

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
Deputy Director Emergency Management Tom Hurley  
Environmental Public Health Specialist Stephanie Srock  
Health Department Supervisor Kala Wekeborg  
JJC Superintendent Tara Eppy  
Director Purchasing Melinda Bobbitt  
Deputy County Clerk Mike Yaquinto  
Deputy County Clerk Michelle Thompson

The meeting was called to order at 1:30 p.m.

**Proclamation**

**1. Proclamation recognizing International Compost Awareness Week**

Commissioner Parry read the following proclamation:

*Whereas*, the Composting Council Research and Education Foundation, along with Canada, Australia and the United Kingdom have declared the first full week of May to be the annual International Composting Awareness Week;

*Whereas*, composting is a way of returning organic resources to the soil; of conserving water during extreme drought or flooding conditions; of reducing water consumption and non-point pollution; and a proven method of decreasing the dependence on chemical fertilizers and decreasing erosion; and

*Whereas*, composting is an effective form of waste reduction, reuse and recycling; and since organic materials make up approximately 30% of the material going to landfills, composting is becoming one of the primary methods communities use

to reach waste diversion goals; and

*Whereas*, materials such as yard trimmings, vegetable cuttings, biosolids, food scraps, manures and hay shavings have all been composted and converted into a beneficial product known as compost; and

*Whereas*, communities, through their local governments, highway departments, soil conservation service and extension offices, and public works professionals, can have significant impact on clean water, soil, climate change and landfill diversion by using compost for public works projects; and

*Whereas*, International Compost Awareness Week is a publicity and education initiative to showcase compost production and demonstrate compost use; and

*Whereas*, composting creates green jobs and infrastructure for cities and states that implement composting programs; and

*Whereas*, this year's theme, "Compost! Building a Better Future," was selected to highlight the importance of compost in clean, plentiful water and healthy soil for now and for the future.

*Therefore*, the Boone County Commission, in recognition of the efforts of the Composting Council Research and Education Foundation, Extension Agents, soil conservation stewards, householders, landscapers, farmers, recyclers, public workers, composters, gardeners, and plant growers everywhere, does hereby proclaim the week of May 6 - 12, 2018 as International Compost Awareness Week in Boone County, Missouri.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby recognize International Compost Awareness Week.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #249-2018**

Steve Callis, the State Coordinator for International Compost Awareness Week was present to accept the proclamation and expressed his thanks to the Commission for recognizing Compost Awareness Week. He stated that Compost Awareness Week has been in effect for fifteen years and that it serves as an effort to promote and educate the public about the benefits of composting. Almost 40 percent of food is wasted and much of it ends up in the landfill. Landfills are filling up and that creates a public expense. He also stated that they would like to demonstrate the ability of composting to divert food waste material as well as other organics from the landfill to more appropriate use.

There were no more comments.

## **2. Proclamation recognizing the Success of the Centralia FFA Chapter**

Commissioner Atwill read the following proclamation:

*Whereas*, the Centralia FFA Chapter placed first among 343 chapters in the Missouri FFA National Chapter Application Competition; and

*Whereas*, the Centralia FFA Chapter also won the Model of Innovation in the area of Building Communities; and

*Whereas*, members of the Chapter, their advisors, school administrators and parents have invested many years of persistence, dedication and hard work to achieve this recognition, making it a success for both current and past FFA

students; and

*Whereas*, Centralia FFA Chapter Officers Hannah Adkisson, Bekah Angell, Mary Benoit, Emily Bruns, Ashley Fuller, Beth Heimann, Griffin Holliday, Dallas Lewis, Brooke Schnarre, Garrett Schuering, Zane Stone, and Kody Walters have been long-standing members of the positive youth development organization, serving as local officers; and

*Whereas*, these young leaders in agriculture are committed to giving back to the community by helping other young people develop the knowledge and skills they have developed through FFA; and

*Whereas*, the Boone County community supports the betterment of students through FFA, an organization focused on making a positive difference in the lives of students by developing their potential for premier leadership, personal growth, and career success through agricultural education; and

*Therefore*, the Boone County Commission does hereby recognize the Centralia FFA Chapter for its success and perseverance, as well as its dedication and commitment to the FFA organization.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby recognize the Success of the Centralia FFA Chapter.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #250-2018**

**Health Department**

**3. 1<sup>st</sup> and 2<sup>nd</sup> reading; Abatement of a property located at 5700 N. Autumn, parcel #11-619-24-01-002.00 01**

Stephanie Srock stated that a complaint was received for this property in the middle of March. She has been unsuccessful in getting in contact with the occupants. The backyard is covered with trash and junk, and there appears to be old gym equipment there as well. The bid for this is between \$95-\$125.

Commissioner Parry asked if the USDA was the lien holder.

Stephanie Srock said that was correct.

Commissioner Parry asked if the property was owner occupied.

Stephanie Srock said that it is occupied by somebody, but she wasn't sure if it was the owner.

Commissioner Parry asked if there were attempts to send the notice to the occupant.

Stephanie Srock said yes, it was sent to the individual listed on the deed.

Commissioner Atwill asked if there had been any contact with anyone on this.

Stephanie Srock stated that someone had signed for it and that was it. They haven't heard anything since then.

There were no further comments or questions from the Commission.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 5700 N. Autumn, parcel #11-619-24-01-002.00 01.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #251-2018**

**4. 1<sup>st</sup> and 2<sup>nd</sup> reading; Abatement of a property located at 5350 E Spiva Crossing Rd, parcel #12-200-03-00-030.00 01**

Stephanie Sprock stated that a complaint on this property was received on April 4<sup>th</sup>. A notice was sent the next day and was signed for on April 6<sup>th</sup>. No action had been taken and a hearing notice was sent on April 26<sup>th</sup>. There was still no contact with the occupant and there doesn't appear to be any progress. There are a lot of appliances in the yard. The bid for this will be plus or minus \$2,000.

Kala Wekeborg stated that with being conscious of their county budget of about \$8,000 which is already over spent by about \$2,000, they would like to work with the county attorney to achieve forced compliance. They have had success in the past in having the county attorney intervene on behalf of the Health Department and the County to sue the property owners to get them to clean it up. She saw two options, either ask for an abatement knowing it will cost \$2,000 or more, or ask for the order to be signed knowing that we are suggesting to work with the county attorney for forced compliance.

Commissioner Atwill said if we enter the order you can work with the attorney to get that worked out and proceed if you aren't successful that way.

Commissioner Parry asked if they are current on the property tax bills?

Kala Wekeborg said she did not know that.

Commissioner Parry asked if we are able to tax bill them for the work that would be done?

Kala Wekeborg said that we able to tax bill them for the abatement but asking for the court costs to be covered would depend on how the lawsuit is written.

Commissioner Parry wanted to know how bad this property was in her opinion. He wanted to know if delaying it would be a possibility.

Kala Wekeborg said that in her opinion, delaying would not do them any justice for two reasons; one, appliances are a threat to public health, especially children. Two, there is a great possibility that delaying it would make the cost more.

Commissioner Atwill stated for them to work with the county on it.

Commissioner Parry stated for them to make sure the court costs were also included.

There were no more comments or questions from the commission.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 5350 E. Spiva Crossing Rd., parcel #12-200-03-00-030.00 01.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #252-2018**

**Purchasing**

**5. First reading; Bid Award Recommendation: 15-03APR18 – Gatesair Multiplex Equipment**

Melinda Bobbitt read the following memo:

Request for Bid *15-03APR18 – Gatesair Multiplex Equipment* closed on April 10, 2018.

Three bids were received. Low bidder Racom withdrew their bid for a clerical error.

Dave Dunford, our Radio Consultant, recommends award to A&W Communications, Inc. of Eolia, Missouri for offering the lowest and best bid. Total for initial order is \$84,219.30 and will be paid from departments/accounts as follows:

\$50,565.26 from 4102 – ECC Backup Center, account 71231 – Owner Costs. \$589,000 is budgeted for 2018.

\$33,654.04 from 2706 – Radio Network Improvements, account 91300 – Machinery & Equipment. \$504,194 is budgeted for 2018.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. First reading; CS18106602 – Sign Language Interpretation Services**

Melinda Bobbitt read the following memo:

Purchasing requests permission for County-wide offices to utilize the State of Missouri cooperative contract *CS18106002 – Sign Language Interpretation Services* with Access Interpreters, L.L.C. of Rocheport, Missouri.

This is a county-wide Term and Supply contract. The initial term is through March 31, 2019 with two, one-year renewal periods.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**7. First reading; Equipment Surplus Disposal**

Melinda Bobbitt read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

Asset #	Description	Make & Model	Department	Condition of Asset	
NO TAG	Pallet of Broken / “Parted Out” Powered Hand Tools		Public Works Maintenance	Parts Missing, Not Functional	

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

#### 8. First reading; Vehicle Surplus Disposal

Melinda Bobbitt read the following memo:

Following are vehicles that will be replaced. The Sheriff's Department requests commission approval for disposal through the Missouri Auto Auction. Our contract with MO Auto Auction is *15-24APR15 – Auction Services for Surplus Vehicles*.

<b>AUCTION THROUGH MISSOURI AUTO AUCTION</b>				
<b>Year</b>	<b>Description</b>	<b>Approximate Mileage</b>	<b>VIN #</b>	<b>Condition</b>
1997	GMC SLE 4x4 extended cab pickup	161,000	1GTEK19R9VE529531	Fair
2007	Chevrolet Silverado Crew Cab 4x4 pickup	189,000	2GCEK13C171661207	Fair
2009	Ford Interceptor Sedan	143,878	2FAHP71V79X105432	Fair
2006	Ford Econoline Van	106,000	1FBSS31L76DA95157	Fair

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**9. First reading; Bid Award 03-19MAR18 – 911 Call Training Simulator System**

Melinda Bobbitt read the following memo:

Request for Proposal 03-19MAR18 solicited proposals for a 911 Call Training Simulator System for Boone County Joint Communications. Only one proposal was received. The proposal from SAVE Corporation of Edgewater, Florida has been reviewed by an Evaluation Committee which has found the proposal acceptable.

The proposal has been recommended for award as the lowest and best proposal. It is noted for the Commission and the record that the RFP was advertised, posted and available for download from the Internet in an effort to obtain competitive proposals. Only the one proposal was received; a rebid would not likely result in obtaining more offers.

The initial contract period will run from the Date of Award through 12/31/18. There are three (3) one-year renewal options available.

Payment will be paid from the following Department/Account:

- Department 2701, Joint Communication Operations/Account 91300 – Joint Communication Operations & Equipment – Total: \$ 24,402.76

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**10. Second reading; Bid Award 14-03APR18 – Exterior Window Cleaning Services (1<sup>st</sup> read 5-3-18)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby award bid 14-03APR18 – Exterior Window Cleaning Services to Shark Window Cleaning, LLC of Columbia, MO.

Terms of the contract award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #253-2018**

**11. Second reading; Cooperative Contract 041316-PRC – Surplus Auction Services With Related Solutions (NJPA) (1<sup>st</sup> read 5-3-18)**

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the utilization of the National Joint Powers Alliance Cooperative Contract 041316-PRC for Surplus Auction Services.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #254-2018**

**12. Second reading; Cooperative Contract 60/2018 – Low Voltage Wire and Installation  
(1<sup>st</sup> read 5-3-18)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the utilization of the City of Columbia Cooperative Contract 60/2018 – Low Voltage Wire and Installation.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #255-2018**

**13. Second reading; Cooperative Contract CT160381001 – Cisco Network, Related Products, Smartnet Maintenance, and Services (1<sup>st</sup> read 5-3-18)**

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri Cooperative Contract CT160381001 to purchase Cisco Network, Related Products, Smartnet Maintenance, and Services from World Wide Technology, Inc.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #256-2018**

**14. Second reading; Bid Award 11-22MAR18 – 2018 Onyx Surface Seal Pavement  
Preservation (1<sup>st</sup> read 3-22-18)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby award bid 11-22MAR18 -2018 Onyx Surface Seal Pavement Preservation to Innovative Roadway, LLC.

Terms of the contract award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #257-2018**

**Office of Emergency Management**

**15. First reading; 2017 State Homeland Security Program Grant Application**

Tom Hurley explained that this is for three separate grants that are all under the same name heading. The first one is for 84 new batteries for portable radios. The batteries they currently have are 10 years old, which far exceeds their life span of 5 years. The cost for the Motorola brand batteries varied from \$30-\$116, but after speaking with a radio vendor, it was suggested that they buy an off-brand battery for \$45 including shipping, each. These batteries meet the standards of the Motorola brand batteries without the extra cost. The expected life-span is about 5 years or until the radios become obsolete, which would be appropriate at the

5-year mark as they are approaching the 15-20-year mark. The grant will be submitted to Regional Homeland Security Oversight Committee for review and prioritization and there is no cost to the county for this.

The second application is for regional asset cradle point router and cellar data service. The routers run roughly \$1,000. Cell service runs \$75 per month. The grant we are putting in for call for 1 year of service that we would then apply for annually. This is to replace a satellite phone that is currently on the Incident Management Team support trailer that is a regional asset here in Boone County.

The third application is for a satellite phone. This comes in at just under \$28,000 plus \$390 per month for service. The cradle point which is what the second application is for, is thought to be a very viable alternative to such an expensive piece of equipment that is so infrequently used. As long as the cellular network is available, the cradle point will work and will meet all of our communication needs.

All three of these applications are 100 percent funded with no cost to the county and all fall under the sustainment of previous grants issued to Boone County under Homeland Security Oversight Committee funding mechanisms.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**13<sup>th</sup> Judicial Circuit Court****16. Public hearing and second reading; Budget Amendment for additional funds for the JJPA grant (1<sup>st</sup> read 4-26-18)**

There were no comments or questions from the public.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from 13<sup>th</sup> Judicial Circuit Court to establish a budget for additional funds for the JJPA grant for the period 1/1/18 to 6/30/18.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	3451	Court Services Grant	State Reimbursement		4,662
1243	71100	Court Services Grant	Outside Services		3,500
1243	71600	Court Services Grant	Equipment Lease & Meter Charge		1,162
					9,324

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #258-2018**

**Juvenile Justice Center****17. 1<sup>st</sup> and 2<sup>nd</sup> reading; Approve grant application for the Juvenile Detention Alternatives Initiative**

Tara Eppy stated that they have already received a \$1,000 grant earlier this year that pays for

collaborative lunches and meetings for the executive team. They were notified that funds are left over from other circuits that did not apply for funding, so they have opened that back up. This application is to provide mental health first aide training to staff of the Juvenile Justice Center, the Juvenile Office, as well as any collaborate members that may want to participate in it.

There were no comments or questions from the Commission.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Juvenile Detention Alternatives Initiative grant application submitted by the Juvenile Justice Center.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #259-2018**

**Collector****18. Public hearing and second reading; Budget Amendment for covering the transfer of the excess tax maintenance fund balance fund (1<sup>st</sup> read 4-26-18)**

There were no comments or questions from the public.

Commissioner Atwill moved Now on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Collector to establish a budget to cover the transfer of excess Tax Maintenance Fund balance.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2100	83917	Collector Tax Maint.	OTO: To General Fund		55,115
1190	3917	Non-Departmental	OTI: From Special Rev		55,115
					110,230

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #260-2018**

**Commission****19. Public Comment**

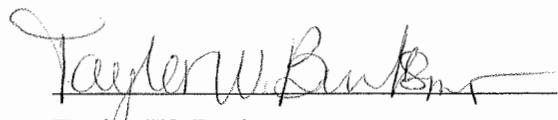
None

**20. Commissioner Reports**

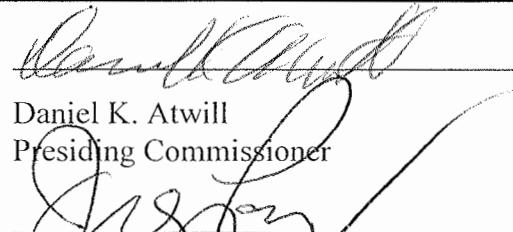
Commissioner Atwill made note of Deputy County Clerk Mike Yaquinto's last Commission meeting and thanked him for his excellent service he provided over the last five and a half years. He stated that he had been wonderful and was pleasant to be around and that he will be missed and he wished him the best.

The meeting adjourned at 2:00 p.m.

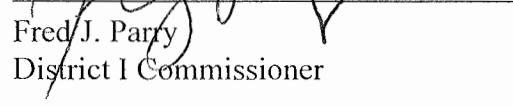
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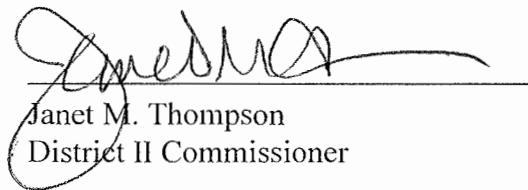
Taylor W. Burks  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner