

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Supervisor Health Department Kala Wekenborg
Buyer Robert Wilson
County Counselor C. J. Dykhouse
Captain Gary German
Assistant Court Administrator Cindy Garrett
Treasurer Tom Darrough
Chief Engineer Jeff McCann
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

Purchasing

1. First reading; Bid Award MM68 – Bituminous Materials Term & Supply

Robert Wilson read the following memo:

MM68 – Bituminous Materials – Term & Supply opened on October 04, 2017. Three (3) bids were received. Public Works and Purchasing recommend award to all three vendors. County will order by line item from the Contractor offering the lowest price during each four-month term. Prices will be adjusted and evaluated at each renewal period and purchases will be made by line item according to lowest bid.

This is a term and supply contract and will be paid from department 2040 – PW Maintenance Operations, account 26400 – Road Oil.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Disposal of surplus equipment

Robert Wilson read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Surplus disposal of computer and peripheral equipment

Robert Wilson read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up our surplus at no charge. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard-drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second Reading: Request for Bid 48-18DEC17 for Cellebrite Software License and Support for the Boone County Sheriff's Department (1st read 1-9-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby award bid 48-18DEC17 – Cellebrite Software License and Support Term & Supply for the Boone County Sheriff's Department to Carahsoft Technology Corporation of Reston, VA.

Terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #18-2018**

5. Second reading; Contract Amendment #1 to 127-123116SS – Tasers and Equipment for the Boone County Sheriff’s Department (1st read 1-9-18)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to 127-123116SS – Tasers and Equipment for the Boone County Sheriff’s Department.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One for Tasers and Equipment Term & Supply.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #19-2018**

6. Second reading; Contract Amendment #2 to 127-123116SS – Tasers and Equipment for the Boone County Sheriff’s Department (1st read 1-9-18)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number Two to 127-123116SS – Tasers and Equipment for the Boone County Sheriff’s Department.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number Two for Tasers and Equipment Term & Supply.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #20-2018**

City of Columbia/Environmental Public Health

7. First Reading: Compliance Plan for James A. Heuer and Tammy D. Heuer, Proprietors of Heuer's Country Store and Café

Kala Wekenborg said Public Health and Human Services along with Resource Management has worked with the Heuers' and a Professional Engineer to develop a compliance plan to get them in compliance with on-site wastewater requirements as required by law and Boone County code. The Heuers' have signed the plan. This plan outlines specific dates and objectives for them to meet as well as the consequences for not meeting those dates.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Sheriff's Department

8. First reading; Sub-award adjustment to the 2017/2018 State Cyber Crimes Grant

Captain German said that after the initial award, the state came back and said they had additional funds available to us, roughly \$11,925. This is to replace some of our aging Cellebrite analytic software and training to go along with that. The initial award was for \$201,122.72 and this will take it to \$213,047.72.

Commissioner Thompson asked if this goes along with the previous bid award to Carahsoft Technology.

Captain German said it is.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. First reading; Budget Amendment to add sub-award adjustment from the 2017/2018 State Cyber Crimes grant

Captain German said this goes along with the sub-award adjustment to add the additional funds to the budget.

There were no comments or questions.

Commissioner Atwill said there will be a public hearing and second reading after the mandatory 10-day waiting period for Budget Amendments.

10. First reading; Budget Amendment to cover out of county housing for November and December, 2017

Captain German said we looked at the current invoices and how they have been running and tried to put together what we thought would be the overage. There is a little contingency built into that number, but we do think it will trend lower.

Commissioner Atwill asked if this is for Cooper and Callaway counties.

Captain German said there will be some others added.

Commissioner Thompson said it all depends on who has openings.

Commissioner Parry asked if the 2018 budget has been adjusted to handle these extra costs.

Captain German said it has.

Commissioner Thompson noted the issue with Jefferson City and the continuing efforts not to fund the per diem.

There were no further comments or questions.

Commissioner Atwill said there will be a public hearing and second reading after the mandatory 10-day waiting period for Budget Amendments.

Juvenile Justice Center

11. 1st & 2nd reading; Approve application for the Juvenile Detention Alternatives Initiative (JDAI) grant

Cindy Garrett said this is a continuing grant we applied for in the amount of \$1,000 to be used for meals at our collaborative meetings.

There were no comments or questions.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached grant application for the Juvenile Detention Alternatives Initiative (JDAI) grant as submitted by the Juvenile Justice Center.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #21-2018**

Resource Management

12. First reading: Consultant Services Agreement with Howe Company regarding a replacement bridge on Dripping Springs Road

Jeff McCann said this covers the construction phase along with the soft match submittal for the bridge replacement on Dripping Springs Road. The design phase contract was approved last month.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

County Counselor

13. First reading; Contract Amendment #3 to Parking Lot Lease with First Christian Church of Columbia, MO

C. J. Dykhouse said this is an early extension of the lease. We are currently in year 3 of a 5-year term with the church to use their parking lot for county staff parking. Facilities Maintenance plans a significant asphalt project as part of our maintenance obligations on the lot during this fiscal year. As a result, we wanted to extend the lease early. This extension runs through December 31, 2025 with no changes to the basic rental terms.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Information Technology

14. 1st & 2nd reading; Administrative Authority to Purchase Laptop Computers, Personal Computers, Peripherals, and Printers from Cooperative Contracts for FY2018

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby grant the Information Technology Department the Administrative Authority to purchase laptop computers, personal computers, peripherals, and printers from cooperative contracts for FY2018.

The attached memorandum details the requested purchases.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #22-2018**

Treasurer

**15. First reading; Cooperative Agreement between Boone County and Boone County
Fire Protection District – Deposit Pool**

Tom Darrough said that Boone County Fire and the Library have taken their excess funds and given them to the Treasurer's Office. Kay Murray started this some time ago. The reasoning back then was there were a lot of huge advantages for pool investments. That is less true now. I think what has happened is that they became very reliant on that service that the Treasurer's Office provided them to invest their excess funds.

In conversations with County Counsel, he felt it was important to get some agreements in place and signed. He has worked really hard to make this happen. They have been very comfortable with this idea that it was verbal and not written. I am not sure why. C. J. and I think it is important to get this on paper.

Cash management is the hardest thing in our office. There was a perception that we have their money and they can say we want a \$1 million on Tuesday and have it on Friday. That is not how it works. That money is pooled and invested in government agency securities and not available to pull that quickly. We then educated them to help understand where the money is and to get them to agree on some reasonable parameters for getting the money.

The other piece, which was an issue, and it has never happened, is that should there be an emergency need for the funds, it may possibly require an early mature of the investment and there could be penalties and principle loss associated with that. Our take on that has been that they should share in the loss if that occurred and was not previously accepted by the parties and a previous Commissioner at that time. Now, they understand it much more and that if this did occur, they will share in any loss appropriately.

Commissioner Thompson asked what is meant by sharing appropriately.

Mr. Darrough said it would be the percentage of the pool they represent.

Commissioner Thompson said that if it is 10% the pool, then they would incur the 10%.

Mr. Darrough said that is the agreement that has been reached.

Commissioner Atwill asked if the county gets any compensation for this service.

Mr. Darrough said it does not.

Commissioner Parry asked if the Treasurer would rather not do this.

Mr. Darrough said he would not say that. We spent a lot of time on this getting to the agreement. I understand where it came from and it is a service we offer. Does it benefit us? Not really. It does not hurt us, and the incremental cost is not large. Could we go back and say we want to eventually charge for this service; yes, we could. C. J. and I discussed that and perhaps that is the next phase of this.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Assessor

**16. Second reading; Review and approve the 2018/2019 Assessment Maintenance Plan
(1st read 1-9-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby accept the attached 2018/2019 Assessment Maintenance Plan submitted by County Assessor Tom Schauwecker.

It is further ordered the Boone County Commissioners are hereby authorized to sign said 2018/2019 Assessment Maintenance Plan.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #23-2018**

Commission

**17. 1st & 2nd reading; Organizational Use of the Government Center Courthouse Plaza
for Memorial Day Salute to Veterans Celebration on May 28, 2018**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Courthouse Plaza for a Memorial Day Weekend Salute to Veterans Celebration on May 28, 2018 from 6:30 a.m. to 10:00 a.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #24-2018**

**18. 1st & 2nd reading; Organizational Use of the Government Center Chambers by
Downtown Toastmasters for February 21, 2018**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by District 8 Toastmasters for February 21, 2018 from 5:30 p.m. to 8:30 p.m.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #25-2018**

**19. 1st & 2nd reading; Organizational Use of the Government Center Chambers by Mid-
Missouri Peaceworks for January 31 and February 26, 2018**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by Mid-Missouri Peaceworks for January 31, 2018 and February 26, 2018 from 6:00 p.m. to 9:30 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #26-2018**

20. Public Comment

None

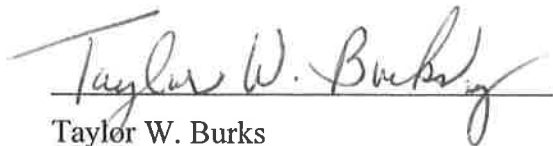
21. Commissioner Reports

Commissioner Thompson said she attended some Martin Luther King Jr. events. They were well attended and very moving. It was a good day of celebration for the community and a time to remember Dr. King's legacy.

Commissioner Atwill said the Road & Bridge Department continues to work overtime to keep the roads prepared in the event of bad snow and ice. They do an outstanding job and I have received some comments on the quality of the roads.

The meeting adjourned at 9:55 a.m.

Attest:



Taylor W. Burks
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner