

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Room 338

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
Collector Brian McCollum  
Director Resource Management Stan Shawver  
Director Purchasing Melinda Bobbitt  
County Counselor C. J. Dykhouse  
Right-of-Way Agent Natalie Meighan  
Deputy Director OEM Tom Hurley  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:31 a.m.

## **NEW ADJOURNED TERM**

### **Proclamation**

#### **1. Proclamation Recognizing April 3, 2018 as National Service Recognition Day**

Commissioner Thompson said this proclamation is important so that we can recognize people's service to our community.

Commissioner Atwill said the record will reflect that the Proclamation is recognized as if read verbatim. The proclamation is as follows:

***WHEREAS***, service to others is a hallmark of the American character and central to how we meet challenges; and

***WHEREAS***, the nation's counties are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

**WHEREAS**, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century, to fighting the opioid epidemic, to responding to natural disasters, to supporting veterans and military families; and

**WHEREAS**, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

**WHEREAS**, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

**WHEREAS**, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

**WHEREAS**, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

**WHEREAS**, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

**WHEREAS**, the Corporation for National and Community Service shares a priority with local leaders nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, the National Association of Counties, Cities of Service, and local leaders across the country for National Service Recognition Day on April 3, 2018.

**THEREFORE**, The Boone County Commission does hereby proclaim April 3, 2018, as National Service Recognition Day, and encourages residents to recognize the positive impact of national service in our community; to thank those who serve; and to find ways to give back to their communities.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby recognize April 3, 2018 as National Service Recognition Day.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #166-2018**

**Purchasing**

**2. First reading; Cooperative Contract CT181006001 – Medium Use and high Use Fax Machines**

Melinda Bobbitt read the following memo:

Purchasing requests permission to utilize the State of Missouri cooperative contract CT181006001 for Medium Use and High Use Fax Machines with Schriefer's Office Equipment of Jefferson City, Missouri.

This is a county-wide Term and Supply contract, and the initial term is through December 31, 2018 with three, one-year renewal periods.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. First reading; Vehicle Surplus Disposal in the Sheriff's Department**

Melinda Bobbitt read the following memo:

Following is a vehicle that will be replaced in 2018.

Year	Description	Approximate Mileage	VIN #	Condition
2012	Dodge Charger	113,000	2C3CDXAT0CH287928	Engine problems – cost prohibitive to repair

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. Second reading; Cooperative Contract IFB605CO18000580 – 2018 Purchase Dodge Charger and dispose of 2010 Dodge Charger (1<sup>st</sup> read 3-29-18)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation Cooperative Contract IFB605CO18000580 to purchase one (1) Dodge Charger Sedan for the Juvenile Office from Capitol Automotive, Inc. of Jefferson City, MO and dispose of the following surplus:

- 2010 Dodge Charger, Asset Tag 17136

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Disposal form.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #167-2018**

**5. Second reading; Cooperative Contract - Radio Tower (1<sup>st</sup> read 3-29-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the NASPO Value-Point Cooperative Contract 05715 to purchase a 180' Sabre Model S3R Self-Supporting Radio Tower from Sabre Communications Corporation of Sioux City, IA.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #168-2018**

**Office of Emergency Management**

**6. First reading; Acceptance of three (3) portable radios for the State of Missouri related to the EMCAP grant**

Tom Hurley said this is regarding the Emergency Management Communications Assistance Program grant. There are no recurring costs and the term of life for the system is between 10 – 15 years. There is no cost match, it is 100% funded by the state. The radios are allocated to the Director, Deputy Director and one is on long-term loan to Joint Communications.

Commissioner Atwill noted that this had already been done, it has just not been brought before Commission.

Mr. Hurley said that is correct.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**7. 1<sup>st</sup> & 2<sup>nd</sup> reading; Approve Boone County – Cooper County Emergency Management Asset Transfer Cooperative Agreement**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Emergency Management Asset Transfer Cooperative Agreement between Boone County and Cooper County regarding the transfer to two outdoor warning siren units.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign Cooperative Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #169-2018**

**8. Second reading; Dispose of two (2) outdoor warning sirens by donation to Cooper County Emergency Management (1<sup>st</sup> read 3-20-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the request by Boone County Emergency Management to dispose of two (2) outdoor warning sirens by donation to Cooper County Emergency Management.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #170-2018**

**Collector**

**9. First reading; 2012 Tax Bill Year; remove from delinquent tax rolls property tax balances on real estate and person property**

Brian McCollum said this is the annual order review to remove the oldest tax bill records from the tax files and that year is 2012. The total amount is \$114,112.08 and the breakdown is as follows:

- Personal Property \$81,907.34
- Bankruptcy and/or probate \$ 7,168.06
- Tax exempt acquisitions \$25,036.68

We also added back 2011 and prior tax bills that were previously stricken from the delinquent tax rolls. The amount of \$6,056.88 were added back to the delinquent tax rolls and collected and distributed to the taxing entities during the period of March 1, 2017 through February 28, 2018.

The majority, as noted, is the Personal Property in the amount of \$81,907.34. Due to the transient nature of Boone County with the Colleges and University, that number is usually high. Once they move out of state, it takes time to track them down with the hope of getting them back on the rolls.

Commissioner Parry asked about the collection rate.

Mr. McCollum said it is generally around the 99.7% rate and when you factor in the real estate, it is usually at 99.99% rate.

Commissioner Thompson asked what efforts are made for those out of state collections when the students take off.

Mr. McCollum said we have several tools such as skip tracing, delinquent tax bills and in some instances, we look for a current address and send out 30-day demand for payment letters, all working with the County Counselor's office. This is a dedicated collection effort throughout the entire year. It's a little harder if they are outside of Missouri and we do have relationships with other Missouri counties.

Commissioner Thompson asked if NACo resources are ever used.

Mr. McCollum said we look at DOR files, voter registration rolls, lexis/nexis as well as some other things. We have various things in our tool box to accomplish this.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.



**Resource Management**

**10. Second Reading: Petition for Vacation of a Public Road: A Portion of Brushwood Lake Road (1<sup>st</sup> read 1-2-18)**

Commissioner Atwill said this item and the next were first brought before Commission at the adjourned term meeting this past January. The requisite amount of time has passed for these items to come before Commission for second reading.

Commissioner Parry asked if the people who sign the petition have any relationship to the property.

Natalie Meighan said they must live in the same township as the property in question.

Commissioner Parry thanked Ms. Meighan for that information.

Ms. Meighan said this is a portion of Brushwood Lake Road that was rebuilt by the City of Columbia. This particular portion is the County property that is no longer in use.

There were no further comments or questions.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby vacate Brushwood Lake Road (partial) in accordance with the descriptions on the attached petition.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #171-2018**

**11. Second Reading: Petition for Vacation of a Public Road: A Portion of Old JJ (1<sup>st</sup> read 1-2-18)**

Natalie Meighan said this was not a county project and Mr. Martin brought this to our attention. Our most recent information is a 1978 survey and when Hwy. 124 was constructed from Hallsville to Centralia, this 1,000 feet of road has not been used.

Commissioner Atwill asked Mr. Martin if he had anything to add.

Mr. Martin said he would just like to add that the road is spelled out, Jay Jay road.

The Commission responded that the Commission Order does reflect that correct road designation.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby vacate Old Jay Jay (partial) in accordance with the descriptions on the attached petition.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #172-2018**

**12. Public hearing and second reading; Budget Amendment establishing budget for the CDBG regarding public infrastructure improvements around the American Outdoor Brands site (1<sup>st</sup> read 3-22-18)**

Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to speak on this item. There were no speakers and Commissioner Atwill closed the public hearing.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from Resource Management to establish a budget for the Community Development Block Grant for public infrastructure improvements around the American Outdoor Brands site.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2045	3411	RM – Design & Construction	Federal Grant Reimbursement		1,840,860
2045	71106	RM – Design & Construction	Contracted Services		50,000
2045	71201	RM – Design & Construction	Construction Costs		73,900
2045	71202	RM – Design & Construction	Contractor Costs		1,716,960
					3,681,720

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #173-2018**

**13. Second reading; American Outdoor Brands CDBG Road Infrastructure Improvement Project – Administrative/Consultant Services Agreement (1<sup>st</sup> read 3-22-18)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached American Outdoor Brands (AOB) CDBG Road Infrastructure Improvement Project – Administrative/Consultant Services Agreement between Boone County and the Mid-Missouri Regional Planning Commission.

The terms of the Agreement are stipulated in the attached Services Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Administrative/Consultant Services Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #174-2018**

**14. Second reading; General Consultant Services Agreements with Crockett Engineering Consultants LLC, Crockett Geotechnical – Testing Lab, McClure Engineering, and Taylor Structural Engineering (1<sup>st</sup> read 3-29-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached General Consultant Services Agreements with the following:

- Crockett Engineering Consultants, LLC
- Crockett Geotechnical-Testing Lab
- McClure Engineering Company
- Taylor Structural Engineering, LLC

The terms of the Agreements are stipulated in the attached Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said General Consultant Services Agreements.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #175-2018**

**15. Second reading; Contract Amendment Number One with Engineering Surveys and Services, LLC (1<sup>st</sup> read 3-39-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to the General Consultant Services Agreement with Engineering Surveys and Services, LLC originally approved on Commission Order 8-2018.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One to the Consultant Services Agreement with Engineering Surveys and Services, LLC.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #176-2018**

## Auditor

**16. Public Hearing and second reading; Budget Amendment – Probation Services grant in Judicial Grants (1<sup>st</sup> read 3-22-18)**

Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to speak on this item. There were no speakers and Commissioner Atwill closed the public hearing.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the 13<sup>th</sup> Judicial Circuit Court to increase the revenue and expenditures for the Probation Services grant.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	3451	Judicial Grants	State Reimbursement		45,300
1243	10100	Judicial Grants	Salaries/Wages		32,485
1243	10200	Judicial Grants	FICA		2,715
1243	10300	Judicial Grants	Health Insurance		6,180
1243	10325	Judicial Grants	Disability Insurance		152
1243	10350	Judicial Grants	Life Insurance		48
1243	10375	Judicial Grants	Dental Insurance		420
1243	10500	Judicial Grants	401 (A) Match		300
					90,600

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #177-2018**

**17. Public Hearing and second reading; Budget Amendment – Unforeseen Claim Activity, Risk Management (1<sup>st</sup> read 3-22-18)**

Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to speak on this item. There were no speakers and Commissioner Atwill closed the public hearing.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from Human Resources to account for 2017 revenue and expenditures not budgeted (unforeseen claim activity – Risk Management).

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1195	3945	Insurance Claim Activity	Insurance Recoveries/Proceeds		66,555
1195	59100	Insurance Claim Activity	Vehicle Repairs		59,684
1195	60100	Insurance Claim Activity	Building Repairs		1,918
					128,157

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #178-2018**

**18. Second reading; Budget Revision to cover Class 1 Shortage, Prosecuting Attorney Law Enforcement Sales Tax (1<sup>st</sup> read 3-22-18)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the following budget revision from the Auditor's Office using Emergency appropriations to cover Class 1 shortages related to vacation payout and overtime in the Prosecuting Attorney's Office.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2900	86800	Law Enforcement Sales Tax	Emergency	9,300	
2903	10100	Prosecuting Attorney LEST	Salaries & Wages		6,570
2903	10110	Prosecuting Attorney LEST	Overtime		2,730
				9,300	9,300

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #179-2018**

**19. Second reading; Budget Revision to cover Class 4 Shortage related to electrical usage at ECC (1<sup>st</sup> read 3-22-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following budget revision from the Auditor's Office using Contingency appropriations to cover Class 4 shortages related to electrical usage at the ECC.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2700	86850	911/EM General Sales Tax	Contingency	15,600	
2705	48200	Facilities Maintenance/Hsking/Grounds	Electricity		15,600
				15,600	15,600

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #180-2018**



**20. Second reading; Budget Revision to cover Class 7 Shortage for Public Works Administration (1<sup>st</sup> read 3-22-18)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the following budget revision from the Auditor's Office to cover Class shortages in Department 2049, Public Works Administration, related to sales tax distribution to entities for the property tax rollback.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2045	86800	RM-Design & Construction	Emergency	6,700	
2048	71018	PW-Insurance Claims Activity	Other Claims Deductible	15,000	
2048	71016	PW-Insurance Claims Activity	Auto Claims Deductible	6,000	
2049	71405	PW-Administration	Salestxdist-Replc Prop Tx Rlck		27,700
				27,700	27,700

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #181-2018**

**21. Second reading; Budget Revision to transfer Cargo Van to Facilities Security and related annual vehicle operation expenses (1<sup>st</sup> read 3-22-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for the transfer of a Cargo Van and related annual vehicle operating expenses to Facilities Security.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency & Contingency	Emergency	7,906	
1171	91400	Facilities Security	Auto/Truck		3,421
1171	59000	Facilities Security	Motorfuel/Gasoline		2,350
1171	59010	Facilities Security	Fuel Surcharge-Reimbursement to R&B		85
1171	59100	Facilities Security	Vehicle Repairs/Maintenance		1,800
1171	59110	Facilities Security	Mechanics Charge-Reimbursement R&B		250
				7,906	7,906

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #182-2018**

### 13<sup>th</sup> Judicial Circuit Court

#### 22. Public Hearing and second reading; Budget Amendment – Increase revenue due to FY2018 JDAI Grant (1<sup>st</sup> read 3-22-18)

Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to speak on this item. There were no speakers and Commissioner Atwill closed the public hearing.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the 13<sup>th</sup> Judicial Circuit Court to increase revenue and expenditures for funding received from OSCA through the Annie E. Casey Foundation for Juvenile Detention Alternatives, FY2018 JDAI grant.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	3451	Judicial Grants	State Reimbursement		1,000
1243	37230	Judicial Grants	Meals/Lodging		1,000
					2,000

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #183-2018**

### Public Works

#### **23. Second reading; Purchase a monitor using Class 9 funding (1<sup>st</sup> read 3-29-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the request from Public Works to replace an old CRT Television with a monitor connected to a PC, utilizing the "Snow Fighter" app during winter conditions. Details of said request are noted in the attached memorandum.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #184-2018**

### Commission

#### **24. First reading; Approve Chapter 100 Industrial Development Plans and Bonds for Smith & Wesson Corp., a/k/a American Outdoor Brands**

C. J. Dykhouse said this relates to the Chapter 100 application that the Commission approved on April 18, 2017, Commission Order 203-2017 for the American Outdoor Brands incentive. That came before Commission with a unanimous recommendation from the taxing entities review panel and was approved in concept in Commission Order 203-2017.

Because of the way Tax Days fall, the relevant measure dates for property assessment, the Real Estate portion of the AOB Chapter 100 occurred before the end of last year because the relevant date for that was January 1, 2018. We will be doing the Personal Property Chapter 100 this year because the relevant Tax Date for that will be January 1, 2019.

Bond Counsel will be here Thursday for the public hearing and second reading and will be available for any questions with respect to the documents. In your packet is a cover letter from Bond Council dated March 27, 2018, addressed to Commissioner Atwill, which describes each of the documents they are asking Commission to sign and a recommendation for signature. After the public hearing and meeting, with your anticipated approval, Bond Counsel will be taking the signed documents back to Kansas City for a closing on this bond on April 6, 2018. We anticipate a short public hearing and presentation from Bond Counsel.

Commissioner Atwill said he would like to reference the last paragraph in the letter from Bond Counsel which states:

We have either prepared or reviewed the documents you are being asked to sign and are of the opinion that you should now sign where indicated. The documents will be held in escrow, pending my confirmation that all closing requirements have been satisfied.

That is a very important addition as it was not always presented to us that way.

Commissioner Thompson said that is a testament to the Presiding Commissioner and County Counselor for that added protection.

Mr. Dykhouse said that Bond Counsel always works on our behalf, but also with a dual representation, representing the interests of the future bond holder and they are required to tell us if those interests diverge. Jim Caldwell has done a good job for Boone County as our contracted bond counsel.

Commissioner Parry asked the County Counselor for his professional/personal opinion on the Cost/Benefit Analysis that was included in the packet of documents.

Mr. Dykhouse said it is along the lines of the industry standard as an acceptable Cost/Benefit analysis as contemplated in the Chapter 100 statutes, but it is essentially a fiscal impact analysis where the focus is on the impacted taxing entities. It is a Cost/Benefit analysis as contemplated in the Chapter 100 statutes, but we know from our Economic Development experts, they would call this fiscal impact analysis, and not one that addresses the spurred economic activity or job creation or any of those things.

This is strictly a fiscal impact on the taxing entities and what would happen without the abatement and with the abatement and the total cost. There is an inference from the application submitted, April 2017, that this economic activity would not have occurred but not for the County Commission granting approval of the 50% abatement on Personal and Real Property.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**25. 1<sup>st</sup> & 2<sup>nd</sup> reading; Appoint Eric Lidholm to the Energy & Environment Commission**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby appoint the following:

<b>Name</b>	<b>Board</b>	<b>Period</b>
Eric Lidholm	Energy & Environment Commission	April 1, 2018 through March 31, 2021

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #185-2018**

**26. Public Comment**

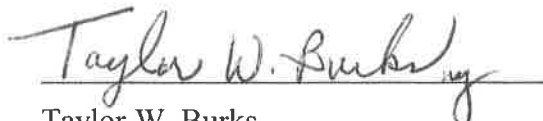
None

**27. Commissioner Reports**

Commissioner Thompson said that Erin Reynolds, Director of FACE, died on Thursday, very unexpectedly. Visitation will be Wednesday, 4 – 7 p.m. at Parker-Millard Funeral Home and Services will be Thursday, at 1:00 p.m. at Mr. Vernon Missionary Baptist Church Cemetery in Holts Summit. This is a very huge loss for our community.

The meeting adjourned at 10:09 a.m.

Attest:

  
Taylor W. Burks  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner

  
Fred J. Parry  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner