

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
County Clerk Taylor Burks
Health Environmentalist Stephanie Sprock
Health Environmentalist Kris Vellema
Buyer Robert Wilson
Treasurer Tom Darrough
Resource Management Administrator Kelle Westcott
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

County Clerk

1. 1st & 2nd reading; Acceptance of the Certification of the August 8, 2017 election

Taylor Burks said this is for acceptance of the certification of the county-wide road tax that was approved this past special election.

Commissioner Parry asked about turn-out for this election.

Mr. Burks said county wide it was 14.1%.

Commissioner Parry asked how this compared to the April election.

Mr. Burks said the turn-out for the August election was higher due to, not only the road tax on the ballot, but the 50th district race and the Centralia School Levy.

There were no further comments or questions.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby accept the attached certification of election from the County Clerk and Election Authority for Boone County, Missouri. The proposal for a county-wide sales tax, having been approved by a majority of qualified voters voting thereon, the Commission hereby orders the imposition of the county-wide sales tax pursuant to the provisions of RSMo §67.547, in the amount of one-half of one percent for the period beginning **October 1, 2018 and ending September 30, 2028.**

Said sales tax shall be for the limited purpose of improving and maintaining roads, bridges, and right-of- ways within Boone County. Said sales tax shall be imposed on all sales which are subject to taxation under the provisions of RSMo §§144.010 - 144.527 as amended and, pursuant to RSMo §144.032, said sales tax shall also be imposed on all sales of metered water services, electricity, electrical current, and natural, artificial, or propane gas, wood, coal, or home heating oil for domestic use only.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #368-2017**

Health Department

- 2. 1st & 2nd reading; Abatement of a property located at 1603 E. Tower Drive, parcel #12-417-19-01-039.00 01**

Kris Vellema said there is a large amount of material in the back yard. Some of it is covered, some is not. We received numerous complaints from the neighboring property. We have not received a response from the property owner to date. We don't have a bid just yet from the contractor. Not everything is in violation, not all of it is visible, but a lot of it is.

Commissioner Parry asked what the difference was between a clear tarp and a blue tarp.

Ms. Vellema said that whatever is under the clear tarp is visible.

Commissioner Parry asked where Tower Drive is located.

Ms. Vellema said it is off Prathersville Road, just west of Hwy. 63.

Commissioner Parry asked if this is a residential neighborhood.

Ms. Vellema said it is.

Commissioner Atwill asked if there is anyone present to represent the property owner. There was no one present.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 1603 E. Tower Drive, parcel #12-417-19-01-039.00 01.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #369-2017**

**3. 1st & 2nd reading; Abatement of a property located at 6750 S. New Town Ave.,
parcel #20-216-10-06-074.00 01**

Kris Vellema said this is a weed issue. We got a complaint from a neighbor. The owner did contact us last week and said he would get this mowed. He was not aware that this was part of his property. This will be taken care of and we will work with him, but will still ask for the order.

Commissioner Atwill asked if there is anyone present to represent the property owner. There was no one present.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 6750 S. New Town Ave., parcel #20-216-10-06-074.00 01.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #370-2017**

**4. 1st & 2nd reading; Abatement of a property located at 5393 E. Ponderosa St. A
& B. parcel #21-201-04-01-047.00 01**

Stephanie Sprock said we received a complaint about tall weeds and it appears it has not been mowed all year. There seems to be some confusion with the property owners concerning the property line and I have not been able to contact this property owner. The weeds are quite tall, about waist high.

Commissioner Atwill asked if we have a name or is it just the LLC.

Ms. Sprock said all she has is the LLC.

Commissioner Atwill asked if the certified notice was delivered.

Ms. Sprock said it was. It was signed for on July 26th. I also tried looking up this LLC and could not find it.

Commissioner Thompson said it looks like the signature is Reed Hickam.

Commissioner Atwill said that could be the person and asked if there is anyone present representing the property owner. There was no one present.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 5393 E. Ponderosa St. A & B, parcel #21-201-04-01-047.00 01.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #371-2017**

Purchasing

5. First reading; Cooperative Contract 122/2013 – Grinding Services Term & Supply

Robert Wilson read the following memo:

Public Works requests permission to utilize the City of Columbia cooperative contract *122/2013* to purchase grinding services from Agricycle, Inc.

This is a term and supply contract and will be paid from department 2040 – PW Maintenance Operations, account 71100 – Outside Services.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. Second reading; Bid Award 33-29JUN17 – Radio Advertising for Joint Communications (1st read 8-17-17)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 33-29JUN17 – Radio Advertising for Joint Communications to Cumulus Media, Inc. of Columbia, MO and Zimmer Radio of Mid-Missouri Inc. of Columbia, MO.

Terms of the bid award are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreements.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. (Commissioner Parry recused himself) **Order #372-2017**

Resource Management

7. First reading; Road & Bridge Cooperative Agreement – City of Rocheport

Kelle Westcott said this is one of the four application entities we have an agreement with concerning the Road & Bridge sales tax distribution. The agreement is a six-year cycle and this is the 5th year of the cycle.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First reading; Contract Amendment Number One with Engineering Surveys & Services as approved on Commission Order 175-2017

Kelle Westcott said the original contract was for concrete testing that included two private developments that will become Boone County streets. We are adding another subdivision, Settler's Ridge, to that contract as those streets will become county streets as well.

Commissioner Parry said he thought that Settler's Ridge had a pre-annexation agreement to go into the city.

Commissioner Atwill said there has been some difficulty between the developer and the city concerning the sewer.

Commissioner Parry asked if we would still accept those roads.

Commissioner Atwill said that if everything is in order, we don't have a provision to withdraw approval.

Commissioner Parry asked Ms. Westcott to find out about the pre-annexation agreement.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Treasurer

9. First reading; Revision to the P-Card Policy, Section XV

Tom Darrough said the current policy, as written, is very pervasive in its safety mechanisms. Some are cumbersome and costly, one which is that everyone that has a P-Card must take a quiz every year. Our office feels this is not necessary.

When one initially gets this card, a quiz is taken that shows one understands the appropriate and inappropriate use of the card and that they also understand the reporting structure concerning approvals and reconciliation of the card. We have not had any issues that would indicate there is a lack of understanding of that.

Commissioner Thompson said there is also no lack of understanding the consequences for failure to use the card appropriately.

Mr. Darrough said that it is very clear that one is ultimately personally responsible if they use the card for personal reasons. This is not penal, it just reaffirms that they will cover the cost for things that should not have been done. This is straight forward and logical. We will save money by taking this out and we believe there are no consequences to not taking a quiz every year. As we send more and more cards out, it is just more paperwork.

Commissioner Thompson asked if this was done in consultation with the Auditor's Office.

Mr. Darrough said it was just his staff and himself. They discussed the change and presented it to all elected officials and directors. The feedback we received has been all positive on making this change.

Commissioner Atwill noted that the P-Card process has a lot of checks and balances that are unaware to the user. Your office does a lot of background checks as well as checking on charges that come through.

Mr. Darrough said that we require, within the users approval chain, that they have seen it and approve it. There is not just one person above that sees the charges. There often are three levels that see the charges.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Sheriff's Department

10. Public Hearing and second reading; Budget Amendment – 2017 State Cyber Crimes Grant (1st read 8-10-17)

Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to speak on this budget amendment. There were no speakers and Commission Atwill closed the public hearing.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Sheriff's Department to increase the budget for the 2017 portion of the 2017/2018 Cyber Crimes grant.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1253	10100	Cyber Crimes	Salary & Wages		59,388
1253	10200	Cyber Crimes	FICA		5,360
1253	10300	Cyber Crimes	Medical		6,685
1253	10400	Cyber Crimes	W/C		1,703
1253	10500	Cyber Crimes	401A		800
1253	10110	Cyber Crimes	Overtime		10,675
1253	23850	Cyber Crimes	Minor Equipment		1,630
1253	37210	Cyber Crimes	Training/Schools		200
1253	37220	Cyber Crimes	Travel		892
1253	37230	Cyber Crimes	Meals/Lodging		1,260
1253	48050	Cyber Crimes	Cellular/mobile device svc.		285
1253	70050	Cyber Crimes	Software Service Cont.		25,943
1253	71100	Cyber Crimes	Outside Services		850
1253	92300	Cyber Crimes	Replacement Equipment		13,700
1253	3451	Cyber Crimes	State Grant Reimbursement		129,371
					258,742

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #373-2017**

Community Services

11. Second reading; Memorandum of Understanding between Boone County and Corporation for Supportive Housing (CSH) (1st read 8-17-17)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Service Recipient Agreement between Boone County and the Corporation for Supportive Housing (CSH).

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Service Recipient Agreement.

Commissioner Atwill seconded the motion.

The motion carried 3 to 0. **Order #374-2017**

12. Second reading; Memorandum of Understanding between Boone County and the University of Chicago (1st read 8-17)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Data Sharing Agreement between Boone County and the University of Chicago.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Data Sharing Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #375-2017**

Commission

13. First reading; Use Tax – Commission Order calling for Election and Sample Ballot for November ballot

Commissioner Thompson said that it is her understanding that, last night, the Columbia City Council approved going forward with the Use Tax for the November election for that jurisdiction. That was one thing we were concerned about, that if we were to move forward in November, that we move forward together with our sister jurisdictions as much as possible. Harrisburg has already issued its Ordinance to have it on the November ballot. That will be three jurisdictions in Boone County.

Commissioner Parry said it is worth noting that the County Clerk made some solid comments and argument for postponing this until April. His concern regarding Special Elections and the use of Special Elections is certainly noted. We are told the School District has an issue on the April ballot and the city is contemplating one as well for law enforcement. So, from the City Manager and Council perspective, this was the best time to do the Use Tax. So, for that reason, it makes sense to go in November, but noting the County Clerk's concern about the cost of the election which is estimated to be between \$180,000 and \$250,000.

Commissioner Thompson said that in terms of the cost of the election, those that attended a presentation last Friday by our Auditor, it was confirmed that waiting only delays our opportunity to collect the tax. In speaking to members of the Columbia City Council, their concern is the same.

Commissioner Atwill said the sooner we get the tax in place, assuming the voters pass it, the sooner we can start the collection process as the revenue is needed.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

14. 1st & 2nd reading; Organizational Use of the Courthouse Plaza by the Air Force ROTC on November 4 and November 5

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers and Courthouse Plaza by the Air Force ROTC for November 4 & 5, 2017 from 10:00 a.m. (Nov. 4) to 3:00 p.m. (Nov 5)

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #376-2017**

15. Public Comment

None

16. Commissioner Reports

Commissioner Thompson said that yesterday was a wonderful day.

Commissioner Atwill thanked Commissioner Thompson a spectacular day and for getting it organized.

The meeting adjourned at 9:56 a.m.

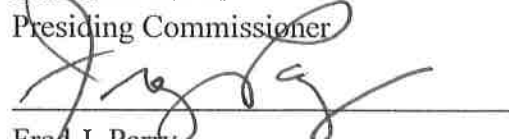
Attest:



Taylor W. Burks
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner