

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: Presiding Commissioner Daniel Atwill  
District I Commissioner Fred Parry  
Captain Gary German  
Deputy Director Emergency Mgmt Operations Tom Hurley  
Senior Buyer Liz Palazzolo  
Senior Planner Thaddeus Yonke  
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

**Purchasing**

**1. First Reading; Bid Award 20-14MAY18 – Automotive Supplies**

Liz Palazzolo read the following memo:

Request for Bid 20-14MAY18 solicited bids for Automotive Supplies for Boone County Public Works. Ten (1) bids were received; please see the attached bid tabulation and evaluation. Eight of the ten bids will be awarded a contract in order to best meet the needs of Boone County Public Works:

- 1) Champion Brands of Clinton, Missouri
- 2) Ashland Auto & Ag Parts, LLC of Ashland Missouri
- 3) Ozark Kenworth, dba MHC Kenworth of Columbia, Missouri
- 4) Factory Motor Parts of Columbia, Missouri
- 5) O'Reilly Auto Parts of Springfield, Missouri
- 6) Scheppers International Truck Center of Jefferson City, Missouri

- 7) Ed Miller Auto Supply, Inc. (NAPA) of Columbia, Missouri
- 8) Carquest of Columbia, Missouri

The initial contract period will run from the Date of Award through June 30, 2019. There are four (4) one-year renewal options available.

Payment will be paid from the following Department/Account codes:

- Department 2040, Public Works – Maintenance Operations/Account 60200 – Equipment Repairs/Maintenance – Total: \$ 235,000.00;
- Department 2040, Public Works – Maintenance Operations/Account 59100 – Vehicle Repairs/Maintenance – Total: \$6,000.00.

Attachments: Bid Tabulation, Evaluation Summary Memo, and Cost Evaluation

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **Emergency Management Operations**

#### **2. First Reading; Budget Amendment: To establish a budget for LEPC expenses**

Tom Hurley explained that this was a re-alignment. The state fiscal year begins July 1<sup>st</sup>, and this is an opportunity to align the state's funds that have been allotted towards Boone County

throughout the year of 2018 and make that coincide with the state year. So, it is just a re-alignment of the two budget years. This will become a bi-annual discussion that occurs to ensure that the budgets are aligned correctly.

Commissioner Atwill asked if it was all cleared with the Auditor.

Tom Hurley said yes.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **Sheriff's Department**

#### **3. First Reading; FY17 JAG Acceptance Report**

Gary German explained that this item has been a little held up in the making, obviously since it is from 2017. The total amount that Boone County is eligible for is \$37,463. We are tied with the City of Columbia on that. We have got an Intergovernmental Agreement for that with a 60/40 split. 60% of that will go to the City of Columbia and 40% percent will come to the County.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. First Reading; Budget Amendment: FY17 JAG Revenue & Expenditure**

Gary German explained they were looking to establish the budget for the revenue coming in with the JAG award. The portion of that, the \$22,478, that is the City of Columbia's payment. They will be the subrecipient of the grant and we will be the ones that will monitor their use of the grant. Out of that, the items we are looking for are \$4,007 for uniforms and that will be for rifle plates for the detective unit, \$9,181 for minor equipment which would be optics for patrol rifles, and \$1,797 for machinery and equipment, that would be a full frame camera for evidence technicians.

Commissioner Parry wanted to clarify that the grant was going to the City of Columbia, but the County would be acting as the fiscal agent of the grant. He asked what Captain German meant when he said it was going to the City of Columbia.

Gary German said they are the subrecipient for the grant while Boone County is the grantee, and then we administer the grant. It used to be in years past it was like a 70/30 split and when it was that way, it was actually the City of Columbia that administered the grant while we were the subrecipient of that. Over the years it has switched to us being the ones to administer the grant as well as the split changing.

Commissioner Atwill asked if there was any process when this is implemented that brings any attention to the fact that we are administering this on behalf of the City for part of it. He asked if they send them a check, or how does that work.

Gary German said yes and that there is a subrecipient agreement that is being worked on now. That is also in the body of the grant for how that is administered and set up. When we did the application back in November of 2016, it actually spelled out how that was to be done.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **Resource Management**

#### **5. First Reading; City of Centralia Recycling Hauling & Processing Agreement**

Thaddeus Yonke explained that this agreement was drafted by Ron Sweet in the Boone County Counsel office and has already been signed by the City of Centralia. This is the only agreement we have for recycling services with one of our smaller communities and the reason we have this agreement is because we get billed by the City of Columbia and in this instance, the City of Centralia reimburses us for costs incurred by us. None of the other cities do this because they are part of the older program that was already in place. The City of Centralia asked to come into our program and we didn't have a container, but they got one through a grant. So, they are kind of setting up a new way of doing things, and so, the only reason we need is this because we needed to have something to show that when we get billed we are going to pass that bill onto Centralia.

Commissioner Parry said my understanding is that they were originally in our program and pulled out and now they are wanting to come back in.

Thaddeus Yonke said yes. They dropped out a number of years ago, and then the container that we did have there we started using with Rocheport, so it wouldn't be idle. Which is why they had to get their own container. So, their container is operating under the umbrella of our program and being serviced by the City of Columbia, but we are the entity the City of Columbia understands to bill and so, they send the bills to us and then it is broken out as to

each of the different communities they amount they are responsible.

Commissioner Parry asked if Centralia covered 100% of the expense.

Thaddeus Yonke said yes.

Commissioner Parry said my understanding is also that they only had one container, but they probably needed more than one.

Thaddeus Yonke explained that they have encouraged them to seek another grant through the Mid-Missouri Salvage Management District so that they will have their own swap out container. Their container is 2/3 the size of our normal containers. So, that is a little bit problematic. If they end up with two or three of their own containers, what we would do is create a sub-orbit within our system where the City of Columbia will only use Centralia containers in Centralia and they will keep the empties and bring up their empties. So, they will have their own sub-program within our program essentially.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Commission**

**6. Public Comment**

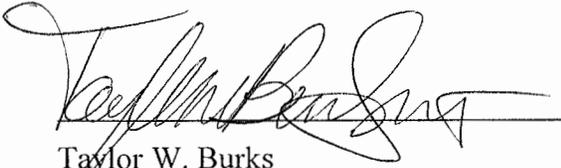
None

**7. Commission Reports**

None

The meeting adjourned at 1:40 p.m.

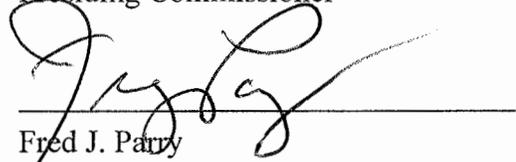
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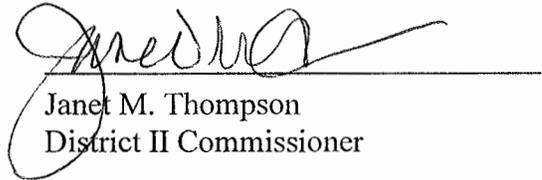
Taylor W. Burks  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner