

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District II Commissioner Janet Thompson  
Buyer Robert Wilson  
County Counselor C. J. Dykhouse  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

### **Purchasing**

#### **1. First reading; Bid Award 51-27DEC17 – Guardrail New Installation and Repair Services Term & Supply**

Robert Wilson read the following memo:

51-27DEC17- Guardrail New Installation and Repair Services – Term & Supply opened on December 27, 2017. One (1) bid was received. Public Works recommends award to James H. Drew Corporation.

This is a term and supply contract and will be paid from department 2040 – Public Works – Maintenance Operations, account 71100 – Outside Services.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. First reading; Disposition of surplus equipment**

Robert Wilson read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. First reading; Disposition of surplus vehicles**

Robert Wilson read the following memo:

Following are vehicles that have been wrecked and will be turned over to our insurance carrier.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. Second reading; RFP Award Recommendation 30-20JUL17 – Purchase of Service Contracts for the Boone County Children’s Services Fund (1<sup>st</sup> read 1-23-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award partial bid 30-20JUL17 – Purchase of Service Contracts for the Boone County Children’s Services Fund as follows:

Columbia/Boone County Department of Public Health and Human Services  
Teen Outreach Program (TOP)  
\$37,110.44

Terms of the partial bid award are stipulated in the attached Agreement for Purchase of Services. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #43-2018**

**5. Second reading; Revision to the Purchasing Policy Manuals (1<sup>st</sup> read 1-23-18)**

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby readopt the attached amended Purchasing Policy Manual with the revisions noted in the attached memorandum.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #44-2018**

**6. Second reading; Bid Award 41-12OCT17 – Sale of Scrap Metal (1<sup>st</sup> read 1-23-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 41-12OCT17 – Sale of Scrap Metal Term & Supply to Central Metals Recycling.

Terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Sale of Scrap Metal Purchase Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #45-2018**

**7. Second reading; Contract Amendment Number One to 05-25JAN17 – Janitorial Products Term and Supply (1<sup>st</sup> read 1-23-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to 05-25JAN17 – Janitorial Products Term and Supply.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One for Janitorial Products Term and Supply.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #46-2018**

**County Counselor**

**8. First reading; FY2017 Budget Revision from Emergency funds**

C. J. Dykhouse said by statute, the county is required to appropriate a percentage of general revenue into an emergency appropriation fund for unexpected expenditures. This budget revision is for FY2017 from that appropriation. Because of the statutory restrictions related to

emergency appropriations, a second reading will require all three Commissioners present to consider voting in favor of it.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **Resource Management**

- 9. Second reading; Update authority validations to sign change orders for road & bridge construction, road & bridge design and facility improvement projects per revised Purchasing Policy revisions and rescind Commission Orders 343-1996 and 178-2001 (1<sup>st</sup> read 1-23-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize the liaison Commissioner for Public Works, Facilities Maintenance, and Resource Management to sign change orders for road & bridge construction, road & bridge design, and facility improvement projects up to 5% of the project cost per change order, not to exceed the cumulative contingency. The contingency is defined as "The contract contingency or 10% of the contract cost." Any change order in excess of the contingency must be accompanied by a new Commission Order.

It is further ordered that the County Commission hereby rescinds Commission Orders 343-96 & 178-2001 based on revisions to the Purchasing Policy Manual and re-adoption of said manual on January 25, 2018.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #47-2018**

**10. Second reading; Update authority validations for entering into professional service agreements for road way and facility improvements per Purchasing Policy revisions and rescind Commission Order 179-2001 (1<sup>st</sup> read 1-23-18)**

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby grant the Director of Public Works, the Director of Resource Management, and the Director of Facilities Maintenance the authority to enter into professional service agreements for road way and facility improvements in an amount up to \$6,000; and authorize additional services up to 10% or \$5,999.99, whichever is less per contract.

It is further ordered that the County Commission hereby rescinds Commission Order 179-2001 based on revisions to the Purchasing Policy Manual and re-adoption of said manual on January 25, 2018.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #48-2018**

**11. Second reading; Update authority validations to enter into agreements for the acquisition of easements per Purchasing Policy revisions and rescind Commission Order 497-2008 (1<sup>st</sup> read 1-23-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby grant the Resource Management Liaison Commissioner (or another Commissioner acting in his or her absence) the authority to enter into agreements for the acquisition of easements in an amount up to \$6,000 per contract to be paid from Road and Bridge Funds.

It is further ordered that the County Commission hereby rescinds Commission Order 497-2008 based on revisions to the Purchasing Policy Manual and re-adoption of said manual on January 25, 2018.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #49-2018**

**Commission**

**12. 1<sup>st</sup> & 2<sup>nd</sup> reading; Organizational Use of the Government Center Chambers by Christian Fellowship Church for February 10, 2018**

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by Christian Fellowship Church for February 10, 2018 from 7:30 a.m. to 10:30 a.m.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #50-2018**

**13. 1<sup>st</sup> & 2<sup>nd</sup> reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) & (2) at 1:45PM on January 30, 2018**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, January 30, 2018, at 1:45 p.m. The meeting will be held in the Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public

governmental body or its representatives and its attorneys and RSMo 610.021(2) to discuss the leasing, purchase or sale of real estate by a public government body where public knowledge of the transaction might adversely affect the legal consideration therefore.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #51-2018**

#### **14. Public Comment**

None

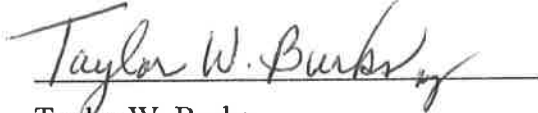
#### **15. Commissioner Reports**

Commissioner Thompson said this morning she attended the Homeless Outreach Project which is a project spearheaded by the City/County Health Department, the Veterans Administration, and many local agencies. It was an amazing gift to our community to see so many entities come together to help so many people. They provide so many services and it reflects the need in our community, which is huge, and the willingness of our community to step up.

The meeting adjourned at 9:54 a.m.



Attest:

  
Taylor W. Burks  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner

  
Fred J. Parry  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

