

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Buyer Phil Fichter
Health Environmental Specialist Kris Vellema
Resource Management Administrator Kelle Westcott
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

Health Department

- 1. 1st & 2nd reading; Abatement of a property located at 505 W. Timothy Court, parcel #11-606-14-01-068.00 01**

Kris Vellema said they have received several complaints on this property. The owner has received and signed for the notices, but we have not heard from them so we would like to proceed with the abatement.

Commissioner Atwill noted there is no one here on behalf of the owner.

Commissioner Parry asked if this is owner occupied or a rental.

Ms. Vellema said it looks like a rental.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 505 W. Timothy Court, parcel #11-606-14-01-068 00 01

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #34-2017**

Purchasing

2. First reading; Bid Award 55-21DEC16 – Pavement Marking Term and Supply

Phil Fichter read the following memo:

55-21DEC16-Pavement Marking Term and Supply opened on December 21, 2016. Four bids were received. Resource Management recommends award by low bid to America's Parking Remarking of St. Louis Missouri.

Contract will be paid from:

Department 2401 – Resource Management - Infrastructure Preservation Rehab

Account 71100-Outside Services.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Computer and peripheral Surplus Disposal

Phil Fichter read the following memo:

The Purchasing Department requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up our surplus at no charge. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard-drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Commissioner Atwill stated that Commission had requested that this detail description regarding the disposition of the hard drives be inserted in the memos for this type of surplus disposition. We as a Commission will work on a policy statement regarding this disposition so future memos can just refer to the policy and not have to read the entire description.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Cooperative Contract 447-14 – Purchase Bengal Model Boom Mount Tree Shear

Phil Fichter read the following memo:

Public Works requests permission to purchase one (1) new Bengal Model Boom Mount Tree Shear, one (1) new 50" Deck, and one (1) new extra set of teeth for shear from Tiger Corporation located in Sioux Falls South Dakota from Texas Buy Board Cooperative Purchasing Contract 447-14.

Cost of contract is \$16,076.76 and will be paid from department 2040 – PW Maintenance Operations, account 91300 – New Equipment.

The 2017 budget for these items is \$15,800 and savings from 2017 Motor Grader purchases will more than cover the additional \$276.76 cost over budget of this purchase per Greg Edington – Public Works.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First reading; Approve disposition of two Ballistic Shields

Phil Fichter read the following memo:

Boone County Sheriff Department requests permission to dispose of two Ballistic Shields. Both shields will be destroyed since they are in poor condition and no longer usable.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. Second reading; Bid Award 56-28DEC16 – Fire Extinguisher Inspection and Maintenance Term and Supply (1st read 1-19-17)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby award bid 56-28DEC16 – Fire Extinguisher Inspection and Maintenance Term and Supply to Korsmeyer Fire Protection.

Terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement for Fire Extinguisher Inspection Services.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #35-2017**

7. Second reading; Cooperative Contract 41 – Storm Warning Sirens (1st read 1-19-17)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Mid-America Regional Council/Kansas City Regional Purchasing Term & Supply Cooperative Contract 41 for the initial purchase of two (2) sirens.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement for Storm Warning Sirens.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #36-2017**

8. Second reading; Bid Award 54-29DEC16 – Construction of the Boone County Backup 911 Center (1st read 1-10-17)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby award bid 54-29DEC16 – Construction of the Boone County Backup 911 Center at 609 E. Walnut to Little Dixie Construction, LLC of Columbia, MO.

Terms of the bid award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #37-2017**

Resource Management

- 9. First reading; Annual Consultant Services Contracts for A Civil Group, Allstate Consultants, Crockett Engineering Consultants, LLC, Crockett Geotechnical-Testing Lab, Klingner & Associates, P.C., Ross & Baruzzini, Shafer, Kline & Warren, Simon and Associates**

Kelle Westcott said this is the second group of professional service companies for our annual consultant services contracts so they can be pre-qualified before we do business with them.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

County Clerk

- 10. 1st & 2nd reading; Call for election – Boone Hospital Trustees, Boone County Missouri**

Commissioner Atwill said there are two open positions, one by vacancy by a former member who is now part of the County Commission and the other position open due to statutory requirements on term length. Five people have applied for these two positions.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby call for an election to be held in said County on Tuesday, the 4th day of

April, 2017, for the purpose of electing two (2) members of the County Hospital Board of Trustees. One trustee elected shall serve for a term of 5 years and one trustee elected shall serve for an unexpired term of 1 year.

Said Commission hereby adopts the following Notice of Election and Sample Ballot for said election:

STATE OF MISSOURI
COUNTY OF BOONE

Notice is hereby given to the qualified electors of the County of Boone, Missouri, that the County Commission of said County has called for an election to be held on Tuesday, the 4th day of April, 2017, from and between the hours of six o'clock a.m. and seven o'clock p.m. on said day for the purpose of electing two (2) members of the County Hospital Board of Trustees. One trustee elected shall serve for a term of 5 years and one trustee elected shall serve for an unexpired term of 1 year.

The ballot at said election shall be in substantially the following form:

OFFICIAL BALLOT
COUNTY OF BOONE, MISSOURI
Tuesday, April 4, 2017

FOR HOSPITAL TRUSTEE:
(VOTE FOR 1) (5 YEAR TERM)

RANDY M. MORROW
GORDON CHRISTENSEN

FOR HOSPITAL TRUSTEE:
(VOTE FOR 1) (1 YEAR UNEXPIRED TERM)

RICHARD SHANKER
BOB WAGNER
TAYLOR W. BURKS

The Commission further orders the election to be conducted by the Clerk of said County pursuant to the provisions of Chapter 115 RSMo.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #38-2017**

**11. 1st & 2nd reading; Call for election – Centralia Special Road District, Boone County
Missouri**

Commissioner Atwill noted there are no applicants for this position and appears there will be a write-in candidate.

There were no comments or questions.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby call for an election to be held in said County on Tuesday, the 4th day of April, 2017, for the purpose of electing one (1) member of the Centralia Special Road District of Boone County, Missouri. One Commissioner elected shall serve for a term of 3 years.

Said Commission hereby adopts the following Notice of Election and Sample Ballot for said election:

STATE OF MISSOURI
COUNTY OF BOONE

Notice is hereby given to the qualified voters of the Centralia Special Road District that the County Commission of the County of Boone has called an election to be held in said District on Tuesday, the 4th day of April, 2017, between the hours of six o'clock a.m. and seven o'clock p.m. on said day for the purpose of electing one Commissioner of the Centralia Special Road District of Boone County, Missouri. One Commissioner elected shall serve for a term of 3 years.

The ballot to be used at said election shall be in substantially the form as set forth in the following sample ballot:

OFFICIAL BALLOT
CENTRALIA SPECIAL ROAD DISTRICT
BOONE COUNTY, MISSOURI
APRIL 4, 2017

FOR COMMISSIONER:
(VOTE FOR 1) (3 YEAR TERM)

NO CANDIDATE FILED. COMMISSIONER TO BE ELECTED BY WRITE-IN.

The Commission further orders the election be conducted by the Clerk of said County pursuant to the provisions of Chapter 115 RSMO.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #39-2017**

Sheriff's Department

12. Public hearing and second reading; Budget Amendment to balance and account for 2016 insurance activity not budgeted (1st read 1-12-17)

Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to speak to this item. There were no speakers and Commissioner Atwill closed the public hearing.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Sheriff's Department to balance and account for 2016 insurance activity not budgeted and to transfer money from emergency & contingency to cover insurance claim expense FY2016.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2901	3946	Sheriff's Operations -- LE Sales Tax	Insurance Proceeds		21,450
2901	92400	Sheriff's Operations -- LE Sales Tax	Repl. Vehicle		27,425
1123	86800	Emergency & Contingency	Emergency	5,975	
				5,975	48,875

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #40-2017**

Commission

13. 1st & 2nd reading; Appoint Paul Sharp to the Industrial Development Authority

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby appoint the following:

Name	Board	Period
Paul Sharp	Industrial Development Authority	February 1, 2017 through January 31, 2023

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #41-2017**

14. 1st & 2nd reading; Appoint Greg Steinhoff as Interim Boone Hospital Trustee

Commissioner Atwill said we had very good applicants for this very short term position and in my view, Greg, having served as a hospital trustee in the past was very well suited to step in for a short period of time. We thank all those that applied for this position.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby appoint Greg Steinhoff as an Interim Boone Hospital Trustee for the period of January 24, 2017 through April 17, 2017.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #42-2017**

15. Public Comment

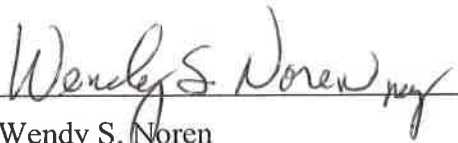
None

16. Commissioner Reports

None

The meeting adjourned at 9:48 a.m.

Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

