receipt of the attached Chapter 100 Compliance Report from Dana Light Axle Products, LLC for the period ending October 31, 2018.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order # 563-2018**

9. First & Second Reading; Application for Organizational Use of Boone County Conference Rooms: SMART Recovery International

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by SMART Recovery International every Monday evening from 5:45 pm to 7:45 pm beginning on February 18th and ending on May 20th, 2019.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #564-2018**

10. First & Second Reading; Application for Organizational Use of Boone County

Conference Rooms: Mid-Missouri Peaceworks

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Mid-Missouri Peaceworks on January 3rd, 2019 from 5:30 pm to 7:30 pm.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #565-2018**

11. Public Comment

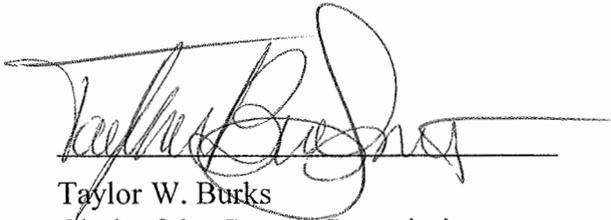
None

12. Commission Reports

None

The meeting adjourned at 1:51 p.m.

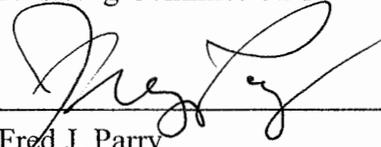
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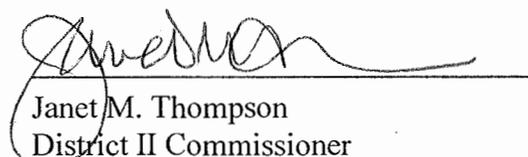
Taylor W. Burks
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner