

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
Director Resource Management Stan Shawver  
Senior Buyer Liz Palazzolo  
Prosecuting Attorney Dan Knight  
County Assessor Tom Schauwecker  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

**Purchasing**

**1. First Reading: Request for Bid 48-18DEC17 for Cellebrite Software License and Support for the Boone County Sheriff's Department.**

Liz Palazzolo read the following memo:

Request for Bid 48-18DEC17 for Cellebrite Software License and Support for the Boone County Sheriff's Department opened on December 18, 2017. One (1) bid was received. The Boone County Sheriff's Office recommends award to the only bidder, Carahsoft Technology Corporation of Reston, Virginia.

This is a term and supply contract that includes software license purchases as well as on-going support. It is noted that this purchase has historically been a sole source to Cellebrite, but it is now possible to competitively bid the specific software product which is unique in the industry allowing extraction of forensic evidence from cell

phones, tablets and other similar devices stored in the internet “cloud.” It is further noted that the Purchasing Office advertised and posted the Request for Bid on the web to obtain competition. The software will be purchased in phases: the first phase will be for the UFED Cloud Analyzer Software for which \$7,999.00 is budgeted for 2017 and will be paid from Department 1253, Internet Crimes Task Force, Account Code 70050 for Software Service Contract funding. The Sheriff’s Office anticipates purchasing the UFED 4PC software and the Cellebrite license renewals in 2018 pending state grant award notification.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. First reading; Contract Amendment #1 to 127-123116SS – Tasers and Equipment for the Boone County Sheriff’s Department**

Liz Palazzolo read the following memo:

Amendment #1 to contract #127-123116SS for Tasers and Equipment for the Boone County Sheriff’s Department that was awarded February 8, 2016 (Commission Order 80-2016) is being amended to document the change of name for the contractor from Taser International, Inc. to Axon Enterprise, Inc. All other terms and conditions of the original agreement remain unchanged.

Invoices will continue to be paid from the following departments/accounts:

2901 – Sheriff Operations – LE Sales Tax, 23201 – Law Enforcement Services Fund;  
2901 – Sheriff Operations – LE Sales Tax, 92300 – Replacement Machinery & Equipment; and 1255- Corrections, 23201– Ammunition.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. First reading; Contract Amendment #2 to 127-123116SS – Tasers and Equipment for the Boone County Sheriff's Department**

Liz Palazzolo read the following memo:

Amendment #2 to contract #127-123116SS for Tasers and Equipment for the Boone County Sheriff's Department that was awarded February 8, 2016 (Commission Order 80-2016) is being amended to incorporate 2017 pricing. All other terms and conditions of the original agreement remain unchanged.

Invoices will continue to be paid from the following departments/accounts:

2901 – Sheriff Operations – LE Sales Tax, 23201 – Law Enforcement Services Fund;

2901 – Sheriff Operations – LE Sales Tax, 92300 – Replacement Machinery & Equipment;

and 1255- Corrections, 23201– Ammunition.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. Second Reading: Sole Source Approved Vendor List for 2018. (1<sup>st</sup> read 1-4-18)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Sole Source Approved Vendor List for 2018.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #11-2018**

**5. Second Reading: Contract Amendment Number One, Contract 56-28DEC16-Fire Extinguisher Inspection & Maintenance (1<sup>st</sup> Read 1-4-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to 56-28DEC16 - Fire Extinguisher Inspection & Maintenance.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One for Fire Extinguisher Inspection & Maintenance.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #12-2018**

**6. Second Reading: Cooperative Contract: CDC171501002-Mailroom Equipment, Supplies, and Maintenance. (1<sup>st</sup> Read 1-4-18)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri Cooperative Contract CC171501002 to purchase Mailroom Equipment, Supplies, and Maintenance from Neopost USA, Inc.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #13-2018**

**7. Second Reading: Cooperative Contract: 148/2017-Pagers and Paging Services Term & Supply. (1<sup>st</sup> read 1-4-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the City of Columbia Cooperative Contract 148/2017 for Pagers and Paging Services with Joplin Beepers, Inc. d/b/a Midwest Paging, Inc.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #14-2018**

**Prosecuting Attorney**

**8. First & Second Reading: Violence Against Women Act (VAWA) Award Acceptance.**

Dan Knight said they request acceptance of the VAWA grant award for the period January 1, 2018 through December 31, 2019 with a 25% match requirement. This grant includes continued funding for part of the salary of two assistant prosecuting attorneys dedicated to domestic violence.

There were no comments or questions.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the acceptance of the attached 2018/2019 Violence Against Women Act (VAWA) grant for the period January 1, 2018 through December 31, 2019.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #15-2018**

**Assessor**

**9. First reading; Review and approve the 2018/2019 Assessment Maintenance Plan**

Tom Schauwecker said this is the bi-annual meeting on the Assessment Maintenance Plan. Since 1986, the Assessors have been required to submit a two-year maintenance plan with the financial, manpower, and materials along with a timeline for each task that must be accomplished in the next two years.

What you will see in the financials will be a mirror of the approved 2018 budget. The 2019 numbers are yet to be determined. Once again, it is a timeline of every task and how many people are required to get it done.

Commissioner Thompson said the timeline chart is a nice thing for everyone to see. It is helpful for people to understand what is done and how everything falls together.

Mr. Schauwecker said that that have mailed out the 75,000 personal property declarations and are in the process of opening these responses and getting them in the system. We update that every year and this year we should be done by the end of May. Our goal this year is to send these notices out a little earlier so we can hold steady on the May date.

There are three checking accounts in County Government. There is General Revenue, Road & Bridge, and the Assessment Fund. The Assessment Fund is ½ of a penny for every dollar the County Collector receives. The taxing entities, school, library, and fire actually pay for the Assessment Fund. They pay a penny for the collection function. If the schools bill a dollar, they really get 98 ½ cents. In addition to that, we get a hard cap of \$125,000 for technology which the County Collector allocates evenly among the cost of the taxing entities.

With this document, the Commission agrees to continue to have that Assessment Fund checking account, if you will. Over the years, we help with IT and legal services. We do help where we can and that is the reasoning for the Assessment Fund being separate.

In addition to that, we receive quarterly reimbursements from the state for each parcel. There is legislation in the General Assembly to change the parameters on this reimbursement and possibly doing away with state funding all together.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **Community Services**

#### **10. Second Reading: Agreement for Purchase of Services. Contract Amendment #1: The Community Montessori Counseling Partnership. (1<sup>st</sup> Read 1-4-18)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Agreement for Purchase of Services Contract Amendment Number One: The Community Montessori Counseling Partnership.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #16-2018**

### **Resource Management**

#### **11. Annual Planning and Building Report for 2017.**

Stan Shawver said this is the annual Planning and Inspections report. The details are contained in the handout and will offer some highlights.



Mr. Shawver highlighted the following:

- Report of Activity
- Five-year rezoning comparison
- Zoning activity
- Plat Comparison, 2016 vs. 2017
- Building Permit report
- Northern District Construction vs. Southern District Construction

The Commission thanked Mr. Shawver for the information provided and job well done.  
**(The report in detail is included at the end of these minutes)**

**Commission**

**12. 1<sup>st</sup> & 2<sup>nd</sup> reading; Organizational Use of the Government Center Chambers and Courthouse Plaza by Mid-Missouri Peaceworks for January 20, 2018**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers and Courthouse Plaza by Mid-Missouri Peaceworks for January 20, 2018 from 11:00 a.m. to 4:00 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #17-2018**

**13. Public Comment**

None

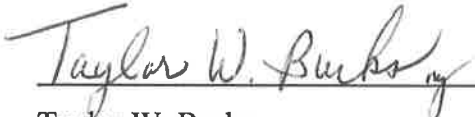
**14. Commissioner Reports**

Commissioner Atwill said he was at Public Works on Sunday. They had 20 people working on spreading salt early in the morning. It then became apparent the weather might not go in the direction they predicted and pulled back the activity. It is important to remember we have people out there ready to go when these things are predicted. It is better to be ready when it is not really bad weather than not to be ready when it is bad weather. It is a complex operation with all the equipment and materials involved in preparing 800 miles of roads for ice and snow.

There were no additional Commissioner reports.

The meeting adjourned at 9:52 a.m.

Attest:

  
Taylor W. Burks  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner



**RESOURCE MANAGEMENT  
PLANNING & INSPECTIONS  
ANNUAL REPORT  
2017**

**Stan Shawver  
Director**



# Boone County Resource Management

ROGER B. WILSON GOVERNMENT CENTER  
801 E. WALNUT ROOM 315 COLUMBIA, MO 65201-7730  
(573) 886-4330 FAX (573) 886-4340

DIRECTOR  
STAN SHAWVER

PLANNING - INSPECTIONS - ENGINEERING

CHIEF ENGINEER  
JEFF MCCANN

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TO: Boone County Commission

FROM: Stan Shawver  
Director of Resource Management

DATE: January 9, 2018

RE: Report of Activity - 2017

During the past year, the Resource Management Department processed 22 requests to rezone land. Nineteen of the requests were considered by the County Commission and 17 were subsequently approved. ✓

The requests that received approval totaled **300.61** acres of land. The largest tract that was approved involved rezoning land zoned A-2 (Agriculture) to R-SP (Planned Residential). That request was for 38 acres of land.

The Commission also received 6 requests for conditional use permits, 5 were approved.

During 2017, the Planning and Zoning Commission approved 39 final plats comprising 595.86 acres, divided into 230 lots. There were 8 preliminary plats that comprised 260 lots on 483.3 acres. In addition, the Planning Division processed 53 Administrative Surveys, 36 surveys (larger than 20 acres), 12 Family Transfer requests, 22 land disturbance permits, 11 stormwater discharge permits and 23 floodplain development permits.

The Zoning Board of Adjustment considered 12 variance requests. Four requests were for variances from the Subdivision Regulations that were all approved. The other eight requests were for variances from the Zoning Regulations. Five of those variances were granted by the Board of Adjustment.

# FIVE YEAR COMPARISON

## 2017- 300.61 acres rezoned

22 Rezoning Requests    6 Conditional Use Permits  
17 Approved                    5 Approved

## 2016 – 313.05 acres rezoned

14 Rezoning Requests    3 Conditional Use Permits  
10 Approved                    3 Approved

## 2015 – 93.30 acres rezoned

11 Rezoning Requests    6 Conditional Use Permits  
6 Approved                    5 Approved

## 2014 – 153.23 acres rezoned

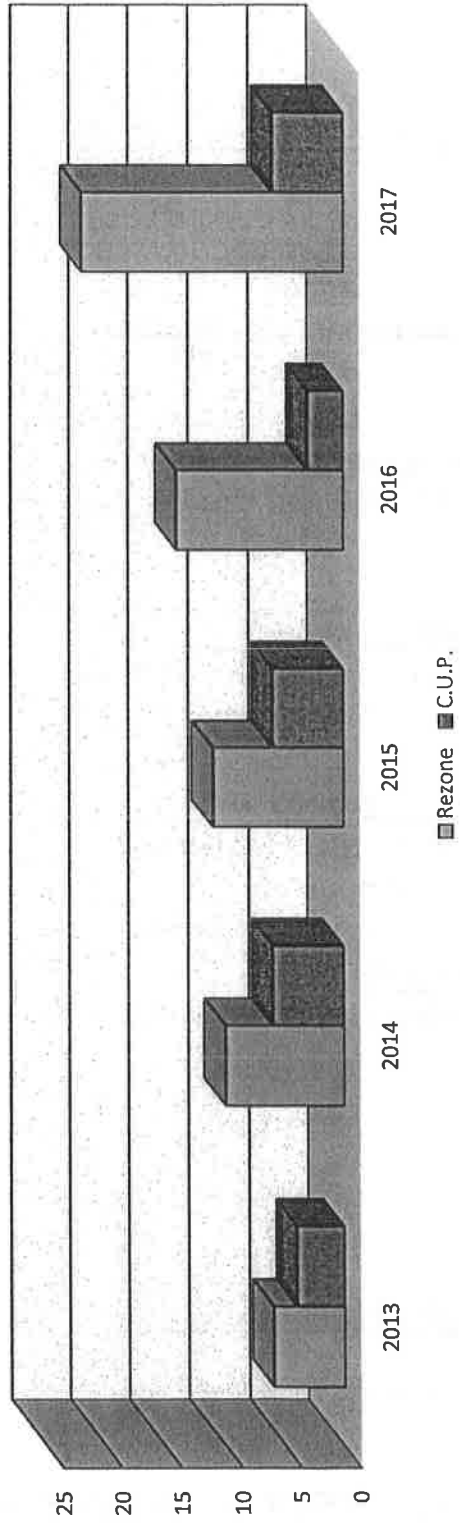
9 Rezoning Requests    6 Conditional Use Permits  
8 Approved                    6 Approved

## 2013 – 252.17 acres rezoned

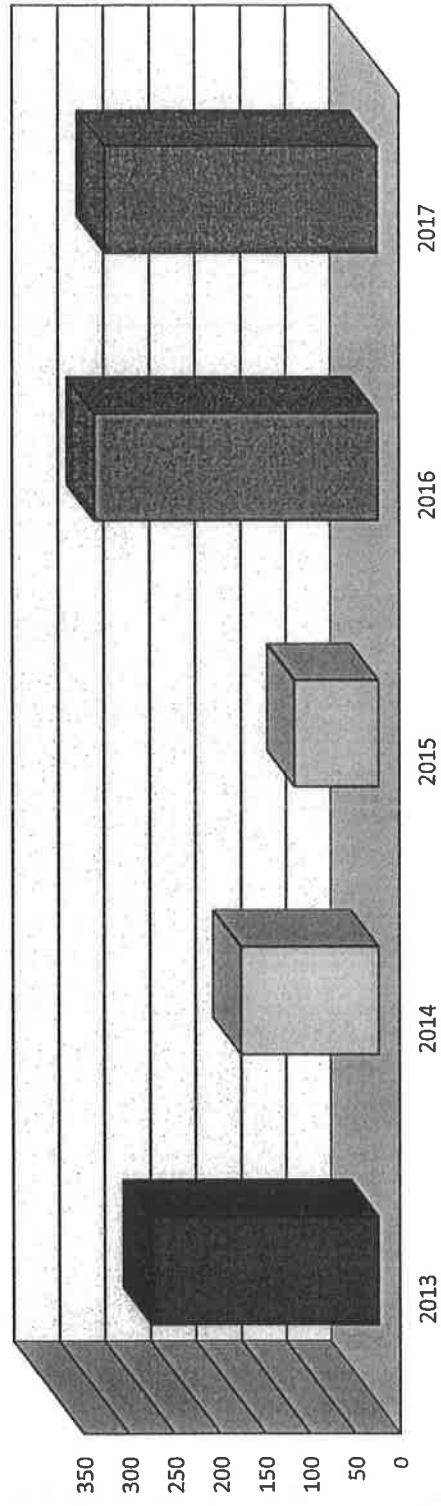
6 Rezoning Requests    4 Conditional Use Permits  
5 Approved                    4 Approved

*5 Year Total – 1,112.36 Acres Rezoned*

### ZONING ACTIVITY

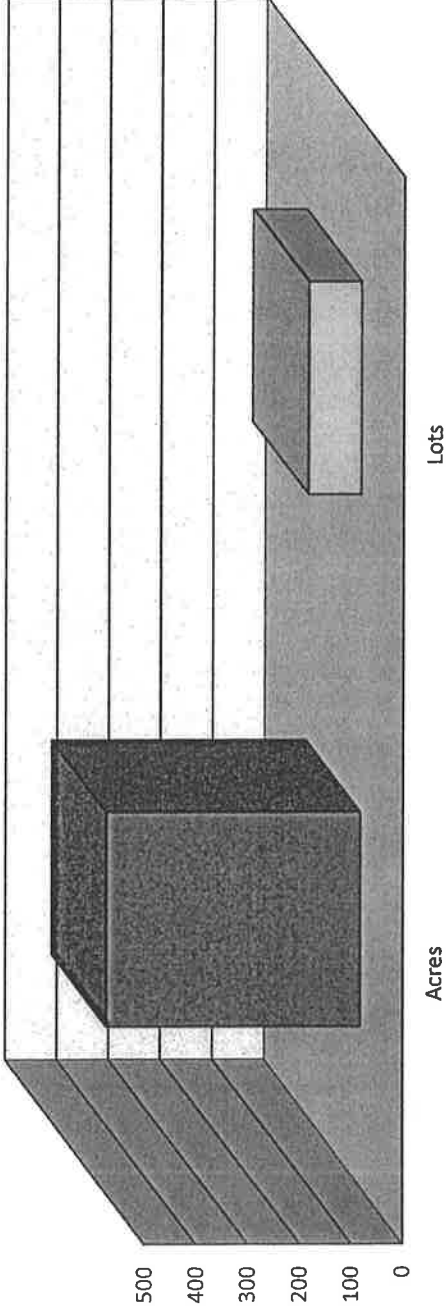


### Acres Rezoned

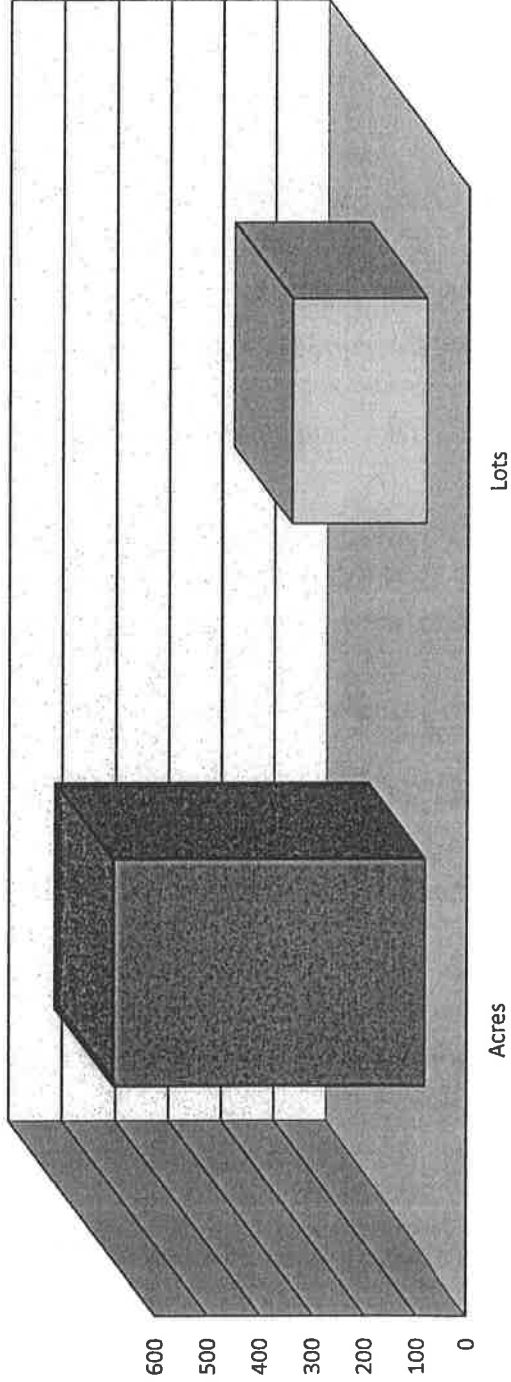


✓

# 2016 Plats



# 2017 Plats



✓



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DIRECTOR  
STAN SHAWVER

PLANNING - INSPECTIONS - ENGINEERING

CHIEF ENGINEER  
JEFF MCCANN

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TO: Boone County Commission ✓

FROM: Stan Shawver  
Director of Resource Management

DATE: January 9, 2018

RE: Building Activity for 2017

I have attached a copy of the annual building permit report for 2017. You will also find the same information for 2016, which may be used for comparison.

Additionally, I have compiled statistical data that you may find interesting.

- TOTAL MILES DRIVEN: **81,438 MILES**
- AVERAGE MILES DRIVEN PER DAY: **90 MILES**
- INSPECTIONS PERFORMED: **8,962**
- AVERAGE STRUCTURE VALUE: **\$120,909.37**
- AVERAGE SINGLE FAMILY VALUE: **\$213,070.08**
- NEW HOMES \$250,000.00 or more: **94 (26 %)**





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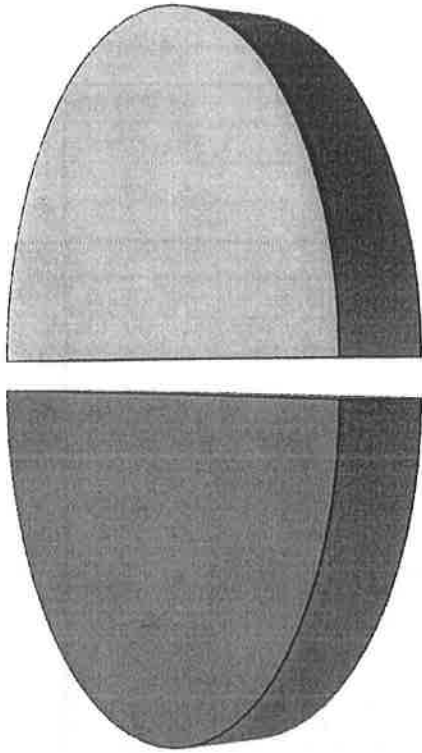
DIRECTOR  
STAN SHAWVER

PLANNING - INSPECTIONS - ENGINEERING

CHIEF ENGINEER  
JEFF MCCANN

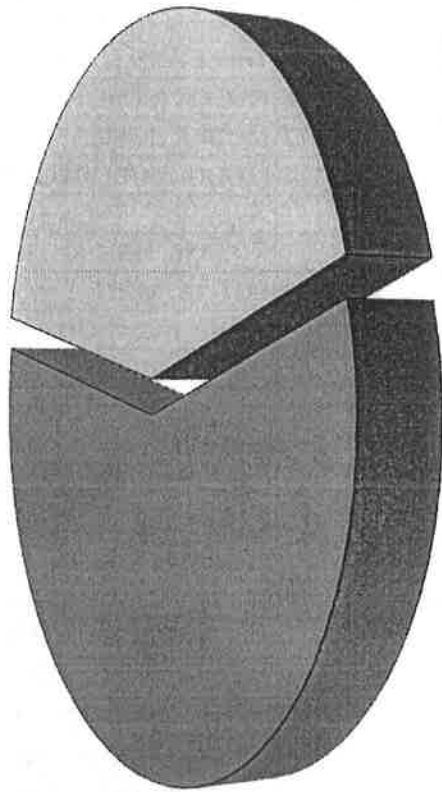
2017	BUILDING CONSTRUCTION PERMITS		2017
STATUS CODE	CONSTRUCTION TYPE	NUMBER	VALUATION
	RESIDENTIAL		
101	SINGLE FAMILY RESIDENTIAL	356	\$ 75,971,227.00
102	SINGLE FAMILY ATTACHED	3	\$ 350,000.00
103	TWO FAMILY BUILDINGS	1	\$ 150,000.00
104	THREE AND FOUR FAMILY	0	\$ -
105	FIVE OR MORE FAMILY	0	\$ -
112	MOBILE HOMES	5	\$ 94,800.00
114	MODULAR/DOUBLE WIDE	12	\$ 1,060,000.00
	RES. NONHOUSEKEEPING		
213	HOTELS, MOTELS	0	\$ -
214	OTHER NON HOUSEKEEPING	0	\$ -
	NONRESIDENTIAL		
318	AMUSEMENT/RECREATIONAL	0	\$ -
319	CHURCHES/RELIGIOUS BLDG.	1	\$ 720,000.00
320	INDUSTRIAL BLDG.	0	\$ -
321	PUBLIC GARAGES	0	\$ -
322	SERVICE STATIONS	0	\$ -
323	HOSPITALS/INSTITUTES	0	\$ -
324	OFFICE/PROFESSIONAL BLDG	2	\$ 4,646,580.00
325	PUBLIC WORKS/UTILITY BLDG	0	\$ -
326	SCHOOL/EDUCATIONAL BLDG	0	\$ -
327	STORES/MERCANTILE BLDG	1	\$ 33,000,000.00
328	OTHER NONRESIDENTIAL	123	\$ 3,228,442.00
329	OTHER STRUCTURES	63	\$ 2,861,447.00
	ADDITIONS/ALTERATIONS		
434	RESIDENTIAL	144	\$ 5,348,049.00
437	NONRESIDENTIAL	50	\$ 5,149,933.00
438	RESIDENTIAL GARAGES	87	\$ 2,509,450.00
	MISCELLANEOUS		
		312	\$ 1,080,650.00
	TOTALS	1160	\$ 136,170,578.00

2017 CONSTRUCTION



■ Northern District  
■ Southern District

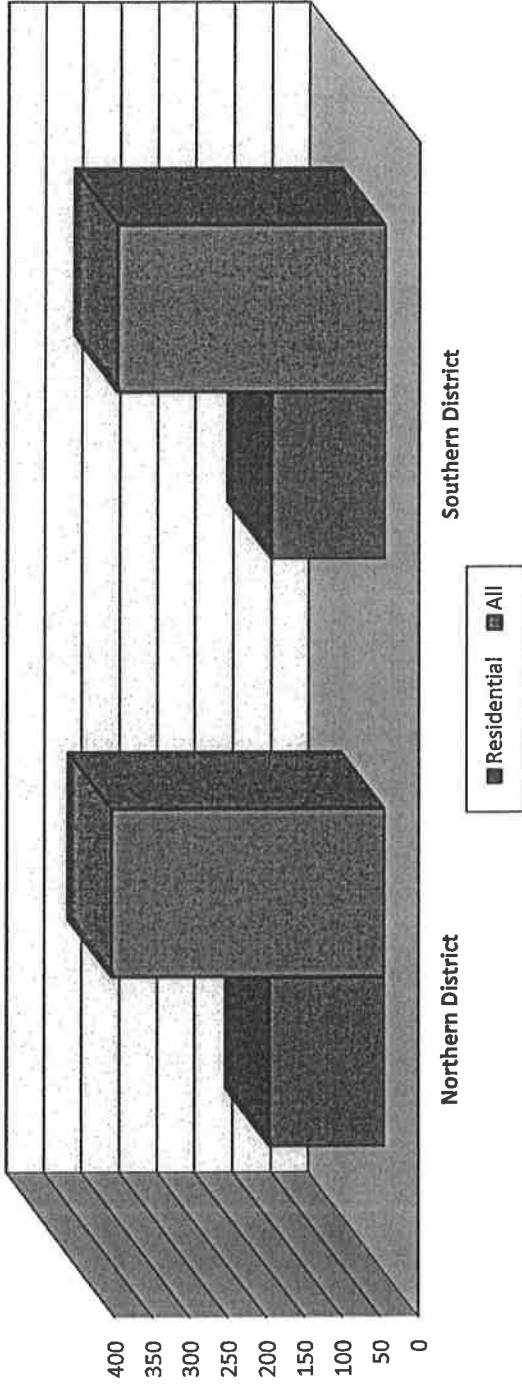
2017 RESIDENTIAL



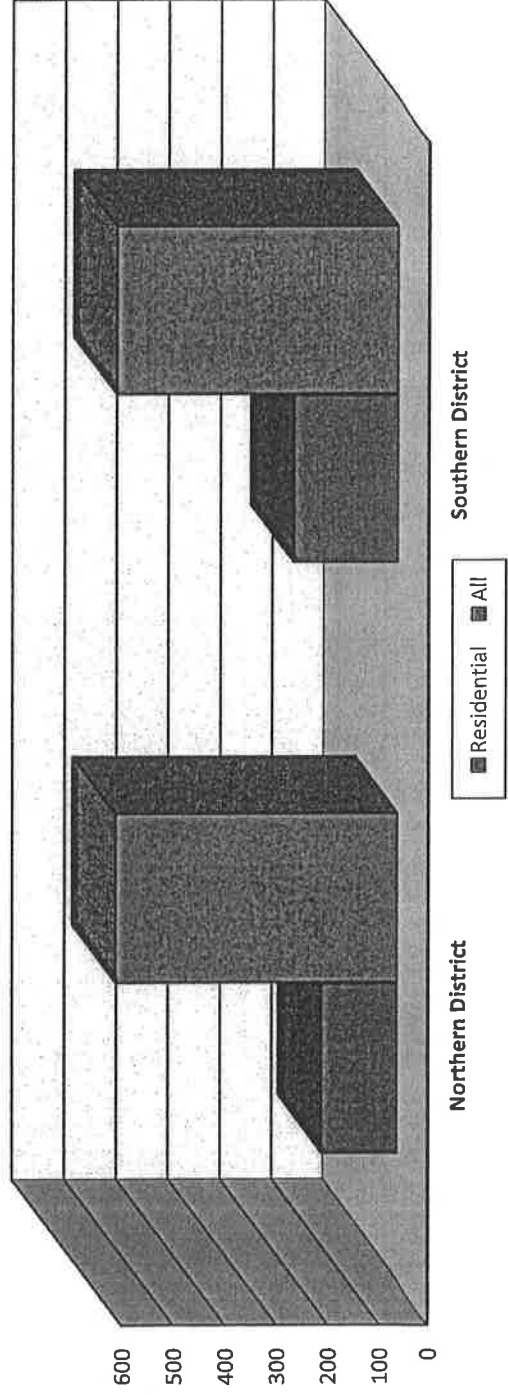
■ Northern District  
■ Southern District



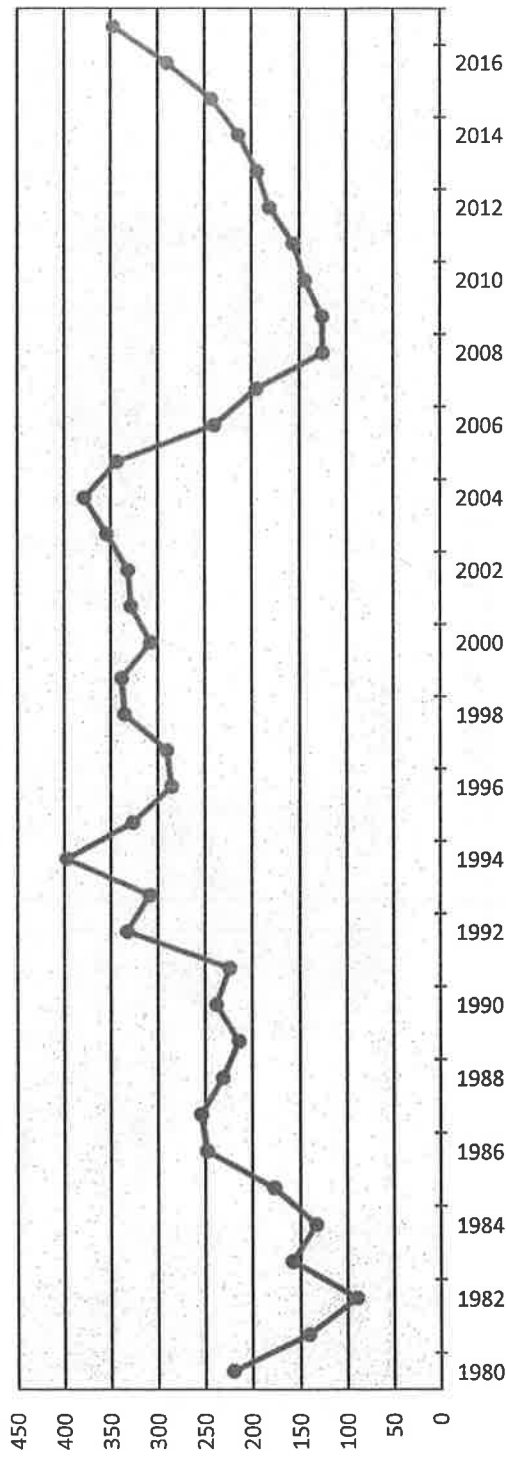
# 2016 CONSTRUCTION



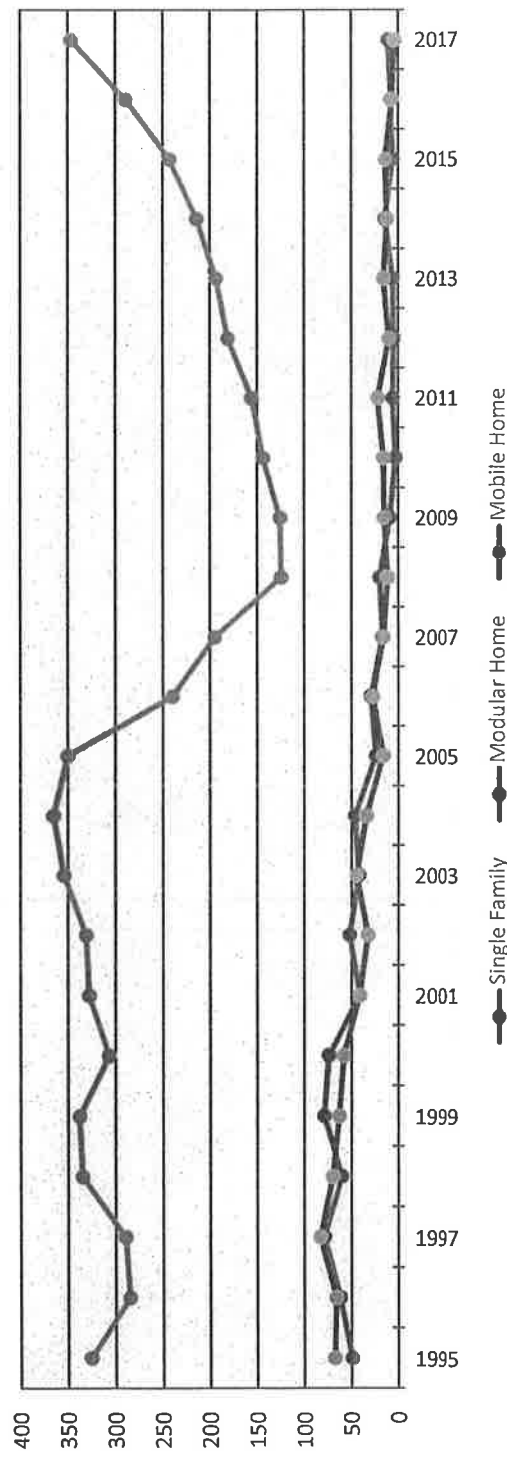
# 2017 CONSTRUCTION



### SINGLE FAMILY RESIDENTIAL



### RESIDENTIAL COMPARISON



# ALL CONSTRUCTION

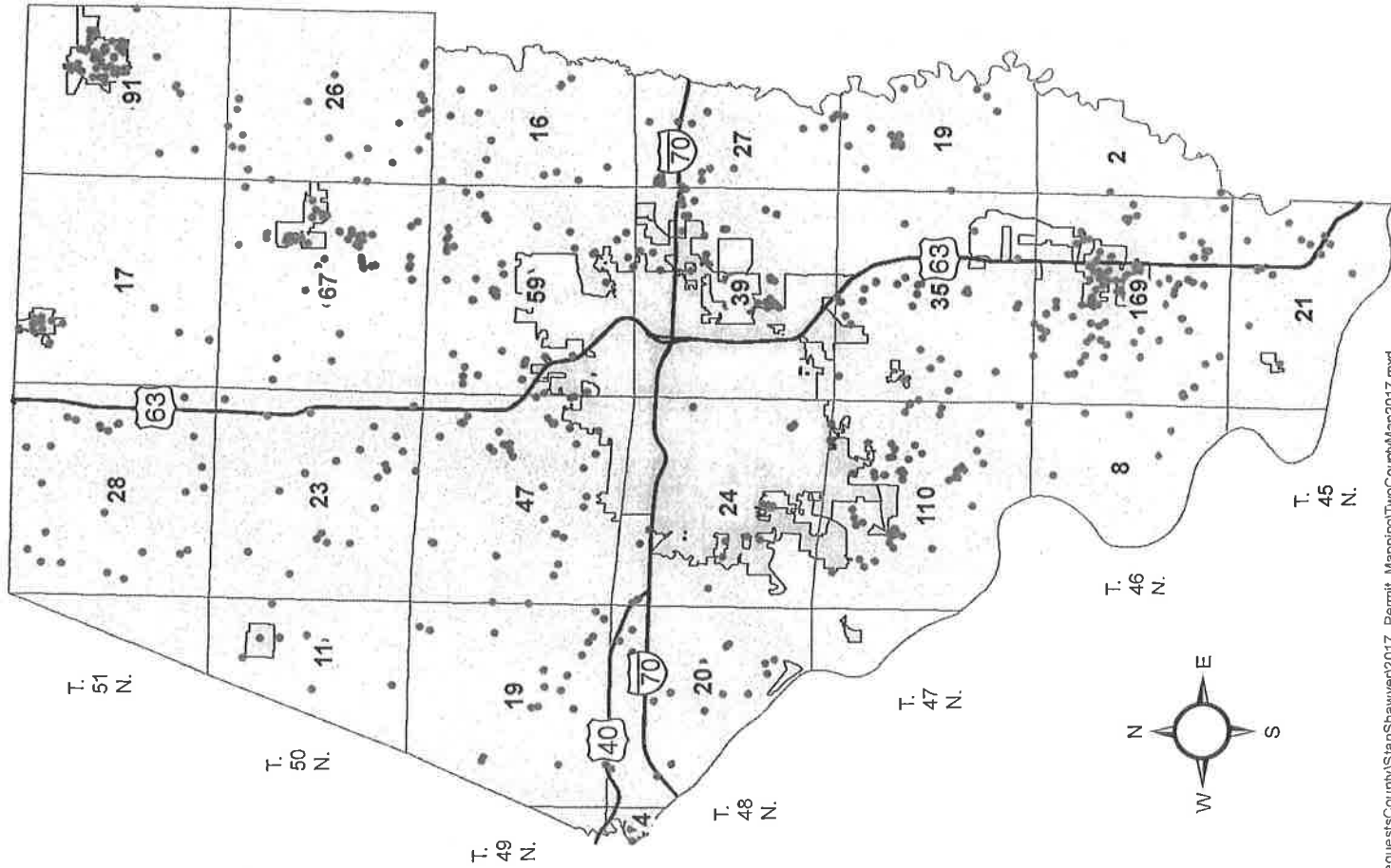
R. 15W.

R. 14W.

R. 13W.

R. 12W.

R. 11W.



# RESIDENTIAL CONSTRUCTION

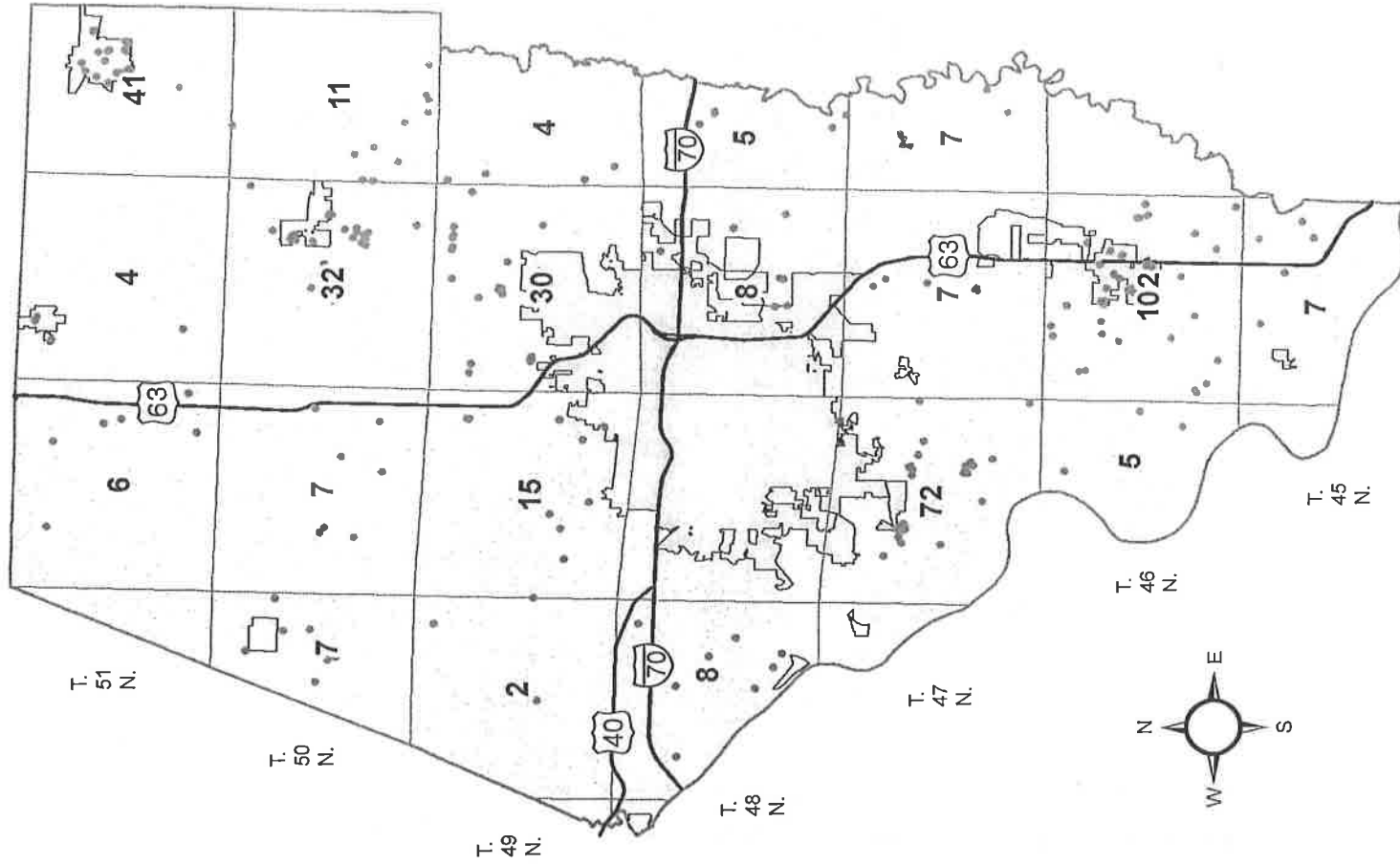
R. 15W.

R. 14W.

R. 13W.

R. 12W.

R. 11W.





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DIRECTOR  
STAN SHAWVER

PLANNING - INSPECTIONS - ENGINEERING

CHIEF ENGINEER  
DERIN CAMPBELL

---

TO: Boone County Commission

FROM: Stan Shawver  
Director of Resource Management

DATE: December 27, 2016

RE: Building Activity for 2016

I have attached a copy of the annual building permit report for 2016. You will also find the same information for 2015, which may be used for comparison.

Additionally, I have compiled statistical data that you may find interesting.

- TOTAL MILES DRIVEN: **78,932 MILES**
- AVERAGE MILES DRIVEN PER DAY: **86 MILES**
- INSPECTIONS PERFORMED: **7,843**
- AVERAGE STRUCTURE VALUE: **\$142,886.09**
- AVERAGE SINGLE FAMILY VALUE: **\$238,841.91**
- NEW HOMES \$250,000.00 or more: **73 (25 %)**



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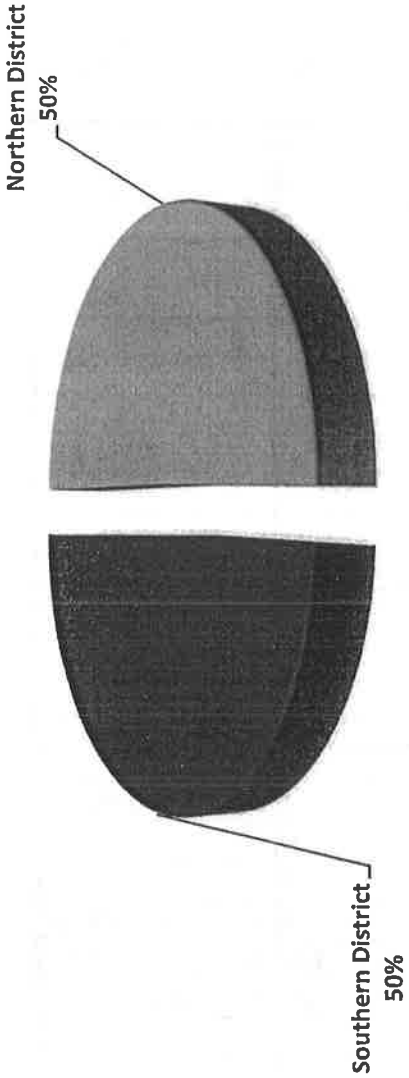
DIRECTOR  
STAN SHAWVER

PLANNING - INSPECTIONS - ENGINEERING

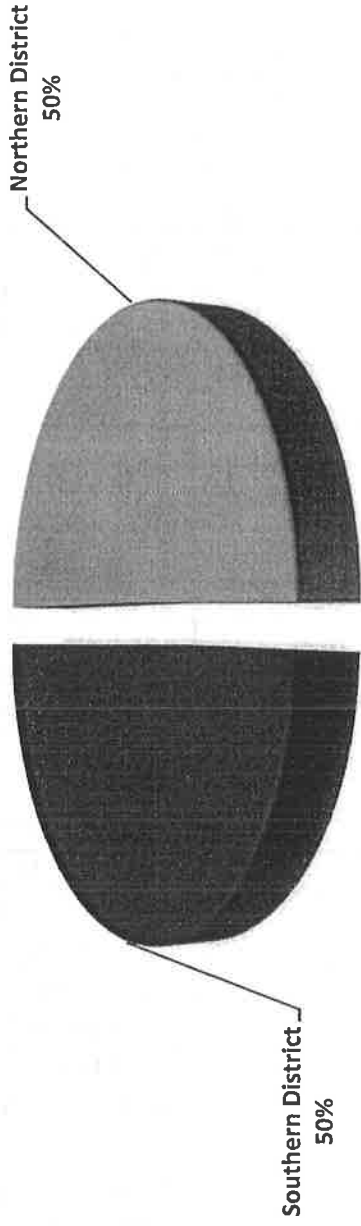
CHIEF ENGINEER  
JEFF MCCANN

2016	BUILDING CONSTRUCTION PERMITS	2016	
STATUS CODE	CONSTRUCTION TYPE	NUMBER	VALUATION
	RESIDENTIAL		
101	SINGLE FAMILY RESIDENTIAL	291	\$ 69,502,995.00
102	SINGLE FAMILY ATTACHED	5	\$ 752,862.00
103	TWO FAMILY BUILDINGS	1	\$ 175,000.00
104	THREE AND FOUR FAMILY	0	\$ -
105	FIVE OR MORE FAMILY	0	\$ -
112	MOBILE HOMES	8	\$ 174,500.00
114	MODULAR/DOUBLE WIDE	8	\$ 465,000.00
	RES. NONHOUSEKEEPING		
213	HOTELS, MOTELS	0	\$ -
214	OTHER NON HOUSEKEEPING	0	\$ -
	NONRESIDENTIAL		
318	AMUSEMENT/RECREATIONAL	0	\$ -
319	CHURCHES/RELIGIOUS BLDG.	1	\$ 160,000.00
320	INDUSTRIAL BLDG.	0	\$ -
321	PUBLIC GARAGES	0	\$ -
322	SERVICE STATIONS	0	\$ -
323	HOSPITALS/INSTITUTES	0	\$ -
324	OFFICE/PROFESSIONAL BLDG	2	\$ 850,000.00
325	PUBLIC WORKS/UTILITY BLDG	0	\$ -
326	SCHOOL/EDUCATIONAL BLDG	0	\$ -
327	STORES/MERCANTILE BLDG	3	\$ 1,103,745.00
328	OTHER NONRESIDENTIAL	110	\$ 4,000,661.00
329	OTHER STRUCTURES	28	\$ 2,055,900.00
	ADDITIONS/ALTERATIONS		
434	RESIDENTIAL	142	\$ 4,976,840.00
437	NONRESIDENTIAL	53	\$ 12,439,909.00
438	RESIDENTIAL GARAGES	70	\$ 2,013,988.00
	MISCELLANEOUS	263	\$ 1,100,083.00
	TOTALS	985	\$ 99,771,483.00

**2016 CONSTRUCTION**

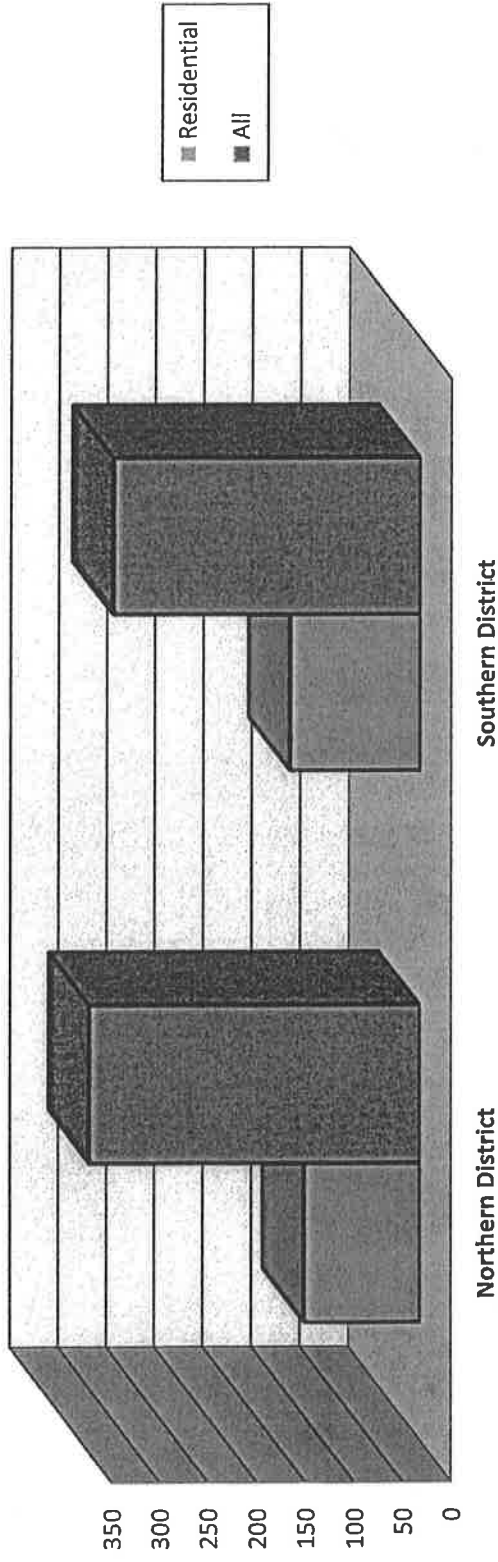


**2016 RESIDENTIAL**

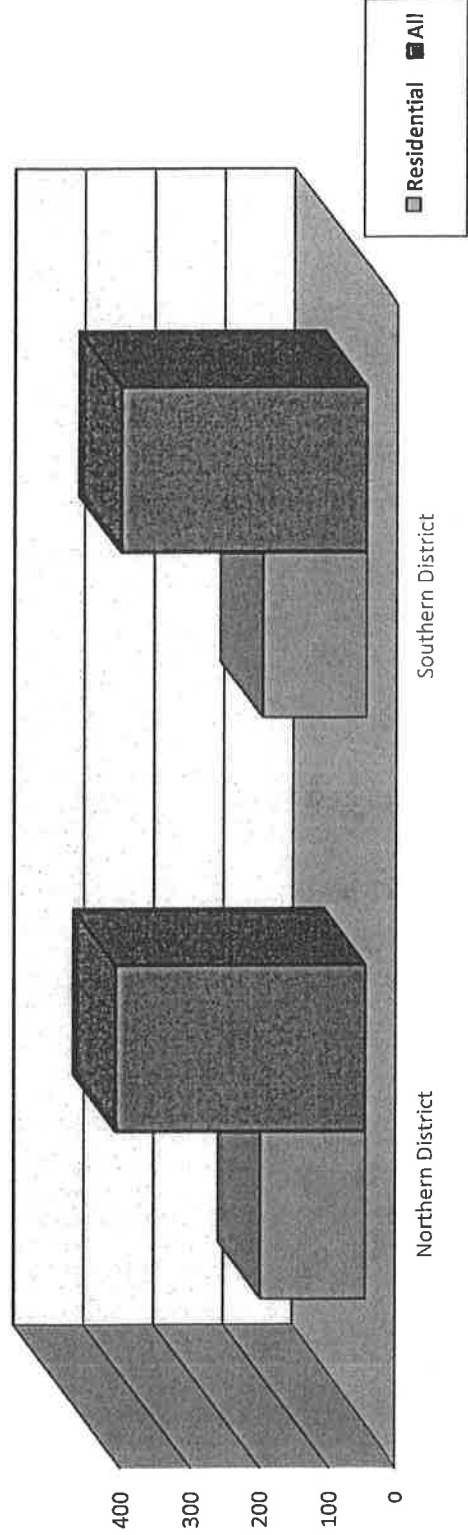




# 2015 CONSTRUCTION

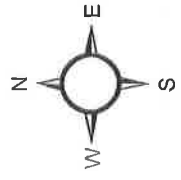
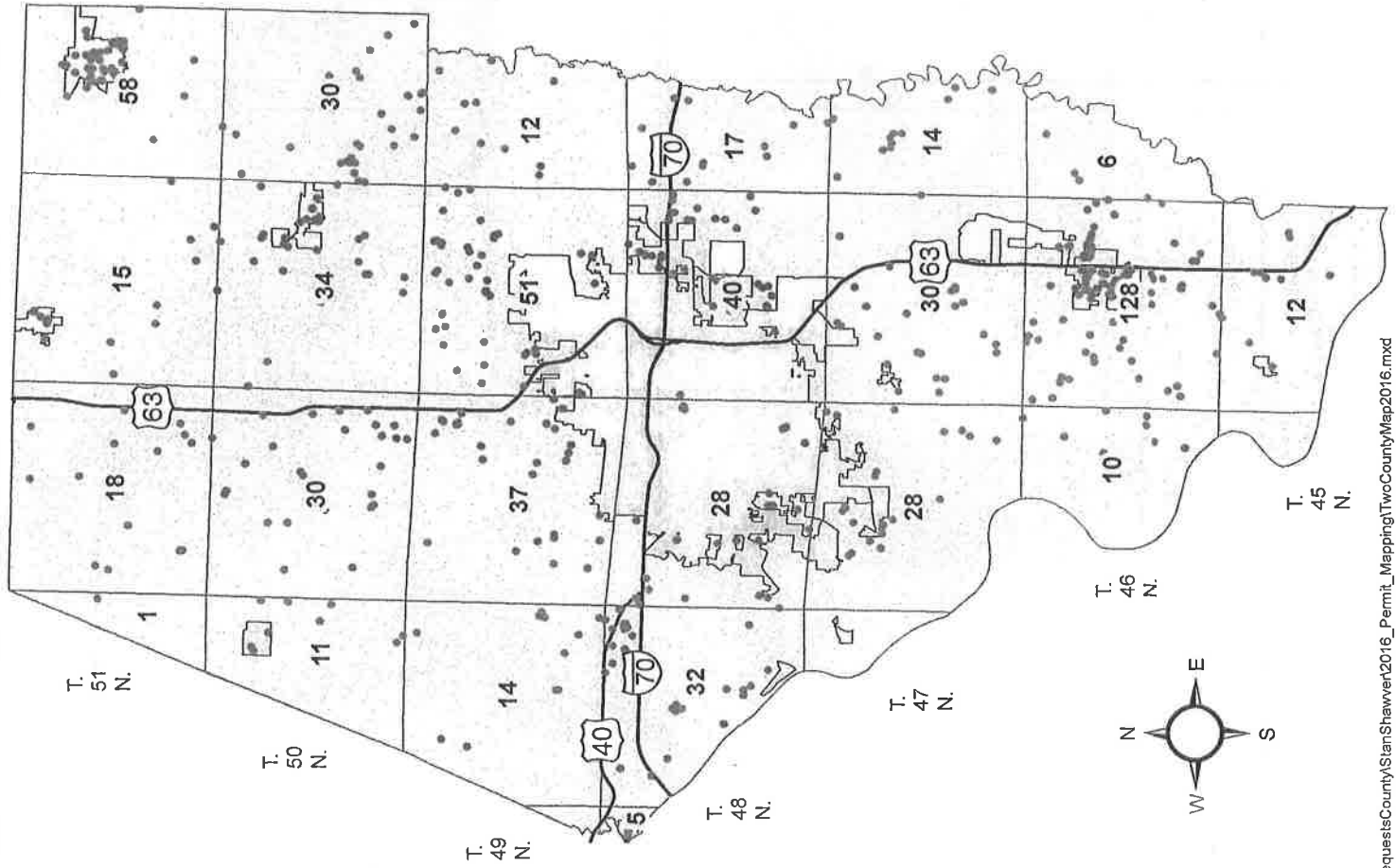


# 2016 CONSTRUCTION



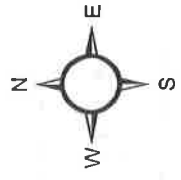
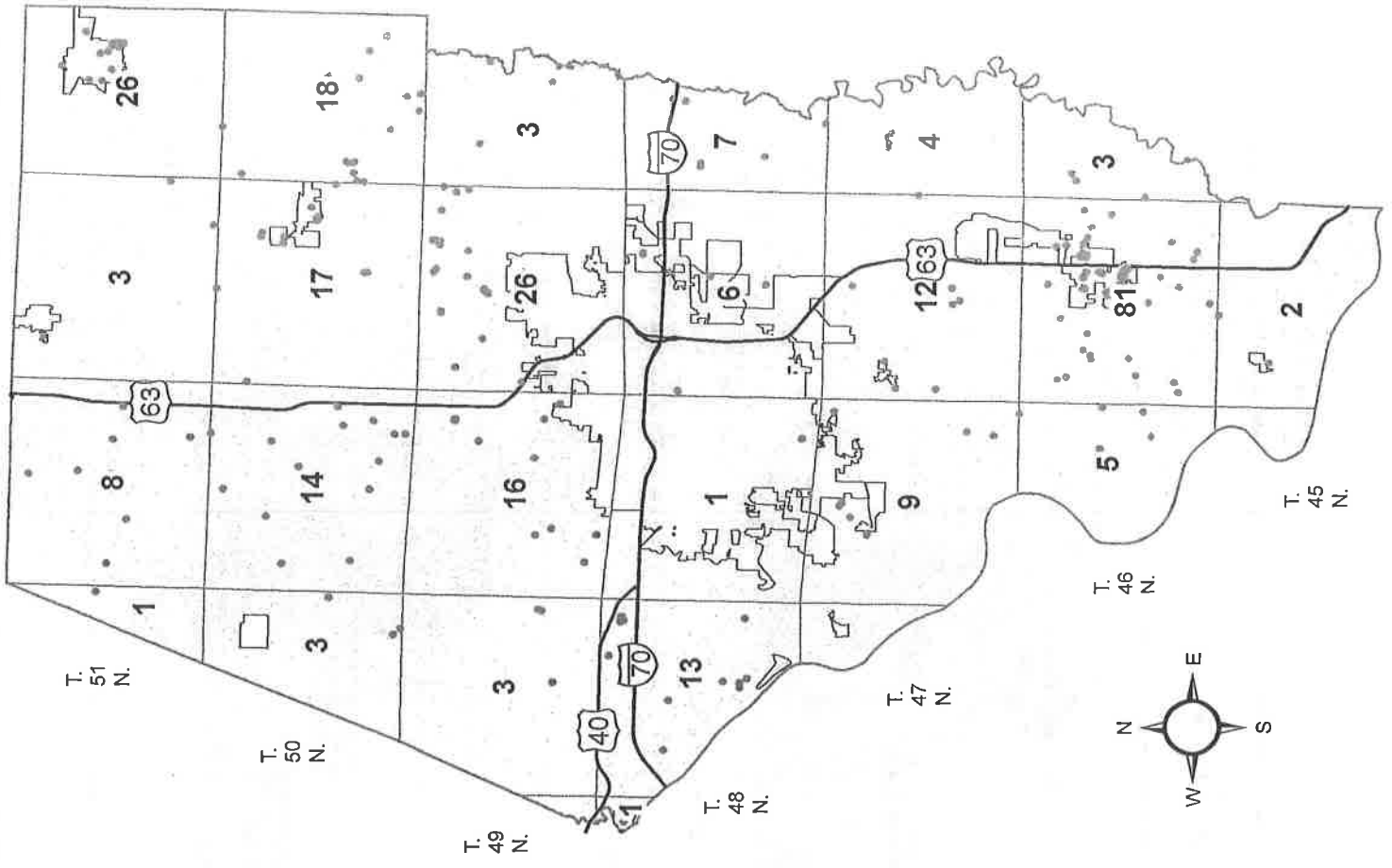
# ALL CONSTRUCTION

R. 15W. R. 14W. R. 13W. R. 12W. R. 11W.

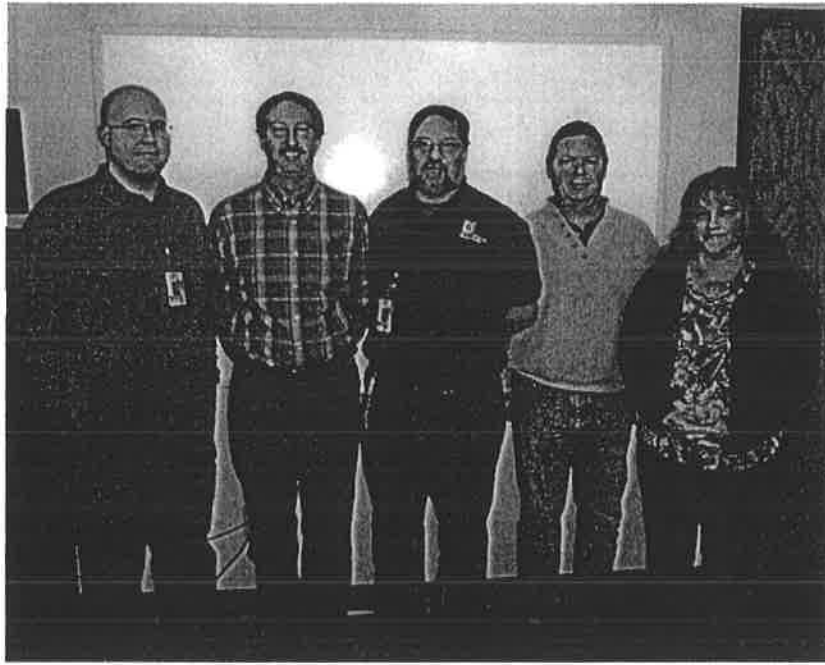


# RESIDENTIAL CONSTRUCTION

R. 15W. R. 14W. R. 13W. R. 12W. R. 11W.



# RESOURCE MANAGEMENT STAFF



**PLANNING:** Uriah Mach, Planner; Ryland Rodes, Code Enforcement Officer;  
Thad Yonke, Senior Planner; Bill Florea, Senior Planner;  
Paula Evans, Administrative Coordinator.



**ENGINEERING:** Dan Haid, Professional Civil Engineer; Jeff McCann, Chief Engineer;  
Micah Taylor, Professional Civil Engineer.



**CONSTRUCTION INSPECTION:** Justin Skouby, Road Construction Inspector; Chris Crane, Administrative Coordinator; Darin Sapp, Road Construction Inspector; Mark Donoho, Road Construction Inspector; Keith Austin, Chief Road Construction Inspector.



**DESIGN & CONSTRUCTION:** Kelle Westcott, Budget Administrator; Matt Thomas, County Surveyor; Natalie Meighan, Right of Way Agent; Aaron Garringer, Asset Management Technician.



**STORMWATER:** Paula Evans, Administrative Coordinator; Lynne Hooper, Urban Hydrologist; Nicki Fuemmeler, Stormwater Coordinator; Theresa Thomas, Stormwater Educator.



**BUILDING INSPECTION:** (standing) ; Taylor Acton, Building Inspector; Darin Ratermann, Building Inspector; Chris Crane, Administrative Coordinator; Gary Crapenhof, Building Inspector; James Canon, Building Inspector; (kneeling) David Forward, Chief Building Inspector.