

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
County Clerk Taylor Burks
Director Purchasing Melinda Bobbitt
Senior Buyer Liz Palazzolo
Buyer Robert Wilson
Chief Engineer Jeff McCann
Sheriff Captain Gary German
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Purchasing

1. Bid Opening and first reading; 18-12APR18 – Rangeline Road Bridge Replacement

The following bids were received and opened:

Boone Construction Company	\$363,511.65
Chester Bross	\$332,000.00
Don Schnieders Excavating	\$335,542.55
Lehman Construction	\$311,338.74
Gene Haile Excavating	\$331,750.00

Commissioner Atwill thanked those that bid on this project and said the bids will be returned to Purchasing for further consideration and evaluation.

2. First reading; Contract Amendment #1 to 30-20JUL17 – Presbyterian Children’s Homes

Melinda Bobbitt read the following memo:

Contract 30-20JUL17 – *Therapeutic Mentoring and Family Support* is being assigned from Presbyterian Children’s Homes and Services to Presbyterian Children’s Homes and Services of Missouri per the attached amendment.

Invoices will continue to be paid from department 2161 – CCS Funding Opportunities, account 71106 – Contracted Services.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Vehicle Surplus Disposal

Melinda Bobbitt read the following memo:

Following is a vehicle that has been wrecked and will be turned over to our insurance carrier.

Year	Description	Approximate Mileage	VIN #	Condition
2016	Ford Utility Police Interceptor	33,440	1FM5K8AR8GGC60705	Front end and driver side is damaged. Air bags deployed throughout vehicle. Totaled by Insurance Carrier.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Contract Amendment #1 to 01-26JAN18 – Ford Interceptor 2018 Pursuit Utility Vehicles for the Sheriff’s Department

Liz Palazzolo read the following memo:

Amendment #1 to contract 01-26JAN18 – Ford Interceptor 2018 Pursuit Utility Vehicles for the Boone County Sheriff’s Department that was awarded March 18, 2018 (Commission Order 116-2018) is being amended to incorporate the following additional options:

Manufacturer Code	Description	Firm Price
68Z	Roof Rack Side Rails-black	\$147.00
64E	18” Painted Aluminum Wheels	\$448.00
47C	Police Wire Harness Connector Kit-Front	\$98.00

All other terms and conditions of the original agreement remain unchanged.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Recognize Liz Palazzolo – Buyer of the Year, Small Entity by the Missouri Association of Public Purchasing, Inc.

Commissioner Atwill inserted the following into the record:

Elizabeth "Liz" Palazzolo, CPPO, C.P.M., Senior Buyer for Boone County was awarded the *Buyer of the Year, Small Entity* by the Missouri Association of Public Purchasing, Inc., Chapter #3 of NIGP - The Institute for Public Procurement at the MAPP Spring Conference in Lake Ozark, Missouri on April 5, 2018. This award recognizes her outstanding contributions to the public purchasing profession and the MAPP chapter.

Liz began as a Senior Buyer for Boone County on August 1, 2017 after retiring from the Office of Administration (OA), State of Missouri. Liz spent 33 years of her career with OA- Purchasing, most recently as the Section Manager - Commodities.

Liz graduated from Washington University in St. Louis with a Bachelor of Arts in History. She completed a Master of Public Administration from the University of Missouri, Columbia. She holds certification as a Certified Public Procurement Officer (since 1992) through the National Institute of Governmental Purchasing and Certified Purchasing Manager (since 2005) through the Institute of Supply Management.

As a Senior Buyer for Boone County, Liz purchases a wide variety of commodities and/or services, some of which involve more complex procurement standards and procedures such as negotiation through a request for proposal process. She evaluates bids and facilitates award decisions. She administers awarded contracts and conducts single feasible source procurements. She assures state law and procurement regulations are followed in all purchasing decisions.

Over the years, Liz has mentored many State of Missouri Buyers, and now as a new Senior Buyer for Boone County, she continues to make a positive impact on public procurement. In the past, she has served on the MAPP Board and has served on newsletter and conference planning committees. In the words of one of her nominators, "Liz is always very kind to offer support to member questions. She is always the first to

offer praise and encouragement." Another nominator stated, "She is everything that you would want to represent our profession."

The County congratulates Liz on achieving the prestigious award of *Buyer of the Year* through the Missouri Association of Public Purchasing.

Commissioner Atwill presented a plaque to Ms. Palazzolo.

Ms. Palazzolo said she is honored to receive this recognition and is very pleased to work for the county. She also the confidence she has received from Melinda Bobbitt and how MAPP has made her a better person.

County Clerk

6. 1st & 2nd reading; April 3, 2018 Election Certification

Taylor Burks said there was an election last week, county-wide, to elect a Hospital Trustee. I aske that the County Commission receive and enter the election results for the Hospital Trustee into the County record.

There were no comments or questions.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby accept the attached certification of election from the County Clerk and Election Authority for Boone County, Missouri for the election held on the 3rd day of April, 2018 for Hospital Trustee of Boone County.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #202-2018**

7. Second reading; Approve re-naming Conference Room 223 to Wendy S. Noren – Women in Government Election Library (1st read 4-10-18)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the request for the County Clerk, Taylor W. Burks, to re-name Conference Room 223 to The Wendy S. Noren Women in Government Election Library.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #203-2018**

Sheriff's Department

8. First reading; Contract Amendment No. 2 – Food Service Contract between Boone County and CBM Managed Services

Captain German said this is an adjustment to the contract. CBM is asking for a 2.1% CPI increase for the cost to provide meals to the detainees.

Commissioner Atwill asked if this is a provision of the contract.

Captain German said it is.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

**9. First reading; Cooperative Agreement between Boone County and Callaway County
– Burnett School Road Bridge Replacement Project**

Jeff McCann said this cooperative agreement is a companion to the documents that were approved on Commission Order 140-2018. That agreement talked about the project and funding. This cooperative agreement is between Boone County and Callaway County and describes how the cost share of \$85,000 will be handled.

Commissioner Atwill noted that Callaway County will provide an equal amount.

Commissioner Parry noted that Callaway County will take over the permanent maintenance of the bridge.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

10. First reading; Consultant Services Agreement with Allstate for subgrade testing

Jeff McCann said this is for the El Chaparral pavement replacement project. Part of that project will include stabilizing the weak sub-grade soil that is there now. This testing is required to determine how much material to incorporate into that sub-grade to make it firm enough for the new pavement.

Commissioner Atwill noted this is for the removal of the concrete panels to determine the soil and the work needed to get it ready for the new pavement.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**11. 1st & 2nd reading; Approve recommendation for Roadway Maintenance Acceptance
– Various roadways in Kinkade Crossing, Street Estates, and Settlers Ridge**

Commissioner Atwill noted that this is where the county accepts, forever, the existing roads in these subdivisions for maintenance.

Jeff McCann said that is correct. Previously, when final plats were accepted by Commission, the proper paperwork to accept the streets for maintenance were not brought before Commission. With this list of streets, we are now caught up with the roads that should have been accepted for maintenance several years ago. The County is currently maintaining these roads and this Commission Order formalizes that.

There were no further comments or questions.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby accept the attached memorandum recommendation for roadway maintenance within the following subdivision plats:

- Kinkade Crossing Plats 1, 2 and 3
- Street Estates Plat 3
- Settlers Ridge Plats 1 and 2

Said attached memorandum includes detailed street listings within each subdivision plat.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #204-2018**

Joint Communications

12. Second reading; Southern Boone County Fire Protection District Generator Transfer Agreement (1st read 4-10-18)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the attached Equipment Transfer Agreement between Boone County and the Southern Boone County Fire Protection District regarding an Onan standby generator to provide emergency electrical power to the equipment at the Redtail Tower Site in Ashland, MO.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Equipment Transfer Agreement.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #205-2018**

13. Second reading; Southern Boone County Fire Protection District Radio Frequency Use Agreement (1st read 4-10-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Radio Frequency Inter-Governmental Agreement between Boone County and the Southern Boone County Fire Protection District regarding permission, to the County, for use of radio frequencies licensed to the District in the operation of its public safety radio system.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Radio Frequency Inter-Governmental Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #206-2018**

Commission

14. 1st & 2nd reading; Board Appointment, Lynn E. Barnett, Children’s Service Board

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby appoint the following:

Name	Board	Period
Lynn E. Barnett	Children’s Services Board	May 1, 2018 through April 30, 2021

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #207-2018**

15. 1st & 2nd reading; Organizational Use of the Government Center Chambers by Renew Missouri for May 31, 2018

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by Renew Missouri for May 31, 2018 from 6:30 p.m. to 9:00 p.m.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #208-2018**

16. 1st & 2nd reading; Organizational Use of the Courthouse Plaza by Coalition of Graduate Workers for April 20, 2018

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Courthouse Plaza by Coalition of Graduate Workers for April 20, 2018 from 11:45 a.m. to 1:00 p.m.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #209-2018**

17. Public Comment

None

18. Commissioner Reports

None

The meeting adjourned at 1:52 p.m.

Attest:

Taylor W. Burks mt

Taylor W. Burks
Clerk of the County Commission

[Signature]

Daniel K. Atwill
Presiding Commissioner

[Signature]

Fred J. Parry
District I Commissioner

[Signature]

Janet M. Thompson
District II Commissioner