

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Acting Presiding Commissioner Fred Parry
District II Commissioner Janet Thompson
Buyer Jacob Garrett
Health Department Environmentalist Kris Vellema
Resource Management Bill Florea
Director Community Services Kelly Wallis
Prosecuting Attorney Dan Knight
Prosecuting Attorney Administrative Bonnie Adkins
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

Purchasing

1. Bid Opening and first reading; 54-29DEC16 – 609 E. Walnut Backup 911 Center

The following bids were opened:

Grove Construction LLC

Base Bid: \$215,000.00

Alt. Bid #1: \$ 18,125.27

Professional Contractors & Engineers Inc.

Base Bid: \$247,000.00

Alt. Bid #1: \$ 17,000.00

Little Dixie Construction

Base Bid: \$214,707.00
Alt. Bid #1: \$ 14,300.00

GBH Builders Inc.

Base Bid: \$214,617.00
Alt. Bid #1: \$ 37,387.00

G & T Construction LLC

Base Bid: \$220,000.00
Alt. Bid #1: \$ 38,000.00

Rhad A. Baker Construction

Base Bid: \$235,400.00
Alt. Bid #1: \$ 36,650.00

Commissioner Parry thanked those that bid on this project and said the bids will be returned to Purchasing for further evaluation.

2. First reading; Cooperative Contract SW 190 with State of Oklahoma to purchase one John Deere Mower and trade-in one 2014 Mower

Jacob Garrett read the following memo:

Facilities Maintenance requests permission to utilize the State of Oklahoma Contract SW 190 to purchase one (1) new John Deere Signature Series X738 Mower from Deere & Company – Farm Power – Lawn & Leisure as the local distributor, Columbia, MO.

Total cost of contract is \$15,789.83 and will be paid from department 6104 – Facilities Maintenance, account 92300 – Machinery & Equipment.

This is a replacement purchase and the 2017 budgeted amount was \$17,000.00. The budgeted trade-in value was \$750.00, yielding a budgeted net cost of \$16,250.00.

The contract price is \$16,789.83 minus the quoted trade-in price of \$1,000.00, yields a quoted net cost of \$15,789.83.

The Purchasing Department requests permission to dispose of the following surplus by trade-in:

2014 ECKA 30 Mark Mower, with fixed asset tag 19137.

There were no comments or questions.

Commissioner Parry stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Cooperative Contract C111207003 – Facilities Supplies (MRO)

Jacob Garrett read the following memo:

Purchasing requests permission to utilize the State of Missouri cooperative contract C111207003 for Facilities Supplies (Maintenance, Repair and Operating) with MSC Industrial Supply Company of Maryland Heights, Missouri. Contract supplies include lighting, janitorial, electrical, safety and lawn equipment.

The County will receive a minimum of 12% discount from list catalog price with up to 25% on certain manufacturer lines. Contract runs through February 28, 2017 and may be renewed.

This is a county-wide term & supply contract with Facilities Maintenance as the primary user.

There were no comments or questions.

Commissioner Parry stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second reading; Missouri Department of Transportation Cooperative Contract 3-160512TV to purchase one (1) new John Deere 544K Loader and trade-in one (1) 2014 John Deere 544K Loader, asset tag 18972 (1st read 1-5-17)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation Cooperative Contract 3-160512TV to purchase one (1) John Deere 544K Loader from Tri-State Construction Equipment Company of Palmyra, MO at a net cost of \$55,887.50 with a trade-in of a 2014 John Deere 544K Loader, asset tag 18972.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Disposal form.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #9-2017**

5. Second reading: Missouri Department of Transportation Cooperative Contract 3-160626TV to purchase one (1) John Deere 672G Motor Grader and trade-in one (1) 2012 John Deere 672G Motor Grader, asset tag 17981 (1st read 1-5-17)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation

Cooperative Contract 3-160626TV to purchase one (1) John Deere 672G Motor Grader from Tri-State Construction Equipment Company of Palmyra, MO at a net cost of \$155,787.50 with a trade-in of a 2012 John Deere 672G Motor Grader, asset tag 17981.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Disposal form.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #10-2017**

6. Second reading: Missouri Department of Transportation Cooperative Contract 3-160626TV to purchase one (1) John Deere 672G Motor Grader and trade-in one (1) 2012 John Deere 672G Motor Grader, asset tag 17982 (1st read 1-5-17)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation Cooperative Contract 3-160626TV to purchase one (1) John Deere 672G Motor Grader from Tri-State Construction Equipment Company of Palmyra, MO at a net cost of \$158,287.50 with a trade-in of a 2012 John Deere 672G Motor Grader, asset tag 17982.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Disposal form.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #11-2017**

Health Department

7. Abatement of a property located at 6002 N. Kent. Drive, parcel #12-415-20-01-068.00 01

Kris Vellema said they received a complaint on this property. They filed the notifications and did talk to the owner. They are in the process of doing evictions and need a little more time before they can get this cleaned up. We will work with them to make sure this gets done, but are requesting to proceed with the order in the event it does not happen.

There were no comments or questions.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 6002 N. Kent Drive, parcel #12-415-20-01-068 00 01

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #12-2017**

Information Technology

8. First reading; ERP Software Selection Project/Project Charter

Commissioner Thompson said IT, the Auditor's Office and the Treasurer are leading the way on this ERP selection project. There will be an RFP process to select the vendor to best meet the county's long term objectives. We want to get something to meet our current needs but be expansive to meet our other needs for the county as we go forward including Payroll. This is a huge project.

We have had multiple meeting with IT, the Auditor and Treasurer on this process and this has been a collaborative approach with everyone throughout the county meeting and talking on how we do certain tasks. The consultants were very forthcoming about how we do the same task in multiple different ways and this is part of the process of correcting that. It has been ongoing and is now ready to be put out for RFP.

Commissioner Parry said he attended the ERP kickoff on December 1st, prior to becoming a Commissioner and knows this will be a great project.

Commissioner Thompson said this software will give us a better handle on what we are doing.

There were no further comments or questions.

Commissioner Parry stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

9. Second reading; Approval of Security Agreement and Letter of Credit for Nursery Heights (1st read 12-29-16)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Erosion and Sediment Control Security Agreement and Irrevocable Letter of Credit between the County of Boone and Nursery Heights Development Group LLC.

The terms of the agreement are stipulated in the attached security agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #13-2017**

10. Public Hearing on Re-adoption of the Building Code

Bill Florea said this is the second of three public hearings on the re-adoption of the Building Code. The first was on January 5th and the third hearing is scheduled for January 12th.

Commissioner Parry opened the public hearing and asked if there is anyone present that would like to speak on this Building Code adoption. There were no speakers and Commissioner Parry closed the public hearing and said the third and final hearing will be January 12th.

Prosecuting Attorney

11. 1st & 2nd reading; VOCA Contract Adjustment

Dan Knight said they are requesting approval to accept \$36,366.37 in VOCA funds from Missouri Public Safety for training, furniture, carpeting, a desk, a chair and an additional Karpel license for our Victim Response Team. The training will be for the employees who handle these types of cases involving victims of crimes. The funds allow us to secure the rights of these victims.

Commissioner Thompson said she likes the training opportunities that are available with these additional funds. It makes it possible for more people to go through the training.

Mr. Knight said he agrees with that statement and would also like to mention, since the packet presented to the Commission is quite large, the fact of purchasing a somewhat

different carpet than what is normally purchased by the county. These areas we are dealing with are very high traffic areas and require something more durable.

Commissioner Thompson said the typical carpet we have are replaceable squares. The type we are talking about is definitely for high traffic areas where there is a higher occurrence of spills and other things. This gives us the opportunity to see how this kind of carpet holds up which is touted as one that withstands this type of traffic and wear.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the request from the Prosecuting Attorney's Office to accept additional funding available through their VOCA grant and adjust their VOCA grant contract. Said adjustments are stipulated in the attached documentation.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #14-2017**

12. 1st & 2nd reading; Approval of National Crime Victims' Rights Week Community Awareness Project Subgrant Award

Dan Knight said we are asking for approval to accept \$4,950 in federal grant funds so we can host a Crimes Victims' Rights Week 5K race/walk. We did this a couple of years ago and had a great time. We had participation from several of our community partners as well. We would like to do this again at Stephens Lake Park. It is a great way to raise awareness of Crime Victims' Rights that we have been talking about.

There were no comments or questions.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the acceptance of the National Crime Victims' Rights Week Community Awareness Project grant award for the Prosecuting Attorney's Office and gives permission to that office to electronically sign for the grant award.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #15-2017**

Office of Emergency Management

13. Second reading; November expenses – Active Shooter/Disease Kits (1st read 1-5-17)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby authorize payment of Office of Emergency Management Active Shooter expenses for the month of November to Boone County Fire Protection District in the amount of \$6,015.59 as shown in the attached invoice #87.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #16-2017**

Commission

14. 1st & 2nd reading; Organizational Use of the Centralia Clinic by Family Access Center of Excellence of Boone County

Kelly Wallis said this is a request for the Family Access Center to use the Centralia Clinic from 10:00 a.m. to 5:00 p.m. on Thursdays and then any additional dates as needed. We have

reviewed the other requests for this facility and there are no conflicts so all the previous requests that are on hold can be completed.

Commissioner Thompson said those other requests will only be through the end of June as is the case with this request for the Family Access Center.

Commissioner Parry asked if there could be any parking issues at the Clinic.

Ms. Wallis said they have a nice sized parking lot so there should be no parking issues.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Centralia Clinic by the Family Access Center of Excellence of Boone County for every Thursday from 10:00 a.m. to 5:00 p.m. through June 30, 2017 with the ability to schedule additional dates and times during this time frame, as available, to accommodate the needs and demands encountered.

Commissioner Parry seconded the motion.

The motion carried 2 to 0. **Order #17-2017**

15. Public Comment

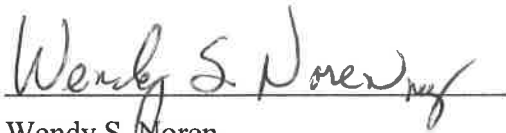
None

16. Commissioner Reports

None

The meeting adjourned at 9:54 a.m.

Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner