

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Daniel Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Chief Engineer Jeff McCann
Senior Buyer Liz Palazzolo
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

Purchasing

1. **First Reading; CC182584001, CC182584002, and CC182584003, Facilities MRO and Industrial Supplies (Co-operative contracts – State of Missouri)**

Liz Palazzolo read the following memo:

Purchasing requests permission to use contracts CC182854001 with WW. Grainger, Inc., CC182854002 with MSC Industrial Supply, and CC182854003 with the Fastenal Company established by the State of Missouri using the NASPO Valuepoint cooperative contracts for MRO and Industrial Supplies.

The contracts run through June 30, 2019 with five (5) one-year renewal options available.

These are Countywide Term and Supply contracts.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First & Second Reading; RFP Award Recommendation: 28-07JUN18 – Electronic Payment Processing

Liz Palazzolo read the following memo:

The Request for Proposal for *28-07JUN18 – Electronic Payment Processing* closed on June 7, 2018. Fourteen proposal responses were received.

The evaluation committee consisted of the following:

- Brian McCollum, Boone County Collector
- Crystal Desilva, Chief Deputy Collector
- Denise Abney, Accountant II, Collector
- Kelle Westcott, Budget Administrator, Resource Management
- Karen Johnson, Chief Deputy Recorder

The evaluation committee recommends award to Forte Payment Systems, Inc. of Allen, Texas for offering the best solution for Boone County per their attached Evaluation Report. There is no cost to the County for this service as it is a convenience fee model. The Contractor is going to provide the County with ten (10) Credit Card Terminals, two (2) swipe readers and one (1) virtual terminal to use for the life of the contract. The fees charged to individuals using cards to pay taxes are as follows:

Credit/Debit Card Convenience Fee: 2.30%, minimum fee of \$1.50

E-Check Fee: \$1.50
Processing Fee for \$1.00 Transaction 2.30%, minimum of \$1.00

There were no comments or questions from the Commission.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby award bid 28-07JUN18 – Electronic Payment Processing to Forte Payment Systems, Inc. of Allen, Texas.

Terms of the contract award are stipulated in the attached Payment Processing Agreement and Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Payment Processing Agreement and Contract Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #392-2018**

Resource Management

3. First & Second Reading; Contract Amendment One: Utility Agreement between Boone County & Boone Electric Cooperative

Jeff McCann explained that this amendment was to add on additional cost to the original agreement with Boone Electric for the electric relocation for the off-site improvements for the American Outdoor Brands project. The additional cost came up during construction when the excavation limits were closer than what Boone Electric felt comfortable with. They will have to replace the shorter guy anchors with longer ones and that is what the additional cost is for. Along with this, we had to submit this to CDBG to make sure it would be compliant with the grant so we could get reimbursement and they have this certification of

continuing environmental compliance statement that Commissioner Atwill would need to sign as well as part of this contract amendment.

Commissioner Thompson wanted to clarify that with the additional costs we would still be within the funds from the CDBG grant.

Jeff McCann said that is correct.

Commissioner Atwill asked if this was less than a \$6,000 increase.

Jeff McCann said yes, it is \$5,375.00.

There were no more comments or questions from the Commission.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to the Utility Agreement between Boone County and Boone Electric Cooperative. The original Utility Agreement was approved in Commission Order 309-2018.

The terms of the amendment are stipulated in the attached Amendment Number One. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One and the related Certification of Continued Environmental Compliance required as part of the CDBG process.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #393-2018**

Joint Communications

4. Second Reading, Budget Revision for implementation of CISM and Wellness Program (1st read 8-21-18)

Commissioner Atwill opened the public hearing.

There were no comments or questions from the public.

Commissioner Atwill closed the public hearing.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the following budget revision from Joint Communications to move money from Outside Service to Training/Schools for the implementation of the Critical Incident Stress Management (CISM) program and the Wellness Program.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2701	71100	Joint Comm Opertns	Outside Services	14,000	
2701	37210	Joint Comm Opertns	Training/Schools		14,000
				14,000	14,000

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #394-2018**

Commission

5. First & Second Reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) at 2:00pm on August 28, 2018

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, August 28, 2018, at 2:00 p.m. The meeting will be held in the Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #395-2018**

6. Public Comment

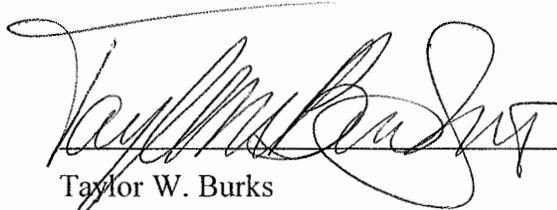
None

7. Commission Reports

None

The meeting adjourned at 1:38 p.m.

Attest:



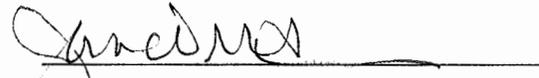
Taylor W. Burks
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner