

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Accountant Heather Acton
Auditor June Pitchford
Deputy Director Emergency Mgmt Operations Tom Hurley
Director Joint Communications Chad Martin
Senior Buyer Liz Palazzolo
Deputy County Clerk Michelle Thompson

The meeting was called to order at 9:30 a.m.

Auditor

1. Public Hearing; 2019 Proposed Budget

June Pitchford said the proposed 2019 budget was presented to the Commission on November 15, 2018. The County Commission is required to hold at least one public hearing before taking action. Three hearings have been scheduled, with this one being the second. The first public hearing was held on November 27th at the 7:00 pm meeting. The purpose of the hearings is to invite comment from the public. The budget is posted on the website for anyone to access.

There were no comments or questions from the Commission.

Commissioner Atwill opened the public hearing.

There was no one present from the public to speak on this item.

Commissioner Atwill closed the public hearing.

Joint Communications

2. First Reading; Tower Site Lease Agreement: State of Missouri

Chad Martin explained Joint Communications was requesting permission of approval of an agreement between Boone County and the State of Missouri to utilize the old Church Farm prison as a radio tower site to cover a known dead area in the southern part of Boone County.

Commissioner Atwill wanted clarification that it was for the purpose of helping communication reception in the southern part of the County.

Chad Martin said yes, for public safety.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Public Administrator

3. First & Second Reading; Budget Revision: Purchase of Furniture

Heather Acton explained this is a budget revision to purchase three desks for the new office space on the second floor of the courthouse for the Public Administrator. There was money in the budget to purchase one desk, but the other desks they were planning to move up there

did not fit. So, they needed to purchase new ones. They are using the savings from not hiring an employee for the new position to pay for this.

There were no comments or questions from the Commission.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the following budget revision from the Public Administrator to move funds from Salaries & Wages (10100) to Furniture & Fixtures (91100) to cover the cost of furniture for the new office area.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1200	10100	Public Administrator	Salaries & Wages	12,000	
1200	91100	Public Administrator	Furniture & Fixtures		12,000
				12,000	12,000

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #530-2018**

Purchasing

- 4. **First Reading; Contract Amendment One: 08-01MAR16 – On-Line Computer Legal & General Research Services**

Liz Palazzolo read the following memo:

Amendment #1 to Contract #08-01MAR16 – On-Line Computer Legal and General Research Services that was awarded June 30, 2016 (Commission Order 314-2016) is being amended to allow an upgrade in service along with addition of one user for the Boone County Prosecuting Attorney’s Office. All other terms and conditions of the original agreement as renewed remain unchanged.

The contract is used by the Boone County Prosecuting Attorney’s Office and the County Counselor’s Office using the following department/account codes.

1261 Prosecuting Attorney/22500 Subscriptions/Publications

1126 County Counselor Office/22500 Subscriptions/Publications

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**5. First Reading; CC160735002 – Law Enforcement and Public Safety Supplies –
Term & Supply**

Liz Palazzolo read the following memo:

Purchasing requests permission to use contract CC160735002 with Leon Uniform Company established by the State of Missouri as a Term and Supply contract for use by the Boone County Sheriff’s Office.

The contract runs through August 8, 2019.

Purchases will be made using the following department/account codes:

1251: Sheriff/23300 Uniforms

1255: Corrections/23300 Uniforms

2901: Sheriff Operations – LE Sales Tax/23300 Uniforms

2902: Corrections – LE Sale Tax/23300 Uniforms

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First Reading; Surplus Disposal: Outdoor Warning Sirens

Tom Hurley explained there were three sirens they are requesting to be removed out of service. One is in the City of Sturgeon and is completely obsolete as it lies less than 100 feet from the new one. The second is at Cosmo Bethel Park in Columbia. It is covered by two other sirens in the area. This came as a request from Parks & Rec as part of their revamping of the area. The third siren is in the City of Ashland at the old City garage. The parcel has recently been sold and the new occupant does not want the siren there. This will not cause any reduction in service to the citizens of Boone County.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. Second Reading; Vehicle Surplus Disposal (1st read 11-29-18)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the request by the Sheriff's Department to dispose of one (1) 2011 Ford E-350 Super Duty van due to the vehicle being underutilized since the termination of Prop L transports.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal form.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #531-2018**

8. Second Reading; Bid Award: 43-23OCT18 – Plumbing Services – Term & Supply (1st read 11-29-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby award bid 43-23OCT18 – Plumbing Services – Term & Supply to the following:

- Questec Constructors, Inc. – to serve as the Primary Provider
- J. Louis Crum – to serve as the Secondary Supplier

Terms of the award are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #532-2018**

Commission

9. First & Second Reading; 2019 Commission Assignments

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached 2019 Commission Assignments.

Said Commission Assignments will take effect on January 1, 2019.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #533-2018**

10. Public Comment

None

11. Commission Reports

None

The meeting adjourned at 9:40 a.m.

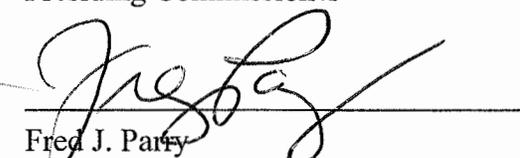
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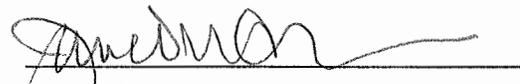
Taylor W. Burks
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner