

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Daniel Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Asst. Prosecuting Attorney Tracy Gonzalez
Budget Administrator Resource Management Kelle Wescott
Buyer Robert Wilson
Collector Brian McCollum
Director Resource Management Stan Shawver
Systems & Support Manager Ryan Irish
Treasurer Tom Darrough
Deputy County Clerk Michelle Thompson

The meeting was called to order at 9:31 a.m.

Employee Recognition Committee

1. Employee of the Quarter

Kelle Wescott introduced the nominees for the Employee of the Quarter. They were:

Abigail Boggs – Emergency Telecommunicator

Julie Coleman – Account Specialist II

Michele Hall – Administrative Coordinator

Phillip Koons – System Support Analyst II

Uriah Mach – Planner

Brittney Wilhite – Legal Assistant I

Brittney Wilhite is the Employee of the Quarter

Kelle Wescott and the supervisor for each nominee said a few words about them.

Abigail Boggs: Kelle Wescott said that Abigail's co-workers say she is respectful, reliable, she has a positive attitude, and she excels at her job. Abigail was not present to speak.

Julie Coleman: Kelle Wescott said that happy and positive are two words that Julie's co-workers use to describe her. Tom Darrough said that it is the best to hear the great things that others say about her. She is such a positive person to be around. She chooses to be positive every day. She is great at disarming negative people. We are very thankful to have her.

Michele Hall: Kelle Wescott said that being courteous and thoughtful in her communications with others are just some of the great things Michele's co-workers had to say about her.

Janet Thompson said they are blessed to have Michele take care of all of them in the Commission office. She is a consummate communicator over the phone and on paper. She does a wonderful job of taking care of us, and she, like all of you, are the face of Boone County.

Phillip Koons: Kelle Wescott said that excellent and patient are two words that Phillip's co-workers say about him. Ryan Irish said that Phillip has been in his position for a long time and he is great at it. He is the go-to guy and we are lucky to have him.

Uriah Mach: Kelle Wescott said that Uriah's co-workers call him dependable, courteous, friendly, and dependable. Stan Shawver said Uriah has been here for 13 years and he is great with people. He does a tremendous job at calming angry people down and sometimes making them leave happier when they arrive. He is always very friendly to everyone.

Brittney Wilhite: Kelle Wescott said Brittney's co-workers say she is outgoing, friendly, and has the personality to turn angry people's days around. Tracy Gonzalez said that Brittney has been with us for 10 years, and right from the beginning she has been able to handle it well. She is always willing to help out if needed whether it be due to someone being gone or someone just needing help. She is a very positive person.

There were no more comments.

Purchasing

2. First Reading; Bid Award: 31-03JUL18-2018 Ride-On Sweeper

Robert Wilson read the following memo:

31-03JUL18 – 2018 Ride-On Sweeper opened on July 3, 2018. Three (3) bids were received.

Public Works recommends award by low bid to The G.W. Van Keppel Company of Kansas City, Missouri to purchase one (1) 2018 Broce RCT350.

Cost of the purchase is \$52,981 and will be paid from department 2040 – PW Maintenance Operations, account 92300 – Replacement Equipment.

This is a replacement purchase and the 2018 budgeted amount was \$55,000. Budgeted sale value is \$10,000.00, yielding a net cost of \$42,981.

The Purchasing department requests permission to dispose of the following surplus by sale:

2006 Broce BM RJ350 Ride on Broom with **fixed asset tag 16220**

There were no comments or questions from the Commission. Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with

appropriate order for approval.

3. First Reading; RFP Award Recommendation: 29-15JUN18 – Used Radio Equipment Shelter

Robert Wilson read the following memo:

Request for Proposal *29-15JUN18 – Used Radio Equipment Shelter* closed on June 15, 2018. Two vendors responded with five shelters bid. Dave Dunford, our Radio Consultant, recommends award to Telecom Product Profiles, LLC of Watertown, South Dakota for offering the lowest and best proposal response per the attached evaluation report. Contract award is \$22,550.

Invoice will be paid from department 2706 – Radio Network Improvements, account 91300 – Machinery & Equipment. \$504,194 was budgeted.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Collector

4. First Reading; Tax Collection Agreement: City of Columbia

Brian McCollum explained that we are finally to the last agreement, which was the first one they sent out in December of last year. This one is unique in the fact that it has language regarding the library districts. This has a stand-alone agreement with downtown CID.

Commissioner Atwill asked if the number is past 2 million dollars that gets processed and what gets paid by the City.

Brian McCollum said it is closer to 4 million dollars for property tax only.

Stan Shawver explained that the road and bridge tax is separate, and it is about 2 million dollars.

Commissioner Atwill asked if there was a separate agreement for that.

Brian McCollum said there is a service agreement for that.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

5. First Reading; Boone County Road & Bridge Improvement/Repair Cooperative Contract

Stan Shawver explained that Harrisburg is one of the entities that they have this agreement with. This is the 6th year to do it with them.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with

appropriate order for approval.

6. Second Reading; Annual Consultant Services Agreement: Anderson Engineering Inc. (1st read 8-9-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached General Consultant Services Agreement between Boone County and Anderson Engineering Inc.

The terms of the Agreement are stipulated in the attached General Consultant Services Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said General Consultant Services Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #377-2018**

Community Service

7. Second Reading; Purchase of Service Contract: Technology Enhanced Mental Health (1st read 8-9-18)

Commission Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Purchase of Service Contract for Technology Enhanced Mental Health between Boone County Children's Services Board and HeartSpace Clinic.

The terms of the agreement are stipulated in the attached Purchase of Service Contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase of

Service Contract.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #378-2018**

Sheriff's Department

8. Second Reading; Internet Crimes Task Force Grant Acceptance (1st read 8-9-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached 2019 State Cyber Crime Grant (SCCG) award in the amount of \$184,594.61 for the Boone County Sheriff's Department Cyber Crimes Task Force.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #379-2018**

9. Public Hearing & Second Reading; Budget Amendment: FY17 JAG Revenue & Expenditure (1st read 8-2-18)

Commissioner Atwill opened the public hearing.

There were no comments from the public.

Commission Atwill closed the public hearing.

Commissioner Thompson moved on this day the County Commission of the County of

Boone does hereby acknowledge the following budget amendment from the Sheriff's Department to establish a revenue and expenditure budget for the 2017 Justice Assistance Grant.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2537	3411	Justice Assistance Grant	Federal Grant Reimburse		37,463
2537	23300	Justice Assistance Grant	Uniforms		4,007
2537	23850	Justice Assistance Grant	Minor Equipment		9,181
2537	71250	Justice Assistance Grant	Fed Grant pmt to subrecipient		22,478
2537	91300	Justice Assistance Grant	Machinery & Equipment		1,797
					74,926

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #380-2018**

Emergency Management Operations

10. Public Hearing & Second Reading; Budget Amendment: To establish a budget for LEPC expenses (1st read 8-2-18)

Commissioner Atwill opened the public hearing.

There were no comments from the public.

Commissioner Atwill closed the public hearing.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the office of Emergency Management Operations to establish a budget for Local Emergency Planning Committee (LEPC) expenses.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2101	86850	LEPC/CEPF	Contingency	22,500	
2101	23050	LEPC/CEPF	Other Supplies		6,396
2101	37210	LEPC/CEPF	Training/Schools		18,250
2101	37230	LEPC/CEPF	Meals & Lodging- Training		371
2101	84300	LEPC/CEPF	Advertising		139
				22,500	25,156

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #381-2018**

Commission

11. Public Comment

None

12. Commission Reports

Commissioner Atwill said that he attended a demonstration on the issue of the covering for

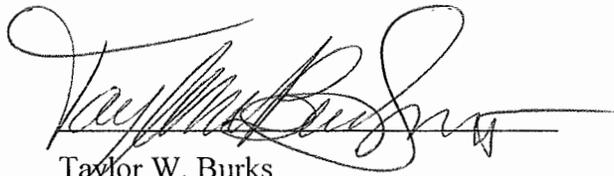
glass doors that are supposed to help fend off an attack. He said that his takeaway from it is that the film they put on the glass doesn't completely prevent bullets, but the more layers that are added, the more protection it would offer. Enough layers will keep the glass together after it has been shattered. I believe it is more complicated than just the material though.

Commissioner Thompson said I don't think it is that expensive and it is to be used in combination with other things.

There were no more Commissioner reports for the record.

The meeting adjourned at 10:05 a.m.

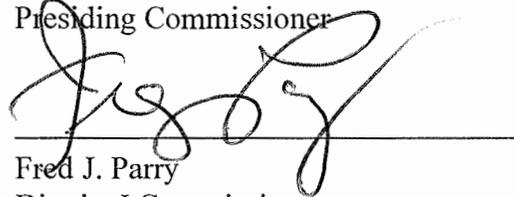
Attest:



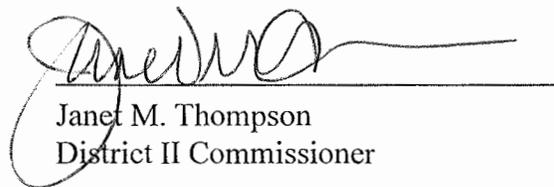
Taylor W. Burks
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner