

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District II Commissioner Janet Thompson
Director Purchasing Melinda Bobbitt
Budget Administrator Kelle Wescott
Senior Buyer Liz Palazzolo
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

Employee Recognition Committee

1. Employee of the Quarter

Kelle Wescott introduced the Employee of the Quarter nominees. They were:

James Barnes – Senior Programmer Analyst

Caryn Ginter – Senior Accountant/Financial Analyst

Meta Kanago – Accounts Payable Coordinator

Caryn Ginter was the Employee of the Quarter for the Third Quarter 2018.

Kelle Wescott and the supervisor for each employee said a few words about them.

James Barnes: Kelle Wescott said his work mates describe James as friendly, willing to listen, and helpful. An example of his helpfulness was him being able to create an app to help manage election judges. This is one reason James is also viewed as a hard worker with an incredible work ethic. Julia Lutz said James just celebrated his eleventh anniversary with Boone County yesterday. He started as out as the webmaster of our website until about 3

years ago when he accepted the offer to become the full-time programmer for the Clerk's Office. James worked closely with Wendy Noren to learn the ins and outs of that office and has continued to demonstrate great work ethic and a positive attitude.

Meta Kanago: Kelle Wescott said Meta's co-workers say she is understanding with an approachable personality and has excellent knowledge. Meta uses her skills along with her amazing attention to detail to detect and correct errors as well as to help others understand what was wrong and how to do it properly the next time. June Pitchford said Meta has nearly 18 years of experience with the County. I had no idea when I first hired her what a gem I was getting. She joined us in a part-time position and over the years has gained more and more responsibility. Meta is one of the most caring, kind, and gentle people. She is always the bright spot of the day and she is always dedicated and committed to find the best the solution and doing the right thing for the right reason. I am so thankful she is part of our team.

Caryn Ginter: Kelle Wescott said over the last 13 years Caryn has become an expert on County procedures and policies related the financial aspects of County business. Her co-workers appreciate Caryn's familiarity with these processes and her willingness to guide everyone through the actions required to achieve a specific goal. She gives great instructions and explanations which her co-workers believe help expand their knowledge base. June Pitchford said Caryn has been in my office for 13 years, but she was originally hired by Kay Murray in 1989 and she worked for over 12 years in the Treasurer's Office. She has 25 years of experience with the County and she puts it to good use. Caryn is a problem solver and a collaborator who is dependable, hard-working, focused, and trustworthy. She has an exemplarily work ethic. To quote one of her colleagues, "she gets more done than anyone else in an hour". All of these comments are spot on about Caryn, but I would also like to bring to light some things that you only come to appreciate when you work with someone for a long period of time. Caryn has quite consistent competency. She has a steady hand on the helm. You know when you assign a project to her it will be done on time or early without mistakes or complaints. I've come to appreciate her sound and insightful judgment, and this

is where 25 years of experience with the County really shines. She's very good at reading people and situations, as well as spotting potential issues. Lastly, Caryn has become a leader. She sets high standards every day in everything she does, and it shows. Because of this, she has become a leader by consistently practicing these characteristics that have been highlighted today. Congratulations Caryn on a well-deserved honor.

Commissioner Atwill stated it is a privilege and an honor to work with people who are so good at what they do. We are pleased at the Commission level to have that opportunity to work with you all every day. Thank you for not just your service but your long-term service.

Health Department

2. First & Second Reading; Abatement of property located at 7631 Zack Rd, parcel #12-204-10-01-011.00 01

Garth Baker said on September 12th, I received a complaint on this property about junk and the state of the front yard. On the 14th of September another complaint was received. The pictures were taken on October 9th. I sent a hearing notice on October 17th and was contacted by the owner the next day. She asked for an extension of two weeks. On the 19th I did a follow up and met with the owner to clarify what the junk in the yard was.

Commissioner Thompson asked if the RV was licensed and capable of being driven.

Garth Baker said he did not check on that.

Commissioner Thompson asked if he knew if the car on the side was licensed and capable of being driven.

Garth Baker said the owner said she was going to replace the motor on that one, but is not

currently capable of being driven.

There were no more comments or questions from the Commission.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 7631 Zack Road, parcel #12-204-10-01-011.00 01.

Purchasing

3. First Reading; Bid Award: 13-31AUG18 – Extradition Services

Liz Palazzolo read the following memo:

One proposal has been received in response to RFP 13-31AUG18 for Extradition Services for the Boone County Sheriff's Department: U.S. Corrections, LLC of Nashville, Tennessee.

The proposal has been reviewed by a four-person Evaluation Committee: Captain Gary German, Boone County Sheriff's Department; Sergeant Christine McCaleb, Boone County's Sheriff's Department; Captain Keith Hoskins, Boone County Sheriff's Department; and Leasa Quick, Budget Administrator, Boone County Sheriff's Department. The Boone County Sheriff's Department recommends award of contract to U.S. Corrections LLC (see attached e-mail from Captain German dated 9/29/18).

The County is familiar with U.S. Corrections' work since U.S. Corrections LLC (PTS) is the current contractor for Extradition Services 65-23NOV15. The vendor has performed satisfactory service.

One Best and Final Offer (BAFO) was requested from U.S. Corrections LLC consistent with paragraph 4.5.4 of the RFP, and it has been added to the proposal documentation.

The proposal from U.S. Corrections, LLC meets all RFP requirements.

Award of the contract to U.S. Corrections, LLC of Nashville, Tennessee meets

requirements of awarding to the “lowest and best” proposal, meeting requirements of Chapter 34 RSMo. which the County of Boone follows.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second Reading; Contract Award: 46-30SEP18C – Antenna Corral on Centralia Water Tower (1st read 10-23-18)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award contract 46-30SEP18C – Antenna Corral on Centralia Water Tower to Ozark Applicator, L.L.C. of Van Buren, Missouri.

Terms of the contract award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #473-2018**

5. Second Reading; Computer & Peripheral Surplus Disposal (1st read 10-23-18)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the following attached list of surplus PC & Peripheral equipment through MRC Recycling Center.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #474-2018**

6. Second Reading; Surplus Disposal (1st read 10-23-18)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the following attached list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #475-2018**

Sheriff's Department

7. First Reading; Grant Acceptance: 2018 Edward Byrne Memorial Justice Assistance Grant (JAG)

Gary German explained the total grant amount \$38,833 is split in a 60/40 fashion between Boone County and the City of Columbia. The City of Columbia receives 60 percent and Boone County receives 40 percent. The County's portion will be \$15,533.20.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

8. Public Comment

John Donelon was present to speak on a matter regarding Grace Lane.

First John Donelon wanted to thank Stan Shawver, the Director of Resource Management for being so helpful with providing information on the company that did the traffic study on Grace Lane. He also wanted to thank Jeff McCann for being helpful with providing a traffic count from March 5, 2018. The traffic count was 4,886 vehicles per day. The company that did the traffic study explained to him that it was conducted at Olivia Ray and Grace Lane. They did a morning count which was from 7:30 am to 8:15 am. Total count for the morning count was 5,415 vehicles. They also performed an evening count that was between 4:00 pm and 5:00 pm that came up to 2,665 vehicles. For a five- day count this would come up to 27,075. Adding in Saturday and Sunday, this would put the count to almost 30,000 vehicles that are on a residential street.

On top of this, pulling information from Joint Communications, between August 1, 2018 and September 14, 2018 there were 27 traffic stops made on Grace Lane and related streets near there. Two of these stops were made by the City police department while the rest were made by County officials. John Donelon spoke with a Sheriff Deputy that he has seen out there and about two weeks ago in just a half an hour he made seven to eight stops on vehicles that were doing in the upper 40s and 50s on that road while the speed limit on that road is 30 miles per hour. John Donelon has offered his driveway to Deputies to use to make

traffic stops, which they have taken advantage of. Again, in just about a half an hour there were about seven to eight stops made with speeds in the upper 40s and 50s. The record stop on Grace Lane was 61 miles per hour. With all that being said, John Donelon wanted to know where they go from here. He has spoken with the Mayor already and has received no help. With all the new subdivisions and roads being opened the traffic will only increase. Right now, the City has an opportunity to do something. John Donelon explained that he is bringing this matter to County right now because he is a County resident and he feels he relies on the County for things he needs such as public safety.

All of the residents that live in that area have been there for quite some time. In the last two weeks John Donelon has almost been in several accidents just trying to back out of his driveway. He wanted to address the Commission on this matter to see what the possibility of putting speed bumps on that road would be. He didn't believe that law enforcement would do it and explained that a few years ago Commissioner Thompson was at a meeting with the Homeowners Association and Sheriff's Department.

Commissioner Thompson said if you'll recall, one of the things you all requested at the time was speed bumps and at that point our director of the Road and Bridge department explained that our snow plows cannot deal with those speed bumps. That is why we don't put speed bumps on County run roads. Speed bumps are not a viable option for that road.

John Donelon said he thought that had been solved.

Commissioner Thompson explained that our snow plows still don't work with speed bumps.

John Donelon said the City has been out there.

Commissioner Thompson said that if it was only the City that was maintaining that road, it could be an option. However, the City is not the only ones taking care of that road. That is

the problem. We went through a lot of different options about what could be done. There were questions about putting up signage such as "Child at Play" or something similar. All of the experts that deal with traffic mitigation and traffic calming say that doesn't work because it actually encourages people to think that it is safer to let their children out. All of the experts say unless you are going to redo the road, the best solution is unfortunately, is the one that you brought up earlier which is to have law enforcement there to get people to slow down. The biggest problem is they just do not have the resources needed to dedicate an officer to Grace Lane. Part of the problem is that the road is still the same as it was years ago. Back then, it was adequate for what it was, it was a dead end with a few houses on it. Now, with more and more traffic being pushed through that corridor over there with no consideration on what to do about Grace Lane. You've complained about it, as have I and others. Thad Yonke has talked to the City many times and told them they must find a solution to Grace Lane because they are pushing more and more traffic into a tiny road that doesn't have the capacity to hold it. The County has tried to get the City to push for a solution and we have been turned down repeatedly.

Commissioner Atwill said you bring up a good question with your concern. The question being don't we need a plan for that whole area. A plan that includes the extension of Stadium or not, a decision needs to be made on whether Stadium will ever be connected or not. At this point I would favor Stadium not being brought up there, however it is not my choice. That area is an area that needs to be looked at as a coordinated area not just one piece at a time, which is how it is being treated. The problem is that is not the only area that needs roads. Gans Creek Road is a high priority that is going to change the southern area of the city and the County is involved in that. There aren't any projects that are on schedule for construction in the foreseeable future. Maybe with the passage of Proposition D, the County and City would get additional money, but the amount of money from the proposition is not going to be extraordinary. We know these roads need work and if you could find an extra source of funding that we have overlooked, would we be happy to do so.

John Donelon wanted clarification that the County did not have a source of funding to put down speed bumps.

Commissioner Thompson said that she would talk to Greg Edington, the director of the Road and Bridge Department, and see if there is something he could do to maybe turn that road over to the City. That is what it might come to. That might be a possibility.

John Donelon said last year the City plowed that whole street, including the side that belonged to the County. So, he had assumed that some type of agreement had been made between the County and City on who was taken care of that road. If the City puts speed bumps on that road, they can plow it with their plows.

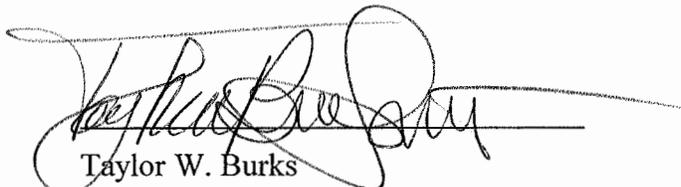
Commissioner Atwill thank John Donelon for coming today and explained that he had other commitments he must attend so he must bring this to a close. He explained they understood his problem and that Commissioner Thompson has indicated a willingness to try and help.

9. Commission Reports

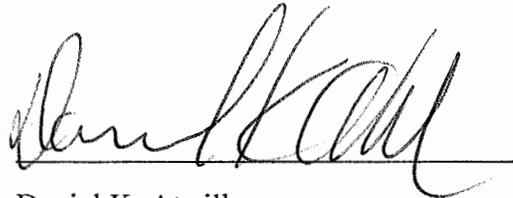
None

The meeting adjourned at 2:12 p.m.

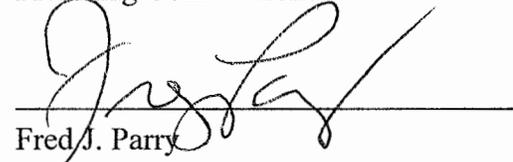
Attest:



Taylor W. Burks
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner