

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
Auditor June Pitchford  
Captain Gary German  
Budget Administrator Resource Management Kelle Westcott  
Deputy Director Emergency Management Tom Hurley  
Director Facilities Maintenance Doug Coley  
Lead Custodian Facilities Maintenance Mary Irwin  
Purchasing Buyer Robert Wilson  
Systems & Support Manager Ryan Irish  
Deputy County Clerk Michelle Thompson

The meeting was called to order at 9:30 a.m.

### **Employee Recognition Committee**

#### **1. Employee of the Quarter**

Kelle Westcott introduced the first nominee, Joseph Ciesielczyk. Joseph is a Custodian in the Facilities Maintenance Department and works at the Sheriff's campus. Co-workers describe Joseph as pleasant, friendly, and helpful. He has been known to take the initiative to make someone else's day easier.

Doug Coley stated that it hasn't been that long since he has known Joseph, but it has been a pleasure since the beginning. He said that he is always smiling, he has a good sense of humor and that he can't say enough about Joseph.

Kelle Westcott announced the second nominee, Christy Johnson. Christy is an Account

Specialist III in the Treasurer's Office. Kelle said she is great at using a keen eye and a calm demeanor to assist in finding mistakes when things don't balance, and she helps get things back on track. She has a smile and a kind word for everyone she meets, and her enthusiasm encourages others.

Kelle Westcott introduced the third nominee, Phillip Koons. Phillip is a System Support Analyst II based at the Sheriff's Department. Co-workers say Phillip is quick to help and works diligently to find and solve problems. He is friendly and a joy to work with.

Ryan Irish explained that Phillip has been here for four years and started as a Help Desk Technician before moving on to a System Support Analyst II at the Sheriff's Department. He said that Phillip is the go-to guy for anything technological there and that he is very dependable with a can-do attitude. Phillip has really taken the reins for the records management and jail management system that is being implemented which is a huge undertaking and that everything Phillip does is appreciated.

Kelle Westcott introduced the fourth nominee, Meta Kanago. Meta is an Accounts Payable Coordinator in the Auditor's Office. Meta offers training to employees that will prepare payment requisitions, gives them a training manual, as well as shows them the many functions of the AS400 system. She is always there to answer any questions and co-workers say that Meta can take what some would consider an exasperating event and turn it into a positive learning experience.

June Pitchford said that she had no idea when Meta applied for a part-time position 17 years ago that she would be getting such a gem. She said that Meta is one of the most trustworthy people she knows. She is competent, and she is a woman of high integrity. She has a strong work ethic, and she has a great professional curiosity. She doesn't just want to do the job, she wants to understand why she is doing what she is doing. She strives for excellence. She is truthful, dependable, and she treats people well and with respect.

Kelle Westcott introduced the Employee of the First Quarter of 2018, Wade Stoermer. Wade is a Custodian in the Facilities Maintenance Department. Wade is described as helpful and caring. He will go and personally check on a co-worker that cannot be reached by phone. Co-workers believe his positive attitude has helped to pump up the attitude of those he works with. Kelle expressed that shows Wade is considered a leader by his peers.

Doug Coley said that Wade was hired as a Custodian but the responsibilities he took upon himself have went above and beyond, and he has just done a prenominal job. By choice, Wade has stepped down as Lead Custodian and Mary Irwin has taken over that role, but what surprises me is that Wade still works extremely hard and helps everyone out. He is a real asset.

Mary Irwin stated that Wade is a great boss with a great personality, a lot of patience, and a great work ethic, and he shows that to everyone he works with in every department. He is always willing to give a helping hand, sometimes beyond his means. He has treated his employees with respect and understanding and his is just a great guy.

Commissioner Atwill expressed his thanks to Wade and all the employees. He said that we are proud of our employees, particularly the ones recognized today.

There were no more comments.

**Purchasing**

2. **First reading; Cooperative Contract: MODOT Contract #3-160513TV – Street Sweepers – 2014 Stewart-Amos Starfire S-4XL**

Robert Wilson read the following memo:

Public Works requests permission to utilize the MODOT cooperative contract 3-160513TV Street Sweepers to purchase one (1) 2014 Stewart-Amos Starfire S-4XL Sweeper mounted on a Freightliner M2-106 chassis with single steer 240 HP Allison 2500 RDS air ride suspension from Cummings, McGowan & West, Inc.

Cost of the purchase is \$155,000 and will be paid from department 2040 – PW Maintenance Operations, account 92300 – Replacement Equipment.

This is a replacement purchase and the 2018 budgeted amount was \$150,000. Budgeted sale value is \$10,000.00, yielding a net cost of \$145,000.

The Purchasing department requests permission to dispose of the following surplus by sale:

2004 Broce BM RJ350 Ride on Broom with **fixed asset tag 14577**

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. First reading; Cooperative Contract 58/2018-Trap Rock – Term and Supply**

Robert Wilson read the following memo:

Public Works requests permission to utilize the City of Columbia cooperative contract 58/2018 to purchase trap rock from Capital Sand Company, Inc.

This is a term and supply contract and will be paid from department 2040 – Public Works

– Maintenance Operations, account 26200 – Rock

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. Second reading; Bid Award 15-03APR18 – Gatesair Multiplex Equipment (1<sup>st</sup> read 5-10-18)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby award bid 15-03APR18 – Gatesair Multiplex Equipment to A&W Communications, Inc. of Eolia, Missouri.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #261-2018**

**5. Second reading; CS18106602 – Sign Language Interpretations Services (1<sup>st</sup> read 5-10-18)**

Commissioner Thompson moved Now on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri cooperative contract CS18106002 – Sign Language Interpretation Services with Access Interpreters, L.L.C. of Rocheport, Missouri.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #262-2018**

**6. Second reading; Equipment Surplus Disposal (1<sup>st</sup> read 5-10-18)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the following attached list of equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #263-2018**

**7. Second reading; Vehicle Surplus Disposal (1<sup>st</sup> read 5-10-18)**

Commissioner Thompson moved Now on this day the County Commission of the County of Boone does hereby approve the request by the Sheriff's Department to dispose of the following attached list of surplus vehicles through the Missouri Auto Auction.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #264-2018**

**8. Second reading; Bid Award 03-19MAR18 – 911 Call Training Simulator System (1<sup>st</sup> read 5-10-18)**

Commissioner Parry moved Now on this day the County Commission of the County of Boone does hereby award bid 03-19MAR18 – 911 Call Training Simulator System to SAVE Corporation of Edgewater, Florida.

Terms of the contract award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #265-2018**

**Sheriff's Department**

**9. 1<sup>st</sup> & 2<sup>nd</sup> reading; Budget Revision Internet Crimes Task Force**

Gary German explained that the amount of the grant would not be changed, but they would be reallocating some of the funds. A portion of the funds will go to salaries. There is also an additional license for software that needs to be purchased to be able to use it more in the mobile environment. They will also be purchasing a laptop, four monitors, some dvds, and a fara day box, which is used to shield a device such as a cell phone so that it does not receive a sign in and out.

Commissioner Thompson asked if the grant allowed for the reallocation of the funds.

Gary German said yes, it does.

There were no more comments or questions from the Commission.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following budget revision from the Sheriff's Department Cyber Crimes Task Force to move money from savings in training to salary and benefits and for additional supplies and equipment.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1253	37220	Internet Crimes Task Force	Travel	1,910	
1253	37230	Internet Crimes Task Force	Lodging/Meals	4,711	

1253	10100	Internet Crimes Task Force	Salary		1,188
1253	10300	Internet Crimes Task Force	Health Ins		708
1253	70050	Internet Crimes Task Force	Software service contract		1,569
1253	23850	Internet Crimes Task Force	Minor Equipment		460
1253	91300	Internet Crimes Task Force	New Equipment		1,799
1253	92300	Internet Crimes Task Force	Repl. Equipment		897
				6,621	6,621

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #266-2018**

### Office of Emergency Management

#### 10. **Seconding reading; 2017 State Homeland Security Program Grant Application (1<sup>st</sup> read 5-10-18)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached FY17 Homeland Security Grant Application.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #267-2018**

**Commission**

**11. Public Comment**

None

**12. Commission Report**

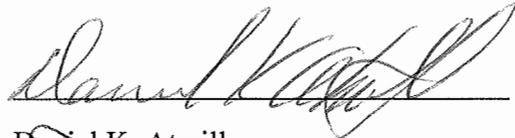
None

The meeting adjourned at 9:51 a.m.

Attest:



Taylor W. Burks  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner