

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District II Commissioner Janet Thompson
Accountant Heather Acton
Buyer Robert Wilson
Captain Gary German
Circuit Court Services Cindy Garrett
Director Community Services Kelly Wallis
Director Facilities Maintenance Doug Coley
Director Human Resources Jenna Redel
Director Resource Management Stan Shawver
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

Proclamation

1. Proclamation Recognizing October 5, 2018 as Manufacturing Day

Commissioner Atwill read the following proclamation:

Whereas, economists agree that there are three ways to create wealth: Mine It; Grow It; or Make It. Missouri is rich in natural and agricultural resources and Missouri manufacturers make everything from automobiles to aircraft parts to food products to furniture, chemicals and electrical equipment including products sold directly to consumers and parts of other manufactured goods; and

Whereas, there are nearly 6,000 manufacturing companies in Missouri and they contribute \$36.28 billion or 13.1 percent of the Total Gross State Product, creating wealth for the more than 260,000 people directly employed in manufacturing and

the many more whose livelihoods are indirectly supported by manufacturing; and

Whereas, manufacturing jobs provide an annual compensation which is significantly higher than the state's average wage; and

Whereas, manufacturing jobs enable Missouri families to realize the dreams of owning a home, educating children and enjoying a secure retirement; and

Whereas, manufacturers pay millions of dollars annually to support public education, law enforcement, emergency preparedness, public works and other essential services; and

Therefore, the Boone County Commission does hereby declare October 5, 2018 as Manufacturing Day in Boone County. The Boone County Commission also commends the Missouri Enterprise and the Manufacturing Extension Partnership for the valuable technical and business assistance that they provide to our small- and medium-sized manufacturers and encourages all Missourians to show their support for our manufacturers by purchasing products made in Missouri and America.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby recognize October 5, 2018 as Manufacturing Day.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #440-2018**

13th Judicial Circuit Court

2. First Reading; Budget Amendment: Increase revenue & expenditures for the DYS- Probation Services Grant

Cindy Garrett explained this was for a grant that was for two Deputy Juvenile Officer positions. The amount of the grant that was awarded was \$89,444. This amount does not actually cover these two positions fully anymore because they have not increased it as the salaries have increased. However, we had a vacancy in that position in August and we have left it vacant and are not filling it until November so that we will be able to cover fully those two positions with the grant.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First Reading; Budget Amendment: Increase revenue & expenditures for the Domestic Relations Resolution Fund – Contact for Kids: A Safe Way Grant

Cindy Garrett explained that this was for the \$13,000 they were approved for the Supervised Visitation grant. This grant goes through June 30th. We budgeted this amendment for the \$13,000. Whatever we do not used by the end of this year we will do an amendment for that to go into next year's budget.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with

appropriate order for approval.

4. First Reading; Budget Amendment: Increase revenue & expenditures for the JJPA Grant

Cindy Garrett explained they were awarded \$9,346 for this grant. This was a substantial decrease from what was requested. This money is divided up for a few different areas. Some for hours at our day treatment center at JJC. Part of the hours are for MRT therapy at our evening reporting center. And finally, for our in-home detention fees for youth who are put on home detention.

Commissioner Thompson asked if they would request more when this money runs out.

Cindy Garrett said they are already depleted the amount of funds for the evening reporting center for MRT, and yes, we plan to go back to OSCA and see if we can request any other funds. It is my understanding that if other jurisdictions haven't been using their funds then they will look to give us some additional. So, we are in the works to process that.

There were no more comments or questions from the Commission.

Commission Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Community Services

5. First Reading; Agreement for Purchase of Services: Contingency Fund

Kelly Wallis said Coyote Hill Christian Children's Home submitted an application to the

Children's Services board through our contingency funding opportunity. They unexpectedly lost a major funding source and so to get through to where they can apply for additional funds they asked for a contingency fund from the Children's Services board in the amount of \$47,885 for their Equine-Assisted Psychotherapy Program. The Children's Services board reviewed this proposal and recommends funding.

Commissioner Atwill asked if this was the first time Coyote Hill asked for funding.

Kelly Wallis said it is.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this was a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Facilities Maintenance

6. First Reading; Approval of Proposal for Consultant Services

Doug Coley said this was a request for the proposal for consultant services with PW Architects for the architectural and engineering services for the new Support Services building on the safety complex up north. The total is \$137,500.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading; Budget Amendment: To establish budget from remaining bond proceeds to cover architect fees for support services building

Heather Acton said this is a budget amendment to cover the contract from the previous item. There are some remaining bond proceeds that weren't used to build the ECC that we will be able to use for the Support Services building. So, at this time we are just increasing the budget for the architect's fees and then once we go out to bid we will figure out where the rest of the money will come from to cover the building.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

8. First Reading; Recommendation for two new classification codes from the Job Classification Committee – Deputy Treasurer and Chief Deputy Treasurer

Jenna Redel explained the Job Classification Committee met on January 25th and reviewed a request from the Treasurer's office to create two new positions, the Deputy Treasurer and Chief Deputy Treasurer. The Deputy Treasurer in range 25 and the Chief Deputy Treasurer in range 40, which is consistent with how other elected official offices are structured. This request is a little bit different, because as you will see when you have the order, there is also a request to allow the implementation of the change to take effect in this fiscal year.

Normally we just do the job class but because of the reorganization that is happening in 2019, the authority for the Auditor's office to make the change to the master position file

will be in the order too.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

**9. First Reading; MODOT Cooperative: 60519CO0275 - Penetrating Concrete Sealer
- SEALE67040**

Robert Wilson read the following memo:

Purchasing and Public Works request permission to utilize the Missouri Department of Transportation cooperative contract *60519CO0275* to purchase Penetrating Concrete Sealer from Shield Products Inc. of St. Louis, Missouri.

This is a term & supply contract. Invoices will be paid from department 2040 – PW Maintenance Operations, account 26300 – Material and Chemical Supplements.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

10. First Reading; Contract for Services: Boone County & Missouri Department of Agriculture

Stan Shawver said this is a contract with the Department of Agriculture to reimburse Boone County for installation of corner monuments that will be set by the County Surveyor. This is all part of the program the State has to preserve survey monuments that are set up at corners and center points and quarter corners of state land plain surveyed. Originally, these were all set back in the 1820s when the federal surveyors went through and surveyed and laid it all out into the 36-square mile sections that we are all familiar with, section, township, and range. Those monuments are set a lot of times where there are irons or rocks and trees and the like. As you can imagine, over the years they deteriorated, disappeared, been relocated, repositioned, etc. So, this is an effort to make them more permanent. They are now logging them in with satellite as well, so they are geopositioned. We have done this a number of years and we are going to set five monuments. The agreement with the State is that we will be reimbursed \$300 for each, so that is \$1,500. Sometimes, we also get supplements from the State where other counties haven't used all their money or haven't set them. So, in 2019 we may end up getting some additional ones.

Commissioner Thompson asked how many we have done so far.

Stan Shawver said he couldn't really say. We have done at least five every year since he has been involved in it, so quite a few. This benefits everyone in Boone County. Anytime you do a survey, if there is not a good corner monument to pull from, a surveyor has to go back to the nearest site. So, this is all publicly recorded and is available to any surveyor or engineer.

Commissioner Atwill asked if they place a new marker for that corner every time.

Stan Shawver said yes. They are set in concrete and have a cap piece on them.

Commissioner Thompson asked how the choice was made as to which monuments will be done.

Stan Shawver said we try to determine which ones would be the most beneficial. Places where there is lots of surveying going on or we are anticipating surveying. Then, we look next to see which one can most easily be approved as the State has their criteria for what they find as acceptable. As with anything, the least amount of work that would be needed for the \$300 is what we would do.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Sheriff's Department

11. First Reading; Acceptance of the following 2018-2019 Missouri Department of Transportation Highway Safety & Traffic Division grants:

- **DWI Saturation Enforcement project**
- **DWI Full Time Unit project**
- **Youth Alcohol Enforcement project**
- **Hazardous Moving Vehicle Enforcement project**

Gary German explained this is basically the standard as far as grants they have gotten in the past. The full time DWI unit is 100 percent grant. In addition to those for any of the projects, another portion of that is some ongoing training for them in either DWI conference type stuff or the Law Enforcement Traffic Safety Advisory Council just to try and stay current on

those efforts. There have been some changes with legislation and defunding of the checkpoints and things like that and so we just try to stay on top of those.

Commissioner Atwill said we were struggling to some grants about two or three years ago, right?

Gary German said yes.

Commissioner Atwill said now they seem to be coming along. Are they granting enough?

Gary German said this grant has been very good to us and those folks have been really good to work with. As you have heard some others talk about, if some other jurisdictions don't use all the funds we are able to go back and request additional funds.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

12. First & Second Reading; Application for Organizational Use of Boone County Conference Rooms: Missouri Coalition for the Environment

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Missouri Coalition for the Environment on November 13, 2018 from 10:30 am to 3:30 pm.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #441-2018**

13. First & Second Reading; Approve Quarter III Commission Meeting Minutes

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the Boone County Commission Minutes during the III Quarter, 2018, beginning on 7/2/2018 through 9/25/2018.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #442-2018**

14. Public Comment

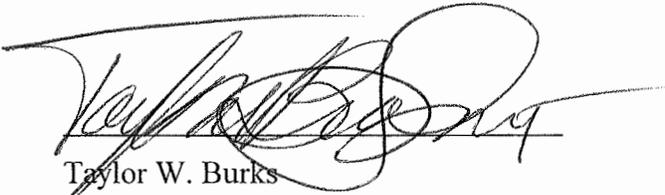
None

15. Commission Reports

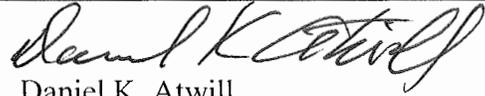
None

The meeting adjourned at 1:50 p.m.

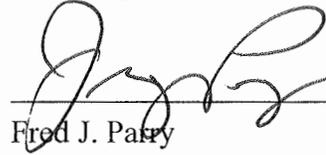
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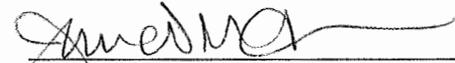
Taylor W. Burks
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner