

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: Presiding Commissioner Daniel Atwill  
District I Commissioner Fred Parry  
Captain Gary German  
Collector Brian McCollum  
Director Human Resources Jenna Redel  
Director Resource Management Stan Shawver  
Right of Way Agent Natalie Meighan  
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

#### **Collector**

**1. First reading; Tax Collection Agreement with the City of Rocheport and Boone County**

Brian McCollum stated this is the same standard format that they have been presenting for the last couple of months as they work through all of these. Once Rocheport has been approved, that just leaves City of Columbia, and theirs is scheduled for a second reading next week. So, that should wrap up all the updated collection agreements that we have with municipalities.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Facilities Maintenance/Sheriff's Department**

**2. First reading; Budget Amendment: Painting Project Sheriff Administration & Jail**

Gary German explained that this would be specifically the control rooms where the Control Officers work and the booking room. This kind of goes along with the countertop project they had, and then the carpet for the administration building as well. We worked with Facilities Maintenance and although they did have money budgeted for it, they didn't feel they have enough staff to dedicate to the project. So, we put the painting out to bid and came out at \$48,748 and then the \$4,875 would be contingency funds. Part of the issue is going to be the timing in making sure that we move offices and immediately get in there to paint and then follow that up immediately with getting the carpet put in the building. This will just make a little bit of a juggling act, but we can do it.

Commissioner Parry wanted to confirm that it was painting the medical office, manager's office, psychologist's office, A-Pod Control, B-Pod Control, C-Pod Control, and the booking room.

Gary German said yes. The medical offices are also getting new flooring.

Commissioner Atwill wondered if paint fumes would be an issue for the inmates.

Gary German explained that they had discussed that and they will be using some low-emission paint for that and there will be positive airflow equipment they will be able to set up in spots that might need it and that will help vent that out.

There were no more comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with

appropriate order for approval.

### **Human Resources**

#### **3. First & Second reading; Joint Communication's Request for An Extended Training Period for Position 844, ETC Trainee**

Jenna Redel explained that there is currently a standing Commission order that allows for a two week overlap period for having two employees in the same position for training purposes. In this instance, Joint Communications is asking for an extension on that training period as they have just now filled all of their vacant positions and almost immediately after filling that last position, they got a resignation notice. That employee intends to have their last day be September 1<sup>st</sup>. They have a training class that starts July 30<sup>th</sup>. So, they are asking for the extension in order to bring the person replacing the employee leaving in September into the training class that starts on July 30<sup>th</sup>.

Commissioner Parry asked if it was only a 30-day extension.

Jenna Redel said it is actually only a two-week extension.

There were no more comments or questions from the Commission.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby authorize, pursuant to Commission Order 147-2005, an extended training period for position 844, Emergency Telecommunicator Trainee, from July 30, 2018 through September 1, 2018. BCJC has received a resignation notice from the current employee in this position, effective September 1, 2018. A training class of new ETC Trainees is already scheduled to begin on July 30, 2018 and allowing position 844's replacement to start with this class will save training costs and minimize downtime in the position.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #337-2018**

**4. First & Second reading; Information Technology's Request to hire above the Flexible Hiring Limit for GIS Manager**

Commissioner Atwill said they didn't need to discuss this item if there were no questions.

Commissioner Parry said he had no questions.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring rate for position number 548-1176, GIS Manager, Information Technology, and does hereby authorize an appropriation of \$73,000 for the salary of said position.

It is further ordered the Boone County Commissioners are hereby authorized to sign the attached Request to Hire Above Flexible Hiring Maximum Form.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #338-2018**

**Resource Management**

**5. First & Second reading; Water Line Easement for American Outdoor Brands Project**

Natalie Meighan explained this is the water line easement for the facility on the parcel that

we have titled to right now. It will be included in the final plat as well once that is all completed. It is specifically for Water District No. 9.

There were no comments or questions from the Commission.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Water Line Easement between Boone County and Public Water Supply District No. 9 related to the American Outdoor Brands project on State Route Z.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Water Line Easement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #339-2018**

**6. First & Second reading; Signatory approval for reimbursement requests related to the Route Z/Enterprise Drive CDBG grant**

Stan Shawver explained that as part of the CDBG grant, we have to have authorized signatures on file for signing off on requests for funding.

There were no comments or questions from the Commission.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby authorize Commissioner Janet M. Thompson, Commissioner Fred J. Parry, Director of Resource Management Stan Shawver, and Chief Engineer Jeff McCann to sign documents, and Presiding Commissioner Dan Atwill to certify documents related to the

CDBG grant associated with the Route Z/Enterprise Drive Improvements Project.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #340-2018**

**Purchasing**

**7. Second reading; Cooperative Contract IFB605CO18000580 2018 Model Ford F150  
4X4 Extended Cab Truck Purchase off MoDOT Contract (1<sup>st</sup> read 7-10-18)**

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the utilization of contract IFB605CO18000580 for Model Year 2018 Light Duty Vehicles established by the State of Missouri Department of Transportation with Joe Machens Ford Lincoln of Columbia, Missouri as a cooperative contract.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #341-2018**

**Commission**

**8. First & Second reading; Application for Organizational Use of Boone County  
Conference Rooms: Renew Missouri**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Renew Missouri on August 30 and September 26, 2018 from 6:30 pm to 9:00 pm.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #342-2018**

**9. First & Second reading; Board Appointment, Michael Leopard, Board of  
Adjustment**

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby appoint the following:

<b>Name</b>	<b>Board</b>	<b>Period</b>
Michael Leopard	Board of Adjustment	August 1, 2018 through July 31, 2022

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order#343-2018**

**10. Public Comment**

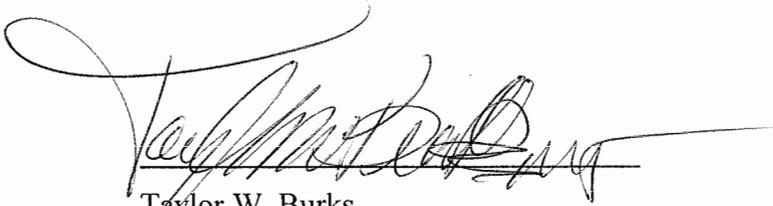
None

11. Commission Reports

None

The meeting adjourned at 1:39 p.m.

Attest:



Taylor W. Burks  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner